

Page -1-  
Resort Village of Candle Lake  
Regular Meeting  
July 13, 2009

A Regular Meeting of Council for the Resort Village of Candle Lake was held July 13, 2009 in the Administration Office at Candle Lake, Saskatchewan.

**ATTENDANCE** The following were in attendance:

Toporowski, Nick	- Mayor
Allan, Doug	- Councilor
Caithcart, Lloyd	- Councilor
Nikiforuk, Gene	- Councilor
Romanuik, Leonard	- Councilor
English, Margo	- Administrator

**CALL TO ORDER** A quorum being present, Mayor Toporowski called the Regular Meeting of Council to order at 7:00 p.m.

**ACCEPT  
AGENDA** 163-2009  
CAITHCART

That the agenda for the Regular Meeting of July 13, 2009 be accepted with the following additions:

Correspondence:

- Brandy Smart – Hours of Operation

New Business:

- Van Impe Servicing Agreement
- R.M.Torch River – Agrmt – Candle Lake Outfitters
- Telwin/Gorder Marina - Agreement

**CARRIED**

**ADOPT  
MINUTES** 164-2009  
ALLAN

That the minutes of the Regular Meeting of Council, held June 8, 2009 be adopted, as presented.

**CARRIED**

**BUSINESS ARISING OUT OF MINUTES:**

**L.CRAWFORD-  
SUBDIVISION  
PROPOSAL-  
FORD ROAD**

Following the June, 2009 meeting, Luba Crawford and Carl Hintz advised that they will be revising their subdivision proposal and submitting a new application to Community Planning which would request rezoning of the current proposed Blocks 101 and 102, to be subdivided and completed in phases. Phase I one include only lots 1-6 of Block 101. To date, a revised plan has not been received.

165-2009  
CAITHCART

That the Resort Village take no further action on the original proposal for subdivision, as submitted by Luba Crawford and that Council revisit the subdivision request when the new application proposal has been received.

**CARRIED**



**BAY LAKE  
ESTATES  
SUBDIVISION**

The proposal for Bay Lake Estates Subdivision has been reviewed and the proposed plan of subdivision has been revised to include municipal reserve.

166-2009  
ROMANUIK

That the Servicing Agreement between Jack Pine Developments and the Resort Village of Candle Lake, covering the proposed Bay Lake Estates Subdivision, be prepared, with the following amendments, and forwarded to the developer for signature:

- The date of completion in Clause 5.11 be set as December 31, 2012;
- Clause 3(f), page 11 changed to require paving no later than two years following the date specified in Clause 5.11;
- A minimum 5 meter ER buffer be placed between commercial Lot 4 and residential lot 3.

**CARRIED**

**CANDLE LAKE  
GOLF RESORT-  
RV PARK to  
BARELAND  
CONDO**

The Candle Lake Golf Resort proposal for a change from RV Park to Bareland Condominium was reviewed with Rick Rumberger. He anticipates they will proceed with this application prior to spring of 2010. An actual plan of proposed subdivision will be prepared and following that, the plan will be submitted to Council for review.

**RCMP  
DETACHMENT**

RCMP representatives have verbally confirmed that they are not seeking private investors to construct an RCMP detachment building in Candle Lake. They are requesting the Resort Village to submit a proposal for an appropriate facility and proposed lease agreement. Limited verbal communication has been provided with respect to the standards and requirements for a detachment building, however, and they are unable to provide an actual floor plan and suggested that the architect for the Wynyard Detachment might be interested in drawing a set of plans for a proposal submission.

Following Council discussion, it was agreed that more definite information is required.

**2009 GRAVEL  
HAUL  
CONTRACT**

The 2009 gravel haul contract was offered to the low tender price, however the contractor did not have the required equipment in place and was unable to fulfill the contract. Tendered prices were again reviewed and the next lowest tendered price by a contractor with equipment available to start immediately was Randy Lucas Trucking.

167-2009  
CAITHCART

That the 2009 gravel haul contract be awarded to Randy Lucas Trucking Ltd., at a price of \$0.26 per loaded yard mile and \$1.25 per yard loading and that the offer as previously made to Roger Linfitt be rescinded, due to his inability to fulfill the contract.

**CARRIED**



CORRESPONDENCE:

**NOBLES  
POINT  
MARINA**

A copy of correspondence from the Ministry of Environment regarding their proposed plan of subdivision for the crown land occupied by Nobles Point Marina was received by Council. The Marina and RV Park will be working to achieve compliance with, and clearly identify the boundaries of the lease, prior to the finalization of the legal survey and amendment to the existing land lease.

**C.L.CHAMBER  
OF COMMERCE  
-HWY 120 to  
106 - PAVING**

The Candle Lake Chamber of Commerce provided Council with a copy of correspondence they have submitted to the Ministry of Highways petitioning the completion of blacktopping the gravel stretch that connects Hwy 120 to Hwy 106. The request is being made to better accommodate tourism in the Candle Lake area.

**TOURISM  
SASK. -  
REVENUE  
FUNDING**

Correspondence from Tourism Saskatchewan to the Ministry of Municipal Affairs, in support of a letter by Mr. Rick Rumberger regarding the challenges faced by Resort Villages and the inequity of the provincial funding formulas for revenue sharing grants to resort communities, was reviewed by Council.

**168-2009  
CAITHCART**

That the Resort Village write to the Minister of Municipal Affairs supporting the suggestions made by Lynda Haverstock, on behalf of Tourism Saskatchewan, and the correspondence of Rick Rumberger for the incorporation of seasonal numbers into infrastructure and revenue sharing grants to Resort Villages.

**CARRIED**

**CANADIAN  
UNION OF  
POSTAL  
WORKERS**

Council received correspondence from the Canadian Union of Postal Workers regarding a report by the advisory panel of the Canada Post Corporation Strategic Review and their recommendation against deregulation of the public post office, as well as recommendations that the current moratorium on post office closures in rural and small towns be replaced with new rules and procedures, including the ability to replace public post offices with private outlets.

**BRANDY'S  
COFFEE  
CABANA  
HOURS OF  
OPERATION**

Brandy Smart, operator of Brandy's Coffee Cabana on Bayview Drive forwarded a request to review the restriction for hours of operation that was placed on the non-conforming temporary structure located on the property owned by Whole Earth Builders and out of which she conducts her coffee business.

**169-2009  
CAITHCART**

That the Resort Village remove the restriction on the hours of operation for Brandy's Coffee Cabana, located at #5 Bayview Drive, which was a condition listed on the original temporary approval granted for the non-conforming accessory building owned by Whole Earth Builders and that the ending date for the temporary approval remain as September 1, 2009.

Councilor Caithcart requested a recorded vote.  
In Favor - Caithcart, Nikiforuk, Toporowski  
Opposed - Allan, Romanuik

**CARRIED**



**COMMITTEE REPORTS:**

**ARKS &  
RECREATION  
/TRAILS**

No report available.

**EMO**

No report available.

**FIRE DEPT/  
FIRST  
RESPONDERS**

Fire Chief Hovdebo reported there have been 15 incidents year to date. Three of the calls were fire related and twelve calls were medical. Mr. Hovdebo officially announced his resignation as fire chief, effective July 31, 2009 and thanked the Resort Village for the appreciation plaque and Scrimshaw print.

Mayor Toporowski thanked Cec and Dorothy Hovdebo for the many years of dedication to the Candle Lake Volunteer Fire Department and First Responders and wished them well in their future endeavor.

Councilor Cathcart also expressed appreciation to Mr. & Mrs. Hovdebo and wished them well.

**ROADS &  
MAINTENANCE/  
LANDFILL**

Councilor Romanuk reported that roads are being graveled and that the speed bump that has been re-designed is working well. Council requested that the other two speed bumps be designed in this same manner. A new pit will be excavated at the landfill. To prevent accumulation of water in the pit, it will be constructed in sections and expanded as required.

**WATERSHED  
STEWARDS**

No report available.

**HEALTH**

No report available.

**COMMUNITIES  
IN BLOOM**

Another beach clean-up was held on June 30, 2009 and was accomplished by fewer volunteers than was anticipated. The Household Hazardous Waste Day was held on Saturday, July 11, 2009. Fewer people took advantage of the hazardous waste day than last year, however, there was still a large volume of material collected. The Committee hosted a barbeque prior to the Saskatchewan Express Concert held in the provincial park on July 10<sup>th</sup>, 2009. In excess of four hundred hamburgers were sold and the Committee made approximately \$1,000. Carol Jorgenson thanked Councilor Cathcart for cooking hamburgers and the many volunteers who are involved with Communities in Bloom. The Committee is always seeking additional volunteers to participate in projects.

The official committee members are as follows:

Cathcart, Lloyd	-	Council Representative
Jorgenson, Carol	-	Chairperson
Deacon, Larry	-	Vice Chairperson & Publicity
Faust, Karen	-	Secretary
Haight, Gary	-	Treasurer
Webb, Fern	-	Community Profile Book
Haight, Gail	-	Tidiness/Environmental Awareness
Foltz, Carole	-	Community Involvement
Horn, Ed	-	Parks and Rec. Rep./Signage
Sajtos, Bob	-	Heritage Conservation
Eldstrom, Paula	-	Floral Displays/Landscaped Areas
Horn, Doris	-	Garden Showcase
Reoch, Erin	-	Member at Large



**PARCS** The Provincial Association of Resort Communities of Saskatchewan (PARCS) forwarded an update on major concerns of the association. The report included an update property education taxes, grant formulas for resort communities and topics that will be on the fall convention agenda. Statistical information on resort communities in Saskatchewan was also provided.

**ACCOUNTS PAYABLE & FINANCIAL:**

**ACCOUNTS  
PAYABLE** 170-2009  
NIKIFORUK

That accounts payable, cheques number 2722 to 2950, inclusive, and totaling \$256,311.72, be approved for payment.

**CARRIED**

**FINANCIAL  
REPORT** 171-2009  
CAITHCART

That the financial report on revenues and expenditures vs budget, to June 30, 2009 be accepted, as presented.

**CARRIED**

**NEW BUSINESS:**

**CANDLE  
CASTLE-  
RICK'S  
LOUNGE -  
EVENT  
PERMITS** Candle Castle Restaurant/Rick's Lounge and Cabins has two events planned for the 2009 summer. Both events include a tent and patio expansion that require permits through Saskatchewan Liquor and Gaming. Permit approvals require Resort Village authorization. Rick Valcourt has advised that music volumes will be monitored to acceptable levels.

172-2009  
CAITHCART

That the Resort Village approve the request of Rick Valcourt (Candle Castle Restaurant/Rick's Lounge and Cabins) for a relaxation of the Noise Bylaw to 2:00 a.m. for functions to be held on July 25<sup>th</sup>, 2009 and during the August, 2009 long week-end of the 1<sup>st</sup> to the 3<sup>rd</sup>, both functions to include patio expansion and tent, and that the Resort Village has no objection to the issuance of a Special Occasion Liquor Permit for the planned events.

**CARRIED**

**JACKSON -  
REQUEST  
REIMBURSE  
TRACK HOE  
COSTS** A recent agreement between Dan and Gail Jackson and the Resort Village of Candle Lake authorized the storage and reclamation at the landfill of contaminated soil removed from the site of Candle Lake Fine Foods. The agreement also provided, at not cost to the Resort Village, excavation of fill from the landfill site to be used as replacement fill at the store site. The area at the landfill from which the fill was excavated will now be a part of the new pit for the landfill. Mr. & Mrs. Jackson's cost for track hoe work to excavate the fill was \$3,000. and they have requested the Resort Village pay a portion of this cost.



**JACKSON  
REIMBURSE** 173-2009  
ROMANUIK

That the Resort Village pay \$1,000. to Dan and Gail Jackson of Candle Lake Fine Foods to assist with costs associated with excavation of fill from the landfill and used for replacement fill at their store site, as the excavated area will now become part of a new landfill pit.

**CARRIED**

**CRANBERRY  
CREEK -  
SIGNAGE** The Cranberry Creek Subdivision located adjacent to the Aschim Homestead and within the R.M. of Paddockwood has now received final approval by Community Planning. The developers have requested permission from the Resort Village to erect a sign at the entrance that is shared by the Aschim Homestead and the Cranberry Creek Subdivision.

174-2009  
CAITHCART

That the Resort Village has no objection to a 'Cranberry Creek Subdivision' sign being erected at the entrance off of Highway 120 that is shared by Aschim Homestead and the Cranberry Creek Subdivision.

**CARRIED**

**GORDER/ARPIN-  
CONSOLIDATE  
LOTS** Devin Gorder and Kristen Arpin request approval to consolidate Lots 05 and 06, Block 03, Plan 70PA03396, civic addresses #7 and #9 Haydukewich Place.

175-2009  
ALLAN

That the Resort Village approve the application of Devin Gorder and Kirsten Arpin to consolidate Lots 05 and 06, Block 03, Plan 70PA03396 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**FIRE CHIEF -  
RESIGNATION  
APPOINTMENT** Cec Hovdebo has submitted his resignation as Fire Chief for the Resort Village Volunteer Fire Department, effective July 31, 2009. Wes Harker, member of the fire department has agreed to take over as fire chief.

176-2009  
ALLAN

That the Resort Village accept, with regret, the resignation of Cec Hovdebo as Fire Chief for the Candle Lake Volunteer Fire Department, effective July 31, 2009.

**CARRIED**

177-2009  
CAITHCART

That the Resort Village appoint Wes Harker as Fire Chief for the Candle Lake Volunteer Fire Department, effective August 1, 2009.

**CARRIED**



**AIRPARK  
SERVICING  
AGREEMENT**

Developers of the Airpark Subdivision previously signed an amendment to the servicing agreement covering Phase III, providing additional personal warranty to cover costs for road surface failure and/or pump system operation, with the warranty period ending June 30, 2009.

**178-2009**  
CAITHCART

That the Resort Village acknowledge that all obligations have been met under the warranty extension which ended June 30, 2009, to cover costs for road surface failure and/or pump system operation on Phase III of the Airpark Subdivision.

**CARRIED**

**FIRE HALL  
EXPANSION**

Gerry Frank has advised that he prefers not to oversee the fire hall expansion project, at this time. Rafters, doors and some additional material have been purchased for the project, however a project co-ordinator is required.

**179-2009**  
CAITHCART

That the Resort Village advertise locally and in a Prince Albert paper for a project co-ordinator to oversee, participate and arrange for labor to construct the planned fire hall expansion.

**CARRIED**

**VAN IMPE  
SERVICING  
AGREEMENT**

In November, 2008, Darren Van Impe was provided a list of deficiencies for the servicing agreement covering the Van Impe Subdivision. Mr. Van Impe has now advised that the required work has been completed. Councilors Allan and Romanuik have inspected the work and note that deficiencies listed have been completed or are near completion.

**180-2009**  
CAITHCART

That, following an inspection indicating that all obligations have been completed on the servicing agreement for the Van Impe Subdivision, the Resort Village acknowledge the completion of servicing agreement obligations.

**CARRIED**

**TORCH RIVER  
R.M. - FACILITY  
EMERGENCY  
SERVICES -  
C.L. OUTFITTERS**

The R.M. of Torch River has formally ratified and returned a signed copy of an agreement for provision of facility and emergency services by the Resort Village of Candle Lake to the Candle Lake Outfitters Lodge. The agreement was authorized by Council at the meeting held May 25, 2009. The R.M. has also indicated they would be in favor of the property housing the lodge on a portion of the NW ¼ 19-55-21-W2M being transferred to the Resort Village. This option will be further pursued.

**181-2009**  
ROMANUIK

That the Resort Village ratify the agreement between the R.M. of Torch River and the Resort Village of Candle Lake, covering the provision of facility and emergency services to the Candle Lake Outfitters Lodge, located on a portion of NW ¼ 19-55-21-W2M, within the R.M. of Torch River, and with payment by the R.M. to the Resort Village, as specified in the agreement.

**CARRIED**



**TELWIN-  
GORDER  
MARINA**

The Agreement with the Telwin-Gorder Marina covering the revised subdivision of the leased property has now been signed by representatives of the Marina.

**182-2009  
ALLAN**

That Council ratify the agreement between the Telwin-Gorder Marina Co-operative and the Resort Village of Candle Lake, covering the revised subdivision of the property leased by the Marina Co-operative from the province.

**CARRIED**

**BYLAWS & POLICIES:**

**BYLAW  
6-2009 -  
BYLAW  
ENFORCEMENT  
OFFICERS**

Bylaw 6-2009 is a bylaw to provide for the appointment of Bylaw Enforcement Officers for the balance of the 2009 year by replacing Cec Hovdebo with the newly appointed fire chief, Wes Harker, as a bylaw enforcement officer.

**BYLAW  
6-2009 -  
1<sup>st</sup>  
READING**

**183-2009  
CAITHCART**

That Bylaw 6-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Wes Harker as Bylaw Enforcement Officers for the balance of 2009, be introduced and given first reading.

**CARRIED**

**BYLAW  
6-2009 -  
2<sup>nd</sup>  
READING**

**184-2009  
ROMANUIK**

That Bylaw 6-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Wes Harker as Bylaw Enforcement Officers for the balance of 2009, be given second reading.

**CARRIED**

**BYLAW  
6-2009 -  
PROCEED  
WITH  
3<sup>rd</sup> READING**

**185-2009  
ALLAN**

That Council proceed with third reading of Bylaw 6-2009, a bylaw to provide for the appointment of Bylaw Enforcement Officers for the balance of the 2009 year.

**CARRIED UNANIMOUSLY**

**BYLAW  
6-2009 -  
3<sup>rd</sup> & FINAL  
READING**

**186-2009  
NIKIFORUK**

That Bylaw 6-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Del Epp and Wes Harker as Bylaw Enforcement Officers for the balance of 2009, be given third reading and passed.

**CARRIED**



**LANDFILL  
GATE FEES**

Previous discussion regarding land fill fees resulted in the following revision to the small loads and pickup/small trailer fees for burnable brush and material, as specified in Policy 400-20.

**POLICY 400-20**

**187-2009  
CAITHCART**

That Policy 400-20, Landfill Gate Fees, be approved with the following amended rates:

	BURNABLE	NON-BURNABLE
Small Loads	No Charge	Minimum \$ 2.00
Pickup or Small Trailer	No Charge	\$ 5.00
Large Trailers	\$ 20.00	\$ 50.00
Single Axle Truck	\$ 20.00	\$ 50.00
Tandem Axle Truck	\$ 30.00	\$ 80.00
End dump truck	\$ 50.00	\$ 120.00
Vehicles .....	\$50.00	
Appliances.....	\$ 5.00	
Fridges/Freezers -with tag verifying removal of Freon.....	\$ 5.00	
-without tag.....	\$30.00	

\*\*\*\*\*Cabin/Building Demolition – as per loads and fee schedule  
\*\*\*\*\*Compost (grass, leaves, garden material & excluding trees and branches) –  
No Charge

**CARRIED**

**NEXT  
MEETING**

Resort Village Elections will be held on July 25, 2009, with an advance poll on July 18, 2009. The next meeting of Council will be held on Monday, August 10, 2009, commencing at 7:00 p.m.

Mayor Toporowski thanked the present councilors for the opportunity to work with them and wished all candidates well in the upcoming election.

**ADJOURN**

**188-2009  
ROMANUIK**

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 9:00 p.m.

  
Mayor Toporowski

\_\_\_\_\_  
Administrator, Margo English