

A Regular Meeting of Council for the Resort Village of Candle Lake was held August 8, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **207-2011
GEDDES**

That the Agenda for the August 8, 2011 meeting be accepted, with the following additions under correspondence:

3. Kingsway Residents – re Sask. Power Line Relocation
4. EPS Management – July, 2011 Bylaw Enforcement

CARRIED

**ADOPT
MINUTES** **208-2011
CAITHCART**

That the minutes of the Regular Meeting of Council, held July 26, 2011, be adopted.

CARRIED

CORRESPONDENCE:

**COLPITTS, S. &
FLURY, L. -
GROUSE
ROAD**

Letters have been received from Shawna Colpitts and Lynn Flury regarding the Main Street access onto Grouse Road in the Aspen Grove Subdivision. The original plan of proposed subdivision for Aspen Grove showed access off of Main Street adjacent to Falcon Place and received government approval in March, 2001. In approximately 2004 the additional access into Aspen Grove was constructed, however, it was placed adjacent to Grouse Road rather than Falcon Place, as originally proposed.

In April of 2011, bylaws were introduced to allow for the subdivision of a parcel of land next to Aspen Grove and the continuation of Grouse Road through to this subdivision, as the road had originally been planned. The public hearing on Bylaws 07-2011 and 08-2011 was held on May 9, 2011, at which time residents of Grouse Road forwarded written concerns with the possibility of increased traffic resulting from the continuation of Grouse Road through to Paul's Trail in the new subdivision.

**GROUSE
ROAD**

The concerns of Grouse Road property owners were considered by Council when entering into a servicing agreement with the developer of the new subdivision and the agreement stipulates that Grouse Road shall not be used as an access road by contractors, heavy vehicles and equipment during construction and development of the subdivision.

Property owners on Grouse Road were in attendance at the August 8, 2011 meeting and Council heard their concerns. As indicated in the correspondence, property owners felt the existing access off on Main Street and onto Grouse Road had not received the proper approvals and was therefore illegal. Prior to the meeting it had been determined that the changed access from Falcon Place to Grouse Road did received formal approval in July of 2006. Although approval was given after the fact, the Grouse Road access is a legal road access and the proposed access adjacent to Falcon Place was formally closed.

Grouse Road property owners requested Council to again review their concerns with the changes to the original plan of proposed subdivision of 2001, and the concerns they now have with the extension of Grouse Road to the new subdivision and the possibility of increased traffic volumes and speeds with the “direct” access from Main Street to Grouse Road. A number of suggestions for changes to alleviate their concerns were made, including removing the Grouse Road/Main Street access entirely, relocating the access to Main Street from Grouse Road to Falcon Place, determine if an alternate second access past Blue Hero Place might be acceptable, leave Grouse Road dead-ended as it exists now with the guarantee of no future extension into the new subdivision or provision of a green space of a minimum of two lots in the new subdivision.

Council assured Grouse Road property owners their concerns would be reviewed and a response provided as soon as possible.

**KINGSWAY
SASK.POWER
POLE
RELOCATION**

Residents of Kingsway forwarded concerns and suggestions for the planned relocation of power poles along Kingsway. The letter suggested that underground power distribution was more appropriate than the relocation of existing power poles and stated residents were satisfied with the width of the road as it currently exists. In addition, the letter expressed concerns with a drainage ditch being installed along the street. On behalf of the residents, Garry Klimek addressed Council.

For many years it has been common knowledge that power poles along Kingsway were incorrectly situated on the road allowance. In November of 2010, the Resort Village learned that Sask. Power was planning an upgrade of cable along Kingsway and felt that, because work on the power distribution was planned, it would be the appropriate time to reposition the poles and eliminate the encroachment on road allowance. There was no determination if the original placement of the poles was due to the road driving surface being inaccurate or if the road driving surface was inaccurate due to the improper location of the poles. Sask. Power did agreed to properly locate the poles when upgrading the cable and costs for the additional labor and materials was agreed to be shared, with the Resort Village responsible for just over \$13,000.00 of the costs. Sask. Power did not have a plan to install underground cable. Their original proposal was to replace aging cable only. The Resort Village did suggest going underground, however, Sask. Power indicated costs for this would be approximately \$125,000.00 and would be the responsibility of the Resort Village.

KINGSWAY

The Resort Village has no immediate plan to widen the road or to install drainage ditches in this area. The request for relocation of the poles was made at this time only due to the fact that Sask. Power had plans to upgrade the cable and the relocation of the poles would correct the encroachment situation. Along with the encroachment of the power poles on the road allowance, there are also a number of encroachments by property owners. Property owners have been requested to remove their personal items from Resort Village property.

Council will review the correspondence from Kingsway property owners and a response will be forwarded to Kingsway property owners.

**EPS
MGMT. -
BYLAW
ENFORCEMENT**

EPS Management provided a summary of bylaw enforcement activities for the month of July, 2011. Bylaw enforcement continues to include all areas of the Resort Village. There were two long weekends in this period of time, therefore general patrols were extensive.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

A written report on behalf of Parks and Recreation was provided by Ed Horn and presented by Councilor Geddes. The slo-pitch tournament over the August long weekend was well prepared by the Share the Fun Organization and facilities were left in very good shape. Attendance was not as high as anticipated. The organization provided security and, as well, police presence was suitable.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported one false alarm fire call since the last report and approximately six calls for first responders. Fire Chief Harker has requested a quote for the purchase of a tanker truck.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported considerable damage following the high winds and rain on July 18-19, 2011. Crews have worked at clean-up and hours at the landfill were extended to accommodate the large volume of brush and trees being brought in by property owners following the storm. A review of some of the projects worked on by the maintenance staff over the past few weeks was presented.

**COMMUNITIES
IN BLOOM**

Carol Jorgenson advised that the draft of a letter to the Ministry of Tourism Parks Culture and Sport, expressing concern with the state of provincial park areas within the Resort Village, will be reviewed at the next CiB Meeting and a copy provided to Council. The Committee is hoping the Resort Village will also forward their concerns to appropriate government departments. It is hoped work on Mosher Park will begin soon. The Committee plans to finalize their 2012 budget in September, 2011.

HEALTH

Councilor Quinn attended a meeting at the Prince Albert Parkland Health Region (PAPHR) on August 2, 2011 regarding funding for the proposed Pineview Terrace Lodge long term care facility in Prince Albert. In October of 2010, the Resort Village passed a resolution to commit to a portion of funding towards the construction of the facility, based on the proposed share of \$107,800, with funding to be made available to the Health District by February of 2013. Since that time the provincial government has revised the funding formula for the project from the previously required 35% local share to a local share of 20% of the project. With this formula change, the Resort Village share of the local portion has been reduced. A revised schedule of municipal funded costs was provided. The PAPHR also proposed to transfer funds from their capital surplus account to temporarily cover a shortfall of \$200,000.00 due to the inability of two municipalities to commit to funding prior to the project going to tender. All local funding must be confirmed prior to the project going to tender.

209-2011
QUINN

That notice be forwarded to the Prince Albert Parkland Health Region acknowledging that the Resort Village's funding commitment towards the Pineview Terrace Lodge long term care facility has been revised to \$77,084.00 over the three year period 2011 to 2013, as a result of the provincial government's change to the required percentage of local funding from 35% to 20% of the project, and as stated on the notification distributed at the August 2, 2011 meeting.

CARRIED

PARCS

Councilor Quinn reminded Council of the PARCS Summer Workshop to be held in Wakaw on August 13, 2011.

ACCOUNTS PAYABLE, FINANCIAL & STAFFING:

**ACCOUNTS
PAYABLE**

210-2011
CAITHCART

That accounts payable, cheques number 4589 to 4624 inclusive, totaling \$1,140,206.80, be approved .

CARRIED

**FINANCIAL
REPORT**

211-2011
GEDDES

That the report on revenue and expenditures to July 31, 2011 be accepted, as presented.

CARRIED

STAFFING

212-2011
PERRAS

That the following staff changes be ratified:
Murphy, Harold – Casual Laborer – effective July 27, 2011
Munroe, Terran – Casual Equip. Op. 2 – effective August 4, 2011.

CARRIED

NEW BUSINESS:

**DRAINAGE-
NORTH COTE
ISLANDVIEW**

Residents of North Cote Place in Islandview Subdivision have approached Council members with concerns regarding the drainage plans for the cul-de-sac and with suggestions for an alternate plan. The drainage work, as originally planned is nearing completion. There is also additional work still planned for other areas in the subdivision.

Council discussed the planned drainage for North Cote and residents presented their concerns and suggestions. Council will further discuss this issue and a response will be provided to property owners.

**SEASONAL
RV SITES
DOEPKER -
R.M. of
PADDOCKWOOD**

A request for comments has been received from the R.M. of Paddockwood regarding a discretionary use application that has been received by the R.M. from Chad and Rachel Doepker, owners of property located within the R.M. and adjacent to the Resort Village of Candle Lake. The application is for a portion of Parcel B, NW 31-54-22-W2 that is currently used as a golf course and known as Torch Light Gardens to be developed as a seasonal campground, to be open from the May to September long weekends.

additional details regarding the proposal have been requested prior to communicating comments to the R.M.

**AECOM-
TENDERS**

Two projects have been advertised for tender with a closing date of 11:00 a.m. August 8, 2011. One bid was received on each project.

**ACCEPT
BID**

**213-2011
CAITHCART**

That the Resort Village accept the bids received from Whitford Construction Ltd. in response to the following project tenders:

1. Bayview Drive – Curb, Gutter, Sidewalk and Street Construction
\$275,972.40
2. Ford Road & Ash Crescent - \$92,766.00

CARRIED

POLICIES & BYLAWS:

**BYLAW
19-2011
BYLAW
ENFORCEMENT
OFFICERS**

Bylaw 19-2011, a Bylaw to provide for the appointment of Bylaw Enforcement Officers effective August 8, 2011, was presented by Mayor Toporowski.

**BYLAW
19-2011 -
1st
READING**

**214-2011
PERRAS**

That Bylaw 14-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Calvin Kosowan, Wes Harker and Chris Letendre as Bylaw Enforcement Officers effective August 8, 2011, be introduced and given first reading.

CARRIED

**BYLAW
19-2011 -
2nd
READING**

**215-2011
QUINN**

That Bylaw 19-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Calvin Kosowan, Wes Harker and Chris Letendre as Bylaw Enforcement Officers effective August 8, 2011, be given second reading.

CARRIED

**BYLAW
19-2011 -
PROCEED
WITH
3rd READING**

**216-2011
GEDDES**

That Council proceed with third reading of Bylaw 19-2011, a bylaw to provide for the appointment of Bylaw Enforcement Officers effective August 8, 2011.

CARRIED UNANIMOUSLY

**BYLAW
19-2011 -
3rd & FINAL
READING**

**217-2011
CAITHCART**

That Bylaw 19-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Calvin Kosowan, Wes Harker and Chris Letendre as Bylaw Enforcement Officers, effective August 8, 2011, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, September 12, 2011, commencing at 7:00 p.m.

ADJOURN

**218-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:55 p.m.

Mayor Toporowski

Administrator, Margo English