

The Regular Meeting of Council for the Resort Village of Candle Lake was held April 6, 2009 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT
AGENDA** 060-2009
NIKIFORUK

That the agenda for the Regular Meeting of April 6, 2009 be accepted, with the following addition:

- Carl Frohaug – Quarry Lease Application

CARRIED

**ADOPT
MINUTES** 061-2009
CAITHCART

That the minutes of the Regular Meeting of Council, held March 9, 2009, be adopted as presented.

CARRIED

CORRESPONDENCE:

**MEEP
GRANT**

The Administrator reported that approval of the Resort Village's application for funding under the Municipal Economic Enhancement Program (MEEP) has been received.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

On behalf of the Parks and Recreation Committee, Ed Horn provided a report. John Quinn has recently joined the Board and Erin Reoch will be joining at the next meeting. The Parks and Recreation Assistant Position has been advertised. Community grants for 2008 have been finalized and applications for 2009 funding are now being accepted. Plans for July 1st are still underway and will include a parade and fireworks. Work has started on the West Side Trail Expansion. The Saskatchewan Trails Association grant applications will not receive funding from the current round of grant funds, however will be reviewed in the next grant period.



EMO

Clarence Buckoski, EMO Co-ordinator provided a written report on the Saskatchewan Emergency Planners Association Conference held in Regina during March, 2009. Mr. Buckoski and Fire Chief Hovdebo attended the conference. The conference outlined guidelines for any emergency incident. As a first step in emergency planning, Mr. Buckoski is recruiting a representative from each sub-division.

**FIRE DEPT/
FIRST
RESPONDERS**

Fire Chief Hovdebo reported one medical call since his last report. Five new first responders have completed their training and will receive certification in the near future. This will bring the number of active responders to a total of eleven.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Romanuik reported regular spring work at landfill and on roads.

**CANDLE LAKE
WATERSHED
STEWARDS**

Councilor Allan supplied Council with a verbal report, together with a document package pertaining to the ownership and operation of the Candle Lake Fishway. Councilor Allan reported that Al Young, Senior Aquatic Ecologist with the Saskatchewan Watershed Authority has indicated to the Candle Lake Watershed Group that he will be recommending the ownership and operation of the Fishway be transferred from the Ministry of Environment to the Saskatchewan Watershed Authority. The proposed new operating guidelines will recommend and allow for the Fishway to be open on a year round basis, with fine-tuning of the lake levels in conjunction with the dam, providing for a continuous natural flow to the Torch River.

The Candle Lake Watershed Stewards request the support of this recommendation, by letter to the Minister of Environment and copied to a number of other government representatives and departments.

Following deliberation, it was the general consensus of Council that additional time would be required to review the package.

062-2009

ALLAN

That following Council's review of the documents regarding the recommendation of Al Young, Senior Aquatic Ecologist with the Saskatchewan Watershed Authority for a transfer of ownership and operation of the Fishway, and the agreement of Council to the recommendation, a letter be forwarded by the Resort Village supporting the recommendation.

CARRIED

HEALTH

No report was available.

**COMMUNITIES
IN BLOOM**

Carol Jorgenson reported on work in progress by the Committee. Maps are being prepared for the kiosk., pole banners are being prepared and the second "Welcome to Candle Lake" sign is now complete and will be installed at Minowukaw.



ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

063-2009
CAITHCART

That Accounts Payable, cheques number 2551 to 2606, inclusive, totaling \$134,842.16, be approved for payment.

CARRIED

An update was provided on the following outstanding receivables for 2006:
Mel Kat Enterprises – Loader Rental – Payment received from Zelensky Construction. This receivable is now closed.

Candle Lake Outfitters/Luba Crawford – Fire Services – The Lakeland District Fire Department has provided written advise that they will not pay the invoice covering fire services provided by the Candle Lake Fire Department.

**FINANCIAL
REPORT**

A report on 2009 revenues and expenditures to March 31, 2009 was presented and reviewed by Council.

064-2009
ALLAN

That the financial report on 2009 revenue and expenditure to March 31, 2009, be accepted, as presented.

CARRIED

STAFFING

065-2009
ALLAN

That the resignation, effective April 1, 2009, of Stephanie vonHagen as Parks and Recreation and Casual Laborer be accepted.

CARRIED

NEW BUSINESS:

**LANDFILL
SUMMER
HOURS**

Discussion was held regarding the operation of the landfill for the 2009 summer season, resulting in the following resolutions:

066-2009
CAITHCART

That for 2009 the summer operating hours continue as in the past - open 9:00 a.m. to 5:00 p.m. Friday to Tuesday and closed Wednesday and Thursday and that summer hours commence on Friday, May 8, 2009 and continue until Tuesday, September 29, 2009.

CARRIED

067-2009
CAITHCART

That there be no charge for household/yard clean-up disposal at the landfill for the period Friday to Monday, inclusive, on the May, 2009 long week-end and Friday to Monday, inclusive, on the September, 2009 long week-end.

CARRIED

**C & S SERVICES-
CONTAMINATED
SOIL
DISPOSAL -
LANDFILL**

Dan and Gail Jackson, owners of C & S Services in Candle Lake are required to remove soil contamination in the area of the gasoline storage tanks. The present landfill permit for the Resort Village does not allow for the storage of contaminated soil. The cost to the owners of C & S for hauling the contaminated soil to Prince Albert would greatly increase their remediation costs, therefore they are requesting permission to store and remedy the contaminated soil at the Resort Village landfill. This would require an application to amend the Resort Village's landfill operating permit.

068-2009
ROMANUIK

That the Resort Village make application to the Ministry of Environment for an amendment to the landfill operating permit to allow for the acceptance and treatment of petroleum contaminated soil and that the Resort Village enter into an agreement with Dan and Gail Jackson of C & S Services to allow for the storing and treatment of the contaminated soil at the Resort Village landfill, providing that an amendment to the permit is approved and that all costs related to the removal, storage and treatment of the contaminated soil will be at the expense of Dan and Gail Jackson.

CARRIED

**BOARD OF
REVISION
2009**

The District Board of Revision had confirmed that the Resort Village of Candle Lake has been included as a participating municipality. The terms of the memorandum of agreement require resolutions by participating municipalities approving the appointments to the Board and remuneration payments, as per the agreement.

069-2009
ALLAN

That the Resort Village of Candle Lake approve the following appointments to the District Board of Revision at the remuneration rates as specified in the memorandum of agreement:

Shawcross, Eleanor
Ewen, Glenda
Brakefield, Harvey
Paczay, Wayne
Jorgenson, Carol
Peterson, Marilyn.

CARRIED

**NIKIFORUK-
PROPOSED
SUBDIVISION**

Community Planning has provided a copy of an application for subdivision Block A, Plan 101554495, located within the NW 17-55-22-W2. The property is presently zoned as R1 and the proposal is to subdivide the Parcel into 8 residential lots.

Community Planning will be advised that re-zoning is not required, however a servicing agreement and review of municipal reserve requirements are necessary.

Members of Council, excluding Councilor Nikiforuk will begin a review of the generic servicing agreement to draft an agreement specific to this subdivision proposal.



**GOODING-
CONSOLIDATE
LOTS**

Kevin and Connie Gooding request approval to consolidate lots 10 and 11, Block 104, Plan 78PA09802. The principle dwelling is on 11.

070-2009
CAITHCART

That the Resort Village approve the application of Kevin and Connie Gooding to consolidate lots 10 and 11, Block 104, Plan 78PA09802 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

CARRIED

**RCMP
DETACHMENT-
CANDLE LAKE**

Cpl. Wayne MacDonald, Smeaton Detachment of the RCMP has advised that work is still being done on an anticipated move of the Smeaton Detachment to Candle Lake. The anticipated time line for a move is from four to five years when the RCMP builds a facility and this can be reduced to approximately two years when a municipality, or private investor builds a facility. At this time, the RCMP are asking the Resort Village if they are interested in building a detachment for a lease agreement. The estimated cost of the building is between 2.5 and 3 million dollars.

071-2009
CAITHCART

That the Resort Village of Candle Lake respond to Cpl. MacDonald of the Smeaton RCMP Detachment, supporting the establishment of a detachment at Candle Lake and offering assistance, however the Resort Village is not in a position to construct the required building.

CARRIED

**CONTRACT-
RESIDENTIAL
GARBAGE
PICK-UP**

Two submissions were received in response to the advertisement for contract of residential garbage pick-up in the Resort Village, as follows:

1. Brian Martin – Daily Pick up, rates totaling \$120,890. annually, minimum 3 year agreement, to include annual % increases, a fuel cost escalation clause and population increase clause.
2. Greenland Waste – Five year agreement for annual fee of \$129,360. with right to adjust rates according to market changes.

Following discussion on the proposals received, Council instructed the Administrator to respond, thanking them for the submissions in response to the advertisement and advising that Council has determined, based on the cost differential between contract and Resort Village supply of the service, that the Resort Village will not be entering into a contract for residential garbage pick-up.

Prior to advertising for expressions of interest in a contract for residential garbage pick-up, Council had deliberated on the purchase of a garbage truck to replace the existing truck. Prices on various types and sizes of trucks have been gathered. The following resolution was put forward:

**GARBAGE
TRUCK
PURCHASE**

072-2009
ROMANUIK

That the Resort Village purchase the Shu-Pak S109, 13 yard compacting refuse collection truck at the quoted price of \$174,689.00 plus taxes.

CARRIED

**PRASKI-
SERVICING
AGREEMENT**

The Servicing Agreement for subdivision of an acreage lot on Lambert Drive by Jason and Sheri Praski was reviewed by Council.

073-2009
NIKIFORUK

That the Servicing Agreement between the Resort Village of Candle Lake and Jason and Sheri Praski, covering the subdivision of Lot 1, Block 2, Plan 68PA09429, be ratified.

CARRIED

**FROHAUG, C.
QUARRY
LEASE**

Carl Frohaug has made application for a quarry lease near the landfill, as outlined in e-mailed correspondence from the Ministry of Environment, under date of June 3, 2008. At the Regular Meeting of Council held June 16, 2008, Council for the Resort Village passed resolution 117-2008 to exercise the right to a 50% interest in the application. The matter was again reviewed by Council.

074-2009
NIKIFORUK

That Resolution Number 117-2008, stating that the Resort Village would exercise the right to a 50% interest in the Carl Frohaug quarry lease application, as outlined on the map provided by the Ministry of Environment on June 3, 2008, be rescinded.

Mayor Toporowski requested a recorded vote.
In Favor – Allan, Nikiforuk, Romanuik
Opposed – Caithcart, Toporowski

CARRIED

**EXPLORATION
PERMIT(S)**

075-2009
ALLAN

That the Resort Village make application for exploration permits for the purpose of obtaining quarry leases in the areas adjacent to and between the Resort Village lease and the leases of Carl Frohaug.

CARRIED

BYLAWS & POLICIES:

**BYLAW
15-2008
ZONING-
LAMBERT DR.
(PRASKI)**

Bylaw 15-2008 is a bylaw to provide for an amendment to Bylaw 02/2002, known as the Zoning Bylaw, by re-designating from "RA Residential Acreage" District to "R1 Low Density Residential" District the property legally described as Lot 01, Block 02, Plan 68PA09429, located within the SW ¼ 24-55-23-W2M. The amendment is required for the application to subdivide the property on Lambert Drive from one parcel to three parcels, as submitted by Jason and Sheri Praski.

**3rd & FINAL
READING
BYLAW
15-2008**

076-2009
CAITHCART

That Bylaw 15-2008, a bylaw to provide for an amendment to Bylaw 02/2002, known as the Zoning Bylaw, by re-designating from "RA Residential Acreage" District to "R1 Low Density Residential" District the property legally described as Lot 01, Block 02, Plan 68PA09429, located within the SW ¼ 24-55-23-W2M, be given third reading and passed.

CARRIED

BYLAW
16-2008
BPS-
LAMBERT DR.
(PRASKI)

Bylaw 16-2008 is a bylaw to provide for an amendment to Bylaw 01-2002, known as the Basic Planning Statement Bylaw, by re-designating from "acreage residential" to "low density residential" the property legally described as Lot 01, Block 02, Plan 68PA09429, located within the SW ¼ 24-55-23-W2M. The amendment is required for the application to subdivide the property on Lambert Drive from one parcel to three parcels, as submitted by Jason and Sheri Praski.

BYLAW
16-2008 -
3rd & FINAL
READING

077-2009
ROMANUIK

That Bylaw 16-2008, a bylaw to provide for an amendment to Bylaw 01-2002, known as the Basic Planning Statement Bylaw, by re-designating from "acreage residential" to "low density residential" the property legally described as Lot 01, Block 02, Plan 68PA09429, located within the SW ¼ 24-55-23-W2M, be given third reading and passed.

CARRIED

BYLAW
2-2009
ASSESSMENT
APPEAL
FEE

Bylaw 2-2009 is a bylaw to provide for the establishment of a fee to appeal assessments.

1st READING
BYLAW
2-2009

078-2009
ROMANUIK

That Bylaw 2-2009, a bylaw to provide for the establishment of a fee to appeal assessments, be introduced and given first reading.

CARRIED

2nd READING
BYLAW 2-2009

079-2009
CAITHCART

That Bylaw 2-2009, a bylaw to provide for the establishment of a fee to appeal assessments, be given second reading.

CARRIED

BYLAW 2-2009
PROCEED WITH
3rd READING

080-2009
ALLAN

That Council proceed with third reading of Bylaw 2-2009, a bylaw to provide for the establishment of a fee to appeal assessments.

CARRIED UNANIMOUSLY

3rd & FINAL
READING
BYLAW 2-2009

081-2009
ALLAN

That Bylaw 2-2009, a bylaw to provide for the establishment of a fee to appeal assessments, be given third reading and passed.

CARRIED



**BYLAW
3-2009 -
EXTEND
DATE FOR
ASSESSMENT
ROLL
COMPLETION**

Bylaw 3-2009 is a bylaw providing for an extension to the date for completion of the assessment roll, pursuant to subsection 204(1) of *The Municipalities Act*. The Bylaw extends the date for completion of the 2009 Assessment Roll to July 30, 2009.

**BYLAW
3-2009
1st READING**

**082-2009
ALLAN**

That Bylaw 3-2009, a bylaw to extend the date for completion of the 2009 Assessment Roll to July 30, 2009, be introduced and given 1st reading.

CARRIED

**BYLAW
3-2009
2nd READING**

**083-2009
CAITHCART**

That Bylaw 3-2009, a bylaw to extend the date for completion of the 2009 Assessment Roll to July 30, 2009, be given 2nd reading.

CARRIED

**BYLAW
3-2009
PROCEED
WITH 3rd
READING**

**084-2009
ROMANUIK**

That Council proceed with 3rd Reading of Bylaw 3-2009, a bylaw to extend the date for completion of the 2009 Assessment Roll to July 30, 2009.

CARRIED UNANIMOUSLY

**BYLAW
3-2009
3rd & FINAL
READING**

**085-2009
NIKIFORUK**

That Bylaw 3-2009, a bylaw to extend the date for completion of the 2009 Assessment Roll to July 30, 2009, be given 3rd reading and passed.

CARRIED

**POLICY
300-01
OVERTIME
SALARIED
EMPLOYEES**

Policy 300-01 provides for authorization, accumulation, 'time-in lieu of' and 'payment for' overtime worked by salaried employees of the Resort Village.

**086-2009
CAITHCART**

That Policy 300-01, a policy providing for the authorization, accumulation, 'time-in-lieu of' and 'payment for', overtime worked by salaried employees of the Resort Village, be approved.

CARRIED

NEXT MEETING The next Regular Meeting of Council will be held Monday, May 11, 2009,
commencing at 7:00 p.m.

ADJOURN 087-2009
ROMANUIK

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:25 p.m.



Mayor Toporowski



Administrator, Margo English