

The Regular Meeting of Council for the Resort Village of Candle Lake was held February 9, 2009 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE: The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caitheart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

CALL TO ORDER: A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT
AGENDA** 020-2009
NIKIFORUK

That the agenda for the Regular Meeting of February 9, 2009 be accepted, with the following additions:

- Financial – update of status of accounts receivable
- New Business – Support of MS Walk
- New Business – Canada Day Celebrations

CARRIED

**ADOPT
MINUTES** 021-2009
ROMANUIK

That the minutes of the Regular Meeting of Council, held January 19, 2009, be adopted as presented.

CARRIED

**MEATH PARK
COMMUNITY
CLUB**

APPOINTMENT:

Trevor Jacobsen, representative of the Meath Park and District Community Club made a brief presentation to Council, outlining their plans to develop a "Future State Document" to assist them in identifying the future needs of the Meath Park Recreation Centre. The Community Club manages, maintains and runs the daily operation of the Recreation Centre. Users of the facility include residents from a large geographic area for programs such as hockey, figure skating, Ukrainian Dance and other recreational activities. The Club is seeking input from the surrounding communities and users of the facility to assist in determining if future plans will include only minor upgrades, major improvements or possibly expansion to include a Curling Rink. They are not asking for funding – just input.

Councilor Nikiforuk advised that the Candle Lake Parks and Recreation receives a small amount of grant funding to be disbursed for area projects and suggested the Club should make application to this program.

Mr. Jacobsen felt that it is beneficial for Candle Lake area residents to know what recreational activities are available in the area and they have been promoting their Centre by distribution of a newsletter.

Council thanked Mr. Jacobsen for his presentation and offered assistance in gathering input from the Candle Lake area.

BUSINESS ARISING OUT OF MINUTES:

**ONECHASSA
PROPERTY
LINES**

Correspondence has been forwarded to Onechassa Drive owners advising of Council's decision that, prior to proceeding with consideration of the sale of public reserve, all property owners must be in agreement with covering the associated costs. Requests for cost quotes for surveying of the area and for appraisal of the land value have been made and residents will be advised of these estimated costs, when received.

CORRESPONDENCE:

**SASK.
POWER -
HWY 120
TREE
REMOVAL**

Sask. Power has provided notice of removal of danger trees and brush along Highway 120 from Candle Junction to Glendale access. The work will be on their existing right-of-way. The trees are being removed to reduce the risk of fire hazard due to trees coming in contact with the 25,000 volt power line.

**SASK.
WATERSHED -
TOILET
REPLACEMENT
REBATE
PROGRAM**

Information on 'The Provincial Toilet Replacement Rebate Program' through the Go Green Fund has been received from the Saskatchewan Watershed Authority. This is a province-wide water conservation initiative and will provide a \$50.00 rebate to Saskatchewan home and multi-complex owners who replace a high volume toilet of 13 litres per flush, or higher, with a dual flush or 6 litre or less per flush toilet.

Information on the Rebate Program will be advertised in the Parks and Recreation newsletter, as well as on the Resort Village web-site.

**CANDLE LAKE
RATEPAYERS
AUGUST, 2006
AUDITOR'S
REPORT**

Correspondence has been received from the Candle Lake Ratepayers regarding the Specified Auditing Procedures Findings for August, 2006, requesting Council to provide a detailed action plan.

Following discussion, the following resolution was put forward:

**022-2009
ROMANUIK**

That the Resort Village provide to the local RCMP detachment, a copy of the 'Specified Auditing Procedures Findings for the year ended August 31, 2006', along with a copy of correspondence from Wilcox Zuk Law Office to Clinton Mauthe, regarding 2002 to 2005 payroll payments, with instructions to review the material and determine if criminal proceedings are warranted.

Councilor Nikiforuk requested a recorded vote.

In Favor: Allan, Romanuik
Opposed: Caithecart, Nikiforuk, Toporowski

DEFEATED

**CRANBERRY
CREEK ESTATES
- ACCESS**

The Developers of the proposed Cranberry Creek Estates Subdivision in the R.M. of Paddockwood advise that their subdivision application has been amended to provide access on the existing east-west road allowance on the south end of SW 25-54-23-W2. Previously, they had proposed access by an angled road through the NW 24-54-23-W2 and Council had supported this angled access, feeling it would be less detrimental to the Aschim Homestead property. Conversation with the developers revealed that the access was amended to the existing road allowance in order to avoid the long delay they believe would be involved with receiving approvals for the angled access.

**023-2009
ROMANUIK**

That Council correspond to the Prince Albert Lands Branch of the Ministry of Environment, the Community Planning Branch of Municipal Affairs and the Minister of Environment, stating they support the original proposed Cranberry Creek Estates 'angled' access through NW 24-54-23-W2, requesting the Lands Branch to expedite the angled process and stating the following reasons for support:

- walking trails and boardwalks of the Homestead are used extensively by residents of and visitors to Candle Lake and would cease to be nature walks if adjacent to a major road;
- the Homestead will be less subject to vandalism if the road is angled away from the site;
- the angled road access does not interfere with the Homestead visitor parking lot;
- use of the existing road allowance as an access to the Cranberry subdivision would be detrimental to the entire concept of the Aschim Homestead.

CARRIED

**PARENTEAU -
INFRASTR.
FEES**

Roger Parenteau has requested an extension on the due date for the final instalment of infrastructure fees as outlined in the Servicing Agreement for the Akre's Cove development.

**024-2009
CAITHCART**

That the Resort Village reply to Mr. Parenteau advising that they are not in favor of amending the infrastructure fee payment schedule in the Servicing Agreement between the Resort Village of Candle Lake and 101104689 Saskatchewan Ltd., covering the Akre's Cove development.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Ed Horn reported that the 2009 Budget is being fine-tuned. The Trails Committee is working on 2009 project plans for the downtown area and asks that they be involved if any further expansion of the commercial area is planned.

EMO



Mayor Toporowski advised that three representatives from Candle Lake will be attending a Saskatchewan Emergency Planning Conference to be held in Regina during March, 2009.

**FIRE DEPT/
FIRST
RESPONDERS**

Fire Chief Hovdebo reported a quiet year, with no incidents to date. Volunteers have been involved in recent training. Four first responders attended the conference in Moose Jaw. Owen Price held a session on wild fires. Chief Hovdebo will be attending a meeting sponsored by Saskatchewan Volunteers and Fire Chiefs Association on February 14, 2009. The meeting should provide an update on the new emergency communications system that is being implemented province-wide. The provincial Fire Commissioner's office has indicated that there is a possibility of funding assistance from the province for the equipment necessary for the new communications system.

**ROADS &
MAINTENANCE/
LANDFILL**

BN Steel & Metals of Saskatoon has removed the majority of the metal pile from the Resort Village landfill. Councilor Romanuik has obtained price estimates for paving from Whitford Construction.

**CANDLE LAKE
WATERSHED
STEWARDS**

No report was available.

HEALTH

No report was available.

**COMMUNITIES
IN BLOOM**

Councilor Caithcart reported that Larry Deacon is attending the Communities in Bloom provincial conference this week. The Committee has completed the plan of action and budget for 2009.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

**025-2009
CAITHCART**

That Accounts Payable, cheques number 2461 to 2498, inclusive, totaling \$66,587.89, be approved for payment.

CARRIED

Discussion was held on the following outstanding receivables for 2006:

- Mel Kat Enterprises – Loader Rental
- Candle Lake Outfitters – Fire Services

**FINANCIAL
REPORT**

A report on 2009 revenues and expenditures to January 31, 2009 was presented and reviewed by Council. The final 2008 figures are not yet available.

**026-2009
ROMANUIK**

That the financial report on 2009 revenue and expenditure to January 31, 2009, be accepted as presented.

CARRIED



**STAFFING
REPORT**

027-2009
CAITHCART

That the following staff changes be noted:

Jorgenson, Carol – Casual Laborer effective August 11, 2008

Huet, Frederick – Resignation as Seasonal Equipment Operator/Shop Mechanic effective September 29, 2008

Roy, Philip – Casual Equipment Operator 2 effective September 30, 2008

Elliott, Tina - Contract Caretaking Administration Office, Fire Hall & Medical Centre – effective October 1, 2008

Graham, Jack – Seasonal layoff effective November 8, 2008

Mason, Barry - Seasonal layoff November 8, 2008

Weber, Peter - Casual Grader/Equipment Operator effective November 17, 2008

vonHagen, Stephanie – Change from Part-time to Casual Laborer effective January 1, 2009

MacDonald, Andrew – Casual Laborer effective January 24, 2009

CARRIED

NEW BUSINESS:

**TRAILS
ADVISORY -
GRANT
APPLICATIONS**

The Candle Lake Trails Advisory Committee wishes to submit grant applications for two projects and requests the approval of the projects by the Resort Village and support for the grant applications. Details of the proposed trails were provided. This is a Saskatchewan Trails Association grant and is funded through the Saskatchewan Parks and Recreation Association. The grant application deadline is March 15, 2009.

028-2009
CAITHCART

That the Resort Village sanction the proposal of the Candle Lake Trails Advisory Committee for a 'Downtown Commercial Walkway' and support the application for grant funding through the Saskatchewan Trails Association.

CARRIED

029-2009
ALLAN

That the Resort Village sanction the proposal of the Candle Lake Trails Advisory Committee for a 'West Side Bike Trail Extension' and support the application for grant funding through the Saskatchewan Trails Association.

CARRIED

**MUNICIPAL
ECONOMIC
ENHANCEMENT
PROGRAM
(MEEP)**

During the Annual SUMA Convention, the Premier of the Province announced the establishment of the Municipal Economic Enhancement Program (MEEP) to enhance the provincial economy. The per capita allocation to the Resort Village is \$86,159.
The deadline for application submission is February 28, 2009.

Council will meet as a Committee to determine the details of the application.

**030-2009
ALLAN**

That the Resort Village submit an application for funding to the Municipal Economic Enhancement Program (MEEP) including an infrastructure plan with prioritized project list, estimated costs and construction timelines as determined by Committee of Council prior to the deadline of February 28, 2009.

CARRIED

**CONNECT
ENERGY
- NATURAL
GAS PRICING**

Connect Energy has offered the Resort Village the opportunity to enter into an agreement to freeze natural gas prices for a five year term. Under the Agreement, SaskEnergy continues to bill for natural gas and no physical changes or additional fees are required

Following Council's discussion of the offer, it was the general consensus that Council was not interested in entering into a five year agreement, at this time.

**CANDLE LAKE
WALK FOR MS/
CANADA DAY**

The Candle Lake Walk for MS is planned for May 23, 2009. Coverage for liability insurance requires the support of the Resort Village. Plans are also being made for Canada Day Celebrations on July 1, 2009.

**031-2009
CAITHCART**

That the Resort Village sanction the Candle Lake Walk for MS, to be held May 23, 2009, as organized by the Candle Lake Parks and Recreation Board.

CARRIED

**032-2009
ALLAN**

That the Resort Village sanction the Canada Day Celebration to be held on July 1, 2009, as organized by the Candle Lake Parks and Recreation Board.

CARRIED

BYLAWS & POLICIES:

**BYLAW 400-20
LANDFILL GATE
FEES**

Discussion was held on landfill gate fees.

**033-2009
NIKIFORUK**

That the landfill gate fee schedule be tabled until the next meeting.

CARRIED

POLICY 300-10 The group benefits insurance carrier requires a policy regarding coverage during approved leaves of absence.

GROUP BENEFITS

DURING LEAVE 034-2009
CAITHCART

That Policy 300-10, a policy to provide for the authorization of continuation of eligible group benefits coverage during approved leaves of absence, with premiums being paid by the employee and payment of premiums as arranged with the Administrator, be approved by Council.

CARRIED

POLICY

200-3

**MEETING-
CONDUCT OF
COUNCIL**

035-2009
ROMANUIK

That Policy 200-3, outlining Council Meetings and Conduct of Council, be approved as follows:

Council and Committee Meetings will be conducted by parliamentary procedure and in accordance with *The Municipalities Act* as it pertains To legal requirements that a council must fulfill in conducting its meetings.

1. Members speak only after being recognized by the chair

Recognition is on a "first-come-first served" basis, except:

- The maker of the motion has the right to speak on it for the first time in preference to other members.
- To speak a second time on the same motion, a member must wait for those who wish to speak for the first time.
- If possible, the chair alternates between proponents and opponents of the motion.

2. Rules of Decorum

- Members must remain courteous and avoid personal attacks.
- Remarks must be confined to the pending motion.
- In formal meetings, remarks are directed "through the chair".

3. Length and Number of Speeches allowed for each member on each debatable motion is limited to two speeches per member, each speech up to 10 minutes long.

CARRIED

POLICY

200-31 -

DISHONORED

PAYMENT

FEE

036-2009
ALLAN

That Policy 200-31, a policy setting the fee to be charged when a payment by cheque or direct deposit is dishonored at \$30.00 per dishonored item, be approved.

CARRIED

NEXT MEETING The next Regular Meeting of Council will be held on Monday, March 9, 2009, commencing at 7:00 p.m.



ADJOURN

037-2009
NIKIFORUK

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:55 p.m.



Mayor Toporowski

Administrator, Margo English