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Resort Village of Candle Lake
Regular Meeting
July 11, 2011**

A Regular Meeting of Council for the Resort Village of Candle Lake was held July 11, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **168-2011
QUINN**

That the Agenda for the July 11, 2011 meeting be accepted, with the following changes:

Remove – Fire Smart Presentation;

Additions under New Business;

5. Nyuli – Lot Consolidation
6. AMEC – Sackett Subdivision Drainage
7. SUMAssure – Bylaw Amendments

CARRIED

**ADOPT
MINUTES** **169-2011
GEDDES**

That the minutes of the Regular Meeting of Council, held June 29, 2011, be adopted.

CARRIED

CORRESPONDENCE:

**EPS
MGMT. -
BYLAW
ENFORCEMENT**

EPS Management provided a summary of bylaw enforcement activities for the month of June, 2011. Bylaw enforcement continues to include all areas of the Resort Village. Additional coverage is in place for the summer season.

**SASK.
CRIME
STOPPERS**

Saskatchewan Crime Stoppers Inc. forwarded a thank you to the Resort Village for the recent contribution to their Program. The Crime Stoppers Program continues to educate and support community law enforcement officers and the general public on the benefits of the Program. To date, approximately \$16 million in goods, property and drugs has been recovered due to the Crime Stoppers program.

**PAPHR-
AGM**

The Prince Albert Parkland Health Region (PAPHR) will hold its annual general meeting at the Big River Community Centre on Wednesday, September 14, 2011 commencing at 7:00 p.m. An invitation was extended.

**RCMP
QUARTERLY
REPORT**

A quarterly progress report on annual performance plans for the year 2011/12 was received from S/Sgt. Barry Thomas of the Nipawin/Smeaton RCMP Detachment. Crime reduction and traffic safety have been identified as priorities in the annual performance plan.

**170-2011
GEDDES**

That correspondence be noted and filed.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

A written report on behalf of Parks and Recreation was not available. Electrical upgrades have been completed at the hall.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported one fire since the last report. The new fireworks ignition equipment worked well on Canada Day.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported the majority of road gravelling is complete. Crews are now working on dustproofing. There are some concerns with the new form of liquid dust suppressant that was applied to Main Street, from Steen Drive to the Golf Course access, as a test area. The landfill pit required pumping due to the high levels of rainfall over the past month.

**COMMUNITIES
IN BLOOM**

Carol Jorgenson reported subdivision maps have been placed at the roadside turnout for visitors to take and the maps were also handed out during the Canada Day Parade and were much appreciated. Due to high water levels on the lake, the beach clean-up day was cancelled. A clean-up day is planned to be held prior to the August long weekend. The Candle Lake CiB Committee has been sharing their experience with the Village of Meath Park. Meath Park is preparing to set up a local Communities in Bloom Committee.

Plans for Mosher Park, to be developed on lakefront municipal reserve in the Kingsway/Kings Court area, are well underway. A priority of work scheduling recommendations was provided by CiB.

HEALTH

Councilor Quinn reported the Health Committee has prepared information pamphlets outlining services available and contact information. To date, no reply has been received to the Health District's request to have the Candle Lake Health Centre designated as a Primary Care Unit.

PARCS Councilor Quinn recently attended a Board Meeting for the Provincial Association of Resort Communities of Saskatchewan (PARCS). PARCS will be placing more emphasis on lobbying for changes to the grant funding formula for resort communities.

ACCOUNTS PAYABLE, FINANCIAL & STAFFING:

**ACCOUNTS
PAYABLE** **171-2011**
PERRAS

That accounts payable, cheques number 4522 to 4555 inclusive, totaling \$367,075.35, be approved .

CARRIED

**FINANCIAL
REPORT** **172-2011**
QUINN

That the report on revenue and expenditures to June 30, 2011 be accepted, as presented.

CARRIED

STAFFING **173-2011**
GEDDES

That the following staff changes be ratified:

New Hires:

Burke, Jennifer - Seasonal Student – Start June 28, 2011

Kosowan, Calvin – Full Time Maintenance Manager – Start July 15, 2011.

CARRIED

NEW BUSINESS:

**NOVOTNY -
LAND
PURCHASE
REQUEST**

Charlotte Novotny owns property located on the corner of Hanson Avenue, between Lakeshore Drive and Main Street. The property line on the Main Street and Hanson Drive corner is angled and small sheds located in this area are encroaching on Resort Village land, one of which has been located in this area since the property was purchased approximately 25 years ago. The encroachment has recently been brought to the attention of the property owner who, in turn, has requested to purchase a parcel of land to encompass the encroaching accessory buildings. Following considerable deliberation, Council determined they were not in favor of selling the entire portion of the parcel that was being requested for sale, however, they would be prepared to negotiate on a smaller portion of property that would provide for a straight property line on the Main Street and Hanson Drive corner, rather than the angled property line that currently exists.

NOVOTNY

174-2011
PERRAS

That the Resort Village agree to negotiations with Charlotte Novotny, to establish purchase price, based on fair market value, plus all associated costs for subdivision, to allow for the sale of a portion of Resort Village land adjacent to Lot 13, Block 5, Plan 77PA12723, to be combined with and provide for a straight property line on the Hanson Avenue/Main Street corner of said property.

CARRIED

**CLEMENT -
VOLLEYBALL
AREA ON MR**

Wayne and Dorothy Clement of #5 Onechassa Drive have forwarded a request for permission to make a beach volleyball playing area on municipal reserve land adjacent to the lake, by covering the area with sand and erecting two net posts, with the playing area to be used by all children in the subdivision.

175-2011
QUINN

That the Resort Village approve the proposal by Wayne and Dorothy Clement, #5 Onechassa Drive, to make a beach volleyball playing area on municipal reserve land adjacent to the lake, by covering the area with sand and erecting two net posts, with the area to be for public use.

DEFEATED

**ALTERNATE
METHOD OF
PROVIDING
NOTICE**

Due to recent interruption of mail service, the Resort Village was required to re-advertise, with a revised public hearing date, the notice of intent on Bylaws 15 and 16, 2011. In discussion with Municipal Affairs, it was recommended that the Resort Village make application to the Ministry for approval to revise the alternate method of providing notice for planning bylaws previously authorized in April of 2007, by including notice by electronic mail.

176-2011
PERRAS

That the Resort Village make application to the Ministry of Municipal Affairs for a revision to the alternate method of providing notice for planning bylaws, as per Section 207 (3) (b) of *The Planning and Development Act*, to allow for the inclusion of notification to ratepayers by electronic mail.

CARRIED

**AECOM-
TENDERS**

A tender was advertised that included four road projects, to be bid on as one project, with a closing date of July 11, 2011 at 11:00 a.m. One bid was received

**REJECT
BID**

177-2011
CAITHCART

That the Resort Village reject the bid received from Whitford Construction Ltd. in response to the '2011 Street Improvements Tender and Contract Package', as advertised with a closing date of July 11, 2011.

CARRIED

**RE-ADVERTISE
STREET/ROAD
CONTRACTS**

178-2011
CAITHCART

That the Resort Village instruct AECOM to re-advertise the street construction of the commercial service road and the street improvements for Ash Road/Crescent, Ford Road and Bayview Drive, with an option to bid any of the four individual Projects and with tenders closing Monday, August 8, 2011 at 11:00 a.m.

CARRIED

**NYULI -
CONSOLIDATE
LOTS**

Orene and Karen Nyuli request approval to consolidate their two residential lots located on White Spruce Crescent. The placement of existing buildings and planned construction will require consolidation of the two individual parcels.

179-2011
GEDDES

That the Resort Village approve the application of Orene and Karen Nyuli to consolidate Lots 3 and 4, Block 300, Plan 61PA08365 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

CARRIED

**AMEC-
DRAINAGE
SACKETT
SUBDIVISION**

AMEC Earth and Environmental has been contacted regarding the contract of their services to provide a drainage survey and develop a drainage plan for Sackett Subdivision, in the areas of Block 12, Plan 76PA04493 and Block 11, Plan 82PA22533, along Lakeview Drive and Wayne Place. A cost quote for services and an agreement for the provision of these services has now been received from AMEC.

180-2011
QUINN

That, at this time, the Resort Village authorize only Portion A of the proposal by AMEC Earth and Environmental, covering the Preliminary Survey and Design of a drainage plan in the Sackett Subdivision, at the quoted price of \$16,000.00 plus applicable taxes.

CARRIED

**SUMASSURE
BYLAW
AMENDMENTS**

181-2011
PERRAS

That the Resort Village vote in favour of proposed bylaw amendments numbers one to three inclusive, providing for amendments to the SUMAssure Insurance Reciprocal Exchange Agreement, as outlined in the June 28, 2011 request for mail in ballots, and that, in addition to the bylaw amendments, the Resort Village also vote in favour of the appointment of Virtus Group LLP as auditor for the 2010/2011 financial audit.

CARRIED

POLICIES & BYLAWS:

**BYLAW
18-2011 -
CONTROL OF
NUISANCE**

Bylaw 18-2011 is a Bylaw to provide for the authorization of the control of nuisance wildlife within the Resort Village of Candle Lake, by appointment of persons as eligible to make application for a nuisance wildlife control permit from the Ministry of Environment. Bylaw 18-2011 repeals Bylaw 03-2010, which applied to the control of wolves only.

1st READING

**182-2011
GEDDES**

That Bylaw 18-2011, a bylaw to provide for the authorization of the control of nuisance wildlife within the Resort Village of Candle Lake, by appointment of persons as eligible to make application for a nuisance wildlife control permit from the Ministry of Environment, be introduced and given first reading.

CARRIED

2nd READING

**183-2011
PERRAS**

That Bylaw 18-2011, a bylaw to provide for the authorization of the control of nuisance wildlife within the Resort Village of Candle Lake, by appointment of persons as eligible to make application for a nuisance wildlife control permit from the Ministry of Environment, be given second reading.

CARRIED

**PROCEED
WITH 3rd
READING**

**184-2011
QUINN**

That we proceed with third and final reading of Bylaw 18-2011, a bylaw to provide for the control of nuisance wildlife within the Resort Village.

CARRIED UNANIMOUSLY

**3rd & FINAL
READING**

**185-2011
CAITHCART**

That Bylaw 18-2011, a bylaw to provide for the authorization of the control of nuisance wildlife within the Resort Village of Candle Lake, by appointment of persons as eligible to make application for a nuisance wildlife control permit from the Ministry of Environment, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Tuesday, July 26, 2011, commencing at 9:00 a.m. and a regular meeting will also be held on Monday August 8, 2011, commencing at 7:00 p.m..

ADJOURN

**186-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 9:10 p.m.

Mayor Toporowski

Administrator, Margo English