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Resort Village of Candle Lake
Regular Meeting
March 14, 2011

A Regular Meeting of Council for the Resort Village of Candle Lake was held March 14, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 1:00 p.m.

**ACCEPT
AGENDA** **049-2011**
QUINN

That the Agenda for the March 14, 2011 meeting be accepted, with the following additions:

Business Arising from Minutes – Policy 200-12, Travel Rate
New Business – Grader Purchase

CARRIED

**ADOPT
MINUTES** **050-2011**
GEDDES

That the minutes of the Regular Meeting of Council, held February 14, 2011, be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES:

**PLANNING
FOR
GROWTH**

A communication has now been received from the R.M. of Paddockwood advising that a meeting will be arranged to discuss the Planning for Growth funding application.

**POLICY
200-12
TRAVEL
RATE**

051-2011
PERRAS

That Policy 200-12, the travel rate policy, be amended to state that the rate per kilometer, effective April 1, 2011 be changed to the Canada Revenue Agency's Employer Guide for Taxable Benefits and Allowances "reasonable allowance rate" in effect, which is presently \$0.52 for the first 5,000 kilometers, and that, commencing January 1 of 2012, and on January 1 of each year following, the travel rate per kilometer be adjusted to the Canada Revenue Agency 'reasonable allowance rate' that is posted on that date.

CARRIED

CORRESPONDENCE:

**C.L.CHAMBER
OF COMMERCE-
LUBA
CRAWFORD**

The Candle Lake Chamber of Commerce requests the assistance of the Resort Village to dedicate some form of remembrance of Luba Crawford. Lu volunteered on a number of committees and projects for Candle Lake.

Council has previously received similar requests for recognition and is proposing a 'recognition policy', outlining criteria for recognition requests, the establishment of a committee to review requests, an applicable process, as well as suggested means for recognition. The Chamber will be contacted for suggestions and recommendations for the policy and committee composition.

**PAPHR -
FUNDING
PINEVIEW
TERRACE**

The Prince Albert Parkland Health Region (PAPHR) has forwarded correspondence regarding the announcement by the Minister of Health that the provincial government is changing the funding formula for long-term care facilities projects, including the project to replace the existing Pineview Terrace Lodge in Prince Albert. The local share of the project will now be 20 per cent of the estimated construction costs, a decrease from the previous requirement of 35 per cent. The Region will be revising the funding requests to local municipalities based on the new local share requirements and the Resort Village will be advised of the revised share requirement.

**VILLAGE OF
CHRISTOPHER
-re PRIMARY
HEALTH CARE**

The Village of Christopher Lake has responded to the Resort Village's request for support of designation of the Candle Lake Health Centre as a Primary Care Unit. This designation would include allocation of nurse practitioner services to other local participating communities. At this time, the Village of Christopher Lake and the R.M. of Lakeland are in consultation to develop a health care unit in Christopher Lake. They have requested additional information on how support for a Primary Health Care Unit in Candle Lake would have an allocation of time for Christopher Lake and Meath Park. The Administrator will contact the Prince Albert Parkland Health Region regarding this communication, and request the Region to provide information regarding allocation of health care services through Primary Health Care Units.

**CANADIAN
RED CROSS -
CALL FOR
VOLUNTEERS**

Kathy Christmann, Community Outreach Coordinator for the Prince Albert and area Canadian Red Cross regarding contact information for persons in need of Red Cross personal disaster assistance for a small scale disaster, such as a house fire. During the first 72 hours following this type of disaster, the Red Cross can provide for basic needs including food, clothing, lodging. Support is also offered through information and referrals. The toll-free emergency number is **1-888-800-6493**. As the Canadian Red Cross relies heavily on the work of volunteers in communities to help deliver services, they are currently looking for volunteers. If interested in becoming a Red Cross volunteer, please contact Kathy Christmann at **306-765-2610** or Debra Peterson at **306-721-1609**.

This information has been shared with the EMO Coordinator, the Fire Chief, is posted on the Resort Village website and will be in the newsletter.

**EPS
MANAGEMENT**

EPS Management provided a written report outlining bylaw enforcement activities for February, 2011. EPS will be confirming the continuation of existing rates for the 2011 year.

**PENDER, J. -
SK.POWER
UNITS -
BAYVIEW DR.**

Joe Pender has requested the Resort Village to have Sask. Power move the electrical distribution boxes located along Bayview Drive, in the buffer area to the front of lots 5 and 6 in Block D. He has also requested the streetlight be moved to another location, stating that the distribution boxes and streetlight interfere with plans for a drive thru lane between lots 5 and 6. Mr. Pender suggests the distribution units be moved to the back of the properties.

The distribution units and streetlight are presently located within a buffer area that was designed for the purpose of housing utilities. Sask. Power has been contacted regarding costs and options for moving the units. Sask. Power indicates the minimum cost to relocate the units would be \$20,000. and they are limited as to how far the distribution units could be moved. They are unable to relocate the units to the back of the properties, as the 'feed' distance would be too far. It might be possible to move the units to the east of lot 6 or across the street to front on lot 2, however, as stated, the estimated minimum cost would be \$20,000.

The general consensus of Council, although it was generally agreed the existing location of the distribution units is not optimal, is that the cost and options for relocation of the units prohibit Council from requesting relocation of the units or streetlight.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

A report from Parks and Recreation was not available.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported a recent planning meeting for Emergency Measures. The Fire Chief and EMO Coordinator are attending the Saskatchewan Emergency Planners Association (SEPA) Conference in Regina, following which additional planning meetings will be held. The Resort Village does have an emergency plan in place, however, continual updates and reviews are required.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported an abundance of snowfall recently. Crews are busy with snow clearing and spring runoff plans. The metal pile of approximately 9 tons of metal was recently removed from the landfill site. Sask. Power has contracted tree removal along Ford Road in preparation for the new 3 phase line that will be installed. The Resort Village is working on a drainage and ditching project adjacent to Simon Lehne.

**COMMUNITIES
IN BLOOM**

Councilor Caithcart reported the next meeting of Communities in Bloom will be held March 15, 2011.

HEALTH

Councilor Quinn reported the next Committee meeting will be March 21, 2011. Some minor renovations to the lab area are presently being completed at the Health Centre.

PARCS Councilor Quinn advised the Provincial Association of Resort Communities of Saskatchewan (PARCS) is still in the process of identifying a common need for resort communities and examining the possibility of moving their focus to the calculation of revenue sharing grants for resort communities. Four regional meetings are being planned, and the possibility of a one day 'mini-convention' in Saskatoon is also being discussed.

P.A. MODEL FOREST Mayor Topoprowski did not attend the March meeting. The next meeting is scheduled for April 27, 2011.

ACCOUNTS PAYABLE & FINANCIAL:

ACCOUNTS PAYABLE **052-2011**
CAITHCART

That accounts payable cheques number 4234 to 4293 inclusive, totaling \$110,006.44, be approved .

CARRIED

FINANCIAL REPORT **053-2011**
GEDDES

That the report on revenue and expenditures to February 28, 2011 be accepted, as presented.

CARRIED

NEW BUSINESS:

CANDLE LAKE HISTORY BOOK Carolyn O'Leary, on behalf of the Candle Lake History Book Volume II Organizing Committee, submitted a request to Council to provide financial assistance in the form of a grant or donation, or, if this is not possible, perhaps a non-interest loan or advance might be considered. The committee consists of volunteers and is currently in need of financial aid to assist with operating expenses and the required down payment when the book is ready to be sent for publishing. The committee would also appreciate suggestions for other possible sources of funding and/or donations.

Council members felt additional information regarding down payment requirements for printing of the book would be beneficial. It was also suggested noted that other small communities 'pre-sell' the history books and, by doing so, are able to print a larger 'initial' print of the book, which typically means a lower print cost per book. These suggestions, together with a request for additional detail of financial request will be forwarded to the Committee.

MOHR, W. - Wade Mohr has made application to subdivide lot 23, Block 3, Plan 02PA07473,
PROPOSAL FOR located at #5A Simon Lehne Drive. The property is an undeveloped lot and
SUBDIVISION- is currently zoned residential, therefore rezoning is not required. The two new
5A-SIMON LEHNE lots as proposed in the application will still meet the required frontage and area.

054-2011
QUINN

That, with reference to the application to subdivide Lot 23, Block 3, Plan 02PA0473, as submitted by Wade Mohr, the Resort Village advise Mr. Mohr we are prepared to support his application to Community Planning for subdivision of the property into two residential lots, providing that favorable comments are received from the Saskatchewan Watershed Authority, the Ministry of Environment and other applicable government agencies, that the Resort Village will require a servicing agreement, including infrastructure fees for the two new properties and that there is a requirement for designation of municipal reserve, or payment in-lieu.

CARRIED

2011 J.D.
GRADER
PURCHASE

055-2011
CAITHCART

That the Resort Village authorize the purchase of the 2011 John Deere 770G Motor Grader from Brandt Tractor Ltd., at the quoted price of \$250,500.00 plus taxes, with the price including the cost of additional warranty and that, at this time, we do not finance any portion of the purchase price.

CARRIED

BYLAW
4-2011
ESTABLISH
EMO

POLICIES & BYLAWS:

Bylaw 4-2011 is a Bylaw to Establish an Emergency Measures/Management Organization and will replace existing Bylaw 3/89. Council reviewed two versions of the Bylaw and determined that additional time was needed for review. The Bylaw will be on the April, 2011 agenda.

NEXT
MEETING

The next regular meeting of Council will be held on Monday, April 11, 2011, commencing at 7:00 p.m.

ADJOURN

056-2011
CAITHCART

That the meeting adjourn.

CARRIED

The meeting adjourned at 2:45 p.m.