

A Regular Meeting of Council for the Resort Village of Candle Lake was held December 14, 2009 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **299-2009**
GEDDES

That the agenda for the Regular Meeting of December 14, 2009 be accepted with the following additions:

- Committee Reports – P.A.Model Forest
- New Business – Quarry Lease Application- Candle Lake Sand & Gravel

CARRIED

**ADOPT
MINUTES** **300-2009**
PERRAS

That the minutes of the Regular Meeting of Council, held November 9, 2009 be adopted, as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**PROPOSED
BUILDING -
RCMP
HEALTH
FACILITY**

Councilor Quinn has met with representatives of the Prince Albert Parkland Health District for discussion regarding present and future facility needs of the Candle Lake Health Centre. To date, discussion has not been finalized to the point where a recommendation can be made to Council. It does appear that some funding may be available from the Health District for future facility needs and, upon finalization of discussion, including details of funding availability, a recommendation will be brought to Council.

The Finance Committee will also review both the RCMP store front office proposal and the proposal for an adjoining health facility building.

**RCMP
CABIN
LEASE**

The RCMP have verbally agreed to continue with the cabin lease until the original end date of March 31, 2010. Written confirmation is expected.

**ONECHASSA
LAKE FRONT
PROPERTY**

Following the November, 2009 meeting, correspondence was forwarded to all lake front property owners in the Onechassa Subdivision requesting the owners to respond with a decision regarding payment of costs for an “as-built” survey of the Onechassa lake front properties. To date, a response has not been received from all owners.

**301-2009
CAITHCART**

That the Resort Village table the matter of obtaining an “as-built” survey of the Onechassa lake front properties, until such time as all owners of these lake front properties have responded.

CARRIED

CORRESPONDENCE:

**CITIZENS
ON PATROL
PROGRAM**

The Candle Lake Citizens on Patrol Program forwarded correspondence expressing appreciation for 2009 funding in the amount of \$2,000.00 and provided by the Resort Village. “The monies are gratefully accepted and will be used in our crime prevention program by funding our continuing patrols of the neighbourhoods here at Candle Lake, Saskatchewan.”

**TRAILS
ADVISORY
GROUP**

Candle Lake Trails Advisory Group forwarded a letter of appreciation to Grant Carrier and Resort Village staff for the significant contribution to constructing and maintaining the network of trails within the Resort Village in 2009. Grant applications for 2009 resulted in the receipt of \$7,000.00 in grant funding for two trail projects.

**302-2009
PERRAS**

That correspondence be filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

No report was available.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported a quiet month. The fire hall expansion project is progressing well.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported the completion of the landfill pit extension. The landfill recycle building is now constructed.

**WATERSHED
STEWARDS**

Councilor Quinn reported on a notice that has been received regarding the status of SNOWS (Saskatchewan Network of Watershed Stewards). Funding for the organization has been discontinued, however, in order to maintain incorporated status, SNOWS will continue to exist and hold annual general meetings. Terry Kotyk will act as President and can be reached at snows@sasktel.net.

**COMMUNITIES
IN BLOOM** Larry Deacon presented a report on behalf of the Communities in Bloom Committee. Christmas lights have been refurbished and are ready to be hooked up. The Committee will be working on their 2010 budget this week. Mr. Deacon thanked Council members for their ongoing support.

HEALTH Councilor Quinn – The H1N1 issue has been addressed by the Provincial Government and the Health Region. The nurse practitioner continues to work out of the Candle Lake Health Clinic each Monday and it appears that more people are beginning to utilize this service.

PARCS Council members were provided with a review of the annual convention, as outlined in PARCS Update #6.

**P.A. MODEL
FOREST** Mayor Toporowski attended a meeting of Prince Albert Model Forest on December 8, 2009 and submitted a 2010 funding request for assistance with maintenance of the Aschim Homestead. The funding request is being considered.

ACCOUNTS PAYABLE & FINANCIAL:

**ACCOUNTS
PAYABLE** **303-2009**
QUINN

That the Resort Village approve additions to the contract with SteveCo Construction, covering the construction of the landfill recycle building, in the amount of \$2,730.00.

Councilor Caithcart requested a recorded vote.

In Favor – Geddes, Perras, Quinn, Toporowski
Opposed - Caithcart

CARRIED

304-2009
CAITHCART

That accounts payable, cheques number 3213 to 3237 and 3239 to 3340, totaling \$130,294.10, be approved for payment and that cheque 3313, payable to SteveCo Construction Ltd. be held until written verification of contract completion is supplied by Jim Cunningham, Building Inspector and cheque number 3340, payable to Allan's Building Services, be held until written verification of contract completion is submitted by Peter Halayka Building Inspections.

CARRIED

**FINANCIAL
REPORT** **305-2009**
GEDDES

That the financial report on revenues and expenditures vs budget, to November 30, 2009, be accepted, as presented.

CARRIED

NEW BUSINESS:

**DEVELOPMENT
APPEALS
BOARD**

Two appointments to the Development Appeals Board will expire on December 31, 2009. Both members have agreed to serve another term.

306-2009

CAITHCART

That the following appointments to the Candle Lake Development Appeals Board be made for the three year term beginning January 1, 2010 and expiring December 31, 2012:

- Vince Steen
- Joan Sajtos (Alternate)

CARRIED

**DEPUTY FIRE
CHIEF -
APPOINTMENT**

The resignation of Del Epp as assistant to the Fire Chief is effective December 31, 2009 and a recommendation for replacement has been made by the Fire Chief and Committee members.

307-2009

QUINN

That the Resort Village appoint Grant Carrier as Deputy Fire Chief of the Candle Lake Volunteer Fire Department, effective January 1, 2010.

CARRIED

**HONORARIUM
FIRE/FIRST
LIAISON**

Louise Tarasiuk was appointed as Liaison between the Fire Department and First Responders effective August 1, 2009. This being a new position, an honorarium has not been established.

308-2009

PERRAS

That the Resort Village pay an honorarium to Louise Tarasiuk in the amount of \$300.00 for her service as a liaison between the Fire Department and First Responders during 2009 and that Council review the role and job description for this position during 2010 budget deliberations.

CARRIED

**SUBDIVISION
NAMES &
BOUNDARIES**

Over the past several months, representatives of the Resort Village, including members of the Fire Department, Communities in Bloom, Council and staff have reviewed the subdivisions within the Resort Village to determine clearly defined boundaries for all subdivisions. The recommended boundaries and names were previously reviewed by Council members, however, were not officially ratified. The highway turnout kiosk will include a map showing the subdivisions and indicating the street names within each subdivision, to assist visitors to Candle Lake. The goal of the boundary and subdivision review was to determine a list of subdivisions and boundaries that is consistent for use by all residents, property owners, visitors, utility providers, Resort Village records and emergency response personnel, and by implementing this consistent list, avoid confusion, particularly in emergency situations. Detailed maps of the Resort Village and subdivisions are in the process of being prepared.

**SUBDIVISION
NAMES/
BOUNDARIES**

309-2009
CAITHCART

That the Resort Village accept the subdivision names and boundaries as listed:

1. **Van Impe**
2. **Clearsand** - (includes former Beskal, Dickens and Rowley)
3. **Sanderman** - (includes former Gorders)
4. **Telwin** - (includes former Birchview and Skalicky)
5. **Onechassa**
6. **Sackett** – (formerly referred to as Sacketts North or Fisher Creek)
7. **Lakeside** – (formerly referred to as Sacketts South or Lakeside – includes all properties on the lakeside of airstrip and all properties off Lambert)
8. **Airpark** – (Properties on highway side of airstrip and bordered by Lakeview Drive and Highway 265)
9. **Islandview** – (Includes Barnes Place – does not include Lambert Drive properties)
10. **Hanson** – (formerly referred to as Downtown, Hanson’s Haven or Joe Haydukewich – includes lakeside of Highway 265 from the Provincial Park south up to and including Ship’s Lantern property)
11. **Torch Lake** – (All properties on the Torch Lake side of Highway 265)
12. **Waskateena** - (The lake side of Main Street from Highway 265 to Simon Lehne)
13. **Holiday Acres** – (Properties between Simon Lehne and Steen Drive – north of Main Street to Holiday Drive)
14. **Hayes** – (North of Holiday Drive to Ford Road – on both sides of Simon Lehne – along Ford Road to Northview Road)
15. **Nobles Point** – (North of Ford Road along Simon Lehne to lake – including Nobles Point Marina)
16. **Aspen Grove** – (North of Main Street from Steen Drive to Blue Heron Place)
17. **Northview** – (Properties along east side Northview Road from Main Street to lake and including Parcels C and D, Plan 74PA17393 on Ford Road)
18. **Golf Resort** – (Includes Golf Course, residential subdivision and condominiums)
19. **Glendale** – (Includes DenMor Estates)
20. **Minowukaw**
21. **Bayview** – (East of Highway 265 and south of Main Street to Highway 120)
22. **Industrial Park** – (Properties on Industrial Drive)
23. **Bay Lake** – (Bay Lake Estates Subdivision along Highway 120)

CARRIED

**CHAMBER OF
COMMERCE -
WEB ACCESS**

The Candle Lake Chamber of Commerce has requested a page on the website of the Resort Village to provide information on the Chamber, a list of members and contact information for persons interested in membership.

310-2009
QUINN

That the Resort Village contact the Chamber of Commerce advising a page will be made available on the Resort Village website for the Chamber at the nominal fee of \$20.00 per month.

CARRIED

**SERVICING
AGREEMENT
- CRAWFORD
PHASE I -
PARCEL D,
70PA03321**

The Servicing Agreement for Phase I subdivision of a portion of Parcel D, Plan 70PA03321, as proposed by Luba Crawford, is now in place.

311-2009
CAITHCART

That the Servicing Agreement between the Resort Village of Candle Lake and Luba Crawford, covering the proposed Phase I subdivision of a portion of Parcel D, Plan 70PA03321, be ratified.

CARRIED

**CRAWFORD -
PROPOSED
SUBDIVISION
PHASE II -
PARCEL D
70PA03321**

Correspondence has been received from the Ministry of Municipal Affairs advising of an application by Luba Crawford for the Phase II proposed subdivision of a portion of Parcel D, Plan 70PA03321.

312-2009
PERRAS

That the Resort Village prepare the bylaws necessary for re-designation and re-zoning of the portion of Parcel D, Plan 70PA03321 covering the proposed Phase II Subdivision, as applied for by Luba Crawford, and that a public hearing be set for May, 2010, in accordance with public hearing requirements, as specified in The Basic Planning Statement, Bylaw 01/2002.

CARRIED

**PRASKI -
SERVICING
AGREEMENT
- OBLIGATIONS
COMPLETED**

All requirements under the Servicing Agreement between the Resort Village of Candle Lake and Jason and Sheri Praski, covering subdivision of the former Lot 1, Block 2, Plan 68PA09429, have now been met by the developers.

313-2009
QUINN

That the Resort Village acknowledge that all obligations of the developers have been completed, as outlined in the Servicing Agreement between the Resort Village of Candle Lake and Jason and Sheri Praski, covering the subdivision of former Lot 1, Block 2, Plan 68PA09429, and that the cash deposit, as required under Section 2.2 of the Agreement, and in the amount of \$10,000.00 be refunded to the Developers.

CARRIED

**CRANBERRY
CREEK -
SUBDIVISION
OF RESIDENTIAL
LOTS**

The Developers of the Cranberry Creek Subdivision, located along Highway 120, within the R.M. of Paddockwood, have made application to the Ministry of Municipal Affairs, Community Planning Branch, to further subdivide previously approved residential lots. The proposal results in an increase of 14 residential lots within the subdivision.

314-2009
GEDDES

That the Resort Village respond to the request for comments on the proposed subdivision of residential lots within the Cranberry Creek Subdivision, advising the Ministry of Municipal Affairs of the following concerns of the Resort Village:

- The Resort Village has not yet reached an agreement with the R.M. of Paddockwood for provision of services to R.M. subdivisions in the vicinity of the Resort Village, in particular emergency response;
- The subdivision is located in a high sensitivity area and there is concern with the use of septic mounds and if groundwater monitoring requirements will be in place;
- The concerns of the Resort Village with the original subdivision proposal included road access and the possible adverse effect on the Aschim Homestead walking trails, demonstration plots and homestead buildings. At present, the developers of Cranberry Creek have blocked off their legal access road to the subdivision and are re-routing traffic along the Homestead access which is not a legal road. Vandalism of the Homestead is a major concern;
- As in the past, there are concerns with the impact on Resort Village roads, streets, landfill and lagoons brought on by this additional residential property and increased population adjacent to the Resort Village.

CARRIED

GOTGEEK.ca
- INTERNET
POLE
STRUCTURE

Gotgeek.ca was provided temporary approval to November 30, 2009 for the pole structure located on the Clarence Buckoski property along Main Street. The temporary approval was authorized to allow time for Gotgeek.ca to finalize their plans for the distribution of high speed internet. The temporary approval was given in September, 2009, and, since that time, no further information has been provided by Gotgeek.ca to the Resort Village.

315-2009
QUINN

That the Resort Village correspond with Mr. Zurakowski of Gotgeek.ca advising that he has not yet supplied the Resort Village with his plans for distribution of high speed internet and that temporary approval of the pole structure located on the Clarence Buckoski property is extended to May 2, 2010 and a response regarding the planned internet distribution is required by January 30, 2010.

CARRIED

DEPUTY
MAYOR -
2010

316-2009
CAITHCART

That deputy mayor appointments for the year 2010 be as follows:

- Geddes, David – January to March, 2010,
- Perras, Clem – April to June, 2010,
- Quinn, John – July to September, 2010,
- Caithcart, Lloyd – October to December, 2010.

CARRIED

**PERMIT -
MINISTRY
ENVIRONMENT -
WOLVES**

Councilor Quinn has been in contact with Mike Gollop of the Ministry of Environment regarding wolves in residential areas of the Resort Village and safety concerns. A permit must be requested by the Resort Village in order to address this concern.

317-2009
QUINN

That the Resort Village contact the Minister of Environment and advise that wolves are habitually within residential areas of the Resort Village and Council is concerned for the safety of residents when walking, for students when waiting for the school bus and requesting the Ministry to issue a permit to the Resort Village to authorize a means for removal of the wolves.

CARRIED

**APPOINT
AUDITORS
2009 & 2010**

318-2009
GEDDES

That the Resort Village of Candle Lake appoint the firm of Meyers, Norris Penny as auditors for the years 2009 and 2010.

CARRIED

**JACKPINE
DEVELOPMENTS -
SALE OFFER**

Jackpine Developments, owner of the Bay Lake Estates proposed subdivision, has offered the land and proposed development for sale to the Resort Village.

319-2009
PERRAS

That the Resort Village decline the offer to purchase the Bay Lake Estates proposed subdivision, as made by the Developer, Jackpine Developments.

CARRIED

**BAY LAKE
ESTATES -
BUILDING
RESTRICTIONS**

Following the finalization of bylaws and the servicing agreement for the proposed Bay Lake Estates subdivision, Community Planning has advised that the Ministry of Highways has placed building restrictions on proposed lots adjacent to Highway 120.

320-2009
QUINN

That the Resort Village advise the Ministry of Municipal Affairs, Community Planning Branch that notice of building restrictions by the Ministry of Highways on properties within the proposed Bay Lake Estates Subdivision was received following completion of amending bylaws and that the Resort Village requests the plan of proposed subdivision be revised to eliminate the need for building restrictions on proposed lot parcels, prior to granting final approval for the subdivision.

CARRIED

**PONATH -
COMMERCIAL
PROPERTY -
LAKEVIEW DR.**

Lyle Ponath, owner of Parcel B, Plan 94PA16509, located on Lakeview Drive and presently the site of Pineview Lumber, is planning a proposal to redesignate this property from commercial to residential at the end of a lease agreement with Pineview Lumber.

**321-2009
GEDDES**

That the Resort Village respond to Lyle Ponath regarding a planned proposal to redesignate Parcel B, Plan 94PA16509 from commercial to residential, advising that this Council is prepared to proceed with the bylaw preparation and public hearing process for rezoning of the property, however, until such time as the property is no longer required for commercial use, the rezoning process cannot proceed.

CARRIED

**HANSON -
REQUEST TO
PURCHASE
RESERVE
LAND**

Allen Hanson requests Council to consider his request to purchase a parcel of public reserve described as R1, Plan 77PA10062, located adjacent to Torch Lake and Lot 07, Block 101, Plan 77PA10062. Mr. Hansen was the original owner and developer of this area and is interested in developing the parcel as a residential acreage lot.

**322-2009
PERRAS**

That the Resort Village advise Allen Hanson that, in response to his request to purchase Parcel R1, Plan 77PA10062, Council members do not feel that this parcel of land is suitable for residential development and, in addition, Council is not in favor of selling public/municipal reserve land.

CARRIED

**APPOINT
LEGAL
COUNSEL -
2010**

**323-2009
PERRAS**

That the Resort Village appoint the firm of Wilcox – Zuk – Chovin Barristers and Solicitors as legal counsel of the Resort Village of Candle Lake for the year 2010.

CARRIED

**TORCH LAKE
SHORE LAND**

The Ministry of Environment, Lands Branch, has contacted the Resort Village regarding lands adjacent to Torch Lake and the subdivisions that have not been legally subdivided or dedicated to the Resort Village. The Ministry is proposing that the Resort Village cover the costs of survey and purchase of these lands to have them become the property of the Resort Village. An inspection of the crown lands has determined that there is considerable encroachment by adjacent property owners.

**324-2009
QUINN**

That the Ministry of Environment, Lands Branch be advised that the Resort Village of Candle Lake is not interested in covering costs for survey or purchase price to obtain title to Crown resource backshore land adjacent to Torch Lake and subdivisions along Torch Lake.

CARRIED

**LANDFILL
PIT
MAINTENANCE
2010**

A tender for the contract of 2010 landfill pit maintenance has been advertised, with a closing date of December 11, 2009. One tender was received, with two proposal options.

**325-2009
CAITHCART**

That the 2010 Landfill Pit Maintenance be awarded to Len Romanuik, on the basis of his proposal #1, for the performance of regular pushing and compacting of the landfill pit during the 2010 year, as arranged through the Maintenance Manager and at a rate of \$125.00 per hour plus GST, this rate including the provision of equipment, fuel and manpower and that a minimum of 64 hours of work will be available throughout the 2010 year, the majority of which will be scheduled throughout the summer season.

CARRIED

**QUARRY
LEASE
APPLICATION
PROPOSAL -
C.L. SAND &
GRAVEL**

The Ministry of Environment has advised that an application for a quarry lease is being proposed by Candle Lake Sand and Gravel for an area along Main Street, on the north side of the road, across from the Resort Village lease site and in the fire fuel break area. The Ministry has asked the Resort Village for input on the application proposal.

**326-2009
CAITHCART**

That the Ministry of Environment be advised that the Resort Village does not support a proposed application by Candle Lake Sand and Gravel for a quarry lease to be located to the north of Main Street, across from existing lease sites and in the fire fuel break area as the area in question is very visible from the road and it is also a possible site for future development.

CARRIED

BYLAWS & POLICIES:

**BYLAW
12-2009
BYLAW
ENFORCEMENT
OFFICERS - 2010**

Bylaw 12-2009, a Bylaw to provide for the appointment of Bylaw Enforcement Officers for the year 2010, was presented by Mayor Toporowski.

**BYLAW
12-2009 -
1st
READING**

**327-2009
CAITHCART**

That Bylaw 12-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, and Wes Harker as Bylaw Enforcement Officers for the year 2010, be introduced and given first reading.

CARRIED

**BYLAW
12-2009 -
2nd
READING**

**328-2009
GEDDES**

That Bylaw 12-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, and Wes Harker as Bylaw Enforcement Officers for the year 2010, be given second reading.

CARRIED

**BYLAW
12-2009 -
PROCEED
WITH
3rd READING**

329-2009
QUINN

That Council proceed with third reading of Bylaw 12-2009, a bylaw to provide for the appointment of Bylaw Enforcement Officers for 2010.

CARRIED UNANIMOUSLY

**BYLAW
12-2009 -
3rd & FINAL
READING**

330-2009
PERRAS

That Bylaw 12-2009, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, and Wes Harker as Bylaw Enforcement Officers for the year 2010, be given third reading and passed.

CARRIED

**BYLAW
13-2009 -
AIRSTRIP
2010 TAX
EXEMPTION**

Bylaw 13-2009, a Bylaw to provide for 2010 tax exemption as a community service for Airstrip property described as Parcel C, Plan 101897769, was presented by Mayor Toporowski.

**BYLAW
13-2009 - 1st
READING**

331-2009
CAITHCART

That Bylaw 13-2009, a Bylaw to provide for 2010 tax exemption as a community service for the airstrip property described as Parcel C, Plan 101897769, be introduced and given first reading.

CARRIED

**BYLAW
13-2009 -
2nd
READING**

332-2009
GEDDES

That Bylaw 13-2009, a Bylaw to provide for 2010 tax exemption as a community service for the airstrip property described a Parcel C, Plan 101897769, be given second reading.

CARRIED

**BYLAW
13-2009 -
PROCEED
WITH
3rd READING**

333-2009
QUINN

That Council proceed with third reading of Bylaw 13-2009, a bylaw to provide 2010 tax exemption as a community service for the airstrip property described as Parcel C, Plan 101897769.

CARRIED UNANIMOUSLY

**BYLAW
13-2009 -
3rd & FINAL
READING**

334-2009
PERRAS

That Bylaw 13-2009, a Bylaw to provide 2010 tax exemption as a community service for the airstrip property described as Parcel C, Plan 101897769, be given third reading and passed.

CARRIED

**BYLAW
09-2009
BPS -
CRAWFORD
3rd & FINAL
READING**

Bylaw 09-2009 is a bylaw to amend the Basic Planning Statement 01/2002 by re-designating a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2, from 'restricted development' to 'low density residential' as outlined in the proposed plan of subdivision submitted by Luba Crawford.

**335-2009
QUINN**

That Bylaw 09-2009, a bylaw to amend the Basic Planning Statement 01/2002 by re-designating a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Luba Crawford, from 'restricted development' to 'low density residential', be given third reading and passed.

CARRIED

**BYLAW
10-2009
ZONING -
CRAWFORD
3rd & FINAL
READING**

Bylaw 10-2009 is a bylaw to amend the Zoning Bylaw 02/2002 by rezoning a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Luba Crawford, from 'CON Conservation' District to 'R1 Low Density Residential' District.

**336-2009
PERRAS**

That Bylaw 10-2009, a bylaw to amend the Zoning Bylaw 02/2002 by rezoning a portion of Parcel D, Plan 70PA03321, located within the NW ¼ 17-55-22-W2 and as outlined in the proposed plan of subdivision submitted by Luba Crawford, from 'CON Conservation' District to 'R1 Low Density Residential' District, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next meeting of Council will be held Monday, January 11, 2010, commencing at 7:00 p.m.

ADJOURN

**337-2009
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:50 p.m.

Mayor Toporowski

Administrator, Margo English