

A Regular Meeting of Council for the Resort Village of Candle Lake was held January 10, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

Absent: Perras, Clem - Councilor

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 1:00 p.m.

**ACCEPT
AGENDA** **001-2011**
CAITHCART

That the Agenda for the January 10, 2011 meeting be accepted, with the addition of the following items:

Under Correspondence:

3. RCMP Update

Under New Business:

4. 101079042 Sk.Ltd. – Flaman/Lozej – Willows-Fisher Creek

CARRIED

**ADOPT
MINUTES** **002-2011**
CAITHCART

That the minutes of the Regular Meeting of Council, held December 13, 2010, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**PROPOSED
BIKE SKILLS
PARK**

The Parks and Recreation Committee are considering the granting of a portion of Sask. Lotteries Community Grants Program funding to the Candle Lake Youth Group for construction of a 'Bike Skills Park' on Resort Village property, to the east of the old ball diamond. A Council decision was not made in December, pending information on CSA regulations for this type of park, as well as insurance coverage. It has since been determined that, at this time, there are no Canadian Standards regulations or provincial regulations for this type of skills park. The Resort Village insurance provider has indicated the general liability insurance would cover this type of proposal.

003-2011
QUINN

That the Resort Village authorize the 'Bike Skills Park', as proposed by the Parks and Recreation Board, to be situated on Resort Village property, to the east of the old ball diamond, provided that costs for the construction of the Bike Skills Park do not exceed the grant funding of \$4,262.00, as allocated to The Candle Lake Youth Group, and that construction of the skills park does not require the assistance of Resort Village personnel.

CARRIED

CORRESPONDENCE:

**SASK. TEL.
- SERVICE
UPDATE**

Correspondence has been received from SaskTel advising the southern portion of Candle Lake Provincial Park now has 3G+ wireless service, as part of SaskTel's new 3G+ network now under construction across Saskatchewan. The 3G+ network provides increased bandwidth with download speeds approximately 4 times faster than the existing network and is also compatible with approximately 80% of all networks across the world. When the network is complete in 2011, it will be available to 98% of the population.

**EPS
MANAGEMENT**

EPS Management provided a written report outlining bylaw enforcement activities for the period December, 2010.

**RCMP
UPDATE**

Cpl. Kirk Badger of the Smeaton Detachment, RCMP, provided Mayor Toporowski with an update on the reported break and enters for the period December 17, 2010 to January 1, 2011. Over this period of time there were eighteen reported B&E's spread out over the entire area of the Resort Village. Effective December, 2010, the RCMP have one additional staff member at the Smeaton Detachment and patrols of Candle Lake have been increased. A person has been identified as responsible for a large number of the recent B&E's in Candle Lake and has been charged.

**FILE
CORRESPOND.**

**004-2011
GEDDES**

That correspondence be acknowledged and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Councilor Geddes provided a report on behalf of Parks and Recreation. The Board recommends the appointment of Dennis Lokinger and Dee Cole as new members on the Board. The Candle Lake SnoSkiers Club was previously an independent group and has voted to dissolve and become a part of the Resort Village Parks and Recreation Trails Advisory Group. The Parks and Recreation Board recommends the transfer of the assets and responsibilities from the former SnoSkiers Club to the Resort Village, under the umbrella of the Parks and Recreation Board. The Board will host an "Elvis Impersonator" fund raiser on Saturday, February 12, 2011. A 'recreational facilities survey' was available at the annual Christmas Supper and the Board provided Council with a summary of the results of this survey. The survey results will be used when the Board makes recommendations to Council for future facility planning.

**PARKS/REC
BOARD**

005-2011
GEDDES

That the Resort Village ratify the appointment of the following new members to the Parks and Recreation Board:

- Lokinger, Dennis – term expiring December 31, 2011
- Cole, Dee – term expiring December 31, 2012.

CARRIED

**SNO SKIERS
-TRANSFER TO
PARKS & REC**

006-2011
QUINN

That the Resort Village acknowledge The Candle Lake Sno Skiers Club has been dissolved and authorize the transfer of assets and responsibilities from the former Sno Skiers Club to the Resort Village of Candle Lake under the umbrella of the Parks and Recreation Board, Trails Advisory Group.

CARRIED

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported on behalf of the Candle Lake Volunteer Fire Department. Volunteers responded to two calls during the Christmas period, one of which was medical and one snowmobile accident. Since the 1st of January there has been one fire call to property within the R.M. of Paddockwood. Discussion was held on the procedures for response to incidents outside the boundaries of the Resort Village.

The new radios are operating very well and the Fire Chief reports the number of radios purchased is sufficient. Council representatives will meet with the Fire Chief to review 2011 budget proposals for the fire department.

007-2011
CAITHCART

That the Resort Village invite representatives of the Lakeland & District Co-operative Volunteer Fire Department and the R.M. of Paddockwood for the purpose of reviewing procedures for response to incidents in areas outside the boundaries of the Resort Village.

CARRIED

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported the new equipment at the landfill is working well and the pit is being compacted regularly, reducing the amount of garbage being spread by wind and animals. Repair parts for the garbage truck will, hopefully, be received and installed this week.

**COMMUNITIES
IN BLOOM**

Councilor Caithcart reported on behalf of CiB. The lighting at the kiosk is now operational. CiB is planning to have copies of a map of the Resort Village, showing subdivisions and streets available at the turnout for visitors. The Resort Village will be working with SaskPower to lower the brackets used for Christmas lighting to enable the installation and removal of decorative lighting by maintenance staff. The Resort Village is planning for construction of a safety cage to be used with the loader.

HEALTH Councilor Quinn reported the Health Centre was closed for two weeks over the Christmas season. A request to the PAPHD for additional information on the Proposal to designate the Candle Lake Health Centre as a 'Primary Health Care Unit' has not yet been responded to.

PARCS PARCS (Provincial Association of Resort Communities of Saskatchewan) Newsletters under date of January 9, 2011 was provided for review. Councilor Quinn advised the PARCS Board will hold a Special Meeting during the SUMA Convention to review the future direction of the organization. PARCS will also host a panel presentation during the SUMA Convention.

P.A. MODEL FOREST Mayor Topoprowski advised the next Board of Directors Meeting for PAMF will be held on Tuesday, January 11, 2011. As well, a strategic planning meeting will be held on January 13, 2011.

ACCOUNTS PAYABLE & FINANCIAL:

ACCOUNTS PAYABLE **008-2011**
CAITHCART

That accounts payable cheques number 4133 to 4177 inclusive, totaling \$94,705.40, be approved .

CARRIED

FINANCIAL REPORT **009-2011**
GEDDES

That the preliminary report on revenue and expenditures to December 31, 2010 be accepted, as presented.

CARRIED

NEW BUSINESS:

DISCRETION. SIGNAGE - SWALLOW Kerry Swallow, Advantage Real Estate, has submitted an application for discretionary signage. The application is to affix a four foot by six foot plexi-glass sign advertising listed properties for sale by Advantage Real Estate, with the sign to be located on the outside wall of MacJac's Restaurant, between the entry door and the window to the east of the entry.

010-2011
QUINN

That information on signage bylaws be gathered from other jurisdictions, particularly with reference to the issue of advertising of businesses other than the businesses which are operating out of a premise, and this information be reviewed by Council prior to making a decision on the application for discretionary signage as submitted by Kerry Swallow, Advantage Real Estate.

CARRIED

**BRASSARD-
APPLICATION
TO
SUBDIVIDE**

Brian Brassard has made application to Community Planning to subdivide a portion of Parcel A, Plan 101550608, thereby providing a separate titled parcel for the existing commercial business. The portion of the parcel proposed to accommodate the existing business is zoned Commercial and therefore does not require rezoning.

**011-2011
CAITHCART**

That the Resort Village prepare an agreement with Brian Brassard, covering the subdivision of a portion of Parcel A, Plan 101550608 to allow for a separate titled parcel for the existing commercial business, with the agreement specifying the required infrastructure fee of \$4,000.00, and that, upon receipt of the signed agreement, it be brought back to Council for ratification and approval of the application to subdivide the parcel.

CARRIED

**DIEHL/GELLERT -
PROPOSAL FOR
SUBDIVISION
PIPER PLACE**

Omer Diehl and Beverly Gellert have made application for the subdivision of their acreage property located at #2 Piper Place and legally described as Lot 1, Block 405, Plan 101897769. The proposal is to subdivide the existing residential acreage lot into three low density residential lots. The lot is within the residential acreage subdivision off of Cessna Street.

**012-2011
QUINN**

That Council support the application for subdivision of the residential acreage lot legally described as Lot 1, Block 405, Plan 101897769, as submitted by Omer Diehl and Beverly Gellert, and the required agreement to cover costs be forwarded to the applicants for signature to allow for preparation of bylaws necessary for amendment of the Zoning Bylaw and the Basic Planning Statement.

Councilor Caithcart requested a recorded vote.

DEFEATED UNANIMOUSLY

**APPLICATION-
RE WILLOWS
FISHER CREEK**

Mike Lozej, on behalf of 101079742 Saskatchewan Ltd., made application to pile willows that were leveled approximately one year ago on ISC Parcel 148892709. A further application may be filed for the burning of the piled willows. The Ministry of Environment has no objection to the piling of the leveled willows, however will have input should a burning permit be requested.

013-2011
CAITHCART

That, with reference to the application by Mike Lozej, on behalf of 101079742 Saskatchewan Ltd., for authorization to pile the willows that were leveled during the winter of 2010 on ISC Parcel 148892709 in the Fisher Creek area, with the possibility of a further application to burn the piled willows, the Ministry of Environment has advised they have no objection to the piling of the willows and the Resort Village acknowledges the approval to pile the willows, however, upon application by the developer for a permit to burn the willows, the following requirements must be in place:

- Written authorization by the Ministry of Environment, Fire Management and Forest Protection Branch, with the authorization outlining all requirements, a copy of which must be provided to the Resort Village;
- Burn piles must be located a safe distance from standing willows and Trees;
- Arrangements prior to the burn and a formal permit issued by the Resort Village Fire Chief or designate, with the burn planned for a time when prevailing winds will direct smoke away from development in the Resort Village;
- In the event that ground fire is detected, the Developer agrees to immediately extinguish all fire;
- In the event that fire protection/control services are required, the Developer shall be responsible for all associated costs;
- Written authorization by Resort Village Administration is required prior to the burn;
- The Developer provides the Resort Village with a signed document agreeing to the above-noted terms.

CARRIED

POLICIES & BYLAWS:

**BYLAW
1-2011
SHORT TERM
BORROWING**

Bylaw 1-2011, a Bylaw to provide for short term borrowing in 2011, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., was reviewed by Council.

**BYLAW
1-2011 -
1st
READING**

014-2011
CAITHCART

That Bylaw 1-2011, a Bylaw to provide for short term borrowing in 2011, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be introduced and given first reading.

CARRIED

**BYLAW
1-2011 -
2nd
READING**

015-2011
GEDDES

That Bylaw 1-2011, a Bylaw to provide for short term borrowing in 2011, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be given second reading.

CARRIED

**BYLAW
1-2011 -
PROCEED
WITH
3rd READING**

**016-2011
QUINN**

That Council proceed with third reading of Bylaw 1-2011, a bylaw to provide for short term borrowing in 2011.

CARRIED UNANIMOUSLY

**BYLAW
1-2011 -
3rd & FINAL
READING**

**017-2011
CAITHCART**

That Bylaw 1-2011, a Bylaw to provide for short term borrowing in 2011, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be given third reading and passed.

CARRIED

**BYLAW
2-2011
BYLAW
ENFORCEMENT
OFFICERS**

Bylaw 2-2011, a Bylaw to provide for the appointment of Bylaw Enforcement Officers effective January 1, 2011, was presented by Mayor Toporowski.

**BYLAW
2-2011 -
1st
READING**

**018-2011
QUINN**

That Bylaw 2-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Margo English and Wes Harker as Bylaw Enforcement Officers effective January 1, 2011, be introduced and given first reading.

CARRIED

**BYLAW
2-2011 -
2nd
READING**

**019-2011
CAITHCART**

That Bylaw 2-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Margo English and Wes Harker as Bylaw Enforcement Officers effective January , 2011, be given second reading.

CARRIED

**BYLAW
2-2011 -
PROCEED
WITH
3rd READING**

**020-2011
GEDDES**

That Council proceed with third reading of Bylaw 2-2011, a bylaw to provide for the appointment of Bylaw Enforcement Officers effective January 1, 2011.

CARRIED UNANIMOUSLY

**BYLAW
2-2011 -
3rd & FINAL
READING**

021-2011
QUINN

That Bylaw 2-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Jim Cunningham, Margo English and Wes Harker as Bylaw Enforcement Officers, effective January 1, 2011, be given third reading and passed.

CARRIED

**BYLAW
3-2011 -
AIRSTRIP
2011 TAX
EXEMPTION**

Bylaw 3-2011, a Bylaw to provide for 2011 tax exemption, as a community service, for Airstrip property described as Parcel C, Plan 101897769, was presented by Mayor Toporowski.

022-2011
CAITHCART

**BYLAW
3-2011 - 1st
READING**

That Bylaw 3-2011, a Bylaw to provide for 2011 tax exemption, as a community service, for the airstrip property described as Parcel C, Plan 101897769, be introduced and given first reading.

CARRIED

**BYLAW
3-2011 -
2nd
READING**

023-2011
GEDDES

That Bylaw 3-2011, a Bylaw to provide for 2011 tax exemption, as a community service, for the airstrip property described as Parcel C, Plan 101897769, be given second reading.

CARRIED

**BYLAW
3-2011 -
PROCEED
WITH
3rd READING**

024-2011
QUINN

That Council proceed with third reading of Bylaw 3-2011, a bylaw to provide 2011 tax exemption, as a community service, for the airstrip property described as Parcel C, Plan 101897769.

CARRIED UNANIMOUSLY

**BYLAW
3-2011 -
3rd & FINAL
READING**

025-2011
CAITHCART

That Bylaw 3-2011, a Bylaw to provide 2011 tax exemption, as a community service, for the airstrip property described as Parcel C, Plan 101897769, be given third reading and passed.

CARRIED

**REGULAR
MEETING
DATE**

026-2011
GEDDES

That the date for regular meetings of Council remain the second Monday of the month and that for the months November to March, the meetings commence at 1:00 p.m. and for the months April to October the meetings commence at 7:00 p.m.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, February 14, 2011, commencing at 1:00 p.m.

ADJOURN

027-2011
QUINN

That the meeting adjourn.

CARRIED

The meeting adjourned at 2:35 p.m.

Mayor Toporowski

Administrator, Margo English