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Resort Village of Candle Lake
Regular Meeting
January 11, 2010**

A Regular Meeting of Council for the Resort Village of Candle Lake was held January 11, 2010 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Geddes, David	- Deputy Mayor
Caithcart, Lloyd	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

Absent – Mayor Toporowski

CALL TO ORDER A quorum being present, Deputy Mayor Geddes called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **001-2010
CAITHCART**

That the agenda for the Regular Meeting of January 11, 2010 be accepted as presented.

CARRIED

**ADOPT
MINUTES** **002-2010
PERRAS**

That the minutes of the Regular Meeting of Council, held December 14, 2009 be adopted, as presented.

CARRIED

BUSINESS ARISING OUT OF MINUTES:

**PROPOSED
RCMP
STOREFRONT/
HEALTH
FACILITY**

Prior to making a final decision regarding a proposed building to house an RCMP store front office, with the possibility of including a health facility area, confirmation is required from the RCMP regarding the facility requirements and a monetary commitment for costs associated with the store front. As well, the Parkland Health District will be approached to determine if funding is available towards a health facility.

This item will be reviewed again at the February, 2010 meeting.

**ONECHASSA
LAKE FRONT
PROPERTY**

Two owners of lake front property on Onechasa Drive have corresponded with the Resort Village since the December, 2009 meeting date, with comments regarding the proposed 'common line' and the need for all property owners to be in agreement with this proposal in order to further pursue the possibility of property owners purchasing additional property on the lake side in order to bring buildings into compliance. All property owners have not responded to Council's request for communication regarding the cost of an "as-built" survey being covered by property owners.

Wayne and Dorothy Clement urged Council to reconsider the requirement for a common line and proceed with considering the requests of those owners wanting to purchase municipal reserve to extend their property lines.

Barry and Louise Bates commented that they see no reason to spend money on an “as-built” survey, knowing that not all property owners are interested in purchasing land required to achieve a ‘common line’.

003-2010
QUINN

That, due to the limited response from lake front property owners, the Resort Village arrange for and cover costs of an “as-built” survey of the lake front properties on Onechassa Drive, at a cost of approximately \$5,200., as quoted by Meridian Surveys, and seek advice from legal counsel regarding the possibility of requiring property owners to move their buildings from public reserve land to a conforming position within their existing property lines, and, further, that all lake front property owners on Onechassa Drive be advised of this decision.

CARRIED

CORRESPONDENCE:

SAMA - CONSULTATION- ANNUAL MEETING SAMA (Saskatchewan Assessment Management Agency) invites delegates of the upcoming SUMA (Saskatchewan Urban Municipalities Association) to participate in a consultation with members of the SAMA Board of Directors, with the focus to be on provincial assessment policy issues and assessment service issues. As well, Municipal Councils have been provided with notification of the SAMA Annual Meeting to be held in Saskatoon on April 21, 2010.

COMMITTEE REPORTS:

PARKS & RECREATION /TRAILS Councilor Geddes reviewed the report of the Parks and Recreation Committee. A successful community Christmas supper was held on November 28, 2009. Early in 2010 the committee will participate in a long term planning session with facilitator Crystal Clarke from Lakeland. Final community grant allocations have been made. The new flooring at the recreation hall was installed in December, however, painting of the lines is still required. Improvements are planned for ball diamond #1 and the playground during 2010.

FIRE DEPT/ FIRST RESPONDERS/ EM0 Councilor Quinn reported on two fire calls since the last meeting. Both calls were to the landfill pit and it is believed that ashes discarded in the pit caused the fires. First Responders have not had a call since November. The addition to the fire hall is now in use and the second pumper is housed there and in service.

ROADS & MAINTENANCE/ LANDFILL Councilor Caithcart reported that work continues on tree and brush removal. Snow removal is being done, when required.

WATERSHED STEWARDS Councilor Quinn advised that the next sample testing is scheduled for February, 2010.

COMMUNITIES IN BLOOM Larry Deacon advised Council that 2010 plans are in place and the CiB budget request was finalized at their December, 2009 meeting for review by Council.

HEALTH Councilor Quinn advised that H1N1 clinics are not completed. The Health Committee continues to encourage residents to take advantage of the services provided at the Health Clinic.

PARCS Councilor Quinn advised that plans are underway for the 2010 PARCS Convention theme and agenda.

P.A. MODEL FOREST The Administrator advised that the request for grant funding in the amount of \$2,000. for 2010 maintenance of the Aschim Homestead has been approved by the P.A.Model Forest Committee and funds received.

ACCOUNTS PAYABLE & FINANCIAL:

ACCOUNTS PAYABLE **004-2010**
CAITHCART

That the accounts payable listing of cheques number 3341 to 3379, totaling \$68,219.01 be approved

CARRIED

L.PONATH-PROJECT MANAGER **005-2010**
CAITHCART

That Lyle Ponath be advised his contract as Project Manager for the fire hall expansion and landfill recycle building is now complete and his service is no longer required.

CARRIED

FINANCIAL 2009 year end figures are not yet final and funds allocated for 2009 projects and not yet been completed will be transferred to reserves.

NEW BUSINESS:

RCMP CABIN TENDER OFFER The Resort Village cabin, presently leased by the RCMP was advertised for sale by tender, to be moved from Ministry of Environment property on which it is now located. The Resort Village purchased the building and entered into a land lease agreement with the Ministry, with the understanding that the building would be moved within sixty days of the end of the building lease agreement between the Resort Village and the RCMP. The RCMP lease agreement will expire on March 31, 2010.

One tender offer for purchase of the building was received in the amount of \$3,150.00. After deliberation, Council determined that the offer was not adequate and would not be accepted. The following resolution was passed:

006-2010
PERRAS

That the Resort Village contact the Ministry of Environment with reference to land lease number 350950, requesting an extension of the lease to September 30, 2010, due to the fact that an adequate offer was not received for purchase of the building and to allow Council time to determine its next course of action regarding the building.

CARRIED

**GRAVEL
SUPPLY
TENDER
2010**

Tenders for the supply of gravel for the year 2010 were advertised, with a closing date of January 6, 2010. Council reviewed the tenders received, with prices ranging from \$16.00 to \$20.00 a yard for supply only. Council members participated in considerable discussion surrounding gravel requirements of the Resort Village, resulting in the following resolution:

**007-2010
CAITHCART**

That the Resort Village reject all tenders received for the 2010 supply of gravel and that arrangements be made for a meeting with the owner of the gravel crushing business, Haas Construction Ltd., for the purpose of discussion surrounding gravel specification requirements and associated costs.

CARRIED

**BERESKIN
DRIVE -
MARINA
ENCROACH-
MENT**

The Marina located on Bereskin Drive and identified to Council as being operated by Hanson's Haven Marina Association is encroaching on the road allowance, as well as property owned by the Resort Village, therefore Bereskin Drive, as it now exists runs through property owned by Eva King. A new building is being constructed on the King property and a solution is required to remedy their concerns with the road and their property. Permanently closing a portion of the road would result in two dead end entries into this area, with insufficient room for turn around or emergency response vehicles.

**008-2010
QUINN**

That the Resort Village contact legal counsel regarding the situation whereby the Hanson's Haven Marina is encroaching on road allowance and properties owned by the Resort Village and that the Hanson's Haven Marina Association be advised of their encroachment, with a request for suggestions of solutions to correct this situation and a method to allow for discontinuance of the King property being used as a driving surface for Bereskin Drive.

CARRIED

BYLAWS & POLICIES:

**BYLAW
1-2010
SHORT TERM
BORROWING**

Bylaw 1-2010 a Bylaw to provide for short term borrowing in 2010, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., was reviewed by Council.

**BYLAW
1-2010 -
1st
READING**

**009-2010
PERRAS**

That Bylaw 1-2010, a Bylaw to provide for short term borrowing in 2010, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be introduced and given first reading.

CARRIED

**BYLAW
1-2010 -
2nd
READING**

**010-2010
CAITHCART**

That Bylaw 1-2010, a Bylaw to provide for short term borrowing in 2010, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be given second reading.

CARRIED

**BYLAW
1-2010 -
PROCEED
WITH
3rd READING**

**011-2010
QUINN**

That Council proceed with third reading of Bylaw 1-2010, a bylaw to provide for short term borrowing in 2010.

CARRIED UNANIMOUSLY

**BYLAW
1-2010 -
3rd & FINAL
READING**

**012-2010
PERRAS**

That Bylaw 1-2010, a Bylaw to provide for short term borrowing in 2010, to meet current operating expenditures by means of a line of credit not to exceed \$100,000., be given third reading and passed.

CARRIED

**BYLAW
2-2010 -
AUTHORIZE
CERTAIN
EXPENDITURES**

Bylaw 2-2010, a bylaw to provide for the authorization of certain expenditures, particulars of which must be presented at the next regular meeting of Council, was reviewed by Council.

**BYLAW
2-2010 -
1st
READING**

**013-2010
CAITHCART**

That Bylaw 2-2010, a bylaw to provide for the authorization of certain expenditures, particulars of which must be presented at the next regular meeting of Council, be introduced and given first reading.

CARRIED

**BYLAW
2-2010 -
2nd
READING**

**014-2010
PERRAS**

That Bylaw 2-2010, a bylaw to provide for the authorization of certain expenditures, particulars of which must be presented at the next regular meeting of Council, be given second reading.

CARRIED

**BYLAW
2-2010 -
PROCEED
WITH
3rd READING**

**015-2010
QUINN**

That Council proceed with third reading of Bylaw 2-2010, a bylaw to provide for the authorization of certain expenditures.

CARRIED UNANIMOUSLY

**BYLAW
2-2010 -
3rd & FINAL
READING**

**016-2010
CAITHCART**

That Bylaw 2-2010, a bylaw to provide for the authorization of certain expenditures, particulars of which must be presented at the next regular meeting of Council, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next meeting of Council will be held Monday, February 8, 2010, commencing at 7:00 p.m.

ADJOURN

**017-2010
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 7:55 p.m.

Deputy Mayor Geddes

Administrator, Margo English