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Resort Village of Candle Lake
Regular Meeting
April 11, 2011**

A Regular Meeting of Council for the Resort Village of Candle Lake was held April 11, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

| | |
|------------------|-----------------|
| Toporowski, Nick | - Mayor |
| Caithcart, Lloyd | - Councilor |
| Geddes, David | - Councilor |
| Perras, Clem | - Councilor |
| Quinn, John | - Councilor |
| English, Margo | - Administrator |

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **060-2011
GEDDES**

That the Agenda for the April 11, 2011 meeting be accepted, with the following addition:

Correspondence – PAPHR- Funding Pineview Terrace Lodge

CARRIED

**ADOPT
MINUTES** **061-2011
PERRAS**

That the minutes of the Regular Meeting of Council, held March 14, 2011, and the Special Meeting held April 4, 2011 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**LAKELAND &
DISTRICT
FIRE CO-OP.**

A meeting was held with a representative of the Lakeland & District Fire Co-operative in January, 2011. As discussed at the meeting, a proposed agreement for the provision of emergency response services by the Resort Village through the Candle Lake Fire Department for a defined area within the boundaries of the R.M. of Paddockwood was prepared and forwarded to the Board of the Co-op for review. A member of the Lakeland & District Fire Co-operative advised the agreement was being reviewed by their Fire Chief and Contract Committee and would be brought to their Board Meeting on March 14, 2011, after which we would be contacted. To date, no response has been received.

**062-2011
CAITHCART**

That the Resort Village advise the R.M. of Paddockwood and the Lakeland & District Fire Co-operative that, until such time as a formal agreement is in place between the Resort Village and the R.M. and Fire Co-operative, for the provision of services by the Resort Village to properties within the R.M. of Paddockwood, the Resort Village Fire Department will not be the initial and/or primary emergency responder to incidents within the R.M. of Paddockwood and will respond only when requested to provide back-up assistance when additional response is required.

CARRIED

**PLANNING
FOR
GROWTH**

A meeting of representatives of the R.M.'s of Lakeland and Paddockwood and the Resort Village will be held April 12, 2011 to discuss the 'Planning for Growth' funding application and cost-sharing of the project.

CORRESPONDENCE:

**PAPHR -
PRIMARY
HEALTH
CARE
DESIGNATION**

Connie Lee, Director of Primary Health Care for the Prince Albert Parkland Health Region is consulting with senior management for the Regional Health Authority regarding the possibility of an informational meeting with representatives of the Resort Village and the Villages of Christopher Lake and Meath Park, to discuss the possibility of designation of Candle Lake as a Primary Health Care Unit and the benefits to the neighboring municipalities by the allocation of nurse practitioner services to their communities as part of the Candle Lake designation.

**RCMP
UPDATE**

Cpl. Kirk Badger of the Smeaton Detachment of the RCMP, provided an update on policing in the Candle Lake area for the period January 28, 2011 to April 6, 2011. Over this period of time there were a total of twenty-eight calls for service in this area. The report noted that since the previous reported break in's which resulted in the charging of a male with 23 counts of break and enter there have been zero confirmed bread and enters in the Candle Lake area. The Smeaton detachment has completed an operational plan for the May, 2011 long weekend and the plan includes additional manpower for the Candle Lake area.

**PAPHR -
FUNDING
PINEVIEW
TERRACE**

The Prince Albert Parkland Health Region (PAPHR) has revised the funding formula for the replacement of the Pineview Terrace Lodge in Prince Albert, based on the provincial government's change to local funding requirements from 35 per cent of project costs to 20 per cent. The Resort Village share of the funding is now projected at \$77,084.00 over a three year period, down from the previous request of \$107,800. A representative of the Resort Village will attend a meeting of the Health District to be held on April 18, 2011.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Ed Horn reported on behalf of the Parks and Recreation Board. The Board recommends the appointment of Val Manton to fill the one vacant position on the Board. The Board also recommends Council authorization for a slo-pitch tournament to be held on the August, 2011 long weekend, as organized by Share-the-Fun Organization, Inc. This event had been planned and approved for the 2010 August long week-end and was cancelled. Grant funding that had been previously allocated for a Bike Skills Park has been allocated to other fitness programs of Parks and Rec, with fitness program funds then transferred to the Bike Skills Park. The Board will proceed with plans for the Bike Skills Park, to be located east of the grass ball diamond #2 near the bush line. Additional keying of doors will be completed at the hall to enhance security, in particular the kitchen and supplies. A successful Martial Arts Workshop was held under the direction of Dee Cole. The Elvis Concert provided good entertainment and showed a profit of \$108.00. Plans for spring ditch picking are underway.

**SHARE-THE-FUN –
SLO-PITCH
AUG./11
LONG
WEEKEND**

Share-The-Fun, a non-profit organization is requesting authorization from the Resort Village to provide a relaxation of the Noise Bylaw and to approve the issuance of a special events liquor permit to cover a proposed slo-pitch tournament on the August, 2011 long week-end. An agreement for rental of the hall and recreation facilities is in place.

063-2011
QUINN

That the Resort Village approve the request of Share-The-Fun Organization, Inc. for a relaxation of the noise bylaw for the periods 11:00 p.m. until 2:00 a.m. of the morning following on each of Friday, July 29, Saturday, July 30 and Sunday, July 31, 2011 to accommodate a Slo-Pitch Tournament to include beer gardens and nightly entertainment, and that the Resort Village has no objection to the issuance of a special events liquor permit to operate a tented beer garden attached to the Recreation Hall. The approval is given with the provision that evidence of insurance is provided and that adequate toilet facilities and security services are in place for the duration of the event.

CARRIED

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported a relatively quiet period since the last meeting. The Fire Chief and Deputy EMO Coordinator will attend the Saskatchewan Association of Fire Chiefs Conference in Weyburn. One new member has joined the First Responders Team.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported crews are working on spring runoff, culverts and drainage. Gravel crushing is in progress. The landfill site is in good shape.

**COMMUNITIES
IN BLOOM**

Councilor Caithcart reported a meeting of Communities in Bloom was held on March 15, 2011. Larry Deacon will chair a committee including Terry Pearse and Councilor Caithcart to review possibilities for the development of Mosher Park and other public reserve areas suitable for development, and to draft a policy for Council's consideration outlining standards for development, including benches, tables, garbage containers and other aspects development.

HEALTH

Councilor Quinn provided a report to Council. Minor renovations to the work counter area have been completed at the Health Clinic. The number of clients utilizing the services of the nurse practitioner continues to increase. A copy of a proposal to the provincial government by the Prince Albert Parkland Health Region requesting designation of Candle Lake as a primary health care unit has been received.

PARCS

Councilor Quinn will attend a Board of Directors meeting for the Provincial Association of Resort Communities of Saskatchewan (PARCS) on April 19, 2011. PARCS Update #17 includes notification of dates for summer workshops to be held throughout the province. The 2011 PARCS Convention and Annual Meeting will be held on the evening of November 18, 2011 and all day November 19, 2011.

**P.A. MODEL
FOREST**

The next meeting of P.A.Model Forest is scheduled for April 27, 2011.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE**

064-2011
CAITHCART

That accounts payable, cheques number 4294 to 4348 inclusive, totaling \$419,854.42, be approved .

CARRIED

**FINANCIAL
REPORT**

065-2011
PERRAS

That the report on revenue and expenditures to March 31, 2011 be accepted, as presented.

CARRIED

NEW BUSINESS:

**2011 CANDLE
LAKE WALK
FOR MS**

066-2011
CAITHCART

That the Resort Village sanction the 2011 Candle Lake Walk for MS to be held May 14th, 2011, with the Candle Lake Volunteer Fire Department providing supervision of marked pedestrian crossings.

CARRIED

**PARKS/REC
BOARD
APPOINTMENT**

067-2011
QUINN

That the Resort Village ratify the appointment of Valerie Manton to the Parks and Recreation Board to fill a vacancy with the term expiring December 31, 2012.

CARRIED

**2011 GRAVEL
HAUL**

Tenders for the 2011 gravel haul closed on April 8, 2011 and were reviewed by Council.

068-2011
GEDDES

That the 2011 Gravel Haul Contract be awarded to the low bidder, Randy Lucas Trucking Ltd., at a price of \$0.22 per yard for loaded kilometer and \$1.25 per yard loading, and for hauls under 15 kilometer, the rate be \$120.00 hourly for tandem belly dump, \$130.00 hourly for tridem end dump and belly dump, and \$120.00 per hour for low-bed.

CARRIED

**ROAD
RESTRICTION
ORDER NO.
2011-01**

**069-2011
PERRAS**

That the Resort Village ratify Road Restriction Order No. 2011-01, with the effective date of 12:00 o'clock midnight on April 3, 2011 and covering all roads within the Resort Village of Candle Lake at maximum steering axles of 5500 kg and all other wheels limited to 6.25 kg per mm (350 pounds per inch) width of tire to a maximum of 1650 kg (3,638 pounds) per wheel.

CARRIED

**APPOINTMENT
BOARD OF
REVISION**

**070-2011
CAITHCART**

That the Resort Village of Candle Lake renew the appointment of Carol Jorgenson to the District Board of Revision, effective January 1, 2011.

CARRIED

**2011
MILL RATE**

**071-2011
CAITHCART**

That for the year 2011 there is no change from the 2010 Mill Rate for the Resort Village and the mill rate remains at 7.5 mills.

CARRIED

**2011
MINIMUM
TAX**

**072-2011
PERRAS**

That effective with the year 2011, a new minimum tax bylaw, Bylaw 13-2011, be established to increase the minimum tax on lands with improvements from \$650.00 per property to \$700.00 per property and that the minimum tax on land only properties remain at \$450.00 per property.

Mayor Toporowski requested a recorded vote.
In Favor: Geddes, Perras, Quinn
Opposed: Caithcart, Toporowski

CARRIED

**2011
BUDGET**

**073-2011
PERRAS**

That the 2011 Budget, based on an increased minimum tax of \$700.00 for land with improvements, with revenues totaling \$2,964,507.00 and including the following transfers from reserves:

- Equipment.....\$ 85,585.00
- Roads/Streets..... \$361,849.00
- Fire Hall Equip..... \$ 46,000.00
- Develop.of Land for Resale.... \$ 85,000.00
- RecHall Maint..... \$ 10,500.00
- Municipal Reserve Land..... \$ 30,000.00

and with expenditures totaling \$2,865,914.00, be approved.

Mayor Toporowski requested a recorded vote.
In favor: Caithcart, Geddes, Perras, Quinn
Opposed: Toporowski

CARRIED

**2011 LANDFILL
SUMMER HRS &
FREE**

**074-2011
CAITHCART**

**HOUSEHOLD
WEEKENDS**

That the Candle Lake landfill resume summer hours on Friday, April 29, 2011 and continue being open from 9:00 a.m. to 5:00 p.m. all days except Wednesday and Thursday until Tuesday, September 27, 2011 and that the Resort Village again provide residents and property owners of the Resort Village with free disposal of household garbage and yard brush on the Friday to Monday of both the May and September, 2011 long weekends.

CARRIED

**BYLAW
4-2011
ESTABLISH
EMO**

POLICIES & BYLAWS:

Bylaw 4-2011 is a Bylaw to establish a Local Emergency Management Organization, allow for the appointment of a Local Emergency Coordinator, and outline the duties and responsibilities of the Coordinator. Bylaw 4-2011 will replace Bylaw 3/89.

**BYLAW
4-2011 -
1st READING**

**075-2011
CAITHCART**

That Bylaw 4-2011, a Bylaw to establish a Local Emergency Management Organization, be introduced and given first reading.

CARRIED

**BYLAW
4-2011 -
2nd READING**

**076-2011
GEDDES**

That Bylaw 4-2011, a Bylaw to establish a Local Emergency Management Organization, be given second reading.

CARRIED

**BYLAW
4-2011 -
PROCEED
WITH
3rd READING**

**077-2011
QUINN**

That Council proceed with third reading of Bylaw 4-2011, a Bylaw to establish a Local Emergency Management Organization.

CARRIED UNANIMOUSLY

**BYLAW
4-2011 -
3rd & FINAL
READING**

**078-2011
PERRAS**

That Bylaw 4-2011, a bylaw to establish a Local Emergency Management Organization, be given third reading and passed.

CARRIED

**BYLAW
05-2011-BPS
& 06-2011
ZONING -
FLEGEL
SUBDIVISION**

Bylaw 05-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating a portion of Lot 1, Block 1, Plan 92PA09751 from 'low density residential' to 'acreage residential' and by re-designating a portion of Lot 1, Block 1, Plan 68PA09429 from 'acreage residential' to 'low density residential'. Bylaw 06-2011 is a bylaw to provide for an amendment to the Zoning Bylaw 2/2002 by rezoning a portion of Lot 1, Block 1, Plan 68PA09429 from 'R1 Low Density Residential' to 'RA Residential Acreage'. The bylaws are in response to an application by Gerald and Julie Flegel to subdivide the acreage Lot 1, Block 1, Plan 68PA09429, with a portion of the lot to become part of adjacent Lot 1, Block 1, Plan 92PA09751 as a residential acreage property, two new low density residential lots being subdivided and the balance of the original acreage lot remaining residential acreage. The end result will be an increase in the size of the lot adjacent to the Flegel lot, a decrease in size of the Flegel lot and two additional low density residential lots.

**BYLAW
05-2011 -
BPS
FLEGEL
1st READING**

**079-2011
GEDDES**

That Bylaw 05-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by re-designating a portion of Lot 1, Block 1, Plan 92PA09751 from 'low density residential' to 'acreage residential' and a portion of Lot 1, Block 1, Plan 68PA09429 from 'acreage residential' to 'low density residential', be introduced and given first reading.

CARRIED

**BYLAW
06-2011 -
ZONING
FLEGEL
1st READING**

**080-2011
CAITHCART**

That Bylaw 06-2011, a bylaw to amend the Zoning Bylaw 2/2002 by rezoning a portion of Lot 1, Block 1, Plan 68PA09429 from 'R1 Low Density Residential' to 'RA Residential Acreage', be introduced and given first reading.

Councilor Perras requested a recorded vote.
In Favor – Caithcart, Geddes, Quinn, Toporowski
Opposed – Perras

CARRIED

**BYLAWS
05-2011 &
06-2011 -
FLEGEL -
NOTICE
OF
INTENT**

**081-2011
CAITHCART**

That the 'Notice of Intention' for proposed Bylaws 05-2011 and 06-2011 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the Bylaws be held at the May 9, 2011 Regular Meeting of Council.

CARRIED

**BYLAW
07-2011-BPS
& 08-2011
ZONING -
HAYDUKEWICH
SUBDIVISION**

Bylaw 07-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by adding a new 'RA1-Residential, Small Acreage District' to Section 6.3 and by re-designating from 'Restricted Development' to 'RA1-Residential, Small Acreage', the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 08-2011 is a bylaw to amend the Zoning Bylaw 02/2002 by adding 'Residential, Small Acreage – RA1' to Section 4.1, Zoning District Interpretation, as well as Section 6.5 'RA1-Residential Small Acreage District' outlining permitted uses, discretionary uses, accessory uses and regulations. Bylaw 08-2011 also provides for the rezoning of Parcel E, Plan 70PA03321 from 'CON Conservation' to 'RA1 Residential Small Acreage District'. The Bylaws are prepared in response to an application submitted by Betty Haydukewich to subdivide Parcel E into 21 small acreage residential lots.

**BYLAW
07-2011 -
BPS
HAYDUKEWICH
1st READING**

**082-2011
QUINN**

That Bylaw 07-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by adding a new 'RA1-Residential Small Acreage District' to Section 6.3 and by re-designating from 'Restricted Development' to 'RA1-Residential Small Acreage' the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ 17-55-22-W2, be introduced and given first reading.

CARRIED

**BYLAW
08-2011 -
ZONING
HAYDUKEWICH
1st READING**

**083-2011
CAITHCART**

That Bylaw 08-2011, a bylaw to amend the Zoning Bylaw 2/2002 by adding 'Residential, Small Acreage – RA1' to Section 4.1 Zoning District Interpretation, as well as Section 6.5 'RA1-Residential Small Acreage District', outlining permitted uses, discretionary uses, accessory uses and regulations, and by rezoning from 'CON Conservation' to "RA1 Residential Small Acreage District" the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ 17-55-22-W2, be introduced and given first reading.

CARRIED

**BYLAWS
07-2011 &
08-2011 -
HAYDUKEWICH -
NOTICE
OF
INTENT**

**084-2011
GEDDES**

That the 'Notice of Intention' for proposed Bylaws 07-2011 and 08-2011 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the Bylaws be held at the May 9, 2011 Regular Meeting of Council.

CARRIED

**BYLAW
09-2011-BPS
& 10-2011
ZONING -
PHASE III
INDUSTRIAL**

Bylaw 09-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating from 'restricted development' to 'light industrial' all of the land indicated on Schedule A of the Bylaw and located within the SW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 10-2011 is a bylaw to amend the Zoning Bylaw 2/2002 by rezoning from 'CON Conservation District' to 'IL Industrial District' the portion of SW ¼ 17-55-22-W2, as shown on a proposed subdivision plan completed January 20, 2010. The proposed bylaws are to allow for Phase III of the Resort Village's light industrial lots.

**BYLAW
09-2011 -
BPS
PHASE III
INDUSTRIAL
1st READING**

**085-2011
PERRAS**

That Bylaw 09-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by re-designating from 'restricted development' to 'light industrial', the portion of SW ¼ 17-55-22-W2 as indicated on Schedule A of the Bylaw, be introduced and given first reading.

CARRIED

**BYLAW
10-2011 -
ZONING
PHASE III
INDUSTRIAL
1st READING**

**086-2011
PERRAS**

That Bylaw 10-2011, a bylaw to amend the Zoning Bylaw 2/2002 by rezoning from 'CON Conservation District' to 'IL Light Industrial District', the portion of SW ¼ 17-55-22-W2, as shown on a proposed subdivision plan completed January 20, 2010, be introduced and given first reading.

CARRIED

**BYLAWS
09-2011 &
10-2011 -
PHASE III
INDUSTRIAL
NOTICE OF
INTENT**

**087-2011
PERRAS**

That the 'Notice of Intention' for proposed Bylaws 09-2011 and 10-2011 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the Bylaws be held at the May 9, 2011 Regular Meeting of Council.

CARRIED

**BYLAW
11-2011 -
ZONING
GOLF RESORT
-CONDO AREA**

Bylaw 11-2011 is a bylaw to amend the Zoning Bylaw 2/2002 by adding "(a) single detached dwellings" to Section 6.3 Medium Density Residential District, sub-section 6.3.1. The intent of the bylaw is to accommodate the re-subdivision of a portion of the Candle Lake Golf Resort Condominium area to allow single detached dwelling properties.

**BYLAW
11-2011 -
ZONING re
MEDIUM
DENSITY
RESIDENTIAL
1st READING**

**088-2011
CAITHCART**

That Bylaw 11-2011, a bylaw to amend the Zoning Bylaw 2/2002 by adding "(a) single detached dwellings" to Section 6.3 Medium Density Residential District, sub-section 6.3.1, be introduced and given first reading.

CARRIED

**BYLAW
11-2011-
ZONING
NOTICE
OF
INTENT**

089-2011
QUINN

That the "Notice of Intention" for proposed Bylaw 11-2011 be advertised in accordance with the approved alternate procedure for providing notice and that a public hearing on the bylaw be held at the May 9, 2011 Regular Meeting of Council.

CARRIED

**BYLAW
12-2011 -
MILL RATE
FACTOR**

Bylaw 12-2011 is a bylaw to establish mill rate factors for the 2011 taxation year. The bylaw provides for a mill rate factor of 1.0 with respect to land and improvements in the non-arable, agricultural, residential and seasonal residential classifications and a mill rate factor of 2.0 with respect to land and improvements in the commercial and industrial classifications.

**BYLAW
12-2011 -
MILL RATE
FACTOR -
1st READING**

090-2011
GEDDES

That Bylaw 12-2011, a bylaw to provide for mill rate factors for the 2011 taxation year, be introduced and given first reading.

CARRIED

**BYLAW
12-2011-
MILL RATE
FACTOR -
2nd READING**

091-2011
QUINN

That Bylaw 12-2011, a bylaw to provide for mill rate factors for the 2011 taxation year, be given second reading.

CARRIED

**BYLAW
12-2011 -
MILL RATE
FACTOR -
PROCEED
WITH 3rd
READING**

092-2011
CAITHCART

That Council proceed with third and final reading of Bylaw 12-2011, a bylaw to provide for mill rate factors for the 2011 taxation year.

CARRIED UNANIMOUSLY

**BYLAW
12-2011-
MILL RATE
FACTOR -
3rd & FINAL
READING**

093-2011
PERRAS

That Bylaw 12-2011, a bylaw to provide for mill rate factors during the 2011 taxation year of 1.0 with respect to land and improvements in the non-arable, agricultural, residential and seasonal residential classifications and a factor of 2.0 with respect to land and improvements in the commercial and industrial classifications, be given third reading and passed.

CARRIED

**BYLAW
13-2011 -
MINIMUM
TAX**

Bylaw 13-2011 is a bylaw to provide for a minimum tax amount of \$700.00 to all property types within the Resort Village where there is an assessable improvement and a minimum tax amount of \$450.00 to all property types within the Resort Village where there is assessable land only with no assessable improvement. The Bylaw is to be effective with the 2011 taxation year.

**BYLAW
13-2011 -
MINIMUM
TAX -
1st READING**

**094-2011
PERRAS**

That Bylaw 13-2011, a bylaw to provide for a minimum tax of \$700.00 to be applied to all property types within the Resort Village where there is an assessable improvement and a minimum tax of \$450.00 to be applied to all property types within the Resort Village where there is assessable land only, with no assessable improvement, commencing with the 2011 taxation year, be introduced and given first reading.

Mayor Toporowski requested a recorded vote.
In Favor – Caithcart, Geddes, Perras, Quinn
Opposed – Toporowski

CARRIED

**BYLAW
13-2011 -
MINIMUM
TAX -
2nd READING**

**095-2011
PERRAS**

That Bylaw 13-2011, a bylaw to provide for minimum taxes to be effective with the 2011 taxation year, be given second reading.

Mayor Toporowski requested a recorded vote.
In Favor – Caithcart, Geddes, Perras, Quinn
Opposed – Toporowski

CARRIED

**BYLAW
13-2011 -
MINIMUM
TAX -
PROCEED
WITH 3rd
READING**

**096-2011
QUINN**

That Council proceed with third and final reading of Bylaw 13-2011, a bylaw to provide for minimum taxes effective with the 2011 taxation year.

Mayor Toporowski requested a recorded vote.
In Favor – Caithcart, Geddes, Perras, Quinn
Opposed – Toporowski

Unanimous support is required.

DEFEATED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, May 9, 2011, commencing at 7:00 p.m.

ADJOURN

**097-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 9:05 p.m.

Mayor Toporowski

Administrator, Margo English