

A Regular Meeting of Council for the Resort Village of Candle Lake was held November 14, 2011 in the Administration Office at Candle Lake, Saskatchewan.

ATTENDANCE The following were in attendance:

Toporowski, Nick	- Mayor
Caithcart, Lloyd	- Councilor
Geddes, David	- Councilor
Perras, Clem	- Councilor
Quinn, John	- Councilor
English, Margo	- Administrator

CALL TO ORDER A quorum being present, Mayor Toporowski called the meeting to order at 9:05 a.m.

**ACCEPT
AGENDA** **284-2011**
QUINN

That the Agenda for the November 14, 2011 meeting be accepted, as presented.

CARRIED

**ADOPT
MINUTES** **285-2011**
PERRAS

That the minutes of the Regular Meeting of Council, held October 11, 2011, and the Special Meeting of October 17, 2011 be adopted.

CARRIED

**DISCRETIONARY
APPLICATION-
-CANDLE LAKE
LODGE - #2
BAYVIEW DR.** Ken MacNair, on behalf of Candle Lake Lodge, has made application for the operation of a year round pub, offsale, restaurant and accommodation business to be situated on property located at #2 Bayview Drive and legally described as Lot 4, Block D, Plan 101788319. The proposal includes the relocation and renovation of existing chalet buildings from the present Ship's Lantern site.

Mayor Toporowski reviewed the details of the application and listed written opposition to the proposal received from the following:

- Emile & Bev VanImpe – Islander Drive
- Freda Wantuck – Walter St.
- Brent & Donna Martin, Linda Kenney – Hwy. 265
- Joseph Pender – property owner Bayview Dr.
- Wanda Vickaryous – Harnish Place

Concerns expressed included the negative impact this type of business would have on neighboring properties, both residential and commercial. It was felt that an existing lounge in the Bayview Area and the lounge across the Highway from the proposed site were adequate for the area. They anticipated an increase in noise from traffic, music late into the night, as well as noise from people gathering outside the buildings. In addition to this, they felt there was potential for littering and property damage.

In addition to written concerns, representatives from Nica's Clothing, Frangipanis Salon and Advantage Credit Union expressed concerns similar to the written submissions and did not support the proposal.

Council members indicated the Resort Village has held discussions with Mr. MacNair with respect to the purchase of undeveloped property to the south of Bayview Drive. The proposal for this area included new construction of a facility, with relocation and renovation of existing buildings for temporary use as a pub and offsale site while new construction is being completed. The application to relocate buildings to #2 Bavyview Drive has moved away from the original concept that was proposed for Cande Lake Lodge.

286-2011
CAITHCART

That the discretionary use application made by Candle Lake Lodge for approval to relocate buildings to #2 Bayview Drive for the purpose of operating a year round pub, offsale, restaurant and accommodation business be denied.

CARRIED

BUSINESS ARISING FROM MINUTES:

**NCSWMC
MEMBERSHIP**

The North Central Saskatchewan Waste Management Corporation (NCSWMC) has not provided any further response to the Resort Village regarding requirement of a plan for collection of paper for the purpose of recycling. The Communities in Bloom Committee recently arranged to have a representative from Outlook attend an information session regarding the Outlook recycling programs. The session was very informative and Council will be examining which direction is most suitable for the Resort Village. The province has not yet released details regarding the Multi Material Recycling Program which is being established, therefore it is not certain what affect this program will have for the Resort Village.

287-2011
QUINN

That the Resort Village defer a decision regarding membership in the NCSWMC until such time as additional information is received regarding the requirement for submission of a plan for recycling paper collection and until information is received regarding the province's proposed Multi Material Recycling Program.

CARRIED

**HANSON'S
HAVEN
MARINA**

The Resort Village requested Hanson's Haven Marina Association to confirm their commitment to their proposal to modify the Marina to allow for the minimum twenty feet of road allowance in the area of Bereskin Drive between the Marina and the King property. Representatives of the Association who had previously met with Council have now advised they are unable to hold a meeting of the Association until next spring and the decision must come from the Association.

**HANSON'S
HAVEN
MARINA**

288-2011
QUINN

That the Resort Village prepare a lease agreement for Hanson's Haven Marina Association, with the Agreement to include required upgrades and improvements to the Marina to provide a minimum twenty feet of road allowance at the narrowest point between the property line of #21 Bereskin Drive and the water's edge of the Marina, a requirement for payment based on assessed value and taxation rates consistent with other Marinas within the Resort Village, and that the draft lease be reviewed at the December, 2011 Regular Meeting of Council.

CARRIED

**ONECHASSA
MARINA**

289-2011
PERRAS

That the Onechassa Marina be advised that, effective with the 2012 taxation year, the Marina is required to make payment based on the assessed value and taxation rates in effect, consistent with other Marinas within the Resort Village.

CARRIED

**MARINAS
WITHIN
RESORT
VILLAGE**

290-2011
QUINN

That the Resort Village identify all marinas and facilities on public reserve lands and/or road allowances within the Resort Village.

CARRIED

**SUMA -
CALL FOR
RESOLUTIONS**

The 107th Annual Convention of the Saskatchewan Urban Municipalities Association (SUMA) will be held January 29 to February 1, 2012. The deadline for receipt of council resolutions for the 2012 Convention is November 18, 2011. At the June, 2011 Regional SUMA Meeting, it was determined that the Regional Executive would submit a proposed resolution regarding Revenue Sharing for resort communities.

**SPORT
COMPLEX
LOCATION**

Council members have met with various committees regarding a site for the location for a sport complex. A treed area east of the Curling Rink, for placement of the ice surface in an east-west direction or an area east of the playground and ball diamond # 2 are possible sites. A meeting of Council members, Parks and Recreation Board members, Sports Complex Committee members and Curling Club members was held on Monday, October 17, 2011 to discuss and finalize plans for the location of the Sports Complex.

291-2011
GEDDES

That the Parks and Recreation Board and the Sport Complex Committee be advised that the original two possible locations for the proposed Sport Complex, those being east of the Curling Rink in an east-west direction or an area east of the playground and ball diamond #2, as previously discussed, are the two possible locations that Council is prepared to authorize, and that a third location, as discussed at the October 24, 2011 Parks and Recreation Board Meeting, is not acceptable to Council and that Council would like the location determined as soon as possible to allow for the project to move ahead.

CARRIED

**RV PARK
PARKS -
EMERG.
PROTECT
SERVICES
REBATE**

Bylaw 20-2011, the Emergency and Protective Services Bylaw, received third reading at the special meeting held October 17, 2011. In past years, a rebate has been provided for a portion of the site charges in RV Parks,

292-2011
CAITHCART

That, for the year 2012, a rebate of \$17.50 per site be provided, for fees charged to RV Parks under Bylaw 20-2011, the Emergency and Protective Services Bylaw, providing that all 2012 fees and taxes for the RV Park are paid no later than December 31, 2012.

CARRIED

**TELWIN-
GORDER
MARINA**

The signed addendum to the Servicing Agreement with the Telwin-Gorder Marina Co-operative has now been received.

FLEGEL

The signed addendum to the Servicing Agreement with Gerald and Julie Flegel has now been received.

**MOSHER
PARK**

Concrete for the gazebo in Mosher Park will be completed in the spring. The gazebo plans and quote require some modification to allow for the increase in size from plans used for a quote and required roof structure changes. The structure will be constructed by maintenance staff for placement as early as possible next spring.

CORRESPONDENCE:

**RCMP
QUARTERLY
PROGRESS
REPORT**

The quarterly progress report for the second quarter of the 2011/2012 year has been received from the Nipawin Detachment of the RCMP. The Annual Performance Plan identified crime reduction and traffic safety as priorities.

**EPS -
BYLAW
ENFORCEMENT**

EPS Management provided a report on bylaw enforcement activities for the month of October, 2011. General patrols continue to be made throughout the Resort Village.

**PLANNING
FOR GROWTH
INITIATIVE**

A meeting with representatives of the R.M. of Paddockwood, the District of Lakeland and the Resort Village of Candle Lake, to discuss plans for the Planning for Growth Initiative, has been set for November 23, 2011.

293-2011
PERRAS

That correspondence be acknowledged and appropriate responses forwarded.

CARRIED

COMMITTEE REPORTS:

**PARKS &
RECREATION
/TRAILS**

A report on behalf of Parks and Recreation was prepared by Ed Horn. The report outlined a proposal for a third possible site for the Sports Complex. Council had earlier determined this site was not an option. Parks and Rec also requested an 'as-built' survey of the Resort Village recreation and administration property. The Christmas Supper will be held November 26, 2011 at 6:30 p.m.

A quote for costs to provide an 'as built' survey of the Resort Village recreation and administration property was reviewed by Council. The Resort Village will not proceed with a survey at this time, however, will attempt to determine and mark actual boundaries of the property and prepare a plan indicating buildings and facilities in relation to boundaries.

**FIRE DEPT/
FIRST
RESPONDERS/
EM0**

Councilor Quinn reported there have been few calls for the fire and first responder volunteers. Attempts are still being made to locate a suitable water truck.

**ROADS &
MAINTENANCE/
LANDFILL**

Councilor Caithcart reviewed the report provided by Calvin Kosowan, Maintenance Manager, outlining work projects over the last month. The landfill is being well maintained.

**COMMUNITIES
IN BLOOM**

Over the four year period that CiB has operated a recycling program for cans and bottles, a net income of \$7,882. has been realized. This money will be set up as an Environmental/Recycling reserve fund.

HEALTH

Councilor Quinn advised the number of people using the services of the Nurse Practitioner have dropped a bit from the busy summer season. New volunteers are being trained.

PARCS

Councilor Quinn advised the annual convention will be held this week. Representatives of the Resort Village will attend.

**294-2011
PERRAS**

That the Committee Reports be accepted, as presented.

CARRIED

ACCOUNTS PAYABLE, FINANCIAL & STAFFING:

**ACCOUNTS
PAYABLE**

**295-2011
PERRAS**

That the accounts payable listing, cheques number 4739 to 4860, and totaling \$87,011.14 be approved.

CARRIED

**FINANCIAL
REPORT**

296-2011
GEDDES

That the report on revenue and expenditures to October 31, 2011 be accepted, as presented.

CARRIED

STAFFING

297-2011
GEDDES

That the Resort Village ratify the contract for caretaking of the Administration Office with 101131137 Sask. Ltd, c/o Lori Kosowan, effective November 1, 2011.

CARRIED

NEW BUSINESS:

**SNO-
DRIFTERS**

Council has met with representatives of the Candle Lake Sno-Drifters Club for discussion of their plans to construct a new club house. The Club does not have a specific building plan in place at this time, however, wish to confirm a location prior to finalizing building plans.

298-2011
QUINN

That the Resort Village authorize the site for new construction of an approximate 1600 square foot Sno-Drifters Club House to be in the general area of the present club house location, moving slightly south and east from the present location, to allow for possible future expansion of the Resort Village Maintenance Shop, and that the final site will be determined and authorized upon receipt of the actual building plan proposal.

CARRIED

**CHAMBER
OF COMMERCE
-LICENSING
BYLAW**

The Chamber of Commerce has inquired on the progress of a Bylaw for business licensing. A draft bylaw has been prepared and will be presented at the December, 2011 Regular Meeting.

**DISCRETIONARY
SIGNAGE -
TIMBERLAND
GALLERY**

A 'Discretionary Signage' application has been received from Timberland Gallery for approval of a sign presently located along Highway 265, at the entrance to Lakeview Drive. The existing sign is a free standing 4' x 8' sign.

299-2011
QUINN

That the Discretionary Signage application of Timberland Gallery, for authorization of a 4' by 8' fee-standing sign at the entrance to Lakeview Drive off of Highway 265 be tabled to the December, 2011 meeting to determine what type of directional signage is permitted by the Ministry of Highways.

CARRIED

**DEN-MOR
ESTATES -
ROADS/
DRAINAGE**

Road and drainage work in the Jortan Drive area of Den-Mor Estates, as required under the Servicing Agreement for the subdivision, was not completed this summer due to weather conditions and contractor commitments. The developers have had the engineers to the site, however the contractor was unable to schedule the work this summer.

**300-2011
CAITHCART**

That the Resort Village acknowledge receipt of the letter from Dennis and Morris Sawchuk regarding their commitment to completing required servicing agreement work in Den-Mor Estates and advise the Developers that the Resort Village is prepared to grant an additional extension for completion of the work, however, the work must commence no later than June 1, 2012 and be completed by June 20, 2012.

CARRIED

**MINISTRY
ENVIRONMENT
-MAIN STREET
LOT PURCHASE**

The Resort Village has now received a purchase price for the purchase of two lots on Main Street from the Ministry of Environment. The original proposal from the Ministry was authorized in November, 2009, with the Resort Village absorbing costs associated with obtaining title, estimated at approximately \$1,000. As a requirement for the purchase, the properties have been designated as Municipal Reserve. Since that time, the Resort Village has been advised that a purchase price will also be determined and required.

**301-2011
GEDDES**

That the Resort Village proceed with an application to the Saskatchewan Ministry of Environment for the purchase of Lots 13 and 14, Block 02, Plan CG6670, at the purchase price of \$4,500.00, in addition to a \$110.00 administration fee and related ISC costs.

CARRIED

**TELWIN
MARINA
ER LAND**

This parcel has been in the process of being subdivided since 2009 or earlier and the Resort Village has passed the necessary bylaws and entered into a Servicing Agreement with the Telwin-Gorder Marina Association, lessee of the land. The Ministry of Environment has now advised the Resort Village that we must purchase the parcel of land to be designated as ER-Environmental Reserve, at a purchase price of \$2,000. and associated costs.

**VAN IMPE/
CLEAR SAND**

The Ministry of Environment has approached the Resort Village regarding Parcel F, Plan 71PA02355. The parcel is a narrow strip of land along the lake, adjacent to Van Impe and Clearsand Subdivisions. The land should have been designated as Municipal Reserve at the time of subdivision, however was left in the name of the Crown. The Ministry is now prepared to turn this land over to the Resort Village as MR land, however, the Resort Village has been advised that the land must be 'purchased'.

**LETTER TO
MINISTER OF
ENVIRONMENT**

Following considerable discussion regarding the requirement to purchase ER land at the Telwin Marina and MR land adjacent to Van Impe and Clearsand, Council instructed the Administrator to write a letter to the Minister of Environment, with copies to the MLA and Corinne Kulyk, Prince Albert Lands Branch of the Ministry, outlining the circumstances surrounding these parcels of land and requesting exemption from the requirement to 'purchase' these lands.

**INDUSTRIAL
LOTS -
PHASE III**

The Resort Village has been working with the Ministry of Environment, Lands Branch, for the purchase of Parcel X to accommodate Phase III of the Industrial area. The Ministry requested a plan of proposed subdivision showing the proposed industrial lots. The Plan was prepared and submitted to the Ministry. A request from the Ministry has now been received to provide a plan of subdivision for the Parcel X, to include the surveyed road only and not the individual proposed lots.

The Resort Village will provide this information to the surveyors and a plan will be prepared for submission with the application to purchase.

**MILLIGHAN
BIO-TECH
DUST
SUPPRESSANT**

The Resort Village has previously advised Millighan Bio-Tech of the dissatisfaction with the results of the road dust suppressant that was applied by Millighan Bio-Tech in June, 2011. A representative of Millighan did do a site inspection following the application and, at that time, indicated they would re-apply the suppressant. Millighan was unable to schedule a date for reapplication within a reasonable time frame and the Resort Village requested a refund of the deposit that was originally paid. In addition to the deposit, Millighan issued an invoice for the balance of the quoted price for dust suppressant application. In September, 2011, Millighan had offered a deduction of \$6,250.00 from the outstanding balance, however Council did not feel this reduction was adequate and a resolution was passed to advise Millighan that the Resort Village is not prepared to pay any additional charges for the application and that the down payment of \$9,750.00 was more than adequate compensation for the quality of the dust suppressant application.

Millighan Bio-Tech has since corresponded and suggested they would be prepared to accept 50% of the additional charges, with the Resort Village paying \$7,443.14 or 50%.

**302-2011
PERRAS**

That the Resort Village advise Millighan Bio-Tech that our position has not changed and we are not prepared to pay any additional charges for the application of dust suppressant, as the opinion of Council is that the \$9,750.00 down payment is more than adequate compensation for the quality of the application of suppressant.

CARRIED

**CANDLE
PINE
DEVELOPMENTS-
PHASE I**

Candle Pine Developments has provided Council with an additional report from their engineer regarding the construction of roads and drainage, as required under the Servicing Agreement for Phase I of the Development.

**303-2011
CAITHCART**

That the Resort Village advise Candle Pine Developments there are no specific issues with the roads and drainage, as constructed for Phase I of the Development, with the exception of the landscaping of the ditch on the south-easterly portion of the main road and that, following correction of this in early 2012, Council is prepared to acknowledge completion of the improvements for Phase I, however, effective immediately, Council is prepared to authorize the issuance of building permits for properties within Phase I of Candle Pine Developments.

CARRIED

**BLUE HERON
PLACE -
V. STEEN**

The Resort Village has not yet received the engineered plans for Blue Heron Place, as required under the Servicing Agreement. The Developer has indicated work on the roads and drainage is nearing completion.

**304-2011
CAITHCART**

That Vince Steen be reminded that we have not yet received the engineered plan for Blue Heron Place, as required under the Servicing Agreement and again under the authorization for a building permit on Lot II, Block 10, Plan 102020702, and as indicated in the September 27, 2011 letter of agreement, no further building permits will be authorized for Blue Heron Place properties and we are unable to sign off on improvements for the development until such time as the plan is received.

CARRIED

**C.L.GOLF
RESORT-
CONDO/
RESIDENTIAL**

The Candle Lake Golf Resort provided a letter from Mid-Con Engineering regarding roads within the Golf Resort Condo and Residential area and has requested a letter of clearance for adequacies under the Servicing Agreement.

**305-2011
CAITHCART**

That the Candle Lake Golf Resort be advised that we require a copy of the engineered plan for the Condo area, confirmation from the engineers that all roads and drainage have been constructed according to the plan and advise that a preliminary inspection reveals it appears the driving surface of the road is below the level of the lot areas and the ditching along the roads may not allow for adequate drainage once lots are developed or for installation of driveway culverts.

CARRIED

**DEVELOPMENT
APPEALS
BOARD –
RESIGNATION
J. SAJTOS**

Joan Sajtós, for health reasons, has submitted her resignation, effective immediately, as an alternate on the Development Appeals Board.

**306-2011
GEDDES**

That the Resort Village accept the resignation of Joan Sajtós as alternate member on the Development Appeals Board.

CARRIED

**APPOINT
STALWICK-
PAYDLI**

**307-2011
CAITHCART**

That the Resort Village appoint the following members to the Development Appeals Board:

Stalwick, Allan – for term ending December 31, 2012 and
Paydli, Ernie – Alternate – for term ending December 31, 2012.

CARRIED

**C.L.LODGE
LAND
PURCHASE**

The Resort Village has been in discussion with Ken MacNair, Candle Lake Lodge regarding purchase of a proposed commercial lot and relocation of chalets from the former Ships Lantern site, to be renovated and used as temporary operating facilities for a pub and offsale during construction of a new facility. Upon completion of the new construction, the chalets were to be renovated and converted for long term rental units. Mr. MacNair has now presented Council with a revised plan for subdivision and construction.

**308-2011
PERRAS**

That Ken MacNair, Candle Lake Lodge, be advised t the re-designed proposal for commercial land purchase, as received November 7, 2011 is not acceptable to Council, however, Council is still prepared to enter into an agreement as per the original proposed discussion for purchase of proposed parcel E, as provided for in a draft agreement for sale, at a purchase price of \$200,000.00 and with terms as provided for in the proposed agreement, providing that the agreement is in place and the deposit received by December 20, 2011.

CARRIED

**CANDLE LAKE
WATERSHED
STEWARDS-
LAKE LEVELS**

At the request of the Candle Lake Watershed Stewards, Mayor Toporowski attended their meeting held October 26, 2011, where discussion regarding lake levels was held. The Committee passed a resolution to have Council request the Saskatchewan Watershed Authority to operate the lake levels at a mid range of 494.280 meters in the summer months and 494.085 meters over the winter months, to allow for winter run-in and spring run-off, with the fish ladder being fully opened all winter. This is considerably lower than the levels Council had previously recommended to the Watershed Authority.

**309-2011
CAITHCART**

That the Candle Lake Watershed Stewards Committee be advised Council has already forwarded correspondence to the Saskatchewan Watershed Authority regarding lake levels and is not prepared to support the Committee's recommendation.

CARRIED

**NEXT
MEETING**

The next regular meeting of Council will be held on Monday, December 12, 2011, commencing at 9:00 a.m.

ADJOURN

**310-2011
PERRAS**

That the meeting adjourn.

CARRIED

The meeting adjourned at 4:20 p.m.