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Resort Village of Candle Lake  
Regular Meeting  
September 13, 2010**

A Regular Meeting of Council for the Resort Village of Candle Lake was held September 13, 2010 in the Administration Office at Candle Lake, Saskatchewan.

**ATTENDANCE** The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

**CALL TO ORDER** A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT  
AGENDA** **264-2010**  
QUINN

That the Agenda for the September 13, 2010 meeting be accepted, with the following changes:

Remove:

- from New Business:
  - Nobles Point Marina Servicing Agreement
- from Bylaws:
  - Bylaw 06-2010 – Road Closure – Nobles Point Marina
  - Bylaw 07-2010 – Zoning – Nobles Point Marina

Add:

- under New Business:
  - Traffic Signs – Glendale Subdivision
  - Den Mor Estates – Servicing Agreement

**CARRIED**

**ADOPT  
MINUTES** **265-2010**  
PERRAS

That the minutes of the Regular Meeting of Council, held August 9, 2010, be adopted and that it be noted that Ryan Holowaty has met all conditions of the building move-in agreement and cheque number 3786 has now been released for payment.

**CARRIED**

**S/SGT.  
BARRY  
THOMAS  
RCMP**

S/Sgt. Barry Thomas has taken over duties as Detachment Commander for the Nipawin RCMP Detachment, effective August 1, 2010 and attended the meeting to introduce himself to Council members and discuss the delivery of RCMP services to Candle Lake.

S/Sgt. Thomas reviewed the ups and downs over the last few years regarding policing with an earlier indication that a detachment would be set up in Candle Lake and the later suggestion of a store front office in Candle Lake. It has since been determined that there is no possibility for either a detachment or an RCMP store front in Candle Lake, at this time.

Two weeks ago S/Sgt. Thomas was informed that a new position has been created for the Smeaton Detachment, bringing the active staff to four. There is still one vacant position that has been temporarily transferred to Wollaston Lake. He is still lobbying to have this position returned to Smeaton and with the addition of this 5<sup>th</sup> position, Smeaton Detachment would again be capable of operating as a stand-alone detachment. At present, they do have to rely on staffing from the Nipawin Detachment in order to cover all shifts.

S/Sgt. Thomas provided Council with comparison reports on incidents for the periods April 1<sup>st</sup> to September 13<sup>th</sup> of 2009 and April 1<sup>st</sup> to September 13<sup>th</sup> of 2010. Traffic charges have increased approximately 30% from the 2009 to the 2010 period. The number of break and enter reports are down for the 2010 period, however the clearance rate is also down, likely due to the fact that offenders are not from the local area. Reports of mischief did not vary much between the two periods, with 24 reports for the 2010 period and 26 reports for the 2009 period. The August, 2010 long weekend was busy but was very well enforced, with over 50 tickets being issued. Cpl. Badger from Smeaton is providing good leadership. It is difficult to accurately log hours that are being spent in Candle Lake as there is no firm schedule. Estimates can be provided. They do increase patrol time in Candle Lake over the busy summer months.

The RCMP would be pleased to attend a meeting for residents in the spring, with an open forum on cottage security and suggestions of simple things homeowners can do to protect their property. S/Sgt. Thomas is trying to procure ATV's for RCMP use and a letter from Council outlining concerns with ATV's in the Candle Lake area would be helpful. Nipawin Detachment now has 2 bicycles and RCMP will do some bike patrols in Candle Lake next summer.

S/Sgt. Thomas advised that he does not anticipate any changes to the Detachment in the near future, however, following the 2011 spring retirement of the present Superintendent for this area, a review will likely take place. S/Sgt. Thomas will continue to work towards the return of the 5<sup>th</sup> staff members to Smeaton.

Mayor Toporowski thanked S/Sgt. Thomas for attending.

#### **BUSINESS ARISING FROM MINUTES:**

#### **NCSWMC - RE INFO. MTG. & MEMBERSHIP**

Duane Mohn, Manager of NCSWMC (North Central Saskatchewan Waste Management Corporation) met with Council members on September 8, 2010 to discuss changes that are being implemented at the P.A. Landfill, the NCSWMC Material Recovery Facility (MRF) and benefits of membership in the NCSWMC. The Provincial Government has not yet released any details on the proposed MMRP (Multi Material Recycling Program), however it was earlier anticipated that details would be provided by early 2011.

#### **266-2010**

#### **CAITHCART**

That the Resort Village advise the NCSWMC (North Central Saskatchewan Waste Management Corporation) that, at this time, the Resort Village will not commit to membership in NCSWMC, however, participation will again be reviewed when details of the MMRP (Multi Material Recycling Program) have been released by the Provincial Government.

**CARRIED**

**PLANNING  
FOR GROWTH  
INITIATIVE**

The R.M. of Paddockwood previously inquired if the Resort Village would be interested in a meeting of interested municipalities to discuss the possibility of participating in a study to be conducted under the Planning for Growth Initiative, which seeks to enhance regional planning capacity and establish best practices in facilitating sustainable growth and development across the province. The R.M. was contacted to advise that the Resort Village would be interested in a meeting of the interested municipalities and a meeting was to have been arranged for the early part of September, 2010. To date, there has been no confirmation of a meeting date by the R.M. of Paddockwood.

On August 19, 2010, Mayor Toporowski and Councilor Quinn attended a Planning for Growth Initiative Workshop in Watrous, which outlined funding that is available to municipalities, where a minimum of two are participating, with the municipalities covering 50% of the costs. The Resort Village will be in contact with the R.M. of Lakeland and the Village of Christopher Lake to see if they are planning to participate in this type of project.

**C.L.COMM.  
CHURCH-  
PARKING**

Candle Lake Community Church members have provided details of the trees that will require removal to increase parking and have indicated they will assume responsibility for removal of the trees and landscaping of the area, however, request the Resort Village to assist with the removal of the tree stumps. Some discussion was held on the area that is currently leased to the Church.

**267-2010  
CAITHART**

That the Resort Village advise the Candle Lake Community Church there is no objection to the removal of the marked trees to accommodate additional parking and the Resort Village will assist with removal of the tree stumps, however, this is subject to determination that the Church and new expansion to the Church are entirely on the property that has been leased, as outlined on a 2001 'Plan Showing the Proposed Lease of a portion of Parcel A, Plan 79PA01288', as prepared by Jack Redding, Saskatchewan Land Surveyor.

**CARRIED**

**ONECHASSA  
LAKEFRONT  
PROPERTIES**

The Resort Village has now received a Sketch Plan from the Surveyor showing all improvements on the lakeside of Onechassa Drive, as a result of requests from some lakefront property owners to purchase municipal reserve lands to bring their buildings into conformity. A number of buildings in this area do not conform to present bylaws. It had been suggested that Council would consider the sale or exchange of lands, providing that all property owners were in agreement and a common line could be established on the lake side of these properties. To date, there has not been consensus amongst property owners to the proposal of a common line.

**ONECHASSA  
LAKEFRONT  
PROPERTIES**

**268-2010**  
PERRAS

That the Administrator instruct legal counsel to forward letters to all Onechassa lakefront property owners where buildings are non-conforming that, because Council did not receive consensus from all property owners regarding a proposal for a common property line, the Resort Village will not support the proposal to sell municipal reserve to bring buildings into conformity and, therefore, all buildings that are presently situated or partially situated on municipal lands must be moved to their respective property and brought into compliance with present bylaws within twelve months of the date of letter.

Following debate, and prior to a vote on the motion, Council members did not object to the request of Councilor Perras to withdraw Motion 268-2010.

**WITHDRAWN**

**269-2010**  
PERRAS

That all owners of lakefront property on Onechassa Drive be advised we now are in receipt of a sketch plan from the Surveyor indicating all improvements on the lakeside of Onechassa Drive and options regarding the non-complying buildings in this area will be reviewed at the October, 2010 Regular Meeting and property owners are invited to forward written submissions prior to the meeting date.

**CARRIED**

**CORRESPONDENCE:**

**MINISTRY OF  
HIGHWAYS -  
RE HWY 265**

A copy of a letter from Jim Reiter, Minister of Highways and Infrastructure, in response to a letter from Nadine Wilson, MLA for the Saskatchewan Rivers Constituency, regarding Highway 265 was reviewed by Council. Following her meeting with Council members, Ms. Wilson had expressed concerns with the condition of Hwy 265 Candle Lake access. The Minister advised that Hwy 265, based on the Rural Highway Advisory Committee's prioritization process, which is based on economic analysis, highway function, tourism priority, partnerships, public safety, social impacts and other factors, is ranked as follows: the most southern portion (12 km) ranks 87<sup>th</sup>; the central segment (9 km) ranks 140<sup>th</sup> and the northern portion (8 km) ranks 228<sup>th</sup> out of approximately 250 possible highway segments.

**REQUEST  
TO HONOR  
DANIEL  
MOSHER**

Carolyn O'Leary, a descendant of Daniel Mosher and a long time cabin owner/future permanent resident of Candle Lake, on behalf of the Mosher family, forwarded a request to have a street in the town site of Candle Lake renamed to honor Daniel Mosher. In 1912, Daniel Mosher, along with several other homesteaders in the Paddockwood area, cut a road to Candle Lake, a distance of about twenty miles. This road, called the Mosher Trail, was one of the early trails to the Candle Lake area and was used by all of the early settlers. The Mosher Trail virtually opened up the area to allow future generations the opportunity to enjoy the beauty and serenity of Candle Lake. According to several maps of the area, the Mosher Trail runs along the north end of Torch Lake and connects with Highway 265 at, or very close to Lakeview Drive. Since the current name 'Lakeview Drive' does not honor any individual, the Mosher family descendants request that 'Lakeview Drive' be renamed 'Mosher Drive'.

**MOSHER**                    **270-2010**  
QUINN

That Council consider the request of Carolyn O’Leary, descendant of Daniel Mosher, for the renaming of Lakeview Drive to Mosher Drive and reserve decision for a future date.

**CARRIED**

**EPS MGT. -**  
**BYLAW**  
**ENFORCEMENT**

EPS Management Services Inc. has been contracted by the Resort Village to provide bylaw enforcement services. A report outlining Bylaw Enforcement for the period July and August, 2010 was provided to Council. For the period July 1 to August 31, 2010, a total of seven Notices of Violation were issued.

**GLENDALE/**  
**DEN-MOR**  
**LAKE ACCESS**

Correspondence was received from Phil Roy, on behalf of residents of Den-Mor Estates residents regarding an earlier request for assistance in providing lake access for these residents, as had been promised by the Developer when their properties were purchased. The Developer has formed the ‘Den-Mor Estates Marina Co-operative’ and land has been leased for the purposes of developing a recreational marina, however, to date, there has been little development and residents still do not have access to the lake. Residents recently held a meeting and determined that their best course of action is to request the Resort Village to construct a public dock/boat launch.

Council members requested a meeting be arranged between Council and the Den-Mor residents to clarify details of their request.

**271-2010**  
PERRAS

That correspondence be noted and filed.

**CARRIED**

**COMMITTEE REPORTS:**

**PARKS &**  
**RECREATION**  
**/TRAILS**

Ed Horn provided a report to Council, including the following items:  
- Erin Reoch chaired a productive ‘facilities’ meeting on September 9, 2010 with good community representation and a list of suggested facilities/projects was compiled. The list will be prioritized and submitted to the community for additional input. The ultimate goal is to have a recommendation available for Council, with the hope of coming up with a range of plans, both short term and long term, so that grant monies can be accessed as they become available.  
- The ‘Share the Fun’ group is still interested in organizing some type of fund raising event for next year. A planned ‘Slo-Pitch’ Tournament that had been planned for August, 2010 was cancelled.  
- An estimate of \$4,000.00 has been received for electronic firing tubes for the safe ignition of fireworks. This will be considered for the 2011 budget.

**FIRE DEPT/  
RESPONDERS/  
EM0**

Councilor Quinn reported a relatively quiet period for fire and first responder volunteers since the last report.

**ROADS &  
MAINTENANCE/  
LANDFILL**

Councilor Caithcart reported planned work in the Northview area is nearing completion and from there work will begin in the Islandview area. An extension to the landfill pit will be excavated in the near future.

**WATERSHED  
STEWARDS**

No report was available.

**COMMUNITIES  
IN BLOOM**

Councilor Caithcart reported summer activities are being finalized. A list of present Communities in Bloom Committee members and volunteers was provided to Council.

**HEALTH**

Councilor Quinn reported Health Centre usage continues to increase. Councilors Perras and Quinn attended a meeting of the PAPHD on August 20, 2010 regarding plans for the replacement of Pineview Terrace Lodge. The Resort Village is being asked to commit funding for the project by February of 2011, with funds required by February of 2013. This will be an item for discussion at the October, 2010 meeting.

**PARCS**

Councilor Quinn recently attended a Board Meeting of PARCS on September 7, 2010 in preparation for the Annual Convention that will be held October 14-16, 2010 in Saskatoon.

**P.A. MODEL  
FOREST**

Mayor Toporowski reported the next meeting will be held September 20, 2010.

**ACCOUNTS PAYABLE & FINANCIAL & STAFFING:**

**ACCOUNTS  
PAYABLE**

**272-2010  
PERRAS**

That accounts payable cheques number 3820 to 3875 inclusive, totaling \$162,914.15, be approved and that it be noted cheque number 3786, payable to Ryan Holowaty, in the amount of \$5,000.00 has now been authorized for payment.

**CARRIED**

**FINANCIAL**

**273-2010  
GEDDES**

That the report on revenue and expenditures to August 31, 2010, be accepted, as presented.

**CARRIED**

**STAFFING**

**274-2010**  
QUINN

That the resignation of Peter Weber from the position of Equipment Operator I, effective December 31, 2010, be accepted, with regret.

**CARRIED**

**NEW BUSINESS:**

**ANDREWS -  
CONSOLIDATE  
LOTS**

Garry and Dorothy Andrews request approval to consolidate their two residential lots located on Hanson Place.

**275-2010**  
PERRAS

That the Resort Village approve the application of Garry and Dorothy Andrews to consolidate Lots 07 and 08, Block 103, Plan 78PA09802 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**HUNT -  
CONSOLIDATE  
LOTS**

Rick and Kathy Hunt request approval to consolidate their two residential lots located on Elm Place.

**276-2010**  
PERRAS

That the Resort Village approve the application of Rick and Kathy Hunt to consolidate Lots 62 and 63, Block 03, Plan 69PA12758 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**KANE -  
CONSOLIDATE  
LOTS**

Robert and Clara Kane request approval to consolidate their two residential lots located on Buchanan Place. The parcels include one full lot and one half lot that was subdivided a number of years ago and was not legally consolidated with the full lot at that time.

**277-2010**  
PERRAS

That the Resort Village approve the application of Robert and Clara Kane to consolidate Lots 09 and 10, Block 104, Plan 78PA09802 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

**CARRIED**

**JACK PINE  
DEVELOPMENTS  
RATIFY**

An addendum to the Servicing Agreement between the Resort Village of Candle Lake and Jack Pine Developments, covering Phase I of the Bay Lake Estates Development has now been signed by the Developer. The original plan of proposed subdivision has been revised to reduce the number of parcels in Phase I from 30 to 25 parcels.

**278-2010**  
QUINN

That the Resort Village ratify the July 21, 2010 Addendum to the original Servicing Agreement with Jack Pine Developments Ltd., under date of July 28, 2009.

**CARRIED**

**ANNIE  
ELIAS -  
HONOR  
100<sup>th</sup>  
BIRTHDAY**

A group of community members have requested the authorization of the Resort Village to place a bench in the Waskateena Beach area, to commemorate the 100<sup>th</sup> birthday of resident Annie Elias. Approval has been received from the Candle Lake Provincial Park Office.

**279-2010**  
QUINN

That the Resort Village approve the placement of a bench to commemorate the 100<sup>th</sup> birthday of resident Annie Elias, to be placed in the Waskateena Beach area, the bench to be anchored in cement and far enough back that the winter ice will not damage the bench, with the provision that, if the bench will be located on provincial land, approval has also been granted by the Provincial Park..

**CARRIED**

**LAVOIE,  
MARC -  
INTERNET  
TOWER**

Application has been made by Marc Lavoie , to install a tower for the purpose of expanding the wireless internet network of SK Velocity.

**280-2010**  
CAITHCART

That the Resort Village approve the application by Marc Lavoie to install an approximate 45 foot TV Tower on the east side of the house located at #34 Airport Drive, legally described as Lot 17, Block 403, Plan 101899198, the tower to be used for the expansion of the wireless internet network of SK Velocity, provided that any and all engineered structural requirements for the placement of the tower are met, all liability associated with the tower is the responsibility of the property owner and, because the tower will be located adjacent to the air strip, evidence of approval by Transport Canada is provided.

**CARRIED**

**TRAFFIC  
SIGNS -  
GLENDALE**

Increased traffic in the Saskatchewan Drive area requires the placement of traffic signs in this area.

**281-2010  
QUINN**

That the Resort Village authorize the placement of the following traffic signs, to be placed in accordance with the Traffic Safety Act, as listed:

- STOP – Saskatchewan Drive & Whitewood Drive;
- STOP – Saskatchewan Drive & Jortan Drive (both intersections);
- YIELD – Saskatchewan Drive & Parkland Road;
- YIELD – Whitewood Drive & Parkland Road.

**CARRIED**

**DEN MOR  
ESTATES -  
SERV.  
AGRMT.**

A review of work completed to date, as required under the Servicing Agreement between the Resort Village and 101008430 Saskatchewan Ltd. o/a Den-Mor Estates, together with a list of concerns, was provided to the Developer following a September 1, 2010 inspection. The response that was received from the Developer on the morning of September 13, 2010 was reviewed by Council.

**282-2010  
PERRAS**

That the Resort Village contact Dennis Sawchuk, Developer for Den-Mor Estates, advising that the list of concerns addressed following the September 1, 2010 preliminary inspection must be addressed immediately and that, following completion of all requirements under the Servicing Agreement, a final inspection will be arranged.

**CARRIED**

**BYLAWS & POLICIES:**

**BYLAW  
36- 2010  
-AMEND  
BPS-  
LEMOAL**

Bylaw 36-2010 is a Bylaw to amend Bylaw 01/2001, The Basic Planning Statement, by re-designating from ‘commercial’ to ‘low density residential’ a parcel owned by Yves LeMoal and legally described as Parcel C, Plan 90PA17616.

**BYLAW  
36-2010  
1<sup>st</sup> READING**

**283-2010  
GEDDES**

That Bylaw 36-2010, a Bylaw to amend Bylaw 01/2001, The Basic Planning Statement, by re-designating Parcel C, Plan 90PA17616 from ‘commercial’ to ‘low density residential’ be introduced and given first reading.

**CARRIED**

**BYLAW  
37-2010 -  
AMEND  
ZONING  
-LEMOAL**

Bylaw 37-2010 is a Bylaw to amend Bylaw 02/2002, The Zoning Bylaw, by rezoning Parcel C, Plan 89PA17616 from 'C1-Commercial District' to 'R1-Residential District'.

**1<sup>st</sup> READING**

**284-2010**  
QUINN

That Bylaw 37-2010, a Bylaw to amend Bylaw 02/2002, The Zoning Bylaw, by rezoning Parcel C, Plan 90PA17616 from 'C1-Commercial District' to 'R1-Residential District', be introduced and given first reading.

**CARRIED**

**BYLAWS  
36-2010 &  
37-2010 -  
LEMOAL -  
NOTICE  
OF  
INTENT**

**285-2010**  
PERRAS

That the 'Notice of Intention' for proposed Bylaws 36-2010 and 37-2010 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the Bylaws be held at the October, 2010 Regular Meeting of Council.

**CARRIED**

**NEXT  
MEETING**

The next regular meeting of Council will be held Tuesday, October 12, 2010, commencing at 1:00 p.m.

**ADJOURN**

**286-2010**  
PERRAS

That the meeting adjourn.

**CARRIED**

The meeting adjourned at 10:25 p.m.

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Mayor Toporowski

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Administrator, Margo English