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Resort Village of Candle Lake
Regular Meeting
May 9, 2011**

A Regular Meeting of Council for the Resort Village of Candle Lake was held May 9, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 7:00 p.m.

**ACCEPT
AGENDA** **098-2011
GEDDES**

That the Agenda for the May 9, 2011 meeting be accepted, with the deletion of the following from the Public Hearing:
Bylaw 11-2011 – Zoning Bylaw Amendment

CARRIED

**ADOPT
MINUTES** **099-2011
QUINN**

That the minutes of the Regular Meeting of Council, held April 11, 2011, be adopted.

CARRIED

**CLOSE
REGULAR
MEETING** **100-2011
CAITHCART**

That the Regular Meeting of Council be closed.

CARRIED

**OPEN
PUBLIC
HEARING
BYLAWS
05-2011 to
11-2011**

**101-2011
PERRAS**

That the Public Hearing on Bylaws 05-2011, 06-2011, 07-2011, 08-2011, 09-2011 and 10-2011 be opened.

CARRIED

**PUBLIC
HEARING
BYLAWS
05-2011 - BPS
& 06-2011 -
ZONING -
FLEGEL
SUBDIVISION**

The Mayor opened the public hearing on Bylaws 05-2011 and 06-2011 with the reading of the bylaws.

Bylaw 05-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating a portion of Lot 1, Block 1, Plan 92PA09751 from 'low density residential' to 'acreage residential' and by re-designating a portion of Lot 1, Block 1, Plan 68PA09429 from 'acreage residential' to 'low density residential'. Bylaw 06-2011 is a bylaw to provide for an amendment to the Zoning Bylaw 2/2002 by rezoning a portion of Lot 1, Block 1, Plan 68PA09429 from 'R1 Low Density Residential' to 'RA Residential Acreage'. The bylaws are in response to an application by Gerald and Julie Flegel to subdivide the acreage Lot 1, Block 1, Plan 68PA09429, with a portion of the lot to become part of adjacent Lot 1, Block 1, Plan 92PA09751 as a residential acreage property, two new low density residential lots being subdivided and the balance of the original acreage lot remaining residential acreage. The end result will be an increase in the size of the lot adjacent to the Flegel lot, a decrease in size of the Flegel lot and two additional low density residential lots.

No written submissions regarding Bylaws 05-2011 and 06-2011 were received.

The Mayor called for Comments.

Gail Graham asked if Council has under consideration the requirement for new developments to install sewer and water services and does Council have plans for installing sewer and water?

Mayor Toporowski advised Ms. Graham that in the past, Council did propose to have the requirement for installation of sewer and water lines become a part of the servicing agreement for new subdivisions, however, it was not a feasible requirement when an actual sewer and water plan is not in place. At this time, Council does not have plans for installation of sewer and water services. The Mayor also advised that this particular topic was not really applicable to the Bylaws under discussion.

The mayor called for further comments.

The mayor made a final call for comments. No further comments were received.

The mayor declared the public hearing on Bylaws 05-2011 and 06-2011 closed.

**PUBLIC
HEARING
BYLAWS
07-2011- BPS
& 08-2011 -
ZONING -
HAYDUKEWICH
SUBDIVISION**

The Mayor opened the public hearing on Bylaws 07-2011 and 08-2011 with the reading of the Bylaws.

Bylaw 07-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by adding a new 'RA1-Residential, Small Acreage District' to Section 6.3 and by re-designating from 'Restricted Development' to 'RA1-Residential, Small Acreage', the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 08-2011 is a bylaw to amend the Zoning Bylaw 02/2002 by adding 'Residential, Small Acreage – RA1' to Section 4.1, Zoning District Interpretation, as well as Section 6.5 'RA1-Residential Small Acreage District' outlining permitted uses, discretionary uses, accessory uses and regulations. Bylaw 08-2011 also provides for the rezoning of Parcel E, Plan 70PA03321 from 'CON Conservation' to 'RA1 Residential Small Acreage District'. The Bylaws are prepared in response to an application submitted by Betty Haydukewich to subdivide Parcel E into 21 small acreage residential lots.

**PUBLIC
HEARING
07 & 08-2011
CONTINUED**

The Mayor called for comments.

Steve Flaman asked if the road, referred to as the old highway, will connect right from the Steen (Aspen Grove) Subdivision through to Ford Road.

Mayor Toporowski stated that, yes, it will connect right through to Ford Road.

Steve Flaman asked if the proposed subdivision is next to the Candle Pine Development.

Mayor Toporowski stated that, yes, it is next to Candle Pine Subdivision.

The Mayor called for additional comments.

There were no further comments and the Mayor requested the Administrator to read the three written submissions that were received.

The Administrator read the following written submissions:

1. Duane & Georgette Johnson – owners of #7 and #9 Grouse Road;
2. Shawna Colpitts & Doug McLaughlin – owner of #5 Grouse Road;
3. Lynn Flury – owner of #12 Grouse Road.

The Mayor again called for comments.

Steve Flaman asked if there was anything in the servicing agreement to upgrade the existing Grouse Road.

Mayor Toporowski advised that Grouse Road was not within the servicing agreement.

Mayor Toporowski called for comments. No additional comments were made.

A final call for comments was made, with no response.

Mayor Toporowski declared the hearing on Bylaws 07-2011 and 08-2011 to be closed.

**PUBLIC
HEARING
BYLAWS
09-2011-BPS
& 10-2011
ZONING -
PHASE III
INDUSTRIAL**

Mayor Toporowski opened the public hearing on Bylaws 09-2011 and 10-2011 with the reading of the bylaws.

Bylaw 09-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating from 'restricted development' to 'light industrial' all of the land indicated on Schedule A of the Bylaw and located within the SW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 10-2011 is a bylaw to amend the Zoning Bylaw 2/2002 by rezoning from 'CON Conservation District' to 'IL Industrial District' the portion of SW ¼ 17-55-22-W2, as shown on a proposed subdivision plan completed January 20, 2010. The proposed bylaws are to allow for Phase III of the Resort Village's light industrial lots.

No written submissions were received.

Mayor Toporowski called for comments.

A second call for comments was made.

A third and final call for comments was made, with no response.

Mayor Toporowski declared the public hearing on Bylaws 09-2011 and 10-2011 to be closed.

**BYLAW
11-2011**

Mayor Toporowski advised the public that proposed Bylaw 11-2011 will be withdrawn and new bylaws prepared to meet the needs of the proposed changes to the second phase of what formerly was the Golf Course Condominium Plan.

**CLOSE
PUBLIC
HEARING**

**102-2011
PERRAS**

That the Public Hearing on Bylaws 05-2011, 06-2011, 07-2011, 08-2011, 09-2011 and 10-2011 be closed.

CARRIED

**RE-OPEN
REGULAR
MEETING**

**103-2011
GEDDES**

That the Regular Meeting of Council be re-opened.

CARRIED

BUSINESS ARISING FROM MINUTES:

**LAKELAND &
DISTRICT
FIRE CO-OP.**

Representatives of the Lakeland & District Fire Co-operative met with Resort Village representatives on April 27, 2011 to discuss the need for an agreement for the provision of emergency response services by the Resort Village Fire Department to areas within the R.M. of Paddockwood. The Lakeland Co-operative is preparing an agreement for review.

**PLANNING
FOR
GROWTH**

A meeting of representatives of the R.M.'s of Lakeland and Paddockwood and the Resort Village was held April 12, 2011 to discuss the 'Planning for Growth' funding application and cost-sharing of the project. Proposals for funding formulas were prepared and presented by the R.M. of Paddockwood. The R.M. of Paddockwood has agreed to be the facilitating municipality for the project and a list of possible consultants is being prepared. Council is not prepared to formally agree to cost sharing of the project until such time as additional information regarding the project and projected costs has been received.

CORRESPONDENCE:

**GRAHAM,
GAIL -
DRAINAGE
LAKEVIEW
DRIVE**

Gail Graham has forwarded correspondence regarding drainage issues in the area near her property located at 151 Lakeview Drive. The drainage in this area is an on-going problem and the owner of adjacent property is not prepared to grant an easement to the Resort Village to provide for drainage. Council and Maintenance are working on a solution to provide for drainage through adjacent Crown land to remedy the drainage along Lakeview and at Wayne Place.

**ADVANTAGE
CREDIT UNION-
KOLISNEK -
OUTDOOR
SPORTS
FACILITY**

A committee has been formed comprising of Advantage Credit Union staff, their Member Relations Committee, the Kolisnek family and members of the community to discuss the possibility of constructing an outdoor arena/sports facility. The committee will raise funds for the facility and requests the support of the Resort Village by provision of property on which to locate the facility. The proposed structure will consist of a cement base to be flooded for an ice surface in the winter and to provide space for basketball, volleyball, badminton and similar activities in the summer months. The Resort Village will be meet with committee members for discussion and further details.

**EPS
MGMT. -
BYLAW
ENFORCEMENT**

EPS Management provided a summary of bylaw enforcement activities for the month of April, 2011. Bylaw enforcement continues to include all areas of the Resort Village and additional coverage is again in place for the summer season.

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

Councilor Geddes reported on behalf of the Parks and Recreation Board. Val Manton has been appointed treasurer for the Parks and Rec. Board. The August long weekend slo-pitch tournament, as organized by Share-the-Fun Organization, Inc. will go ahead, as planned. Annual ditch picking will be carried out this month. The Canada Day celebration will include a parade, ceremonies, food, cake, face painting for kids and fireworks in the evening.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported a relatively quiet period since the last meeting. A meeting was held with first responders. There has been one resignation by a first responder and one new volunteer member is in place. The EMO Co-ordinator will be calling a committee meeting as soon as possible.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reported crews are working on spring drainage issues and preparing for road maintenance, dust-proofing and drainage projects. Roads are in fairly good condition considering the amount of snow over the winter. When road bans have been lifted, gravelling will start.

**COMMUNITIES
IN BLOOM**

Carol Jorgenson reported a total of eighteen hanging flower planters will be installed this year. Sponsors for the "Bloomin' Baskets" are still required. Communities in Bloom also presented a proposal for the design of a Candle Lake flag.

Larry Deacon, on behalf of the CiB committee, had earlier presented Council members with a proposal for a policy on public reserve development and standards for development. Mayor Toporowski, on behalf of Council, suggested a meeting be held with the committee to review this proposal and the flag design proposal.

HEALTH

Councilor Quinn attended a meeting in Prince Albert regarding the proposed Pineview Terrance Lodge. The Resort Village had previously committed to the previous estimated contribution of \$107,800. over three years. With the change to the % to be contributed by the provincial government, the required contribution of the Resort Village should be reduced to approximately \$77,000. Additional information will be provided to the Resort Village. The Candle Lake Health Clinic continues to be utilized to the maximum during the one day per week allocation of Nurse Practitioner services.

PARCS Councilor Quinn attended a Board of Directors meeting for the Provincial Association of Resort Communities of Saskatchewan (PARCS) on April 19, 2011. Representatives of PARCS have forwarded letters to a number of Provincial Ministries regarding the use of ATV's and the establishment of some type of licensing requirement, as well as the use of boats producing a large wake causing erosion to shorelines. PARCS is also looking into approaching the provincial government for a change to the formula for revenue sharing for resort communities and the possibility of a special classification for assessment of resort properties.

ACCOUNTS PAYABLE, FINANCIAL & STAFFING:

**ACCOUNTS
PAYABLE** **104-2011**
CAITHCART

That accounts payable, cheques number 4349 to 4414 inclusive, totaling \$163,131.16, be approved .

CARRIED

**FINANCIAL
REPORT** **105-2011**
QUINN

That the report on revenue and expenditures to April 30, 2011 be accepted, as presented.

CARRIED

STAFFING **106-2011**
PERRAS

That the following staff changes be ratified:

Return to seasonal employment April 18, 2011: Jack Graham, Larry Korolischuk, Barry Mason;
New Hire – Building Inspector – full time – May 2, 2011: Chris Letendre.

CARRIED

NEW BUSINESS:

**NIKIFORUK -
CONSOLIDATE
LOTS** Gene and Sandy Nikiforuk request approval to consolidate their two residential lots located on Spruce Avenue. The buildings are situated in such a manner that the use of the properties as two individual lots is not desirable.

107-2011
PERRAS

That the Resort Village approve the application of Gene and Sandy Nikiforuk to consolidate Lots 10 and 11, Block 1, Plan 62PA10733 and that any future subdivision will be subject to the regular costs of subdivision, including infrastructure fees.

CARRIED

POLICIES & BYLAWS:

**BYLAW
05-2011-BPS
& 06-2011
ZONING -
FLEGEL
SUBDIVISION**

Bylaw 05-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating a portion of Lot 1, Block 1, Plan 92PA09751 from 'low density residential' to 'acreage residential' and by re-designating a portion of Lot 1, Block 1, Plan 68PA09429 from 'acreage residential' to 'low density residential'. Bylaw 06-2011 is a bylaw to provide for an amendment to the Zoning Bylaw 2/2002 by rezoning a portion of Lot 1, Block 1, Plan 68PA09429 from 'R1 Low Density Residential' to 'RA Residential Acreage'. The bylaws are in response to an application by Gerald and Julie Flegel to subdivide the acreage Lot 1, Block 1, Plan 68PA09429, with a portion of the lot to become part of adjacent Lot 1, Block 1, Plan 92PA09751 as a residential acreage property, two new low density residential lots being subdivided and the balance of the original acreage lot remaining residential acreage. The end result will be an increase in the size of the lot adjacent to the Flegel lot, a decrease in size of the Flegel lot and two additional low density residential lots.

**BYLAW
05-2011 -
BPS
FLEGEL
2nd READING**

**108-2011
GEDDES**

That Bylaw 05-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by re-designating a portion of Lot 1, Block 1, Plan 92PA09751 from 'low density residential' to 'acreage residential' and a portion of Lot 1, Block 1, Plan 68PA09429 from 'acreage residential' to 'low density residential', be given second reading.

CARRIED

**BYLAW
06-2011 -
ZONING
FLEGEL
2nd READING**

**109-2011
CAITHCART**

That Bylaw 06-2011, a bylaw to amend the Zoning Bylaw 2/2002 by rezoning a portion of Lot 1, Block 1, Plan 68PA09429 from 'R1 Low Density Residential' to 'RA Residential Acreage', be given second reading.

CARRIED

**BYLAW
07-2011-BPS
& 08-2011
ZONING -
HAYDUKEWICH
SUBDIVISION**

Bylaw 07-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by adding a new 'RA1-Residential, Small Acreage District' to Section 6.3 and by re-designating from 'Restricted Development' to 'RA1-Residential, Small Acreage', the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 08-2011 is a bylaw to amend the Zoning Bylaw 02/2002 by adding 'Residential, Small Acreage – RA1' to Section 4.1, Zoning District Interpretation, as well as Section 6.5 'RA1-Residential Small Acreage District' outlining permitted uses, discretionary uses, accessory uses and regulations. Bylaw 08-2011 also provides for the rezoning of Parcel E, Plan 70PA03321 from 'CON Conservation' to 'RA1 Residential Small Acreage District'. The Bylaws are prepared in response to an application submitted by Betty Haydukewich to subdivide Parcel E into 21 small acreage residential lots.

**BYLAW
07-2011 -
BPS
HAYDUKEWICH
2nd READING** **110-2011
CAITHCART**

That Bylaw 07-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by adding a new 'RA1-Residential Small Acreage District' to Section 6.3 and by re-designating from 'Restricted Development' to 'RA1-Residential Small Acreage' the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ 17-55-22-W2, be given second reading.

CARRIED

**BYLAW
08-2011 -
ZONING
HAYDUKEWICH
2nd READING** **111-2011
PERRAS**

That Bylaw 08-2011, a bylaw to amend the Zoning Bylaw 2/2002 by adding 'Residential, Small Acreage – RA1' to Section 4.1 Zoning District Interpretation, as well as Section 6.5 'RA1-Residential Small Acreage District', outlining permitted uses, discretionary uses, accessory uses and regulations, and by rezoning from 'CON Conservation' to "RA1 Residential Small Acreage District" the parcel legally described as Parcel E, Plan 70PA03321, located in the NW ¼ 17-55-22-W2, be given second reading.

CARRIED

**BYLAW
09-2011-BPS
& 10-2011
ZONING -
PHASE III
INDUSTRIAL** Bylaw 09-2011 is a bylaw to provide for an amendment to the Basic Planning Statement Bylaw 1/2002 by re-designating from 'restricted development' to 'light industrial' all of the land indicated on Schedule A of the Bylaw and located within the SW ¼ Section 17, Township 55, Range 22, West of the 2nd Meridian. Bylaw 10-2011 is a bylaw to amend the Zoning Bylaw 2/2002 by rezoning from 'CON Conservation District' to 'IL Industrial District' the portion of SW ¼ 17-55-22-W2, as shown on a proposed subdivision plan completed January 20, 2010. The proposed bylaws are to allow for Phase III of the Resort Village's light industrial lots.

**BYLAW
09-2011 -
BPS
PHASE III
INDUSTRIAL
2nd READING** **112-2011
QUINN**

That Bylaw 09-2011, a bylaw to amend the Basic Planning Statement Bylaw 01/2002 by re-designating from 'restricted development' to 'light industrial', the portion of SW ¼ 17-55-22-W2 as indicated on Schedule A of the Bylaw, be given second reading.

CARRIED

**BYLAW
10-2011 -
ZONING
PHASE III
INDUSTRIAL
2nd READING** **113-2011
GEDDES**

That Bylaw 10-2011, a bylaw to amend the Zoning Bylaw 2/2002 by rezoning from 'CON Conservation District' to 'IL Light Industrial District', the portion of SW ¼ 17-55-22-W2, as shown on a proposed subdivision plan completed January 20, 2010, be give second reading.

CARRIED

**BYLAW
11-2011 -
ZONING
GOLF RESORT
-CONDO AREA**

Bylaw 11-2011 is a bylaw to amend the Zoning Bylaw 2/2002 by adding “(a) single detached dwellings” to Section 6.3 Medium Density Residential District, sub-section 6.3.1. The intent of the bylaw is to accommodate the re-subdivision of a portion of the Candle Lake Golf Resort Condominium area to allow single detached dwelling properties. Since introduction of the bylaw, it has been determined that the plan of subdivision, as proposed, will require rezoning of the land.

**BYLAW
11-2011 -
NO
FURTHER
ACTION**

**114-2011
PERRAS**

That no further action be taken on That Bylaw 11-2011, a bylaw to amend Section 6.3.1 of the Zoning Bylaw 2/2002.

CARRIED

**BYLAW
13-2011 -
MINIMUM
TAX**

Bylaw 13-2011 is a bylaw to provide for a minimum tax amount of \$700.00 to all property types within the Resort Village where there is an assessable improvement and a minimum tax amount of \$450.00 to all property types within the Resort Village where there is assessable land only with no assessable improvement. The Bylaw will be effective with the 2011 taxation year.

**BYLAW
13-2011 -
MINIMUM
TAX -
3rd & FINAL
READING**

**115-2011
PERRAS**

That Bylaw 13-2011, a bylaw to provide for a minimum tax of \$700.00 to be applied to all property types within the Resort Village where there is an assessable improvement and a minimum tax of \$450.00 to be applied to all property types within the Resort Village where there is assessable land only - with no assessable improvement, commencing with the 2011 taxation year, be give third reading and passed.

CARRIED

**BYLAW
14-2011
BYLAW
ENFORCEMENT
OFFICERS**

Bylaw 14-2011, a Bylaw to provide for the appointment of Bylaw Enforcement Officers effective May 9, 2011, was presented by Mayor Toporowski.

**BYLAW
14-2011 -
1st
READING**

**116-2011
QUINN**

That Bylaw 14-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Wes Harker and Chris Letendre as Bylaw Enforcement Officers effective May 9, 2011, be introduced and given first reading.

CARRIED

**BYLAW
14-2011 -
2nd
READING**

**117-2011
GEDDES**

That Bylaw 14-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Wes Harker and Chris Letendre as Bylaw Enforcement Officers effective May 9, 2011, be given second reading.

CARRIED

**BYLAW
14-2011 -
PROCEED
WITH
3rd READING**

**118-2011
CAITHCART**

That Council proceed with third reading of Bylaw 14-2011, a bylaw to provide for the appointment of Bylaw Enforcement Officers effective May 9, 2011.

CARRIED UNANIMOUSLY

**BYLAW
14-2011 -
3rd & FINAL
READING**

**119-2011
QUINN**

That Bylaw 14-2011, a Bylaw to provide for the appointment of Clarence Buckoski, Grant Carrier, Margo English, Wes Harker and Chris Letendre as Bylaw Enforcement Officers, effective May 9, 2011, be given third reading and passed.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, June 6, 2011, commencing at 7:00 p.m.

ADJOURN

**120-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 8:30 p.m.