

Resort Village of Candle Lake Council Meeting

July 10<sup>th</sup>, 2015

A Council Meeting of Council for the Resort Village of Candle Lake was held on July 10<sup>th</sup>, 2015, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Quinn, John	- Mayor
Lozej, Michelle	- Councilor
Painchaud, Carey	- Councilor
Tarasiuk, Louise	- Councilor
Simoneau, Maurice	- Councilor
Joan Corneil	- Administrator
Heather Scott	- Assistant Administrator

Councilor Painchaud attended at 12:44 p.m. and left at 2:56 p.m.

1. **CALL TO ORDER:** Mayor John Quinn called the meeting to order at 9:00 a.m.
2. **SUBMISSION OF PECUNIARY INTEREST:** In camera item 2.1 from Councilor Lozej.

3. **ADOPTION OF MINUTES:**

**181/2015 LOZEJ:**

That the Minutes of the Regular Meeting held June 12<sup>th</sup>, 2015 be taken as read and adopted.

**CARRIED**

4. **APPROVAL OF AGENDA:**

**182/2015 TARASIUK:**

That the Agenda for this meeting be approved as amended, and that the presentation, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**CARRIED**

5. **PUBLIC HEARINGS AND APPEALS:**

**5.1.1** Bylaw 12 of 2015 – wording amendment to Zoning Bylaw.

- Open public hearing: 9:02 a.m.
- Dan Tyson – presents letter of opposition (attached).
- Closed: 9:10 a.m.

6. **PRESENTATIONS, DELEGATIONS AND RELATED REPORT:**

6.1 – Candle Lake Health Committee – Etta Sackney



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- Etta Sackney updates Council as to what the status of the health committee is and nurse practitioner position.
- Cecile Hunt will be attending at the August 14<sup>th</sup> Council Meeting on behalf of the Prince Albert Parkland Health Region for Council to discuss options with her and ask questions.
- Mayor Quinn would like to improve health facilities with some commitment from the Health District.

**6.2- Lawrence Lukey – tree planting on public reserve.**

- Mr. Lukey planted the trees on the MR and is asking Council to reconsider the placement of a fence to separate his property from the MR.

**Councilor Simoneau leaves: 9:30 a.m.**

**183/2015 TARASIUK:**

1. That Council amend Motion 114/2014 to remove the condition regarding fencing.
2. That administration is directed to post public reserve signage on roadside and municipal reserve side designated as public reserve and to construct and maintain a gravel walkway.

**CARRIED**

**Councilor Simoneau returns: 9:41 a.m.**

**6.3– Sawyer's Tree Service – Norm Altrogge.**

Page 20 – Report #74/2015 from Administrator Re: Application for Discretionary Sign – Sawyer's Tree Service.

- Mr. Altrogge would like permission to erect a sign on Highway 265 and has the property owner's permission.

**184/2015 SIMONEAU:** That Council approves the placement of a sign for Sawyer's Tree Service on property located at #10 Main Street legal description Lot 04 BLK 100 Plan 77PA10062 conditional:

1. A letter from the property owner given permission for the placement of the sign.
2. proof that the sign is on private property.
3. Upon successful application of a business license including the submission of proof the business is registered with the Province of Saskatchewan and;
4. that all applicable fees are paid prior to the issuance of the sign permit.

**DEFEATED**

**6.4– Rick Orr – Park Model Trailer.**

**185/2015 QUINN:** That trailers in the RV parks on a site that exceeds the maximum square footage noted in the bylaw that were existing prior to Bylaw 28/2010 that those trailers be grandfathered and will remain so until such time as



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moved from the site they are currently placed on.

**CARRIED**

**7. COMMUNICATIONS/PETITIONS PACKAGE:**

**7.1–** PARCS Update #52 for June, 2015.

**RECOMMENDATION:** Receive and file.

**7.2–** Email from resident – Re: Thrilled Cabin Owner dated June 12, 2015.

**RECOMMENDATION:** Receive and file.

**7.3–** Letter from the Royal Canadian Legion Saskatchewan Command Re: Military Service Recognition Book.

**RECOMMENDATION:** Receive and file.

**7.4–** Email from resident Re: Noble's Point Road dated June 21, 2015.

**RECOMMENDATION:** Receive and file.

**7.5–** Legislated Report from Nadine Wilson, MLA dated June 19<sup>th</sup>, 2015.

**RECOMMENDATION:** Receive and file.

**7.6 -** Email from Beth Herzog of the North Central Transportation Committee Re: Executive and Organizational Minutes from April 16, 2015.

**RECOMMENDATION:** Receive and file.

**7.7–** Letter from the Candle Lake Community Church Re: Day Camp.

**RECOMMENDATION:** Receive and file.

**186/2015: TARASIUK:**

That the Communications, Petitions Package items be received and referred as indicated.

**CARRIED**

**8. CONSENT AGENDA:**

**8.1 –** Function Attendance Report from Assistant Administrator Re: 2015 UMAAS Convention dated June 8, 2015.

**RECOMMENDATION:** Receive and file.



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8.2 – Function Attendance Report from Administrator Re: UMAAS dated June 12<sup>th</sup>, 2015.

**RECOMMENDATION:** Receive and file.

8.3 - Function Attendance Report from Administrator Re: Infrastructure Conference Nipawin dated June 12<sup>th</sup>, 2015.

**RECOMMENDATION:** Receive and file.

8.4 - Function Attendance Report from Clarence Buckoski Re: Situational Awareness Course dated June 16, 2015.

**RECOMMENDATION:** Receive and file.

8.5– Report from EPS Management Services for month of May 2015.

**RECOMMENDATION:** Receive and file.

8.6– Report from Administrator Re: BOB Awards dated June 18, 2015.

**RECOMMENDATION:** Receive and file.

8.7– Minutes from the Candle Lake Health Services Committee from their meeting held May 21<sup>st</sup>, 2015 and their meeting held June 23<sup>rd</sup>, 2015.

**RECOMMENDATION:** Receive and file.

8.8– Function Attendance Report from Assistant Administrator Re: Local Government in Saskatchewan 200 Exam dated June 23<sup>rd</sup>, 2015.

**RECOMMENDATION:** Receive and file.

8.9 - Function Attendance Report from John Quinn Re: Regional Planning District Conference.

**RECOMMENDATION:** Receive and file.

8.10 – Function Attendance Report from John Quinn Re: Upland Caribou Provincial Government, Prince Albert.

**RECOMMENDATION:** Receive and file.



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**187/2015 LOZEJ:**

That the Consent Agenda be received and that the recommendations contained therein be approved as indicated. **CARRIED**

**9. REPORTS OF ADMINISTRATOR & COMMITTEES:**

**9.1–** Report #73/2015 from Financial Officer dated June 25, 2015 Re: Financial Statement May 2015.

**188/2015 TARASIUK:** That Council approve the financial statement ending May 30<sup>th</sup>, 2015.

**9.2 –** Report from financial officer regarding financial summary for the month of June, the lists of accounts paid and payable and the bank reconciliation for the month of June.

**189/2015 LOZEJ:** That Council approve the financial summary for the month of June, the list of accounts payable and the bank reconciliation for the month of June as amended.

**CARRIED**

**9.3 –** Report #72/2015 from Financial Officer dated June 23, 2015 Re: CIB Reserve Recycling Funds.

**190/2015 TARASIUK:** That Council approve transfer of funds back to CIB 310-100-804 Project Reserve Fund for \$6,791.75. **CARRIED**

**9.4 –** Report #75/2015 from Assistant Administrator Re: Three Way Stops Alternate Location.

**191/2015 QUINN:** That Council rescind Motion 164/2015. **CARRIED**

**192/2015 QUINN:**

1. That Council approve the installation and advertising of 3 new three way stops – one at Ford Road and Simon Lehne Drive, one at Andrews Avenue and Ford Road and one at Simon Lehne Drive and Main Street; and a two way stop at Steen Drive and Andrews Avenue.
2. That Council directs administration to request more RCMP presence on those roadways.
3. That Council directs administration to make inquiries to highways as to the installation of a four way stop on Highway 265 and Main Street.

**CARRIED**

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**9.5** – Report #77/2015 from Assistant Administrator Re: Second and Third Reading of Bylaw 12 of 2015, a bylaw to amend Bylaw 02/2002 known as *the Resort Village of Candle Lake Zoning Bylaw*.

**193/2015 LOZEJ:**

1. That Council gives second and third reading to Bylaw No. 12 of 2015 – a Bylaw to amend Bylaw 02/2002 known as *The Resort Village of Candle Lake Zoning Bylaw*
  2. That Bylaw 12 of 2015 be laid on the table and brought up under the order of business “Unfinished Business Bylaws”.
- CARRIED**

**9.6** – Report #76/2015 dated July 02, 2015 from Administrator regarding subdivision of Lot 1 Block 1 Plan 68PA09429.

**194/2015 TARASIUK:** That Council provides the following comments back to Community Planning regarding the subdivision of Lot 1 Block 1 Plan 68PA09429:

1. That the subdivision meets the requirements for Residential (R1) in regards to size and measurements under the Zoning Bylaw Section 6.2.4.1.
  2. That a development permit will be required for each parcel at the time of development.
  3. That a servicing agreement will be needed if the subdivision is approved and that agreement will include the subdivision fees of \$2,000 per lot, crossing and culvert placement and size.
- CARRIED**

**9.7** – Report #80/2015 from Assistant Administrator Re: Anderson Paving Holdback Payout dated July 6, 2015.

**195/2015 TARASIUK:** That Council approve the payout of the holdback to Anderson Paving in the amount of \$270,443.50.

**CARRIED**

**10. INQUIRIES:** None

**11. COUNCILORS FORUM:** None

**12. INTRODUCTION AND CONSIDERATION OF BYLAWS:** None

**13. UNFINISHED BUSINESS BYLAW:**

**13.1** – Bylaw 12 of 2015 – a Bylaw to amend Zoning Bylaw 02 of 2002.

**196/2015 TARASIUK:** That Bylaw 12 of 2015 – a Bylaw to Amend Zoning Bylaw 02 of 2002 be now read a second time.

**CARRIED**

**197/2015 SIMONEAU:** That Bylaw 12 of 2015 – a Bylaw to Amend Zoning Bylaw 02 of 2002 be read a third time and passed; and that Bylaw 12 of 2015 a Bylaw to Amend Zoning Bylaw 02 of 2002, be now adopted, sealed and signed by the Mayor and Administrator.

**CARRIED**

*J. Bae*

July 10<sup>th</sup>, 2015

14. **GIVING NOTICE:** None

15. **MOTIONS:**

**Council adjourns for a 10 Minute break: 1:06 a.m.**

**198/2015 QUINN:**

That Council adjourn to an in camera session to review items of land, legal, labour and/or strategic planning.

**CARRIED**

**Council Adjourns to Closed Session at 11:14 a.m.**

**Councilor Painchaud arrives: 11:14 a.m.**

**Councilor Lozej leaves: 11:15 a.m.**

**Councilor Lozej returns: 12:18 p.m.**

**Councilor Painchaud leaves: 2:56 p.m.**

**Council Reconvenes to Open Session at 3:25 p.m.**

**199/2015 LOZEJ:**

That Council approve the direction given to administration regarding items of land legal and labour and strategic planning.

**DIRECTION:**

- Advise Canada Day Committee that the postponed July 1<sup>st</sup> events will not occur with the exception that the fireworks be tentatively set to the Saturday of August long weekend pending weather and firebans.

**CARRIED**

16. **ADJOURNMENT**

**200/2015 SIMONEAU:** That the meeting adjourns at 3:28 p.m.

**CARRIED**

  
Mayor

  
Administrator

July 10, 2015

Dan Tyson  
16 Elm Place  
Candle Lake, Saskatchewan  
S0J 3E0

Resort Village of Candle Lake  
Candle Lake, Saskatchewan

To: The Mayor and Councillors

**Re: Bylaw 12 of 2015**

I am writing this letter in opposition to council approval Bylaw 12 of 2015 as presented. I am not opposed to accommodating existing marinas, such as Clearsands, that were developed previously.

The current zoning bylaw 02 of 2002 is currently under review and this change should be considered in the total context of the entire new bylaw being prepared.

If this matter is imminent then I suggest that council consider approving an exemption to the current bylaw to accommodate the Clearsands marina and for that matter other existing marinas that have been developed.

As I understand the proposed zoning will change the area to Commercial. Under that type of zoning the marinas could then have buildings or other structures. An exemption to the current zoning should also include NOT allowing any building structures on these lands so close to the lake. The Village has designated an industrial/commercial area towards the landfill. This is the area that should house storage facilities. Enforcing this idea would minimize the visual obstruction of view from the lake and shore. Further, not having storage facilities so close to the lake removes the possibility of environmental contamination from items, such as petroleum products etc., being stored in enclosed buildings.

This bylaw will also impact future marina development. Shoreline preservation is a serious concern to people utilizing Candle Lake and should be to council. If commercial enterprises wish to develop marinas on a "for profit basis" then they should be prepare to build a channel away from the lake to develop a marina. This change to the zoning is being done to accommodate marinas that are NOT type 1 marina as define in the existing zoning bylaws.

I thank council for their time and consideration of my beliefs.

Sincerely,

  
Dan Tyson



Report Date  
7/15/15 1:57 PM

Resort Village of Candle Lake  
**Payment Register**  
As of 7/15/15

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Bank Code: GEN - GENERAL BANK ACCOUNT

Payment #	Vendor	Date	Amount
Computer Cheques			
8095	SGL - Auto Fund Division	7/02/15	3,461.25
8096	VOID - In correct name	7/02/15	0.00
8097	Sask Rivers School Div. #119	7/02/15	163,147.01
8098	Anderson Rental and Paving	7/10/15	270,443.50
8099	Barber, Chris	7/15/15	66.00
8100	Candle Lake Fine Foods	7/15/15	293.40
8101	Candle Lake All Season Service	7/15/15	2,432.15
8102	Candle Lake Home Building Cntr	7/15/15	4,128.09
8103	CASH	7/15/15	417.35
8104	Cervus Equipment	7/15/15	88.49
8105	Christopherson Industrial Supp	7/15/15	2,453.99
8106	C & S Septic (1995)	7/15/15	288.00
8107	Earthworks Equipment Corp.	7/15/15	436.40
8108	Element Financial Corporation	7/15/15	669.41
8109	EPS Management Services Inc.	7/15/15	5,548.50
8110	Family Pizza	7/15/15	67.49
8111	Glen Mor Inc.	7/15/15	4,639.08
8112	Globalstar Canada Satellite Co	7/15/15	136.20
8113	Greenland Waste Disposal Ltd.	7/15/15	789.14
8114	HyPower Systems	7/15/15	374.90
8115	Jackow, Dezilda	7/15/15	288.00
8116	Lane, Michelle	7/15/15	350.00
8117	Lehoux, Bob	7/15/15	93.50
8118	MacJac's Restaurant & Grill	7/15/15	246.89
8119	Magill, Sherri	7/15/15	350.00
8120	Marcel Equipment Limited	7/15/15	8,925.00
8121	Marcel Equipment Limited	7/15/15	8,925.00
8122	Matkowski, Patricia	7/15/15	1,125.00
8123	Maxim International Trucking	7/15/15	20.50
8124	Meridian Surveys Ltd	7/15/15	3,622.50
8125	Minister of Finance	7/15/15	1,320.00
8126	Morphy, Brent	7/15/15	219.99
8127	Munisoft	7/15/15	308.00
8128	North Star Signs	7/15/15	215.33
8129	Panther Industries Inc	7/15/15	16,016.70
8130	Prince Albert Co-op Assn Ltd	7/15/15	2,547.35
8131	Romanuik, Len	7/15/15	262.50
8132	SaskEnergy	7/15/15	628.98
8133	SaskPower	7/15/15	6,152.05
8134	Specialty Building Inspections	7/15/15	3,386.20
8135	SUMA	7/15/15	489.38
8136	Swartz, Kevin	7/15/15	1,390.32
8137	T&C Plumbing Ltd	7/15/15	4,200.00
8138	Watt, Peggy	7/15/15	99.00
8139	Zep Factory Outlet	7/15/15	6.62

Report Date  
7/15/15 1:57 PM

Resort Village of Candle Lake  
**Payment Register**  
As of 7/15/15

Page 2

Link Code: GEN - GENERAL BANK ACCOUNT

Payment #	Vendor	Date	Amount
Total:			521,069.16
Total for GEN:			521,069.16

Payments Printed: 45

*JSC*  
*Jc*



THE RESORT VILLAGE OF  
CANDLE LAKE

**STATEMENT OF PECUNIARY INTEREST**

I, Michelle, a duly elected official for the Resort Village of Candle Lake, do declare a pecuniary interest in the following matter:

Date: July 10/15

Agenda item:

2.1 delegation

Signed

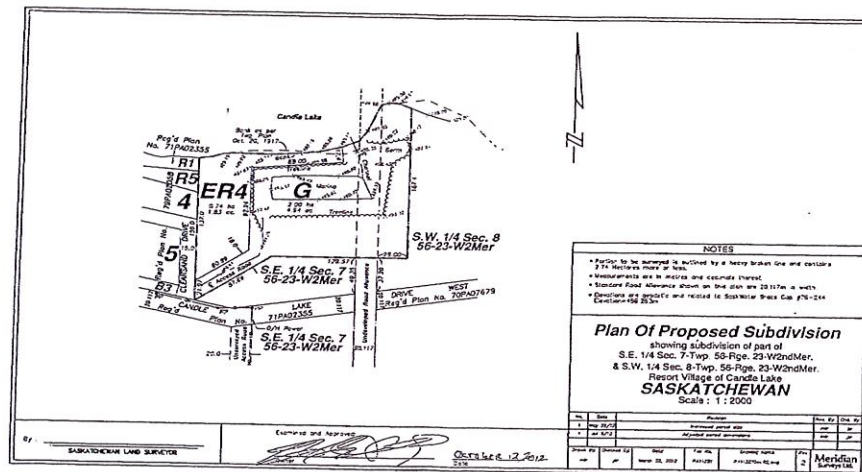
[Signature]

## RESORT VILLAGE OF CANDLE LAKE NOTICE OF PROPOSED BYLAW AMENDMENT

**PUBLIC NOTICE** is hereby given that the Council of the Resort Village of Candle Lake has under consideration the following bylaw:

Bylaw 10-2015 - To amend Zoning Bylaw 02 of 2002.

**PURPOSE:** That "Inset A" as part of Bylaw 02/2002 known as the Resort Village of Candle Lake Zoning District Map, is amended by rezoning from Conservation (CON) to Commercial (C1), the area shows in Schedule 1 on the attached Plan of proposed subdivision



### **PUBLIC INSPECTION:**

The above referenced bylaws may be inspected at the Resort Village of Candle Lake office at any time during regular office hours. Copies are available at cost.

### **PUBLIC HEARING:**

**August 14<sup>th</sup>, 2015 – 9:00 a.m. - Council Chambers**

Council will hear any individual wishing to comment on the proposed closure. Written submissions will also be considered and may be delivered to the municipal office at least 24 hours prior to the hearing.

The proposed Bylaw may also be viewed on the Internet at [www.candlelakeresort.ca](http://www.candlelakeresort.ca)

**The above Bylaw will come into effect upon Ministerial approval**

**ISSUED AT THE** Resort Village of Candle, Saskatchewan, this 24<sup>th</sup> day of July, 2015.

Joan Corneil  
Resort Village Administrator/C.A.O.



## **NOTICE OF DISCRETIONARY USE APPLICATION**

**RE: Expansion of Clearsand Marina.**

**The Resort Village of Candle Lake has received a "discretionary use application" to expand Clearsand Marina.**

**The Zoning Bylaw requires that notification to all assessed owners of property within 75 meters of the subject site shall be forwarded and said property owners given the opportunity to provide input to Council. Council will consider the application at the Regular Meeting of Council to be held at 9:00 a.m. Friday, August 14<sup>th</sup>, 2015 in Council Chambers.**

**Comments and submissions will be received prior to the meeting date by mail, fax or email or in person at the Friday, August 14<sup>th</sup>, 2015 meeting. Written comments must be received by the Resort Village of Candle Lake office by Monday, August 10<sup>th</sup>, 2015 by 4:00 p.m. Anyone wishing to register for the public meeting, please advise the Administrator on or before August 10<sup>th</sup>, 2015 at 4:00 p.m.**

**Dated July 24<sup>th</sup>, 2015.**

**Joan Corneil  
Administrator  
Resort Village of Candle Lake  
Box 114, Candle Lake, SK S0J 3E0  
Phone (306) 929-2236  
Fax (306) 929-2201  
Email – [candleadministrator@sasktel.net](mailto:candleadministrator@sasktel.net)**

# BYLAW 12/2015

## OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

A Bylaw of the Resort Village of Candle Lake to amend Bylaw  
02/2002 known as *The Resort Village of Candle Lake Zoning Bylaw*.

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan  
hereby enacts as follows:

1. *The Resort Village of Candle Lake Zoning Bylaw*, Bylaw 02/2002 is  
amended as follows:

That Section 8.1.4 (e) is amended by adding the word "marinas" after the  
words "golf courses".

2. This Bylaw shall come into force and take effect upon approval the  
Council of the Resort Village of Candle Lake.

Introduced and read a first time this 12th day of June, 2015.

Read a second time this 10<sup>th</sup> day of July, 2015.

Read a third time and passed this 10<sup>th</sup> day of July, 2015.

  
Mayor

  
Administrator

