

Resort Village of Candle Lake Council Meeting

June 10th, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on June 10th, 2016, in the Community Hall at Candle Lake, SK.

ATTENDANCE: The following were in attendance:

Quinn, John	- Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil - Administrator

ABSENT: Painchaud, Carey - Councilor

1. **CALL TO ORDER:** Deputy Mayor John Quinn called the meeting to order at 9:09 a.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** Councilor Lozej on Agenda Item: 9.6.

3. **ADOPTION OF MINUTES:**

201/2016 TARASIUK:

That the Minutes of Regular Council Meeting held May 13th, 2016 and the Special Council Meeting held May 26th, 2016 be taken as read and adopted.

CARRIED

4. **APPROVAL OF AGENDA:**

202/2016 TARASIUK:

That the Agenda for this meeting be approved, and that presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

Additions:

- 13.1 – to amend Bylaw 10-2016 to replace "Minister" with "Council"
- 5.1 – additional speakers and correspondence
- 5.2 – additional speakers and correspondence
- 5.3 – additional speaker and correspondence

CARRIED

5. PUBLIC HEARINGS AND APPEALS:

1. Public Hearings and Appeals:

203/2016 **QUINN:** Adjourn Council meeting and Open Public Hearing at 9:11 a.m. **CARRIED**

5.1 – Bylaw 10 of 2016 – to amend the Zoning Bylaw 03 of 2016

Correspondence:

- Heather and Angelo Minier
- Don Sather
- Tanya and Chet Adolph
- Beverly Fitzpatrick
- Phylliss and Ed Stevens
- Ed Horn
- Ken Warner
- Rick Hunt
- Terry and Connie Borowski
- Richard Lang
- Lisa and Jordan Thurber
- Sheldon Craig
- Anne Craig
- Conner Craig
- Eunice Crowdis
- Alan and Melinda Yurkowski
- Brian Yurkowski
- Joanne and David Babey
- Phil Roy
- Mandy Sumners
- Jason Sumners
- Adam and Edda Eisele
- Bonny and Larry Sundberg
- Leanne Hunter
- Gord Remy
- Lance Macsymic
- Carol Jorgenson
- Marion Button
- Steve May
- Kim Kennedy
- Jami and Scott Sumlic
- Anthony and Ashley Renneberg
- Susan and Ted Reiseberg
- Jayson and Krista Thompson

- Bryan and Elsie Beggs

Registered Speakers:

- Tom Powell
- Paul Roy
- Ron Warner
- Dan Tyson
- Monica Tyson
- Carol Cherkewich
- Gordon Klimek
- Brad Adamko
- Lance and Claire Macsymic
- Marcus Henderson
- Carol Jorgenson
- Eugene Nikaforuk
- Terry Kostyna
- Eric Wahlberg
- Paul Roy
- Valerie Manton
- Ernie Meili
- Dan Thorpe
- Terry Borowsky
- Bordon Wasyluk
- Dale Hicks
- Murray Guy
- Glennis Clark
- Lloyd Caithcart
- Phil Roy
- Mary Ann May

204/2016 QUINN: Close Public Hearing 5.1 at 12:04 p.m. and open Public Hearing 5.2 at 12:05 p.m. **CARRIED**

5.2 – Discretionary Use Application – Marcus Henderson for Mariners Cove Ltd.

Correspondence:

- Tanya and Chet Adolph
- Grant and Debrah Leedah
- Jayson Thompson
- Phyllis and Ed Stephen
- Ken Warner
- Lance and Claire Macsymic
- Connor Craig
- Sheldon Craig
- Eunice Crowdis

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- Bill and Bav Loth
- Anne Craig
- Dale and Heather McVicar
- John Belzevick
- Marion Button
- Rick Hunt
- Nick and Lydia Rodyck
- Derek and Barbara Wood
- Phil Roy
- Adam and Edda Eisele
- Bonnie and Larry Sundberg
- Leanne Hunter
- Gordon Remy
- Lloyd and Orena Gordon
- Susan and Ted Riesberg
- Dean Lato
- Don Sather
- Steve and Mary Ann May
- Grant and Deborah Leedah
- Bryan and Elsie Beggs
- Murray Guy

Registered Speakers:

- Dan Tyson
- Carol Cherkewich
- Kim Adamko (Removed at speaker's request)
- Marcus Henderson (Removed at speaker's request)
- Carol Jorgenson (Removed at speaker's request)
- Eugene Nikoforuk (Removed at speaker's request)
- Glennis Clarke (Removed at speaker's request)
- Terry Kostyna
- Maggie and Eric Wahlberg (Removed at speakers' request)
- Paul Roy
- Valerie Manton (Removed at speaker's request)
- Pauline Hille
- Bordon Wasyluk
- Ernie Meili
- Doug Adamko
- Lance Macsymic
- Murray Guy
- Herb Coldwell

205/2016 QUINN: Close Public Hearing 5.2 at 12:52 p.m. and open Public Hearing 5.3 at 12:53 p.m.

5.3 – Discretionary Use Application – Clearsands Marina

Registered Speakers:

- Nile Armstrong
- Rusty Hope

206/2016 QUINN: Close Public Hearing and Reconvene Council meeting at 12:59 p.m. **CARRIED**

**Council adjourns for one hour recess for lunch at 12:59 p.m.
Council reconvenes at 1:47 p.m.**

6. PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:

6.1 – Tom Powell

6.2 – Coleen Lavoie, Candle Lake Curling Club

207/2016 LOZEJ: That Council allow the Christmas in July organizers to park 2 motor homes at the site by the curling rink, for security purposes July 8 and 9, 2016. **CARRIED**

7. COMMUNICATIONS/PETITIONS PACKAGE:

7.1 – Letter dated May 11th, 2016 from The Premier of Saskatchewan Re: Highway 265.

7.2 – Letter dated May 16th, 2016 from Nancy Heppner, the Minister of Highways and Infrastructure Re: Highway 265.

7.3 - Email from PARCS dated May 6, 2016 Re: Saskatchewan Lakes.

7.9 – Letter dated May 25th, 2016 from The Premier of Saskatchewan Re: Quagga Mussels.

7.10 – Letter dated May 12th, 2016 from the Ministry of Government Relations Re: Notice of Decision – Zoning Bylaw.

7.11 – Letter dated May 17th, 2016 from the Ministry of Agriculture and the Ministry of Environment Re: The Provincial Lands Act.

7.14 - Email from Nadine Wilson MLA dated June 2, 2016 Re: 2016 Budget Report.

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7.15– Email from TAXervice dated May 31, 2016 Re: 2013 Arrears Report.

7.16 – Letter from Mike and Linda Soulier dated June 6th, 2016 Re: Boat Docks

208/2016 TARASIUK: That the Communications, Petitions package Agenda items 7.1, 7.2, 7.3, 7.9, 7.10, 7.11, 7.14, 7.15 and 7.16 be received and filed.

CARRIED

7.4– Letter from Brad Lemoal of Harbour Golf Estates dated May 24th, 2016 Re: Funding for green space development.

209/2016 TARASIUK: That Council direct administration to provide in-kind services of a clay approach, a culvert, gravel for the clear area, free dumping of trees and underbrush and the construction of a horseshoe pit to MR1 on the corner of Eagle Crescent and Fairway Drive to a maximum cost of \$2,500 subject to approval of the Parks and Rec Board.

CARRIED

7.5 – Letter dated May 16, 2016 from the Saskatchewan Rivers Public School Division (note: an extension was given for a response due to the schedule for the Council meeting)

210/2016 LOZEJ: That Council permit the Saskatchewan Public School Division to hold the 2016 School Board Election at the Candle Lake Community Hall on October 26th, 2016 from 9:00 a.m. to 8:00 p.m. at the day rate.

CARRIED

7.6– Email from PARCS dated May 10th, 2016 Re: Two ways that you can support the work of PARCS.

211/2016 TARASIUK: That Council direct administration to pay the Invoice for the 2016 Membership Fees in the amount of \$600.

CARRIED

7.7 – Letter from the Candle Lake Chamber of Commerce received May 11th, 2016 Re: Meet and Greet the Candidates.

212/2016 LOZEJ: That Council approve the request of the Chamber of Commerce to host a Meet and Greet for the Candidates of the 2016 Municipal Election at the Community Hall between the dates of July 16th and 23rd, 2016 and that the fees be waived for the hall rental.

CARRIED

7.8 – Letter from Tim Ayotte dated May 26th, 2016 Re: Amalgamation of Property in Van Impe Subdivision.

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213/2016 TARASIUK: That Council approve the consolidation of Lot 4 Block 101 Plan 101577179 and Lot A Block 101 Plan 101949071 with civic addresses 22 Islander Drive and 1 Blue Jacket Bay.

CARRIED

7.12 – Email from SUMAssure dated May 25th, 2016 Re: SUMAssure Subscriber Agreement.

214/2016 LOZEJ: That Council direct administration to complete and return the Subscription form of the Amended and Restated SUMAssure Insurance Reciprocal Exchange Agreement.

CARRIED

7.13 – Email from Tom Powell dated May 24th, 2016 Re: Lakeshore Drive.

215/2016 QUINN: Receive and file.

CARRIED

8. CONSENT AGENDA:

8.1– Candle Lake Health Committee Minutes of meeting held May 17th, 2016.

8.3 – EPS Management Services Inc. Report on Bylaw Enforcement for April, 2016.

8.4 – Function Attendance Report dated May 17th, 2016 from the Administrator Re: LAFOIP Conference and SUMA Village Sector Meeting.

8.5– Function Attendance Report dated May 18th, 2016 Re: Saskatchewan Connections Conference and SUMA Bylaw Workshop.

216/2016 QUINN: That the Consent Agenda items 8.1, 8.3, 8.4 and 8.5 and be received and filed.

CARRIED

8.2 – Disposition Report from the Candle Lake Parks and Recreation Board Re: Terry Kostyna appointment to Parks and Rec Board Trails subcommittee and May Council Report from the Parks and Rec Board.

217/2016 LOZEJ: That Council approve the appointment of Terry Kostyna as Vice Chair of the Trails Committee for a 2 year term.

CARRIED

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9. REPORTS OF ADMINISTRATOR & COMMITTEES:

9.1 - Report from Financial Officer regarding the financial summary and bank reconciliation to the end of April, accounts paid and payable to May 31st, 2016.

218/2016

QUINN:

That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of May 2016.

CARRIED

9.2 – Report 66/2016 from the Assistant Administrator dated May 31st, 2016 Re: Speed Reader Report.

219/2016

TARASIUK: Receive and file.

CARRIED

9.3 – Report 65/2016 from the Administrator dated May 30th, 2016 Re: Second and Third Reading of Bylaw 10-2016.

220/2016

LOZEJ: That Council gives second and third reading to Bylaw No. 10 of 2016 – a Bylaw to amend Bylaw 03/2016 known as *The Resort Village of Candle Lake Zoning Bylaw* to change future land use for land located at S.E. ¼ Sec 19-55-22 W2 from Resort Expansion to Commercial (C1) be laid on the table under “Unfinished Business – Bylaws” and that Bylaw 10 of 2016 be given second and final reading.

CARRIED

Recorded Vote:

Tarasiuk – Yes

Lozej – Yes

Simoneau – No

Quinn - Yes

9.4 – Report 68/2016 from the Administrator dated May 31, 2016 Re: Discretionary Use – Clearsand Marina.

221/2016

QUINN: That Council approve the Discretionary Use application from Clearsand Marina Association Inc. to develop a Marina on land located at SW ¼ Sec 8 twp 56 rge 23 W2nd M & SE ¼ Sec 7 twp 56 rge 23 W 2nd M. for the purpose of an expansion to the existing marina.

CARRIED

9.5– Report 67/2016 from the Administrator dated May 31, 2016 Re: Development Permit – Discretionary Use Application – Marcus Henderson for Mariners Cove Ltd.

222/2016

TARASIUK: That Council approve the Discretionary Use application from Marcus Henderson on behalf of Mariners Cove LTD to develop a Marina on land located at SE ¼ Sec 19 Twp 55 rge 22 W2 M conditional on the passing of Bylaw 10 of 2016 and:

1. A buffer zone with trees along Simon Lehne and lakeshore edge of 10 meters.

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2. Only use allowed is on original proposal and servicing agreement.
3. Updated report from environment.

CARRIED

Recorded Vote:

Tarasiuk – Yes

Lozej – Yes

Simoneau – Abstained

Quinn - Yes

Councilor Lozej leaves at 3:36 p.m.

9.6 – Report 69/2016 from Assistant Administrator dated May 31st, 2016 Re: Bylaw 13-2016 – Evergreen Manor.

223/2016 SIMONEAU:

1. That Bylaw 13 of 2016 a Bylaw to amend the Zoning Bylaw 03 of 2016 *known as The Resort Village of Candle Lake Zoning Bylaw* to change future land use for Parcel 148892709 from Resort Expansion (RE) to Commercial (C1) be laid on the table under "Introduction and Consideration of Bylaws" and that Bylaw 13 of 2016 be given first reading.

AND

2. That Council directs the Administrator to give notice of a Public Hearing to be held July 8th, 2016 in accordance with *The Planning and Development Act 2007* Part X S. 207, the North Central Lakelands District Official Community Plan Part F S. 23.7 c) and the public notice policy.

AND

3. That Council direct Administration to forward the Rezoning application to the North Central Lakelands District Planning Committee for review and comment.

DEFEATED

Recorded Vote:

Tarasiuk – No

Quinn - Yes

Simoneau – No

Councilor Lozej returns at 3:45 p.m.

9.7 – Report 60/2016 from Administrator dated May 6, 2016 Re: Purchasing Policy.

224/2016 TARASIUK: That Council approves Policy #500-01 – Purchasing Policy and direct administration to inform all staff of the policy and provide each with a copy.

CARRIED

9.8 – Report 64/2016 from the Administrator dated May 26, 2016 Re: Bylaw 12 of 2016 – a bylaw to allow for mail in ballots

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225/2016 LOZEJ: That Bylaw 12 of 2016 – a Bylaw to allow for mail in ballots for the 2016 Resort Village of Candle Lake Municipal Election to be held July 30th, 2016 be laid on the table under order of business – Introduction and Consideration of Bylaws. This Bylaw is for three readings. **CARRIED**

9.9 – Report 62/2016 from the Administrator dated May 20th, 2016 Re: Polling Place and Advance Poll.

226/2016 LOZEJ:

1. That Council request the rental of the Curling Club for the Polling Place for the 2016 Municipal Elections to be held July 30, 2016 or alternatively the rental of space at the Golf Course if available.

AND

2. That Council, pending rental agreements, direct the Returning Officer to set up an advance poll Saturday July 23, 2016 at the Candle Lake Curling Club or alternate space at the Candle Lake Golf Resort if available.

CARRIED

9.10 – Report 74/2016 from the Administrator dated June 2, 2016 Re: Boat Dock and Lift Bylaw 13 of 2015.

227/2016 TARASIUK: That Council set a date and time for public review of the Bylaw of 2015 – Boat Dock and Lift Bylaw as Saturday, August 20th, 2016.

CARRIED

Councilor Simoneau leaves at 3:55 p.m.

9.11 – Report 73/2016 from the Administrator dated June 3, 2016 Re: Unbudgeted Items Lagoon Assessment.

228/2016 TARASIUK: That Council direct administration to contact AE to do the assessment and investigation and estimated cost regarding high water volumes entering the east lagoon. **CARRIED**

Council adjourns for 5 minute recess at 4:08 p.m.

Council reconvenes at 4:13 p.m.

9.12 – Report 76/2016 from Administrator dated June 3, 2016 Re: Unbudgeted Items – Main and extensions.

229/2016 QUINN:

1. That item regarding unbudgeted expenditure – Walking Pathway paving is approved for an estimated cost of One hundred and thirty thousand dollars (\$130,000.00) and that administration is directed to use revenue overage of \$50,000 to take the shortfall out of surplus.

CARRIED

230/2016 QUINN:

1. That item regarding unbudgeted expenditure – parking lots is approved for an estimated cost of Eighty thousand dollars (\$80,000) and that administration is directed to use revenue overage of \$50,000 plus expense saving of \$60,000.
2. That item regarding unbudgeted expenditure- aprons is approved for an estimated cost of Sixteen thousand dollars (\$16,000) and that administration is directed to include in account # 535 600 111.

CARRIED

9.13 – Report 77/2016 from Assistant Administrator dated June 3, 2016 Re: Lagoon Inspection.

231/2016 TARASIUK:

1. That Council contract Grant Carrier to act as lagoon inspector for \$600 a month, on a month to month basis until such time as the maintenance manager has completed the lagoon waste water management course.
2. That Council authorize the Administrator to sign an agreement for service with Grant Carrier or an alternate lagoon inspector for lagoon inspection on a month to month basis.

CARRIED

9.14 – Report 75 of 2016 from Maintenance Manager dated June 3, 2016 Re: Vehicle Purchase

232/2016 QUINN: That Council approve the purchase of a newer flat deck truck for calcium application. Estimated cost \$10,000 - \$20,000.

CARRIED

10. INQUIRIES: None

11. COUNCILORS FORUM: None

12. INTRODUCTION AND CONSIDERATION OF BYLAWS:

12.1 – Bylaw 12-2016 – a Bylaw to allow for mail in ballots.

233/2016 QUINN: That Bylaw 12-2016 – a Bylaw to allow for mail in ballots be read a first time.

CARRIED

234/2016 LOZEJ: That Bylaw 12-2016 be now read a second time.

CARRIED

235/2016 TARASIUK: That leave be granted to read Bylaw 12-2016 a third time.

CARRIED

236/2016 QUINN: That Bylaw 12-2016 be read a third time and passed; and that Bylaw 12-2016, be now adopted, sealed and signed by the Mayor and Administrator.

CARRIED

13. UNFINISHED BUSINESS:

13.1 – Bylaw 10-2016 – to amend Bylaw 03-2016 known as the Zoning Bylaw.

237/2016 **LOZEJ:** That Bylaw 10-2016 as amended be now read a second time. **CARRIED**

238/2016 **QUINN:** That Bylaw 10-2016 as amended be read a third time and passed; and that Bylaw 10-2016, be now adopted, sealed and signed by the Mayor and Administrator. **CARRIED**

14. GIVING NOTICE: None

15. MOTIONS:

239/2016 **TARASIUK:**
That Council adjourn to an in camera session to review items of land, legal, labour and/or strategic planning.

CARRIED

Council Convenes to Closed Session: 4:43 p.m.
Council Reconvenes to Open Session at 5:45 p.m.

240/2016 **TARASIUK:**
That Council reconvene to open Council meeting to ratify direction provided from Committee of the Whole – InCamera. **CARRIED**

241/2016 **QUINN:**
That Council approve the direction given to administration regarding items of land legal and labour and strategic planning.

Direction:

- That the legal and land matter be tabled to the July 8th, 2016 meeting
- That the Mayor formally respond to the union Re: Grievance #01-2016.

CARRIED

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16. ADJOURNMENT

242/2016

QUINN: That the meeting adjourns at 5:50 p.m.

CARRIED



Mayor



Administrator

NOTES

Public Hearings June 10th, 2016 at the Candle Lake Community Hall, Candle Lake, SK.

ATTENDANCE: The following were in attendance:

Quinn, John	- Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Tarasiuk, Louise	- Councilor
Joan Corneil	- Administrator

5.1 – Bylaw 10 of 2016 – to amend Zoning Bylaw 03 of 2016.

The Public Hearing opened at 9:11 a.m. by Chair John Quinn

Correspondence:

- Heather and Angelo Minier
- Don Sather
- Tanya and Chet Adolph
- Beverly Fitzpatrick
- Phyliss and Ed Stevens
- Ed Horn
- Ken Warner
- Rick Hunt
- Terry and Connie Borowski
- Richard Lang
- Lisa and Jordan Thurber
- Sheldon Craig
- Anne Craig
- Conner Craig
- Eunice Crowdis
- Alan and Melinda Yurkowski
- Brian Yurkowski
- Joanne and David Babey
- Phil Roy
- Mandy Sumners
- Jason Sumners
- Adam and Edda Eisele
- Bonny and Larry Sundberg
- Leanne Hunter
- Gord Remy
- Lance Macsymic
- Carol Jorgenson
- Marion Button
- Steve May
- Kim Kennedy
- Jami and Scott Sumlic
- Anthony and Ashley Renneberg
- Susan and Ted Reiseberg
- Jayson and Krista Thompson

Registered Speakers:

- Tom Powell – Opposed.
- Charlene Roy (Paul) – Opposed. Bay at risk. Traffic increase
- Ron Warner – Opposed. Majority of residents don't want it.
- Dan Tyson – Opposed. No fuel tanks.
- Monica Tyson – Opposed. No studies for new marina spots and congestion. Wants a public vote.
- Carol Cherkewich – Opposed – 600 ratepayers signed petition. Environmental issues. Simon Lehne location unsafe.
- Gordon Klemik – Opposed
- Brad Adamko – In Favour
- Lance and Claire Macsymic – Opposed – at this time.
- Marcus Henderson – In Favour
- Carol Jorgenson – In Favour – They need more places to launch
- Eugene Nikiforuk – In Favour – less traffic, large boat traffic currently. 50% have spots
- Terry Kostyna – Not totally opposed
- Eric Wahlberg – In Favour
- Paul Roy –
- Valerie Manton – Agree with the concept without the storage. Opposed to location, parcel should be left as is.
- Ernie Meili – Opposed – Traffic Concerns from Nobles Point Cooperative
- Dan Thorpe – In Favour – More access to the lake, have very few areas. Not sure he agrees with the spot but a 100 boat slip is a drop in the bucket.
- Terry Berowsky – Opposed – Too many boats on the lake.
- Bordon Wasyluk – Opposed – Should defer to new council. Rezoning not valid.
- Dale Hicks – Opposed – Overcrowding on Simon Lehne. Shallow water. Bush trails.
- Murray Guy – Opposed – Would interfere with wind surfers. Disturbing to nature in the area; water and land.
- Glennis Clark – Opposed – No objection to marina, but not in this location.
- Lloyd Caithcard – Opposed – Listen to the people. Doesn't feel it's suitable. Not opposed to marina, but not in this area.
- Phil Roy – In favour – There is a need for more public boat launches.
- Mary Ann May – Opposed – Increased noise level. Concerns for wildlife and traffic.

The public hearing for agenda item 5.1 was closed by the chair, John Quinn at 12:04 p.m.

5.2 – Discretionary Use Application – Marcus Henderson for Mariners Cove Ltd.

The Public Hearing opened at 12:05 p.m. by Chair John Quinn

Correspondence:

- Tanya and Chet Adolph
- Grant and Debrah Leedah
- Jayson Thompson
- Phyllis and Ed Stephen
- Ken Warner
- Lance and Claire Macsymic
- Connor Craig
- Sheldon Craig
- Eunice Crowdis
- Bill and Bav Loth
- Anne Craig
- Dale and Heather McVicar
- John Belzevick

- Marion Button
- Rick Hunt
- Nick and Lydia Rodyck
- Derek and Barbara Wood
- Phil Roy
- Adam and Edda Eisele
- Bonnie and Larry Sundberg
- Leanne Hunter
- Gordon Remy
- Lloyd and Orena Gordon
- Susan and Ted Riesberg
- Dean Lato
- Don Sather
- Steve and Mary Ann May
- Grant and Deborah Leedahl
- Bryan and Elsie Beggs
- Murray Guy

Registered Speakers:

- Dan Tyson – Opposed – Feels Council should decide on zoning bylaw first. Flameable items.
- Monica Tyson – Opposed – Resubmittal of letter. Further study needs to be done.
- Carol Cherkewich – Opposed – Resubmittal of letter. Not storage area.
- Kim Adamko – Removed at speakers request
- Marcus Henderson – Removed at speakers request
- Carol Jorgenson – Removed at speakers request
- Eugene Nikofofuk – Removed at speakers request
- Glennis Clark – Removed at speakers request
- Terry Kostyna – Resubmittal of letter. Restrict the proposal to what should be done on site.
- Maggie and Eric Wahlberg – Removed at speakers request.
- Paul Roy – Should give further consideration to proposal.
- Valerie Manton – Removed at speakers request.
- Pauline Hille – Opposed
- Borden Waskyluk – Opposed
- Ernie Meili – Opposed
- Doug Adamko – In Favour
- Lance Macsymic – Opposed – Location is the issue, not the marina.
- Murray Guy – Opposed
- Herb Couldwell - Opposed

The public hearing for agenda item 5.2 was closed by the chair, John Quinn at 12:52 p.m.

5.3 – Discretionary Use Application – Clearlands Marina

The Public Hearing opened at 12:53 p.m. by Chair John Quinn

Correspondence:

None submitted.

Registered Speakers:

- Nile Armstrong – Handwritten Notes (see attached)
- Rusty Hope

The public hearing for agenda item 5.3 was closed by the chair, John Quinn at 12:59 p.m.

Good morning
Thank you

Nice to meet you

Represent owner
& church

Your Worship + Councilors

CLEARANOS
D.U.

47 Berth

FRIDAY

9:00 MTG

(3) - Your LOCAL APPLICANT TO OBTAIN A L-T. LEASE
WITH SASK. MIN OF ENVIRONMENT

- Survey, Application TO INFO SERVICES CORP

- Right Size (LARGE BROWN BOATS)
1 REQ'D LOCAL SURVEY 9 years

(1) - CLEMSON NON PROFIT
VOLUNTARY ORGANIZATION.
LOCAL COUNTEE OWNS
How TAX TO ~~DO~~
* NOT NEW (25) 30 years 1991
Have Been Paying Annual Permit Fees
+ TAXES \$3000

(2) - Fill out DISCRETIONARY USE APPLICATION.
Application For A Dev. Permit

APPROVE

MAINTAIN TYPE 1

From: Heather Daniel Minier
To: rvcandlelakeoffice@sasktel.net
Subject: Bylaw #10
Date: June-06-16 5:07:21 PM

Bylaw 10
(1)

Attention office manager/ village operations:

My husband and I are not able to attend the meeting on Friday at 9 AM. Both he and I are working in Prince Albert. We would like to express our concerns regarding bylaw number 10. We have been tax payers a candle Lake for nine years. We are not in favour of any increase to development at candle Lake. We are cabin owners at Waskateena beach and we are not in favour of a new marina being put on Simon Leone Drive. We do not want this crownland used and do not want further development in the form of trailer parks or marinas. We have concerns regarding the number of properties currently for sale a candle Lake and the reduction of property values as a result. With increased trailer parks this lowers our property values and the cabin owners are the people who are providing the taxes for the village.

We would like this matter to be put to rest rather than having to express our concerns every couple of years. If you have any questions for us you can please contact us at this email address. I would like our concerns shared at the meeting.

Heather and Angelo Minier

Sent from my iPhone

*Byline
10*

Joan Corneil

From: djsather11 <[REDACTED]>
Sent: June-01-16 4:12 PM
To: Joan Corneil
Subject: RE: Proposed marina at Candle lake

(2)

Sadly no. I am flying to Fort McMurray this afternoon for 2 weeks . Please feel free to read my email, publish etc. I fully support this endeavor.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Joan Corneil <candleadministrator@sasktel.net>
Date: 2016-06-01 4:10 PM (GMT-07:00)
To: 'djsather11' <[REDACTED]>
Subject: RE: Proposed marina at Candle lake

Thank you for your correspondence. Will you be attending the June 10 public Hearing? If not do you want your submission read at the Hearing and if so, I will need your permission to publish.

Joan

From: djsather11 [mailto:[REDACTED]]
Sent: June-01-16 4:06 PM
To: Joan Corneil <candleadministrator@sasktel.net>
Subject: Proposed marina at Candle lake

The construction of another marina at Candle Lake not only benefits the boat owners that will keep their boats there, but the rest of the residents of Candle Lake as well.

I have heard the arguments on both sides of the debate and quite frankly opposition to this doesn't make sense.

The reality is, the boats that will be kept there will be on the lake regardless if they are kept in a marina or not. The difference being will they be trailered at a public boat launch, and driven up and down the freshly paved roads over and over again, or will a family be able to walk on to their boats and enjoy the lake.

Traffic at boat launches is ridiculous and borders on dangerous. Any steps the village can take to mitigate this is smart management of a situation that has escalated on more than one case.

Environmentaly it makes more sense to keep boats in a marina as opposed to trailering them and driving them to and from a boat launch. This will reduce carbon footprint which should be a consideration for anyone interested in protection of the environment.

The wear and tear on our roads also needs to be considered. Many boats today weigh in excess of 4000 pounds. This additional back and forth traffic between a residence and boat launch will take its tole.

As services and infrastructure at our lake continue to age, the town council should be looking to tomorrow. Building a new marina provides a service to existing candle lake residents, and makes it easier for people visiting our lake to enjoy it.

Sincerely, Don Sather

A black rectangular redaction box covering the signature area.

Sent from my Samsung Galaxy smartphone.

*Consent
Bylaw 10*

RVCL Heather

From: T. Adolf <[REDACTED]>
Sent: June-06-16 1:48 PM
To: rvcandlelakeoffice@sasktel.net
Subject: Bylaw 10 and discretionary use
Attachments: June 10 Candle Lake meeting.docx

③

Dear Heather,

As per our phone call, please find attached our letter which we ask to have read at the meeting on Friday June 10, 2016.

Please respond to let us know you have received and accepted this letter for the meeting.

Thank you.

Regards,

Tanya and Chet Adolf

Dear Mayor and Council,

My name is Tanya Adolf, and I write on behalf of my husband and myself. Please accept this submission as my absolute opposition to bylaw 10 and to discretionary use.

Once again, in my short time as a cabin owner (7 years) and in my 20 years of coming to family cabins at Candle Lake, I am appalled at the apparent lack of transparency and lack of democracy shown once again by our current leadership at Candle Lake. 3 years ago, I attended and spoke at the public hearing, which was held at a time when most of the property owners were away, in the dead of winter. It was also held on a weekday early morning, seemingly to ensure the minimum of opposition to the proposal at hand.

Again, I see the reckless nature of private interest lobbying as opposed to seeing what the taxpayers, the, shall we say "public shareholders", of this lake have to say.

I personally was only notified of this yesterday, Sunday June 5th, 2016. I happened upon a flyer left on the doorstep of a fellow cabin owner at Candle Lake. I made further inquiries as to why such an important discussion was not sent out with public notice. I was shocked that only people within 75 meters needed to be informed. This isn't someone raising their porch 3 feet, or moving a house onto a lot. These are 2 very bylaw changes and amendments that will change the face of the lakefront, and impact people for miles around! It is ridiculous to state that only cabin owners within a 75 meter radius need to be informed!

I have not seen nor heard of a proposed impact statement on water quality and natural habitat destruction as was supposedly going to be done the last time we ran into these issues with the proposed trailer park. This is paramount to have done before approving such a proposal.

The surrounding lakefront of this area will also be profoundly impacted. Do not attempt to tell the public that adding a 100 berth plus marina will not change the traffic for those on the lakefront in this area. When my husband and myself made the life changing decision to be cabin owners, INVESTORS in Candle Lake, and taxpayers to this beautiful community, we did it with commitment, with the hope of retiring here to a beautiful and mostly tranquil retreat.

We chose our location with great care, looking where crown land was located, MARINAS with noise and constant traffic were located, to ensure the greatest return on our investment for ourselves. Lots and cabins were available by marinas, we made a CHOICE not to be by these and paid a premium, as did many many others. Some made the choice to be ok with marina traffic, or even living within the marina community.

Crown land is exactly that, as is nature preserve. We have been told by our local government that Crown Land is nature preserve, no docks no paddle boats no anything without express permission as this is nature preserve. I find it ridiculous that in one fell swoop, a beautiful area to kayak, to SUP board and paddle boat and not be in other power boats way, and to be safe with children who want to enjoy non motorized sport is now in jeopardy.

Peoples long term investment and careful choice of lots will now be teeming with not only boat traffic on the lakefront, but constant stream of vehicle traffic on Simon Lehne. The already high volume of this road, with the constantly speeding and careless driving exhibited with nothing but a blinking sign to give a unheeded warning to speed will only grow. Vehicles will be parked without care anywhere they can with 100 plus boats in a marina and no place to park.

Cabin value around this area will drop dramatically. This is not a locally run quiet marina co-op for the surrounding community. This will also not stop at a marina...we all know money is not made on a marina, it is made in many other ways. We already have the highest rv site per capita of any western province lake.

These proposals cause a problem on three levels...

One, the fact that council wants to be able to have discretionary power over proposed usage of reserve land, land that keeps the lake a beautiful and natural place. Land that was set aside to keep free and uncontaminated, so the users of this lake could actually experience nature. This is wrong, and reserve should stay reserve. Cabin owners invested in this lake because of the beauty and placement of these reserves. We cannot simply give them away to the highest bidder.

Two, the proposed marina needs to be squashed for reason of the much larger impact it will have on the surrounding community and the entire lake. It was remiss of this council to not have called for a public hearing at an appropriate time when cabin owners, the tax paying community, can have a say.

Third, I am not opposed to a marina, I am opposed to what a commercial venture like this entails. I am opposed to THIS proposed location. The rate payers of Candle Lake need to understand the proposal and have a say. I want to see other people make an investment in the lake, not a temporary rental, which marinas and trailer parks encourage. Study what has been done at other lakes of our size in Western Canada. Learn from their mistakes.

I did not invest in Candle Lake to see it become the motorized boat capital of the prairies. I did a lot of research and spoke to the Mayor, the councilors and others in making a decision as to where my piece of paradise would be. Don't let Candle Lake become like another Joni Mitchell song, "they paved paradise and put in a parking lot."

June 6th, 2016

Corresp Bylaw 10
RECEIVED
JUN - 6 2016
(4)

I request the following letter to be read at the Public Forum held on Friday June 10, 2016.

This letter, to the mayor, council and the developmental officer for Candle Lake, is in regards to the proposed amendment to the Bylaw 03/2016 to allow the development of a 100 slip marina, a boat launch, boat storage, and small storage units for boating gear. This same proposed amendment was brought up two years ago. Candle Lake residents vehemently opposed such a development, therefore, the Resort Village of Candle Lake contracted URBAN systems, a Saskatoon based company, to carry out an Environmental and Carry Capacity Study on Candle Lake.

I have, several times, thoroughly read the report issued from URBAN systems. Their definition of carrying capacity is "the amount of development and activity a body of water can handle before it starts to deteriorate." They state carrying capacity should include an element of perception of values from area users and managers, who add the human component to carrying capacity.

They go on to say as a result of user perception, carrying capacity determination is never purely objective. Most carrying capacity conflicts do not revolve around resource questions, but more so around questions of values. In other words the time and effort spent on collecting data about physical environment when the conflict is essentially human-based is unlikely to be resolved by biological information.

One of their summary recommendations was to conduct a Candle Lake user survey. Engage Candle Lake residents, recreational users, seasonal property owners etc. in a survey to gather the values/perceptions of the users of Candle Lake. This will provide important values-based information to the concept of carrying capacity.

I believe a survey of this type was done several years ago and submitted to Denton Yeo who compiled the information July 2013 into a manual called "North Central Lakelands Planning District Official Community Plan." In 2014 there were four petitions circulated around Candle Lake which contained 2000 Candle Lake signatures opposing the development of two marinas and an RV park. These petitions would certainly constitute gathering the values/ perceptions of the users of Candle Lake.

The study indicated a permanent and seasonal population of approximately 7228 then the additional residents from the RM of Paddockwood and Torch River. The number being closer to 7783. It was noted this population estimate taken in 2005 should be considered on the conservative side as the estimate was derived using a multiplier of 2.5 per residence and/or RV site.

Only three marinas on Candle Lake have been registered or approved by the Ministry of Environment (this does not include those on private land), although there are at least 10 known marinas to currently exist on Candle Lake. Only a few official boat launches were noted but

several "rough" launches were observed. Craig Guidinger, Regional Lands Manager at the Ministry of Environment, indicated that the Ministry had a record of 34 docks and three marinas on Candle Lake and noted that these numbers are unrealistically low and the only way to get a really accurate number would be to physically count them.

Based on the assumption one boat per dock (on the registered docks) plus the number of marina slips, there is a minimum of 628 boats regularly using Candle Lake. This does not include any boats parked off shore at residences, in boat storage, parking facilities, or day users that stay at provincial campgrounds or picnic areas or non-registered docks, Candle Lake can supposedly support 1560 boats. When you take into consideration the recorded 628 boats the number that remains is 932. There are more than 932 boats in a population of 7783. The URBAN systems concluded that further study needs to clarify the actual number of boats on the lake during peak times by boat count, the type of boat, and the boat's approximate speed.

The high caffeine levels found in Candle Lake are an indication of human influence on a lake. Recommended further testing should be done.

The aquatic macro invertebrates found on Candle Lake were last surveyed in 2002. The number of these aquatic macro invertebrates are an indication of water quality and ecosystem health.

Given the rapid seasonal human population growth at Candle Lake, as evidenced by the amount of newer subdivisions and RV sites, it may become a necessity to see a further reduction to the present catch limit of three walleye per day.

It appears that this URBAN system company is indicating a lot of further testing and study needs to be done.

We have lost sight of goals such as sustainable economic development and meaningful public awareness and involvement. We have lost sight of such objectives as to maintain, restore and protect the habitat of aquatic and riparian ecosystems and drinking water resources, minimize contamination of water bodies, and promote water developments with broad public benefits, adequate water monitoring and research of water resources, enhancing public awareness and involvement in water management planning and decision-making and the conservation of our wetlands which are inextricably linked to their surrounding aquatic ecosystems.

It can be summed up in a quote from Roy Disney, "It's not hard to make a decision when you know what your values are."

Yours truly
Beverley Fitzpatrick

Bylund

From: Ed Stephens
To: rvcl.guinn@sasktel.net
Cc: rvcl.painchaud@sasktel.net; rvcl.locej@sasktel.net; rvcl.simoneau@sasktel.net; rvcl.tarasiuk@sasktel.net; candlelakeadministrator@sasktel.net; rvcandlelakeoffice@sasktel.net
Subject: Public Forum Candle Lake, SK., June 10, 2016 at 9:00 a.m.
Date: June-06-16 3:31:50 PM

5

PLEASE READ AT THE PUBLIC FORUM ON THIS ISSUE ON FRIDAY JUNE 10, 2016 AT 9:00A.M.
To The Mayor and Council and Ratepayers of the Resort Village of Candle Lake, SK:

My wife and I own a cottage in Sanderman Park Sub Division and as long-time residents are dismayed at the prospect of this Council supporting the establishment of a 100 berth Marina just off Simon Lehne Drive thereby causing destruction and devastation of a unique and important wilderness area increasing traffic on both land and water spoiling the beauty and uniqueness of the area. This is desecration of a scarce resource!

My wife and I strongly oppose any further development such as proposed at this time. Allowing further commercial and residential development is not warranted or necessary and indeed dangerous to the maintenance of a viable holiday and residential community.

Thank you for your anticipated consideration of our strongly held point of view.

Yours truly,

Phyllis and Ed Stephens

June 6, 2016

Befaw 10
6

To: Resort Village of Candle Lake, Attention Mayor Quinn and Councillors

Re: Mariners Cove Marina Development Proposed Rezoning to Commercial Land
(bylaw 10, 2016)

Candle Lake is a beautiful lake. Recent changes such as a cleaned up landfill, streamlined village shop and grounds, Memorial Park and new playground and rec. grounds with added amenities such as outdoor washrooms, tennis court and dog park all add to the functionality and appeal of the Village to residents and visitors alike. Perhaps the most noticeable change has been the paving program that has happened and will happen to make our major roads and walking paths more user friendly by residents.

This latest move by Council to proceed with Bylaw 10 of 2016 does NOT do the citizens of Candle Lake any long lasting good as have the other projects by this Council. A commercial marina development on the shores next to Simon Lehne will harm a great many people and the environment and benefit a very few developers who seem to not care about the environmental degradation such a project would cause.

Petitions in 2013, whether considered legitimate or not by this Council, have shown that this project with its many unanswered questions as to size, storage buildings, parking areas, environmental harms to the land itself and to the adjacent water traffic in Waskateena Bay is NOT wanted by the citizens of Candle Lake.


The results of studies suggested by the Capacity Study are not in yet or have not been started, the details of the proposed commercial marina complex are not available to the impacted citizens of Candle Lake. This meeting is being held on a workday Friday morning in early June and when most lake families are not available. Could not this meeting be in July? Better yet, if we really want transparency and democracy could not this important irreversible project not be put to a referendum on civic election day?

At a most recent CiB meeting Councillor Louise reported that the Bayview Beautification program is on hold pending an Engineer's Report on the area including drainage and more consultation with stakeholders. It seems that this careful approach to something as important as "Beatification" should be the same approach that Council uses in something certainly more important such as a Commercial Marina on Simon Lehne.

With the information the citizens of Candle Lake have at this time about the project and with the overall limited good this project would do to a few people around the Lake I ask that Council set aside a decision on this development at this time. Get yourselves

ected in July, educate the public as to how this project's benefits outweigh the negatives and bring this issue forward in the next term. Now, is not the time to push this project through especially after all the good projects you have done up to now.

Sincerely,

A handwritten signature in black ink, appearing to read "Ed Horn". The signature is written in a cursive, slightly slanted style.

Ed Horn

From: Ken Warner
To: rvcandlelakeoffice@sasktel.net
Subject: Propsed commercial Marina
Date: June-07-16 7:10:05 AM

Bylaw

⑦

To the Mayor and Council of Candle Lake

I am requesting that you read this letter at the upcoming meeting regarding approval of a commercial marina at Nobles Point. I wish to go on record as being against this as I do not believe proper consultation has taken place with the local people affected and the impact on the community. Any major project that impacts land that has been designated as conservation in the past before council took it upon themselves to change the wording of the Zoning Bylaw should be put to a plebiscite so that the entire community has a say. I believe the only ones to benefit from this marina would be the developers.

Ken Warner



RVCL Heather

From: Ken Warner [REDACTED]
Sent: June-07-16 9:14 AM
To: 'RVCL Heather'
Subject: RE: Propsed commercial Marina

Hi Heather

I believe they are both the same subject so I would like this to be read at both public hearings

Thanks

Ken Warner
#8 – 2nd Cres. North

From: RVCL Heather [mailto:rvcandlelakeoffice@sasktel.net]
Sent: Tuesday, June 07, 2016 9:02 AM
To: 'Ken Warner'
Subject: RE: Propsed commercial Marina

Mr. Warner,

Thank you for your email, would you like your email attached to the correspondence to be read at the public hearing on June 10th, 2016? If so, please indicated which, if both, public hearings you would like your email included on:]

1. Public Hearing for bylaw 10 of 2016 to change the zoning of the area along Simon Lehne from Resort Expansion to Commercial to facilitate a marina development.
2. Public Hearing for the discretionary use application of Mariners Cove to develop a marina along Simon Lehne.

I look forward to your response.

Thank you.

Heather Scott
Assistant Administrator
Resort Village of Candle Lake

This communication is solely for the use of the intended recipient and may contain confidential, privileged or personal information. If you are not the intended recipient, any copying, distribution or use of this information is prohibited. Please reply to the sender and delete this email from your system.

From: Ken Warner [REDACTED]
Sent: June-07-16 7:10 AM

To Town Council

COUNCIL
JUNE 10 9 AM
BOTH HEARINGS

June 7/2016

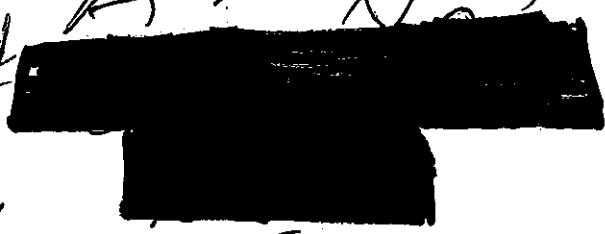
We Rick & Kathy Hunt just
Received Petition against Marring
off of Simon Schre!! We totally
believed that this Proposal/Issue
was put to rest!! This is
totally so wrong with this forest.
Green space for Geese/Ducks/
Otters/fox/deer etc!! Period!!
It seems that Candle has been
Trailer Park. Haven!!

The shallow Backing Water on the
East side of the lake should NOT!!
be disturbed!! along with the
Vast Majority we are totally
against This Project!!

P.S.

Simon Schre is not
built for this kind of traffic!!
+ Bath at Waskateona is
Too many New!!
Thank You

Rick Hunt



Candle Lake Council

Referend
10

RECEIVED
JUN - 7 2016

Re: 100 Berth Marina
Near Simon Lehne Drive
Candle Lake

②

Re: Zoning

As we thought this project had been stopped it was surprising to find out it was once again being considered. Did the town residents and the large petition not have any value towards making this decision. This is a pristine part of our lake. Once this goes through the damage is done. Simon Lehne Drive is already so busy with vehicle traffic it is difficult to walk, especially with children. With 100 berths traffic will increase dramatically.

I would like to see the environmental study that has been done before this could possibly go forward. We have a small beach area and can't put a drop of sand without the environment being involved.

We don't disagree that there is a demand for more marina space but feel the town along with Candle Lake residents should be involved with coming up with a solution. This could mean more small marinas around the lake. Having one large privately owned marina only benefit's the developer.

As there is soon to be an election maybe a referendum should also be voted on at this time to see how many town residents are in favour of this project.

This lake belongs to all of us, not just the few that run town council and local developers.

Terry and Connie Borowsky

Byline 10

Joan Corneil

From: richard969 <[REDACTED]>
Sent: June-07-16 8:30 AM
To: Joan Corneil
Subject: RE: Public Hearing June 10th 2016

10

Just read, a am not sure if I can attend yet do to work issues.

Sent from my Samsung Galaxy smartphone.

----- Original message -----

From: Joan Corneil <candleadministrator@sasktel.net>
Date: 2016-06-07 7:53 AM (GMT-06:00)
To: [REDACTED]
Subject: RE: Public Hearing June 10th 2016

Thank you will you be attending and if so do you want to be on the speakers list or do you want your letter read at the hearing?

Joan Corneil, CAO

-----Original Message-----

From: [REDACTED] [mailto:[REDACTED]]
Sent: June-06-16 8:50 PM
To: rvcandlelakeoffice@sasktel.net; candleadministrator@sasktel.net
Cc: rvcl.quinn@sasktel.net; rvcl.lozej@sasktel.net; rvcl.painchaud@sasktel.net; rvcl.simoneau@sasktel.net
Subject: Public Hearing June 10th 2016

Attached is my letter of opposition to the proposed by-law being presented at the public hearing on Friday. Please have added to the presentation.

Richard Lang

June 6, 2016
Mayor John Quin and Councillors
Resort Village of Candle Lake
Candle Lake, Sask

I am writing to council to express my disagreement with the proposed amendment to the Zoning By-law No. 03 of 2016, that would allow the application to proceed for the area designated as Mariners Cove Marina off of Simon Lehne Drive, and request that this letter be added to the program for the public hearing on June 10th 2016.


Listed below are the reasons that I am opposed to his change in zoning from Resort Expansion (formerly Conservation) to Commercial:

- ❖ My primary objection to this project comes from the destruction of the marshland, and the habitat that it protects, from birds to aquatic life. This marshland not only acts as home for these animals but a part of the filtration system that helps protect the quality of the water and lake.
- ❖ Additionally this project is going to create additional traffic in an area that is already congested during summer, both on the land, and with the addition of this marina the congestion of the water is going to make this bay dangerous with boat traffic. The traffic on the water in the bay at this end of the lake is already heavy, and with this additional qty of water craft, will result in serious safety issues.
- ❖ My third concern is that like the majority of the other developments that started out as Marinas, and have somehow grown into Trailer Parks.

The residents of this community have spoken loudly and clearly in the past about this continued destruction of the areas around the lake that need to be protected to ensure the future of this community as a fresh water lake, rather than a large overpopulated slough that other areas have turned into.

I am not opposed to development and growth in our community, however it needs to be SMART growth, which will benefit the community as a whole, and not just a small portion of the community.

Respectfully
Richard Lang
Candle Lake



From: [REDACTED]
To: rycandlelakeoffice@sasktel.net
Subject: Bylaw 10 - please read at council meeting on June 10
Date: June-07-16 10:42:31 AM

Bylaw 10
(11)

We are unable to attend the meeting on June 10 at 9am because we work that day. Please read at council meeting on our behalf.

Mayor John Quinn and Council Members.

In regards to the proposed marina on Simon Lehne.

We do not need another marina, the marinas we have now still have availability only people don't want to pay the cost. Open up more dock permits.

To destroy natural aquatic land for a business to make a profit is ridiculous. If this goes through it sets precedence of individual business men/woman to just take any green space and destroy it for their own personal financial gain. If you let 1 businessman do it, why not all the others? It is not the needs of the taxpayers that is being addressed here, it is the financial gain of one individual. The taxpayers spoke loud and clear in 2014 over this exact item. Why are we here today only 2 years later discussing it again?

If you think there is dire need for another marina then there is lakefront property at the old Ships Lantern that would not destroy natural habitat. If there is such a huge demand the developers should just buy that land. It would also take the traffic off of Wasketina and Simon Lehne which are already crazy busy.

You were voted in for a reason. You need to listen to the TAXPAYING citizens of Candle Lake. I feel as a citizen, that we as a whole have made it very clear where the majority stand on this development!

Lisa and Jordan Thurber
[REDACTED]

Joan Corneil

Before

From: Anne Craig <[REDACTED]>
Sent: June-09-16 12:01 PM
To: Joan Corneil
Subject: Re: Letter of support for marcus Henderson Marina project

(12)

Yes. Thank you Joan at both.

Sent from my iPhone

> On Jun 9, 2016, at 11:33 AM, Joan Corneil <candleadministrator@sasktel.net> wrote:

>

> I will have your letter read. Do you want it read at both public hearings as there is one for the rezoning and another for the discretionary use?

>

> Joan

>

> -----Original Message-----

> From: [REDACTED] [mailto:[REDACTED]]

> Sent: June-07-16 10:15 PM

> To: candleadministrator@sasktel.net

> Subject: Letter of support for marcus Henderson Marina project

> Importance: High

>

> Hello

> Please find attached my letter of support. COuld you please read this on Friday on my behalf? Thanks kindly Sheldon
Craig

> [REDACTED]

>

>

Bylaws
(13)

June 6, 2016

Joan Corneil

Administrator for the

Resort Village of Candle Lake

Box 114 Candle Lake Sk

candleadministrator@sasktel.net

*Please read this letter at the public hearing on Friday June 10, 2016 at the Candle Lake Community Hall as I will not be able to attend.

Dear Counsellors and attendees

I am writing in support of Marcus Henderson, who is proposing a new Marina, public boat launch, boat storage and small storage units.

The 2014 capacity study confirmed that more marina slips are needed on Candle Lake.

We are currently in the Mariners Cove campsite and we would love to be able to ride our bikes to our boat in the marina. Also with a storage unit on site we would be able to store our fishing tackle and ski gear close to our moored boat. This would be very convenient. I think it's a great idea to have storage units in addition to the marina!

Thank you for your time and I look forward to your approval on this much needed project!

Sincerely

Anne Craig

[Redacted Signature]

June 6, 2016

A handwritten signature, possibly "B. Lehn", is written above a circle containing the number "14".

The Administrator for the
Resort Village of Candle Lake
Box 114 Candle Lake Sk
candleadministrator@sasktel.net

*Please read this letter at the public hearing on Friday June 10, 2016 at the Candle Lake Community Hall

Dear Counsellors and attendees

I am writing in support of Marcus Henderson, (on behalf of Mariners Cove) who is proposing a new Marina, public boat launch, boat storage and small storage units.

The 2014 capacity study confirmed that more marina slips are needed on Candle Lake.

This Marina would reduce traffic on Simon Lehne Drive and the boat launch is a great idea as it will reduce congestion at Nobles Point.

Thank you.

Sincerely,

Connor Craig

A black rectangular redaction mark covering the signature area.

From: [REDACTED]
To: rvcandlelakeoffice@sasktel.net
Cc: [REDACTED]
Subject: Marina Development
Date: June-07-16 12:30:12 PM

Bylaw 10
(13)

Attention: Mayor Quinn, Councilors, Joan Corneil, Administrator

This email is to advise that I am not in favor of the new marina development off Simon Lehne Drive nor the Marina expansion at Clearsand.

The lake is showing signs of polluted shorelines. The current infrastructure is unable to handle the increased heavy traffic. Main Street and Simone Lehne are very high traffic streets already and also dangerous for foot traffic. We don't need more traffic there.

The most important concern of building a Marina off Simon Lehne is the destruction of the shoreline. Also with a beautiful beach nearby, oil, gas, and garbage from this Marina will pollute and destroy Waskateena beach. Would you want your child swimming in water polluted with gas! I am asking that you give full consideration to these issues and deny the construction and expansion of these marinas.

Thank you.

Eunice Crowdis
Onechassa Subdivision

Sent from my iPhone

RVCL Heather

Bylaw 10

From: Alan & Melinda Yurkowski <[REDACTED]>
Sent: June-08-16 12:13 PM
To: candleadministrator@sasktel.net; rvcandlelakeoffice@sasktel.net
Subject: Zoning Meeting June 10, 2016
Attachments: Submittal re Bylaw 3-2016 Marina and Lakeshore drive changes.docx

(16)

Good morning. Please find attached a submittal regarding the public meeting of June 10th.
I approve public reading and release in public minutes in it's entirety.

Alan and Melinda Yurkowski

Resort Village of Candle Lake
PO Box 114
Candle Lake, Sask., SOJ 3E0

June 8 2016

Re: Zoning Bylaw 03/2016 and development of Lakeshore Drive

Mr Mayor and Council;

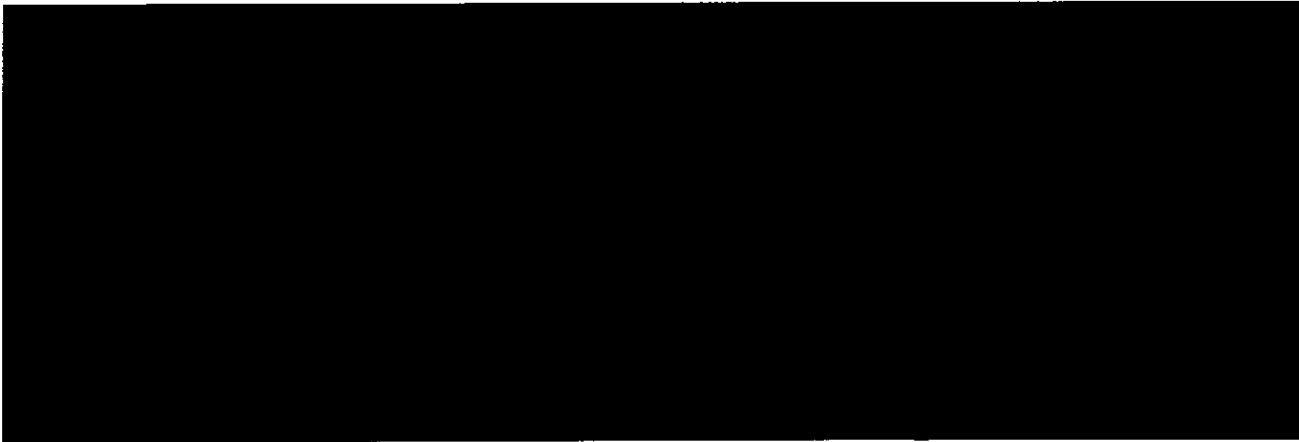
I am writing to oppose the amendment to Zoning Bylaw No. 03 of 2016 re-designating Mariners' Cove off Simon Lehne Drive from Resort Expansion(RE) to Commercial(COM) for development of a marina.

My Grandfather, Harold Weese, built one of the first cottages in Waskateena at the corner of Lakeshore and Depeel in 1960-61, and the 5th generation of our family are now using that cabin. The attraction of Candle Lake has always been the quiet residential area in a natural setting, and the ability to walk quiet roads and paths enjoying the wildlife. The area in question is the last undisturbed natural ecosystem along this shoreline and to even consider developing this area is frankly astounding. I note 3.2 (7) of the North Central Lakelands Planning District Official Community Plan (which supplants the Original *Basic Planning Statement*) states:

Council will discourage any alteration of naturally occurring wetland areas to accommodate development...

Wetland areas along a lake, slough or creek shall be protected and, where appropriate, integrated with recreation uses and development. Future development will not alter such wetland areas ...

I recognize the high demand for boat launching facilities in the south end of the lake; however, given the already crowded nature of Waskateena, the amount of boat traffic is already pushing the limits of noise, pollution and swimmer safety. To the best of my knowledge the appropriate environmental and capacity studies required for such changes were never completed. Surely expansion of existing facilities, or development of smaller launch facilities away from the main beach area would be in the better interest of both residents and visitors to the beach.





Thank you for your consideration of these issues.

Respectfully,

Alan and Melinda Yurkowski

[Redacted]

Candle Lake

[Redacted]

Joan Corneil

Defers

18

From: Brian and Karen <[REDACTED]>
Sent: June-08-16 7:26 AM
To: rvcandlelakeoffice@sasktel.net; candleadministrator@sasktel.net
Subject: re: Zoning meeting June 10, 2016
Attachments: Candle Lake zoning letter.doc

Resort Village of Candle Lake
PO Box 114
Candle Lake, Sask., SOJ 3E0

email: candleadministrator@sasktel.net
rvcandlelakeoffice@sasktel.net

Att'n: Mayor John Quinn; Councillor Carey Painchaud; Councillor Louise Tarasiuk; Councillor Maurice Simoneau; and Councillor Michelle Lozej

Mr Mayor and Councillors;

I am writing to express my disagreement with the proposed amendment to Zoning Bylaw No. 03 of 2016 that would approve the application for the requested re-designation of the area identified as the Mariners' Cove marina off Simon Lehne Drive from Resort Expansion(RE) to Commercial(COM). Please take this into consideration while deliberating the proposed changes.

I was shocked to learn that the proposal to construct a marina in this area is the purpose of this zoning change. This is the last undisturbed ecosystem along this shore and to even consider altering this area is unconscionable.

Another important consideration is the amount of boat traffic a marina in this area would give rise to. With Waskateena being the main public beach on this end of the lake recreational crafts are already causing major congestion in the area during the busy summer months and more traffic would be a definite safety concern.

My family has had our cottage in Waskateena since 1961 and we enjoy walking the trails through the park and watching the ducks and waterfowl in the cove area. We would like to continue that legacy with our grandchildren and their children in the years to come.

Respectfully,

Brian Yurkowski



[Print](#)[Close](#)

Mariner's Cove Marina

Refer
19

RECEIVED
JUN - 8 2016

From: Joanne Babey ([REDACTED])
Sent: June-08-16 10:41:45 AM
To: candleadministrator@sasktel.net (candleadministrator@sasktel.net)
Cc: Joanne Babey ([REDACTED]); David Babey ([REDACTED]); Marcus Henderson ([REDACTED]); Wendy Watt ([REDACTED])

Please read this letter out loud during the meeting on Friday, June 10, 2016. Thank you

To Whom It May Concern:

We write this letter in regards to Bylaw No. 10 of 2016 and Mariner's Cove discretionary use marina.

We are in full support of the rezoning from Resort Expansion (RE) to Commercial (COM) to take place for the purpose of developing this proposed marina located at S.E. 1/4 Sec. 19-55-22-W2Mer.

The resort village had an Environment and Carrying Capacity Study done by Urban Systems, paid for by taxpayer's money, and the following was found:

"Candle Lake is noted to be short on boat storage and marina slips." Based on Table 4.2 of the report - Marina capacity on Candle Lake, there are 594 boat slips which are filled yearly with a long waiting list for each marina. There is definitely a need to support the cabin owners who do not have lake front properties by providing them with an area for their boats that is protected rather than anchoring them along the shoreline. The number of boats on the lake will not increase and the number of vehicles and trailers driving back and forth on Simone Lehne to launch their boats would decrease.

The report noted in 4.3.1 - Federal Contaminated Sites Database, "that there are two contaminated sites within Candle Lake which have been remediated and do not appear to be a threat to water quality within Candle Lake."


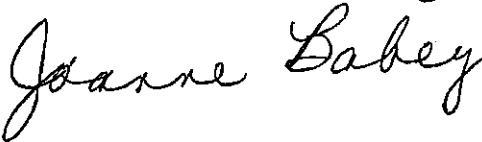
Please note that neither of these two sites were contaminated due to marinas or boats. The residents who are opposed to this marina, signing a petition that wasn't legal, have a personal bias and do not have any valid proof of

any environmental issues. Professionals, who are educated and trained in this area have done an in-depth study and have not found that marinas are detrimental in any way, shape or form to the environment.

Mariner's Cove Marina would provide a much needed service to the residents and visitors of the Resort Village of Candle Lake and we are in full agreement of granting permission for this development. Candle Lake has an individual, Marcus Henderson, who has been a lifelong resident in Candle Lake, willing to spend hundreds of thousands of dollars to provide a service to improve life, relaxation and recreation at our resort. In the end, this marina would be more environmentally beneficial by decreasing traffic, allowing residents a safe place for storing boats year round and beautify the lake surroundings. We are a resort and this addition would be a great asset to make Candle Lake thrive. Let's not allow this opportunity to improve our resort slip away.

David Babey

Joanne Babey

From: Phil
To: rvcandlelakeoffice@sasktel.net
Subject: Marina Proposal
Date: June-08-16 8:22:28 AM

Byland
(20)

Please bring this letter to the attention of the Mayor and Council of Candle Lake Resort Village.

For the thirteen years I have lived at beautiful Candle Lake I have lobbied for more lake access. Repeatedly, and to the last several councils, I have pointed out the obvious.

Candle Lake needs more public boat launches!

If there was a public boat launch with ample parking on the West side of the lake as well as near Glendale Park, congestion would be relieved.

I live in Glendale Park and have no boat launch anywhere close!

The problem will not go away! Similar to the Prince Albert bridge situation, if you continue to ignore the need, things will only escalate.

Sadly, the problem will likely be passed on to the next council, (the can kicked down the road), and no progress made.

Candle Lake belongs to the people of Saskatchewan! As residents of Candle Lake, we should do all we can to make everyone welcome.

I urge you to do the right thing.

Phil Roy

Joan Corneil

Before

From: MANDY SUMNERS <[REDACTED]>
Sent: June-09-16 9:44 AM
To: candleadministrator@sasktel.net
Subject: Support for proposed Marina

(21)

Hello Joan,
I would like to request that my letter supporting the Marina be read at Friday's council meeting.
Thank you,
Mandy Sumners

Attention Mayor and Councillors,

As a property owner at Candle Lake I fully support the proposed Marina on Simon Lehne Drive.
I do not feel that a new marina will bring additional traffic to this area, or additional boats to the water. The boats are already here. They are just currently parked on trailers in people's yards and are being driven back and forth to the Nobles Point boat launch.

Thank you,
Mandy Sumners
[REDACTED]

Sent from my iPhone

Joan Corneil

From: Nate Sumners <[REDACTED]>
Sent: June-09-16 1:18 PM
To: candleadministrator@sasktel.net
Subject: Proposed Marina support

*Bylaw 10
(22)*

Hello Joan,
I would like to request that my letter be read at Friday's council meeting.
Thank you,
Jason Sumners

Candle Lake Council and Mayor Quinn,

I am a cabin owner at Candle Lake, and I support the Marina that is being proposed for Simon Lehne Drive.

Not everyone has access to a lakefront dock or boat lift. The water is one of the main reasons people come to Candle Lake, and marina stalls are too scarce. Let people enjoy the water and approve this marina.

Thank you,
Jason Sumners
[REDACTED]

Joan Corneil

Below

23

From: E A Eisele <[REDACTED]>
Sent: June-09-16 12:29 PM
To: Joan Corneil
Subject: Re: 100 Berth Marina

Hello, yes, I give you permission to read my letter when the meetings are happening. Thank you very much for the reply,
Yours Truly,
Edda Eisele

----- Original Message -----

From: Joan Corneil
To: 'E A Eisele'
Sent: Thursday, June 09, 2016 11:39 AM
Subject: RE: 100 Berth Marina

I will need your permission to read this at the public hearing(s). There are 2 hearings on this matter one for the rezoning and the other for the discretionary use. Would you like this read at one or another or both?

Joan Corneil, CAO

From: E A Eisele [mailto:[REDACTED]]
Sent: June-08-16 9:13 AM
To: candleadministrator@sasktel.net
Subject: 100 Berth Marina

Dear Mrs. Corneil, this is the mail I wanted to sent to the mayor and council, however for some reason my server keeps rejecting it; so I am asking you to please pass this on the people I wish to address.
Thank you,
Edda Eisele

Mayor and Council; my husband and I would vigorously object to having a 100 berth Marina built off Simon Lehne Drive. Not only do we have a problem with said project but also with additional marinas built at Candle Lake generally. We feel that our beautiful lake is getting to a point where it is not sustainable in the future; this lake has since we have come to it in 1960 seen a tremendous influx of trailer courts, buildings, etc. Yes, of course one wants to attract people however there does come a point when more and more is not a good thing and perhaps come to the conclusion that we need to stop or be like other lakes such as Emma which is overrun with boats and people. Already we have seen a reduction of keeping 5 walleye to only 3 and so it goes with most likely more reduction to come sometime in the future as more pressure is put upon the lake. Let's stop before it is too late and this beautiful lake is ruined. Since we will not be able to attend this important meeting we are expressing our concern in writing.
Yours Truly,
Adam and Edda Eisele

Joan Corneil

Bylaw 10

(24)

From: Bonny Sundberg <[REDACTED]>
Sent: June-09-16 2:39 PM
To: Joan Corneil
Subject: Re: Proposed zoning marina Nobles Point Bay West of Simon Lehne Dr.

Yes we would for both the rezoning and discretionary use as we are opposed to them, thank you.

Sent from my iPhone

> On Jun 9, 2016, at 12:00 PM, Joan Corneil <candleadministrator@sasktel.net> wrote:

>

> Thank you for your submission. Do you wish this read at the public
> hearing(s) for this matter. There are 2 one for the rezoning and one
> for the discretionary use.

>

> Joan Corneil, CAO

>

> -----Original Message-----

> From: Bonny Sundberg [mailto:[REDACTED]]

> Sent: June-09-16 11:41 AM

> To: candleadministrator@sasktel.net

> Subject: Proposed zoning marina Nobles Point Bay West of Simon Lehne Dr.

>

> We are not in favor of the marina proposal for several reasons:

> The road to Nobles Point is not made to handle the increase in traffic

> and is already deteriorating less than two years after being

> resurfaced. The proposed area has a highly sensitive ecosystem that needs to be preserved.

> The additional commercial enterprises proposed is over capacity for

> the area.

>

> Bonny & Larry Sundberg

> [REDACTED]

>

> Sent from my iPhone

>

Leanne Hunter

Lot # [REDACTED]

Bylaw
(25)

RECEIVED
JUN - 9 2016

I am writing in favour of Bylaw10 of 2016 and Mariners Cove discretionary use Marina.

The marina is absolutely needed at Candle Lake. It will bring no more boats or people to our lake but give a well needed service to the already existing boats being driven on our roads and water already. The boats will be parked and taken out once instead of the constant loading and unloading of boat traffic to the one public launch we have. I am completely in favour of this marina and hope council will see the demand for it is needed, and not listen to the negative people who I'm sure all have boats in marinas, so are not concerned about all the people who need. If people would actually use common sense, the only boat launch we have is on Simon Lehne so those same boats are being driven down that road anyways but over and over to launch. With a marina it would stop that! The arguments on why not make no sense, it will bring no more people, it will save on traffic, and all the people who say ya we need one but not by me, really. And for the roads it will help the wear and tear of roads, again the same boats are using that exact road every time they have to launch their boat so with a Marina that would stop!

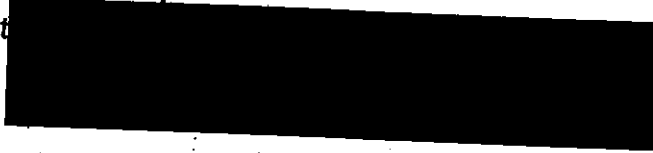
Thank you for your time

Leanne Hunter

I will not be attending this meeting but if you would like to read this at the meeting I'm fine with that! Thanks again for listening to reason.

Gord Remy

Lot



Bylaw

26

RECEIVED
JUN - 9 2016

I am writing in favour of Bylaw 10 of 2016 and Mariners Cove discretionary use Marina. I currently have two jet skis and one boat and sadly no marina spot. It's a hassle for us every time we load and unload our boat and jet skis. It's hard to believe with the amount of people at Candle Lake there is four Marinas that are open to public use and are full I might add. This will bring no more people to our lake, as I've heard people complain about. It will be safer for our community and better for our roads. Thank you for your time in reading this I hope you make the right decision and do what's needed.

Gord Remy

June 8th, 2016

Resort Village of Candle Lake

Candle Lake, Saskatchewan

Attention: Mayor John Quinn; Councilor Carey Painchaud; Councilor Louise Tarasiuk; Councilor Maurice Simoneau; and Councilor Michelle Lozel

Re: Request to refer the Proposed Mariners Cove Marina Development – Bylaw 10 of 2016 back to Administration for further review and Report (Option 2)

Mayor & Councilors:

My wife and I reside in Sanderman Park subdivision and, along with many of our neighbours here at the West End, we are strongly opposed to this development at this time.

We personally see the need for more marinas and boat launches here at Candle Lake. However we are opposed to this particular development due to the proposed location and more importantly due to the approach that this has been taken by the Current Council to ram this through in spite of Environmental concerns and with total disregard for the opinions of the majority of taxpayers at Candle Lake.

The environmental concern is very real. This project would destroy forever a pristine part of that shoreline which is ideal habitat for a wide variety of wildlife. It is a marshy wetland that acts as a filtering system for our Lake. It is also an area where residents and visitors can enjoy nature from kayaks and other forms of non-motorized water craft.

The traffic and safety concerns are also very real and council has heard many times about the adverse effect that a Commercial Marina of this size will have on vehicle traffic on Simon Lehne Drive and the boat traffic in and around Wasketeena Beach.

Today you the council have an opportunity to make this right. I respectfully request that during your deliberations today you accept **Option 2** that is "to refer back to the administration for further review and study".

This would give Council the opportunity to;

1. Find an alternative location that has a less detrimental impact on the environment and addresses the traffic and safety concerns that have been expressed.
2. It would also demonstrate that the residents and property owners who elected you are legitimate stakeholders in what happens at Candle Lake.
3. It would give you time to consider applications for smaller and less expensive local cooperative marinas administered by local residents and cabin owners.

Respectively submitted,

Lance and Claire Macsymic

Joan Corneil

From: Carol Jorgenson <[REDACTED]>
Sent: June-08-16 4:21 PM
To: rvcl.lozej@sasktel.net; Joan Corneil
Subject: Henderson marina proposal
Attachments: Marina Proposal.docx

Subject: Henderson marina proposal

Please include this for the public meeting on Friday, June 10th. I would appreciate presenting this letter at the meeting.

Thank you.

Carol Jorgenson

June 6, 2016

Mayor and Council
Candle Lake Resort Village Council

Dear mayor and council members:

We are in favor of the marina proposed by Marcus Henderson. At this point we have nowhere to put our boat in a marina without it costing \$1100. This cost is of course driven by demand. Currently we have to drive 7.5 km to launch our boat in a public boat launch. Ours, like most of the boats that would use this marina, would not be an **additional** boat on the lake, only one that has to drive a long way to launch it.

I look at some of the people that are opposing this marina and wonder why they think that it is okay for them to have a marina slip, but not the remainder of us. Some of the people that are opposing it, actually **own** or have a marina in front of their property.

As far as bringing more traffic to the lake, remember, this lake is **NOT** owned by us, the residents of Candle Lake. It is owned by every person in Saskatchewan. We all have the right to have a place to put our boats in the water. A marina would help to make this happen.

I also strongly object to Ernest Meili, who seems to have taken it upon himself to be the spokesperson for residents of Candle Lake. In big headlines in paNOW it states "Candle Lake Residents Rally Against Proposed Marina" June 6, 2016. Please, Mr Meili, If you want to represent me in the media, please contact me before insinuating that you are speaking on my behalf.

Council, I urge you to support this proposal. It would be wonderful to see a young entrepreneur from Candle Lake launch a successful business in our resort village.

Yours truly

Al and Carol Jorgenson


Gary and Henriette Lloyd


Page (14)

Joan Corneil

From: MARION BUTTON <[REDACTED]>
Sent: June-07-16 11:22 PM
To: rvcandlelakeoffice@sasktel.net; candleadministrator@sasktel.net
Subject: Letter for June 10 Council Meeting
Attachments: Letter June 2016.docx

Attached is my letter to be added to the agenda for Friday's meeting if possible. I would appreciate it being read but I do not need to speak at the meeting. Thank you. Marion Button

June 7, 2016

Attention: Mayor Quinn, Councillors and Administrator,

Re: Discretionary Use Application - Marcus Henderson for Mariners Cove Ltd.

I am opposed for the following reasons:

- 1) The proposed Bylaw 10 has not been passed so why is Mr. Henderson's request for rezoning allowed on the June 10th agenda? It is the proverbial cart before the horse trick.
- 2) Most of the existing marinas on the lake have maintained the integrity of the shoreline and are well hidden from the lake. This existing green space will be totally destroyed forever and much of the shoreline rearranged to allow for dredging.
- 3) Council's timing is suspect. The original North Central Lakelands Planning District Official Common Plan deemed "Undeveloped lands as Resource Conservation or Rural Forest Districts". The terminology was the same for Emma, Christopher, Anglin, Paddockwood, Highway #264 Corridor and Candle Lake. This was section 22.2 for the Resort Village of Candle Lake and this was the wording in the original District Official Common Plan presented last summer at a Public Hearing

In October Bylaw 15 was introduced to amend this plan: 2 ads were placed in the PA Harold for a Public Meeting a week apart.

Section 22.2 Policies

(3) "Generally undeveloped public land will be zoned Conservation District. "
(ENTIRE SENTENCE CROSSED OUT)

(4) "Undeveloped private land will be zoned Resort Expansion District."
(PRIVATE CROSSED OUT)

Bylaw 15 was passed by Council on **Dec 21, 2015** after the third and final reading.

Our policy now: **Section 22.2 Undeveloped land will be zoned Resort Expansion.**

We are the only lake to change the wording. WHY?????

Sincerely,

Marion Button

Sanderman SubDivision

Joan Cornell

From: Steves <[REDACTED]>
Sent: June-05-16 9:14 PM
To: candleadministrator@sasktel.net
Cc: [REDACTED]
Subject: Notice of discretionary use application RE: Marina located at S.E. 1/4 Sec.19-55-22-W2Mer

To Joan Cornell
Administrator
Resort Village of Candle Lake, SK S0J 3E0

I am requesting registration for the hearing for myself Steve May and my wife Mary Ann May.
We have a few concerns regarding this application.
Have there been hydrological or hydrogeological studies done as recommended in the North Central Lakelands Planning District Official Community Plan that mayor Quinn and yourself agreed to?
There are some residents of Nobles Point that depend on our own water wells, how can we be sure that the water quality wont suffer?
Is the developer going to have buildings on this property?
Is the developer going to have fuel available?
Is it going to be used for storage in the off season?
Is there a real blueprint available for viewing with site elevations?
What is the proposed cost of this development and what will be the cost of their building permits?
This area is a wetland drainage area and according to the Environment and Carrying Capacity Study of December 2014 ;
We are to protect water quality and provide water storage and filtration and sustain biodiversity.
We can all remember what happened when we had the clear cut next to Simon Lehne. Flooding, and massive costs for ditching. Is this going to happen again?
That marsh, bog or fen is required by our Blue Heron rookery, they were impacted the last time, are we going to lose them now?
Simon Lehne cannot take any additional traffic, it is already falling apart after only two years.
Waskateena beach cannot take any additional boat traffic, and we do not wish to jeopardize our children for a commercial venture do we?
We have a provincial boat launch with a large parking area and one private (commercial) boat launch and marina right now, we do not require any more.
What is the rush?
Why were we given only four business days to respond to this hearing?
We have a commercial site within our subdivision we do not require an additional commercial zone.
Why was the Clearsand hearing postponed?
Why do we have to register?
Are we not allowed to question council?
Are we not in a democracy?
This council already knows what the people want regarding this matter, we told you two years ago. We have not changed our minds.

Yours respectfully

Steve and Mary Ann May

Joan Corneil

From: Kim Kosowan <[REDACTED]>
Sent: May-23-16 2:35 PM
To: candleadministrator@sasktel.net
Cc: [REDACTED]
Subject: Re:marina

Dear Joan

Please be advised we have a camper in Mariners Cove and would greatly appreciate a marina to go with it. If there is anything further I can do to help the matter along, please advise me as soon as possible.

Sincerely,
Kim Kennedy

[REDACTED]

Sent from my iPhone

Joan Corneil

From: JSumlic [REDACTED]
Sent: May-24-16 1:20 PM
To: Joan Corneil
Subject: RE: Marnia development

No Sorry Joan
I can NOT be @ the hearing.
I give permission that you are able to publish my letter

Jami Sumlic

From: "Joan Corneil" <candleadministrator@sasktel.net>
To: <JSumlic [REDACTED]>
Date: 05/24/2016 01:11 PM
Subject: RE: Marnia development

Jami, will you be appearing at the public hearing? If not can you please respond with permission to publish your letter?

Joan Corneil, CAO

From: JSumlic@saskenergy.com [[mailto:JSumlic \[REDACTED\]](mailto:JSumlic [REDACTED])]
Sent: May-24-16 9:25 AM
To: candleadministrator@sasktel.net
Subject: Marnia development

Jami Sumlic

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To whom this may concern:

In regards to a Marina on Simon Lenhe Marcus Henderson is purposing. I am in favor of the Marina as this will eliminate the vehicle traffic to Nobles Point as the only boat launch is so congested on warm days, as now those vehicles will have a spot to keep their boats in the water as of now there is no where to keep their boat @ a dock as all the marina are full to capacity.

I know of so many people wanting the advantage of keeping their boats in the water verses loading them on the trailer every day/night.

Thank You

Jami & Scott Sumlic

*Comp
Disc Use*

①

RVCL Heather

From: T. Adolf <[REDACTED]>
Sent: June-06-16 1:48 PM
To: rvcandlelakeoffice@sasktel.net
Subject: Bylaw 10 and discretionary use
Attachments: June 10 Candle Lake meeting.docx

Dear Heather,

As per our phone call, please find attached our letter which we ask to have read at the meeting on Friday June 10, 2016.

Please respond to let us know you have received and accepted this letter for the meeting.

Thank you.

Regards,

Tanya and Chet Adolf

Dear Mayor and Council,

My name is Tanya Adolf, and I write on behalf of my husband and myself. Please accept this submission as my absolute opposition to bylaw 10 and to discretionary use.

Once again, in my short time as a cabin owner (7 years) and in my 20 years of coming to family cabins at Candle Lake, I am appalled at the apparent lack of transparency and lack of democracy shown once again by our current leadership at Candle Lake. 3 years ago, I attended and spoke at the public hearing, which was held at a time when most of the property owners were away, in the dead of winter. It was also held on a weekday early morning, seemingly to ensure the minimum of opposition to the proposal at hand.

Again, I see the reckless nature of private interest lobbying as opposed to seeing what the taxpayers, the, shall we say "public shareholders", of this lake have to say.

I personally was only notified of this yesterday, Sunday June 5th, 2016. I happened upon a flyer left on the doorstep of a fellow cabin owner at Candle Lake. I made further inquiries as to why such an important discussion was not sent out with public notice. I was shocked that only people within 75 meters needed to be informed. This isn't someone raising their porch 3 feet, or moving a house onto a lot. These are 2 very bylaw changes and amendments that will change the face of the lakefront, and impact people for miles around! It is ridiculous to state that only cabin owners within a 75 meter radius need to be informed!

I have not seen nor heard of a proposed impact statement on water quality and natural habitat destruction as was supposedly going to be done the last time we ran into these issues with the proposed trailer park. This is paramount to have done before approving such a proposal.

The surrounding lakefront of this area will also be profoundly impacted. Do not attempt to tell the public that adding a 100 berth plus marina will not change the traffic for those on the lakefront in this area. When my husband and myself made the life changing decision to be cabin owners, INVESTORS in Candle Lake, and taxpayers to this beautiful community, we did it with commitment, with the hope of retiring here to a beautiful and mostly tranquil retreat.

We chose our location with great care, looking where crown land was located, MARINAS with noise and constant traffic were located, to ensure the greatest return on our investment for ourselves. Lots and cabins were available by marinas, we made a CHOICE not to be by these and paid a premium, as did many many others. Some made the choice to be ok with marina traffic, or even living within the marina community.

Crown land is exactly that, as is nature preserve. We have been told by our local government that Crown Land is nature preserve, no docks no paddle boats no anything without express permission as this is nature preserve. I find it ridiculous that in one fell swoop, a beautiful area to kayak, to SUP board and paddle boat and not be in other power boats way, and to be safe with children who want to enjoy non motorized sport is now in jeopardy.

Peoples long term investment and careful choice of lots will now be teeming with not only boat traffic on the lakefront, but constant stream of vehicle traffic on Simon Lehne. The already high volume of this road, with the constantly speeding and careless driving exhibited with nothing but a blinking sign to give a unheeded warning to speed will only grow. Vehicles will be parked without care anywhere they can with 100 plus boats in a marina and no place to park.

Cabin value around this area will drop dramatically. This is not a locally run quiet marina co-op for the surrounding community. This will also not stop at a marina...we all know money is not made on a marina, it is made in many other ways. We already have the highest rv site per capita of any western province lake.

These proposals cause a problem on three levels...

One, the fact that council wants to be able to have discretionary power over proposed usage of reserve land, land that keeps the lake a beautiful and natural place. Land that was set aside to keep free and uncontaminated, so the users of this lake could actually experience nature. This is wrong, and reserve should stay reserve. Cabin owners invested in this lake because of the beauty and placement of these reserves. We cannot simply give them away to the highest bidder.

Two, the proposed marina needs to be squashed for reason of the much larger impact it will have on the surrounding community and the entire lake. It was remiss of this council to not have called for a public hearing at an appropriate time when cabin owners, the tax paying community, can have a say.

Third, I am not opposed to a marina, I am opposed to what a commercial venture like this entails. I am opposed to THIS proposed location. The rate payers of Candle Lake need to understand the proposal and have a say. I want to see other people make an investment in the lake, not a temporary rental, which marinas and trailer parks encourage. Study what has been done at other lakes of our size in Western Canada. Learn from their mistakes.

I did not invest in Candle Lake to see it become the motorized boat capital of the prairies. I did a lot of research and spoke to the Mayor, the councilors and others in making a decision as to where my piece of paradise would be. Don't let Candle Lake become like another Joni Mitchell song, "they paved paradise and put in a parking lot."

Joan Corneil

Disc

(2)

From: Grant & Deborah <[REDACTED]>
Sent: June-06-16 8:19 AM
To: Joan Corneil
Subject: Re: Marina Proposal

I would like it read at the hearing...thank you Joan

Sent from my iPad

> On Jun 6, 2016, at 8:00 AM, Joan Corneil <candleadministrator@sasktel.net> wrote:

>

> Sorry not sure if all your message got to me...will you be attending

> to speak or do you want your submission read at the hearing?

> Joan

>

>

> -----Original Message-----

> From: Grant & Deborah [mailto:[REDACTED]]

> Sent: June-06-16 7:40 AM

> To: Joan Corneil <candleadministrator@sasktel.net>

> Subject: Re: Marina Proposal

>

> The message can be read

> Thanks

>

> Sent from my iPad

>

>> On Jun 6, 2016, at 7:30 AM, Joan Corneil

>> <candleadministrator@sasktel.net>

> wrote:

>>

>> Grant do you want your message read at the Public hearing on June 10

>> or will you be attending?

>>

>> Joan Corneil, CAO

>>

>> -----Original Message-----

>> From: Grant & Deborah Leedahl [mailto:[REDACTED]]

>> Sent: June-04-16 7:44 AM

>> To: candleadministrator@sasktel.net

>> Subject: Marina Proposal

>>

>> I would like to comment on the issue of the marine proposals. I

>> believe that we do need more marina space if we wish to promote

>> tourism in the resort area. Larger boats are more common and require

>> an entry that is easier and safer to use. Tourists and residents

>> alike need to feel that their needs are being met.

>> Grant Leedahl

Disc Use
3

June 1st, 2016

To: The Mayor and Council
Resort Village of Candle Lake

Honorable Mayor and Council,

I am writing to express our opposition to the proposed Mariners Cove Marina application that council is reviewing for approval. My wife and I agree that a new marina is needed at Candle Lake and new ideas must be tabled to find a solution to the ever growing demand on our beautiful lake by boat owners and the like. We share our concern with many of the residents of Candle Lake regarding this proposal in its current form as it appears that many of our concerns have not been addressed. Please consider these points;

1. **Simon Lehne traffic** - The vehicular and pedestrian traffic along Simon Lehne Drive up to Ford Road has long been an issue even before this new marina proposal. No traffic plan or study has been presented to the rate payers to suggest how the sudden and large increase to vehicular traffic would be managed. Even with recent road surface improvements, road width remains a challenge. The narrow shoulder is the only walking path available for most of the local residents. Increasing traffic on this road without any improvements only compounds the problem and puts residents at greater risk.
2. **Destruction of once protected land** - The proposed site for this marina development was designated for conservation and preservation. It is well known that when someone comes along with money to spend the good intentions disappear and anything once preserved can be "unpreserved". By this anecdote I mean at one time it was agreed by council and thus the residents that this land is important to our lake and must be preserved in its natural state. It serves as wetlands, cover and sanctuary to our rich natural wildlife populations. I believe it must be preserved. The impact and irreversible destruction of up to one third of this conservation area has not been addressed by council or the developer.
3. **Boating traffic** - Waskateena Bay is one of the most popular beaches and the most accessible by boaters and beach goers. On any given day on a nice weekend there are recreational boaters, skiers and boarders, people fishing, kayakers and canoers and of course swimmers. The addition of a 100 slip marina so close to this already busy area would result in an increased risk to many people in this already crowded bay. As an example, the entrance to Nobles Bay prior to that marina is hazardous with boaters who are fishing and towing so close the buoys. That's on an undesirable area of the lake.
4. **Noise from boaters** - With technology changing the invention of above-waterline exhaust systems and extremely powerful sound systems in many boats lake noise has

increased exponentially. Laws for noise pollution have not kept up and the resort village is not responsible for enforcing laws that apply to activities that occur on the lake. That said, approving a new 100 slip marina in the middle of populated lakefront establishments will only subject owners along the lake and many rows back to even more unwanted and unregulated noise.

5. **Cold storage** - The resort village, by design established an industrial corridor on the road servicing the landfill just as it did a commercial corridor along the entrance to the village. There are several cold storage buildings already in business in the designated areas that are not generally full. Adding more capacity does not serve business owners well. Allowing cold storage in other areas of the resort also encourages more proposals for local storage sites. This detracts from an organized and well planned community.
6. **Appeal and aesthetics** - While it may be trivial, much of Candle Lake is very beautiful. In my opinion, very little consideration is ever given to the appeal and aesthetics of proposed development. I refer to examples of appeal and aesthetics such as Waskesiu Lake and Elk Ridge or even new city residential developments where the long term effect remains an attractive place to visit and return to. I have not seen any consideration for the appeal and aesthetics of this development when removing acres of beautiful conservation land and replacing it with a shore to road open marina and cold storage yard.
7. **RV parks** - While there is no proposal for an RV park in addition to the marina no protection is in place to preserve the remain conservation area from development. If a marina is approved in this location it sets a precedent for the future development of the remaining land - particularly and RV park which is a recurring theme at Candle Lake.

Thank you for taking time to consider our concerns and the concerns of all of the residents who have brought them forward. We hope that this project can be put on hold until all concerns have been addressed and satisfactory solution can be reached in the best interest of all involved.

Respectfully,

Jayson & Krista Thompson



Dis Use
(4)

From: Ed Stephens
To: rvcl.quinn@sasktel.net
Cc: rvcl.painchaud@sasktel.net; rvcl.locej@sasktel.net; rvcl.simoneau@sasktel.net; rvcl.tarasiuk@sasktel.net; candlelakeadministrator@sasktel.net; rvcandlelakeoffice@sasktel.net
Subject: Public Forum Candle Lake, SK., June 10, 2016 at 9:00 a.m.
Date: June-06-16 3:31:50 PM

PLEASE READ AT THE PUBLIC FORUM ON THIS ISSUE ON FRIDAY JUNE 10, 2016 AT 9:00A.M.
To The Mayor and Council and Ratepayers of the Resort Village of Candle Lake, SK:

My wife and I own a cottage in Sanderman Park Sub Division and as long-time residents are dismayed at the prospect of this Council supporting the establishment of a 100 berth Marina just off Simon Lehne Drive thereby causing destruction and devastation of a unique and important wilderness area increasing traffic on both land and water spoiling the beauty and uniqueness of the area. This is desecration of a scarce resource!

My wife and I strongly oppose any further development such as proposed at this time. Allowing further commercial and residential development is not warranted or necessary and indeed dangerous to the maintenance of a viable holiday and residential community.

Thank you for your anticipated consideration of our strongly held point of view.

Yours truly,

Phyllis and Ed Stephens

Disc

(5)

From: Ken Warner
To: rvcandlelakeoffice@sasktel.net
Subject: Propsed commercial Marina
Date: June-07-16 7:10:05 AM

To the Mayor and Council of Candle Lake

I am requesting that you read this letter at the upcoming meeting regarding approval of a commercial marina at Nobles Point. I wish to go on record as being against this as I do not believe proper consultation has taken place with the local people affected and the impact on the community. Any major project that impacts land that has been designated as conservation in the past before council took it upon themselves to change the wording of the Zoning Bylaw should be put to a plebiscite so that the entire community has a say. I believe the only ones to benefit from this marina would be the developers.

Ken Warner



Joan Corneil

From: Outlook Team <[REDACTED]>
Sent: June-09-16 11:59 AM
To: Joan Corneil
Subject: RE: Letter for Marina project

Dis
7

Hi Joan
Yes at both
Thank you

On Thu, 9 Jun 2016 11:31:53 -0600, Joan Corneil <candleadministrator@sasktel.net> wrote:

I will have your letter read. Do you want it read at both public hearings as there is one for the rezoning and another for the discretionary use?

Joan

From: Outlook Team [mailto:[REDACTED]]
Sent: June-07-16 10:08 PM
To: candleadministrator@sasktel.net
Subject: Letter for Marina project
Importance: High

Hi

Can you please read this letter on Friday at the hall? I will not be able to attend the meeting.

Thanks you

Connor Craig

Disc
08

June 6, 2016

The Administrator for the
Resort Village of Candle Lake
Box 114 Candle Lake Sk
candleadministrator@sasktel.net

Please read this letter at the public hearing on Friday June 10, 2016 at the Candle Lake Community Hall

Dear Counsellors and attendees


I am writing in support of Marcus Henderson, who is proposing a new Marina, public boat launch, boat storage and small storage units.

The 2014 capacity study confirmed that more marina slips are needed on Candle Lake.

This Marina would reduce traffic on Simon Lehne Drive.

This new Marina would allow boat owners more time on the water when their boat is already in the Marina. It is such a short season and we will take all the lake time we can get.

Thank you for your time.

Sheldon Craig


From: [REDACTED]
To: rvcandlelakeoffice@sasktel.net
Cc: [REDACTED]
Subject: Marina Development
Date: June-07-16 12:30:12 PM

Disc
(93)

Attention: Mayor Quinn, Councilors, Joan Corneil, Administrator

This email is to advise that I am not in favor of the new marina development off Simon Lehne Drive nor the Marina expansion at Clearsand.

The lake is showing signs of polluted shorelines. The current infrastructure is unable to handle the increased heavy traffic. Main Street and Simone Lehne are very high traffic streets already and also dangerous for foot traffic. We don't need more traffic there.

The most important concern of building a Marina off Simon Lehne is the destruction of the shoreline. Also with a beautiful beach nearby, oil, gas, and garbage from this Marina will pollute and destroy Waskateena beach. Would you want your child swimming in water polluted with gas! I am asking that you give full consideration to these issues and deny the construction and expansion of these marinas.

Thank you.

Eunice Crowdis
Onechassa Subdivision

Sent from my iPhone

Peggy Watt

Dis (10)

From: Bill Loth [REDACTED] >
Sent: June-07-16 7:14 PM
To: rvcandlelakeoffice@sasktel.net
Subject: Discretionary use, re Proposed Nobles Point Marina

Joan, please have this email from my wife and I read at the June 10th council meeting, concerning the proposed Noble Point Commercial Marina

Mayor Quinn, and councillors of the Resort Village of Candle Lake.

My wife and I are permanent residents of the Sanderman Subdivision, and as such are opposed to the development of a 100 berth marina in the Nobles Point area. We have watched too many conservation lands being developed without regard for ratepayer views, or wildlife habitants. This area in question would destroy another valuable ecosystem area, which supports both fish and wildlife.

Each time we pass by the area across the road from the Fisher Creek store, we witness what developers have done, with no regard to wildlife habitat, or public views and opinions. The area used to be home to birds, deer and other wildlife, and all that is left now are unsightly piles of brush, weeds, slough grass and water, with no signs of wildlife. Please do not let this continue to happen to our beautiful lake.

Thankyou
Bill and Bav Loth

June 6, 2016

Joan Corneil

Administrator for the

Resort Village of Candle Lake

Box 114 Candle Lake Sk

candleadministrator@sasktel.net

*Please read this letter at the public hearing on Friday June 10, 2016 at the Candle Lake Community Hall as I will not be able to attend.

Dear Counsellors and attendees

I am writing in support of Marcus Henderson, who is proposing a new Marina, public boat launch, boat storage and small storage units.


The 2014 capacity study confirmed that more marina slips are needed on Candle Lake.

We are currently in the Mariners Cove campsite and we would love to be able to ride our bikes to our boat in the marina. Also with a storage unit on site we would be able to store our fishing tackle and ski gear close to our moored boat. This would be very convenient. I think it's a great idea to have storage units in addition to the marina!

Thank you for your time and I look forward to your approval on this much needed project!

Sincerely

Anne Craig



Joan Corneil

From: Louise Tarasiuk <[REDACTED]>
Sent: June-08-16 4:55 AM
To: Joan Corneil
Subject: Fwd: Proposed 100 berth marina off Simon Lehne Drive

Dir
(12)

----- Forwarded message -----

From: Heather McVicar <[REDACTED]>
Date: Tue, Jun 7, 2016 at 11:06 PM
Subject: Proposed 100 berth marina off Simon Lehne Drive
To: rvcl.quinn@sasktel.net, rvcl.lozej@sasktel.net, rvcl.painchaud@sasktel.net, rvcl.simoneau@sasktel.net,
rvcl.tarasiuk@sasktel.net

Dear Mayor Quinn and the Candle Lake Council:

We would like to request that this email be read at the Public Forum being held June 10, 2016 - topic Discretionary Use Marina.

We are home owners in the Hayes Subdivision and want to express our opposition and concern over the proposed 100 berth marina adjacent Simon Lehne Drive. We believe this proposed marina would have a negative affect on this area.

We are opposed to the marina being built in this location for two reasons:

1. Safety - concern for the proximity to Waskateena Beach.
2. Increased traffic and speed that would result on the already busy Simon Lehne Drive.

Waskateena Beach is a public beach and we are concerned for the safety of swimmers and the public with the increased boating traffic. People also utilize the small natural beach inlets along the shore between Waskateena and Noble's Point for swimming, canoeing, paddle boarding, etc. The proposed marina would jeopardize this use of the naturally shallow waters along the shoreline and destroy the beautiful natural habitat and wilderness.

The traffic on Simon Lehne Drive is already quite heavy with traffic going to Noble's Point Marina and speed is already an issue which is why the stop signs were put in.

We are sure that there are better places to put a marina rather than in a residential area and/or green space. We chose Candle Lake and our subdivision specifically because we loved the green spaces that exist. We come here to get away from the heavy traffic of the city.

Please register us as strongly opposed to this marina proposal in this location.

Thank you.

Dale and Heather McVicar
[REDACTED]

June 8, 2016

Disc
12

Attn: Mayor John Quinn,
Councillors: Painchaud, Lozej, Tarasiuk, Simoneau

RE: Opposition to Marina Commercial Development

I would like to bring attention to the mayor, council and residents of the negative effect, commercial developments like the one being proposed, has had on property values at Candle Lake. It appears the interests of commercial developers and "weekenders" have been put ahead of residents and property owners.

In regards to the proposed development, the main reason put forward by the developer is that he feels there is a need for marina space. His uses the recent addition of 150 RV sites at the resort as reason for the need. However, as the developer also owns a sizeable RV court, it is very likely his clients will have "first dibs" on the spots. The benefits and convenience of the marina berths will again fall mainly to those renting seasonal trailer sites - similar to the other large commercial marinas at the lake.

Council's consideration of this development is another example of the incomprehensible economic model they are imposing on the resort. For example, ask yourself who would invest a quarter million dollars for a Candle Lake property when, for a fraction of the cost, they can haul a \$20,000 trailer to a seasonal trailer site to enjoy all that Candle Lake has to offer? Add in the extra bonus of an optional marina berth and the fact that they have a very small tax load compared to property owners, and you can see why interest and values continue to tumble at Candle Lake.

We all enjoy the lifestyle offered at our lake as it is indeed a unique, pleasing experience. As in other resorts, people will purchase properties not only gain access to this lifestyle, but also because the property is a solid investment. Not anymore ... at least not at Candle Lake. Unfortunately, like myself, few will know this reality until they place a property up for sale.

The only cold comfort in this matter is as these developments force property values down the waterfall, the mayor and council – as property owners, will soon realize they're in the same boat as the rest of us.

John Belzevick
Property Owner, Candle Lake

Disc 14

Joan Corneil

From: MARION BUTTON <[REDACTED]>
Sent: June-07-16 11:22 PM
To: rvcandlelakeoffice@sasktel.net; candleadministrator@sasktel.net
Subject: Letter for June 10 Council Meeting
Attachments: Letter June 2016.docx

Attached is my letter to be added to the agenda for Friday's meeting if possible. I would appreciate it being read but I do not need to speak at the meeting. Thank you. Marion Button

June 7, 2016

Attention: Mayor Quinn, Councillors and Administrator,

Re: Discretionary Use Application - Marcus Henderson for Mariners Cove Ltd.

I am opposed for the following reasons:

1) The proposed Bylaw 10 has not been passed so why is Mr. Henderson's request for rezoning allowed on the June 10th agenda? It is the proverbial cart before the horse trick.

2) Most of the existing marinas on the lake have maintained the integrity of the shoreline and are well hidden from the lake. This existing green space will be totally destroyed forever and much of the shoreline rearranged to allow for dredging.

3) Council's timing is suspect. The original North Central Lakelands Planning District Official Common Plan deemed "Undeveloped lands as Resource Conservation or Rural Forest Districts". The terminology was the same for Emma, Christopher, Anglin, Paddockwood, Highway #264 Corridor and Candle Lake. This was section 22.2 for the Resort Village of Candle Lake and this was the wording in the original District Official Common Plan presented last summer at a Public Hearing

In October Bylaw 15 was introduced to amend this plan: 2 ads were placed in the PA Harold for a Public Meeting a week apart.

Section 22.2 Policies

(3) "Generally undeveloped public land will be zoned Conservation District. "
(ENTIRE SENTENCE CROSSED OUT!)

(4) "Undeveloped private land will be zoned Resort Expansion District."
(PRIVATE CROSSED OUT)

Bylaw 15 was passed by Council on Dec 21, 2015 after the third and final reading.

Our policy now: **Section 22.2 Undeveloped land will be zoned Resort Expansion.**

We are the only lake to change the wording. WHY?????

Sincerely,

Marion Button



To: Town Council

Dis 15

We Rick & Kathy Hunt just received Petition against Marina off of Simon Lehne!!
We totally believed that this proposal /issue was put to rest!! This is totally so
wrong with this forest /green space for geese/ducks/otter/fox/deer, etc.!!!
Period!! It seems that Candle has become Trailer Park Haven!!

The Shallow/rocky water on the east side of the lake should NOT be disturbed
along with the vast majority we are totally against this project!!

Rick Hunt

P.S. Simon Lehne is not built for this kind of traffic and boats at Waskateena is to
many now!!

Thank you

To Town Council

RECEIVED
COUNCIL
JUNE 10 9 AM
BOTH HERRINGS

June 07/2016

We Ruth & Kathy Hunt just
Received Petition against Marring
off of Simon Schre!! We totally
believed that this Proposal/Plan
was put to rest!! This is
Totally so wrong with this forest/
green space for Geese/Ducks/
otter/fox/deer etc!! Period!!
It seems that Candle has become
Travis Park. Haven!!

The shallow/Bucky Water on the
East side of the lake should NOT!!
be disturbed!! along with the
Vast Majority we are Totally
against This Project!!

P.S.

Simon Schre is not
built for this kind of traffic!!
+ Boats at Waskateona is
Too many Now!!
Thank You

Ruth Hunt



Joan Corneil

Wise

From: Lydia Rodyck <[REDACTED]>
Sent: June-08-16 5:59 PM
To: candleadministrator@sasktel.net
Subject: Meeting opposing the marina

(16)

I have sent this note to the mayor not knowing who to send it to. I'm hoping you can forward it to the person who will read this for us at the meeting on Friday.

I'm sending you this request to be read at the meeting being conducted on Friday June 10/16 for myself and my husband's vote against having a (another) marina developed in the Nobles Point area.

The province needs to step up and improve their current site at the end of Simon Lehne Drive. The last thing we need is more traffic in our area. The disruption of the wildlife and natural areas are being lost to over-development. We are positive that you can find other areas of the lake that can support a marina. As it is the new road that we appreciated last year is already falling to pieces, what is more traffic going to do to it?

Very concerned and opposed to the marina,

Nick and Lydia Rodyck of Noble Point.

Joan Corneil

Disc (19)

From: Derek & Barbara Wood <[REDACTED]>
Sent: June-08-16 9:04 PM
To: rvcl.quinn@sasktel.net; rvcl.lozej@sasktel.net; rvcl.painchaud@sasktel.net;
rvcl.simoneau@sasktel.net; rvcl.tarasiuk@sasktel.net; candleadministrator@sasktel.net;
rvcandlelakeoffice@sasktel.net
Subject: Proposed Marina development
Attachments: Proposed Marina Development.pdf

We have attached a letter concerning the marina development. It was brought to our attention that it was being discussed at the June 10, 2016 meeting. We are unable to attend, but want our voice heard. Please add our letter to those to be read at the meeting.

Derek & Barbara Wood

Resort Village of Candle Lake

Attention Mayor John Quinn, Councillors Carey Painchaud, Louise Tarasluk, Maurice Simoneau and Michelle Lozej

This is regarding the proposed development of the 100 berth marina off Simon Lehne Drive.

We have only just learned about the development of a 100 berth marina off Simon Lehne Dr. Something like this should have been publicised widely and should have been discussed at a meeting time when most residents, permanent and summer, would have been able to attend.

We are vehemently opposed to the development of a marina at this location. This area is a pristine wilderness area and should remain so. The area has natural wetlands which are important to the health of the lake. There is a heron nesting site nearby which would be disturbed by the heavy traffic a development of this sort would generate. The natural drainage may be negatively impacted, possibly leading to flooding of nearby subdivisions as happened some years ago at Nobles Point.

The logical place for a marina would be at the former Ship's Lantern site. It is a central location for most parts of the lake and has had at one time a small marina. There is enough land around this area for parking and storage. Having the marina there, would take traffic off Wakateena Beach and Simon Lehne, both of which see heavy traffic already. Increased traffic past Waskateena and Simon Lehne would make that area more dangerous for families with children who use the beach and live in the cabins along this area.

Derek & Barbara Wood



From: Phil
To: rvcandlelakeoffice@sasktel.net
Subject: Marina Proposal
Date: June-08-16 8:22:28 AM

Disc
18

Please bring this letter to the attention of the Mayor and Council of Candle Lake Resort Village.

For the thirteen years I have lived at beautiful Candle Lake I have lobbied for more lake access. Repeatedly, and to the last several councils, I have pointed out the obvious.

Candle Lake needs more public boat launches!

If there was a public boat launch with ample parking on the West side of the lake as well as near Glendale Park, congestion would be relieved.

I live in Glendale Park and have no boat launch anywhere close!

The problem will not go away! Similar to the Prince Albert bridge situation, if you continue to ignore the need, things will only escalate.

Sadly, the problem will likely be passed on to the next council, (the can kicked down the road), and no progress made.

Candle Lake belongs to the people of Saskatchewan! As residents of Candle Lake, we should do all we can to make everyone welcome.

I urge you to do the right thing.

Phil Roy

Joan Corneil

Disc

From: E A Eisele <[REDACTED]>
Sent: June-09-16 12:29 PM
To: Joan Corneil
Subject: Re: 100 Berth Marina

(19)

Hello, yes, I give you permission to read my letter when the meetings are happening. Thank you very much for the reply,
Yours Truly,
Edda Eisele

----- Original Message -----

From: Joan Corneil
To: 'E A Eisele'
Sent: Thursday, June 09, 2016 11:39 AM
Subject: RE: 100 Berth Marina

I will need your permission to read this at the public hearing(s). There are 2 hearings on this matter one for the rezoning and the other for the discretionary use. Would you like this read at one or another or both?

Joan Corneil, CAO

From: E A Eisele [mailto:[REDACTED]]
Sent: June-08-16 9:13 AM
To: candleadministrator@sasktel.net
Subject: 100 Berth Marina

Dear Mrs. Corneil, this is the mail I wanted to sent to the mayor and council, however for some reason my server keeps rejecting it; so I am asking you to please pass this on the people I wish to address.
Thank you,
Edda Eisele

Mayor and Council; my husband and I would vigorously object to having a 100 berth Marina built off Simon Lehne Drive. Not only do we have a problem with said project but also with additional marinas built at Candle Lake generally. We feel that our beautiful lake is getting to a point where it is not sustainable in the future; this lake has since we have come to it in 1960 seen a tremendous influx of trailer courts, buildings, etc. Yes, of course one wants to attract people however there does come a point when more and more is not a good thing and perhaps come to the conclusion that we need to stop or be like other lakes such as Emma which is overrun with boats and people. Already we have seen a reduction of keeping 5 walleye to only 3 and so it goes with most likely more reduction to come sometime in the future as more pressure is put upon the lake. Let's stop before it is too late and this beautiful lake is ruined. Since we will not be able to attend this important meeting we are expressing our concern in writing.
Yours Truly,
Adam and Edda Eisele

Dise

Joan Corneil

From: Bonny Sundberg [REDACTED]
Sent: June-09-16 2:39 PM
To: Joan Corneil
Subject: Re: Proposed zoning marina Nobles Point Bay West of Simon Lehne Dr.

(20)

Yes we would for both the rezoning and discretionary use as we are opposed to them, thank you.

Sent from my iPhone

> On Jun 9, 2016, at 12:00 PM, Joan Corneil <candleadministrator@sasktel.net> wrote:

>

> Thank you for your submission. Do you wish this read at the public
> hearing(s) for this matter. There are 2 one for the rezoning and one
> for the discretionary use.

>

> Joan Corneil, CAO

>

> -----Original Message-----

> From: Bonny Sundberg [mailto:[REDACTED]]

> Sent: June-09-16 11:41 AM

> To: candleadministrator@sasktel.net

> Subject: Proposed zoning marina Nobles Point Bay West of Simon Lehne Dr.

>

> We are not in favor of the marina proposal for several reasons:

> The road to Nobles Point is not made to handle the increase in traffic

> and is already deteriorating less than two years after being

> resurfaced. The proposed area has a highly sensitive ecosystem that needs to be preserved.

> The additional commercial enterprises proposed is over capacity for
> the area.

>

> Bonny & Larry Sundberg

>

>

> Sent from my iPhone

>

Leanne Hunter

Lot 

Disc

21

RECEIVED
JUN - 9 2016

I am writing in favour of Bylaw10 of 2016 and Mariners Cove discretionary use Marina.

The marina is absolutely needed at Candle Lake. It will bring no more boats or people to our lake but give a well needed service to the already existing boats being driven on our roads and water already. The boats will be parked and taken out once instead of the constant loading and unloading of boat traffic to the one public launch we have. I am completely in favour of this marina and hope council will see the demand for it is needed, and not listen to the negative people who I'm sure all have boats in marinas, so are not concerned about all the people who need. If people would actually use common sense, the only boat launch we have is on Simon Lehne so those same boats are being driven down that road anyways but over and over to launch. With a marina it would stop that! The arguments on why not make no sense, it will bring no more people, it will save on traffic, and all the people who say ya we need one but not by me, really. And for the roads it will help the wear and tear of roads, again the same boats are using that exact road every time they have to launch their boat so with a Marina that would stop!

Thank you for your time

Leanne Hunter

I will not be attending this meeting but if you would like to read this at the meeting I'm fine with that! Thanks again for listening to reason.

Gord Remy

Lot: [REDACTED]

Miss

(22)

RECEIVED

JUN - 9 2016

I am writing in favour of Bylaw 10 of 2016 and Mariners Cove discretionary use Marina. I currently have two jet skis and one boat and sadly no marina spot. It's a hassle for us every time we load and unload our boat and jet skis. It's hard to believe with the amount of people at Candle Lake there is four Marinas that are open to public use and are full I might add. This will bring no more people to our lake, as I've heard people complain about. It will be safer for our community and better for our roads. Thank you for your time in reading this I hope you make the right decision and do what's needed.

Gord Remy

Dis

23

RECEIVED
JUN - 9 2016

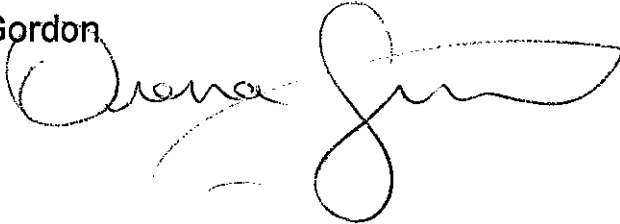
June 9, 2016

Joan,

We give permission to have the enclosed letter read at the June 10, 2016 council meeting.

Thank you for this opportunity to express our support.

Orena Gordon

A handwritten signature in black ink, appearing to read 'Orena Gordon', with a large, stylized flourish extending to the right.

Disc (24)

From: Susan Rieseberg
To: Resort Village of Candle Lake
Subject: Letter of Opposition - Discretionary Use Application for Marine located at SE 1/4 Sec. 19-55-22-W2Mer
Date: June-06-16 4:27:29 PM
Attachments: discretionary use application mariners cove marina.pdf

Please find attached a letter of opposition for the Discretionary Use Application.. You have our permission to share this letter at the Regular Meeting of Council on Friday, June 10, 2016.

Sincerely,

Susan and Ted Rieseberg
Candle Lake, SK S0J 3E0
[Redacted]

June 6, 2016

Resort Village of Candle Lake
PO Box 114
Candle Lake, SK, S0J 3E0

ATTENTION: Mayor John Quinn, Councillors Carey Painchaud, Louise Tarasiuk, Maurice Simoneau and Michelle Lozej

RE: Mariners Cove Marina Development – SE ¼ Sec. 19-55-22-W2 Mer Change of Discretionary Use Application

Please consider this our letter of objection for the above-captioned Discretionary Use Application. We are not in favor of this change for all of the reasons addressed in a letter sent to Council on Friday, June 2, 2016 to request that the zoning not be changed from Conservation to Commercial or Resort Expansion. To reiterate, we believe that there will be :

1. Excessive road traffic that will:
 - a. Create additional traffic back up on Simon Lehne Drive and further endanger pedestrians, bikers, vehicular traffic and wildlife.
 - b. Damage the failing pavement installed in the fall of 2014. Please see attached pictures of the water seeping through the pavement and causing it to break up (taken in April 2016). We should be leaving our children a legacy – not further tax debt. Candle Lake was primarily developed in the 60's and 70's, prior to a lot of building controls, and we are all paying for that now with drainage issues and failing infrastructure. Let's turn over a new leaf and do things properly from here on in.
2. Excessive boat traffic in an area that will endanger the numerous users of canoes, kayaks, paddle boards and swimmers. This area is already often congested with water skiers, tubers and wakeboarders – do we really need more on this side of the lake?
3. Excessive noise from high powered speed boats.
4. Conservation damage – the area proposed for this development is a breeding habitat for many birds and animals. Please preserve this natural beauty for our offspring. It is important that we not destroy the natural habitat and surroundings most of us moved here to enjoy.
5. Inappropriate construction damaging the esthetic beauty of our waterfront. Storage buildings should be permitted only in industrial areas - no where in the bylaws does it state that storage buildings are to be considered under discretionary uses for Commercial Zoning.

We are not technically in the 75 metre range to dispute this application but feel that we are entitled to speak to this, given the area in question will be close to our residence. Also, it seems rather odd to be addressing a discretionary use change prior to the approval of the land classification change. I hope this will not result in yet another hearing.

Ted and Susan Rieseberg

June 8, 2016

Mayor and Council
Resort Village of Candle Lake

Dear Mayor and Council Members,

Please accept this letter as our voice to support Marcus Henderson in his plan to build a PUBLIC boat launch and marina in the area indicated off of Simon Lehne. All the required permits have been obtained.

His family has operated successful businesses here for many decades, so there should be no reason to believe that the development of this PUBLIC boat launch and marina, will be anything but responsibly operated.

There is not one square foot of land surrounding this lake that was not at one time considered untouched, and that includes all existing commercial and private marinas.

Tourism Saskatchewan promotes the lakes in our province, and every year we see more activity on this lake. We also see the boats and trailers line the roads and streets to either leave their vehicles and trailers while on the lake, or to queue up to launch.

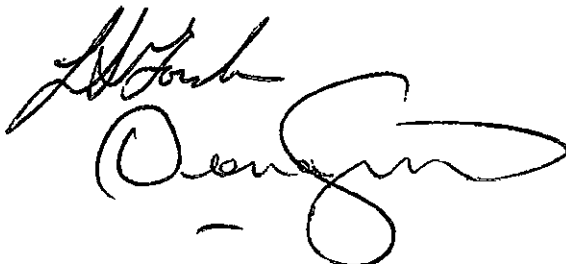
Not everyone has the water at their doorstep and so must transport their boat to gain access to the lake, passing right by those exiting private marinas and launches. We are lucky to have not one, but two options for our own boat, the golf course marina and a membership in a private cooperative boat launch, where we do pay yearly dues. Another PUBLIC launch, albeit a commercial one, is not a bad thing. Ask any business in this village if they would like to cease earning a living and give their services away. You would not get one taker.

A responsibly run PUBLIC boat launch and marina contains boats which would otherwise be bumper to bumper lined up on the beaches, or tied to docks, or pulled out and transported before and after every use.

Providing a solution to this problem has not been addressed by our village, and other than to approve the discretionary use application and allow Marcus Henderson to proceed as planned, we will continue to see congestion. Unless you have the use of a private marina, or are in one of the already existing commercial marinas, there is a need.

So we ask that you please grant this application, allowing this project to move forward.

Lloyd and Orena Gordon

The block contains two handwritten signatures in black ink. The first signature is for Lloyd Gordon and the second is for Orena Gordon. To the left of the signatures is a solid black rectangular redaction box.

Joan Corneil

Miss Lee
25

From: Dean . <dean@pinespsm.com>
Sent: June-09-16 8:17 PM
To: candleadministrator@sasktel.net
Subject: Proposed Marina

To Whom It May Concern,

I am writing to you today to express my feelings on the marina proposal before council in the area of nobles point.

I wish to have this email read at the meeting Friday morning. I am unable to attend attending to PinesPSM business.

As a local small business owner in the powersports industry Pines Power Sports Marine sells all forms of water craft from Sea-Doo personal watercraft all the way to 27 foot pontoons in and around our local area. I myself am a summer resident of Candle Lake and spend many hours on the water during this time.

Personally and as a business owner I have supported both Enchanted Harbour Marina as well as the Candle Lake Golf Course Marina.

Enchanted Harbour, rightly so, caters to their RV residents first and outside customers second. This is a tough arrangement for themselves to manage and for customers not knowing if there will be room until the RV residents have been looked after. The Golf Course Marina I find is just not a convenient location. It is too far from my lake location.

As a business owner I feel frustration with many resort locations, including Candle Lake, and the lack of marina space available. Very often in the selling process of a new boat we hear from potential customers that they would buy if they could secure a marina spot guarantee. More times than I care to recall this has caused a potential deal to fall apart. Having been in their shoes personally I understand the feeling. As a business owner it is extremely frustrating.

It is my feeling that additional marina operations are needed on Candle Lake. Candle Lake summer residents and leisure boaters are growing in numbers and bringing with them monies for the local economy. The infrastructure needs to be in place to facilitate this growth.

Dean Lato
Owner / General Manager
Pines Power Sports Marine
PA - Nipawin - Melfort
pinespsm.com



THE RESORT VILLAGE OF
CANDLE LAKE

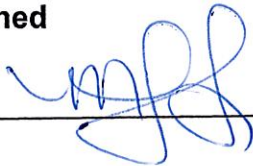
STATEMENT OF PECUNIARY INTEREST

I, Michelle Loze, a duly elected official for the Resort Village of Candle Lake, do declare a pecuniary interest in the following matter:

Date: June 10/16

Agenda item: 9.6

Signed



Resort Village of Candle Lake
Bank Reconciliation
Gen Bank Account 110-110-120
Adv. Credit Union, Candle Lake Branch
June 30 2016

	Bank Statement Balance May 31/16	579,907.99
ADD:		
	Outstanding Deposits	1,446.56
	Debit	2,969.81
	Preauthorized Batches	16,573.14
LESS:		
	Outstanding Cheques and Withdrawals:	-64,760.45
	Payroll	
	Council	
	Fire	
	Adjusted Bank Statement Balance	536,137.05

	General Ledger Balance May 30/16	555,984.36
Items not posted to the general ledger:		
	First Data Charges	(117.80)
	RBC LOAN	(19,930.00)
	Interest	247.68
	Caft Fees	(47.50)
	Bank Charges	0.31
	Adjusted General Ledger Balance May 31/16	536,137.05

Variance	0.00
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JS

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(183.35)	(14,363.17)		(14,363.17)	
	(183.35)	(14,363.17)	0.00	(14,363.17)	0
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	6,388.67	38,184.72		38,184.72	
	6,388.67	38,184.72	0.00	38,184.72	0
TOTAL TAXATION:	6,205.32	23,821.55	0.00	23,821.55	0
FEES AND CHARGES					
Custom Work					
420-100-130 - Custom Work - Tax Enforcement		335.76		335.76	
	0.00	335.76	0.00	335.76	0
Sale of Supplies					
420-200-901 - Lagoon Fees		45.00		45.00	
Total Sale of Supplies:	0.00	45.00	0.00	45.00	0
Rentals					
420-300-100 - Rentals - Building/Room	600.00	2,375.00		2,375.00	
	600.00	2,375.00	0.00	2,375.00	0
Recreation Fees					
Recreation Centre Fees					
420-500-150 - Parks & Rec Advertisements	165.00	785.00		785.00	
420-500-700 - Performance Deposits		(3,000.00)		(3,000.00)	
	165.00	(2,215.00)	0.00	(2,215.00)	0
	165.00	(2,215.00)	0.00	(2,215.00)	0
Cemetery Fees					
420-600-100 - Cemetery Fees		400.00		400.00	
	0.00	400.00	0.00	400.00	0
Licenses and Permits					
420-700-200 - Licenses - Business	1,150.00	2,590.00		2,590.00	
420-700-210 - Licenses - Pets	40.00	(20.00)		(20.00)	
420-710-100 - Building Permits	8,007.25	13,894.55		13,894.55	
	9,197.25	16,464.55	0.00	16,464.55	0
Other					
Tax Certificate					
420-800-100 - Tax Certificate	180.00	480.00		480.00	
	180.00	480.00	0.00	480.00	0
General Office Services Provided					
420-800-210 - Photocopy/Fax Fees	129.00	257.25		257.25	
420-800-220 - Assessment Appeal Fees	50.00	50.00		50.00	
420-800-221 - Building/Zoning Appeals	100.00	200.00		200.00	
420-800-222 - Discretionary Use Fee	100.00	200.00		200.00	
420-800-223 - Subdivision Appl. Fee	4,500.00	4,500.00		4,500.00	

JSB

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
	4,879.00	5,207.25	0.00	5,207.25	0
Landfill/Waste Collection Fees					
420-850-110 - Landfill Fees	4,618.00	6,659.50		6,659.50	
420-850-130 - Sign Corridor Fees		50.00		50.00	
420-850-140 - Recyclable Sales	1,178.24	1,178.24		1,178.24	
420-850-150 - Misc. Revenue		30.00		30.00	
	5,796.24	7,917.74	0.00	7,917.74	0
	10,855.24	13,604.99	0.00	13,604.99	0
TOTAL FEES AND CHARGES:	20,817.49	31,010.30	0.00	31,010.30	0
MAINTENANCE AND DEVELOPMENT CHARGES					
Development Charges					
430-200-100 - Development Charges	50.00	50.00		50.00	
	50.00	50.00	0.00	50.00	0
TOTAL MAINTENANCE AND DEVELOPMENT	50.00	50.00	0.00	50.00	0
CONDITIONAL GRANTS					
Federal					
450-200-070 - Conditional - Federal Gas Tax Grant		21,726.00		21,726.00	
	0.00	21,726.00	0.00	21,726.00	0
TOTAL CONDITIONAL GRANTS:	0.00	21,726.00	0.00	21,726.00	0
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	1,768.77	7,589.60		7,589.60	
	1,768.77	7,589.60	0.00	7,589.60	0
TOTAL INVESTMENT INCOME AND COMMIS	1,768.77	7,589.60	0.00	7,589.60	0
TOTAL REVENUES:	28,841.58	84,197.45	0.00	84,197.45	0

JSL

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity-Meeting	3,012.50	15,525.00		(15,525.00)	
	3,012.50	15,525.00	0.00	(15,525.00)	0
510-110-140 - GG - Council - Indemnity Committee/S	2,173.34	2,648.34		(2,648.34)	
510-110-142 - GG-Council Convention Indemnity		587.50		(587.50)	
510-110-230 - GG - Salaries - Administrator	8,441.54	40,102.36		(40,102.36)	
510-110-330 - GG - Salaries - Assistants	16,170.93	74,653.13		(74,653.13)	
	29,798.31	133,516.33	0.00	(133,516.33)	0
Benefits					
510-130-230 - GG - Benefits - Administrator - Grp.Ins	111.64	558.22		(558.22)	
510-130-232 - GG - Benefits - Administrator EI	200.92	1,104.08		(1,104.08)	
510-130-233 - GG - Benefits - Administrator Sup'n.	622.16	3,418.85		(3,418.85)	
510-130-234 - GG - Benefits - Workers' Comp		7,858.51		(7,858.51)	
510-140-330 - GG - Benefits - Assistant - Grp.Ins.	207.44	1,037.20		(1,037.20)	
510-140-331 - GG - Benefits - Assistant CPP	542.11	2,865.17		(2,865.17)	
510-140-332 - GG - Benefits - Assistant EI	397.29	1,986.54		(1,986.54)	
510-140-333 - GG - Benefits - Assistant Sup'n.	831.46	4,558.41		(4,558.41)	
	2,913.02	23,386.98	0.00	(23,386.98)	0
	32,711.33	156,903.31	0.00	(156,903.31)	0
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	47.44	1,824.71		(1,824.71)	
510-200-130 - GG - Cont. - Audit/Accounting	7,975.00	13,566.30		(13,566.30)	
510-200-150 - GG - Cont. - Assessment - SAMA		46,788.00		(46,788.00)	
510-200-160 - GG-Board of Revision Expense	46.67	46.67		(46.67)	
510-200-170 - GG - Cont. - Advertising	2,114.00	3,695.00		(3,695.00)	
510-210-110 - Use 510-210-140		461.50		(461.50)	
510-210-140 - GG - Council - Travel/Meals		681.13		(681.13)	
510-210-150 - GG - Convention/Travel/Meal/Lodging	(769.68)	3,584.01		(3,584.01)	
510-210-170 - GG - Admin.Prof.Dev/ Travel / Meals/L.	225.00	1,325.62		(1,325.62)	
510-220-101 - GG - Cont. - Caretaking/Main. Other	1,413.00	8,007.00		(8,007.00)	
510-230-100 - GG - Cont. - Insurance - General & Boi	2,681.00	2,681.00		(2,681.00)	
510-240-100 - GG - Cont. - Memberships & Subscript		909.28		(909.28)	
510-240-150 - GG - Cont. - Conference Fees	1,256.06	1,736.06		(1,736.06)	
510-250-150 - GG - Cont. - Express & Cartage	88.41	110.66		(110.66)	
510-260-100 - GG - Cont. - Tax Enforcement/Collecti		335.76		(335.76)	
510-260-101 - GG- Cont -Information Service Fees		1,000.00		(1,000.00)	
510-260-150 - GG - Cont. - Elections	85.00	85.00		(85.00)	
510-280-100 - GG - Cont. - Postage Meter Lease	210.54	245.19		(245.19)	
510-280-101 - GG - Cont - Photocopier	187.47	2,991.69		(2,991.69)	
510-280-102 - GG - Cont - Office Funiture/Equipment	422.93	8,748.66		(8,748.66)	
510-280-130 - GG - Cont. - Munisoft Software Suppor		6,676.95		(6,676.95)	
510-280-131 - GG -Cont. - Software Purchase	25.87	175.56		(175.56)	
510-280-170 - GG - Cont. - Promos/Vol Appn/Public F		585.72		(585.72)	
510-290-100 - GG - Cont. - Bank Charges	49.00	214.83		(214.83)	
510-290-101 - GG - Cont. - Debit Machine Costs	50.90	1,064.78		(1,064.78)	

2/11

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
510-290-102 - GG - Cont - Vendor S/C	5.98	5.98		(5.98)	
	16,114.59	107,547.06	0.00	(107,547.06)	0
Utilities					
510-300-110 - GG - Utility - Heat	245.97	1,252.87		(1,252.87)	
510-300-120 - GG - Utility - Power		5,499.76		(5,499.76)	
510-300-130 - GG - Utility - Water		7.19		(7.19)	
510-300-140 - GG - Utility - Telephone	939.30	4,215.17		(4,215.17)	
510-300-141 - GG - Cont - Inernet/DB Machine	125.03	699.97		(699.97)	
510-300-142 - GG - Cont - Web Page Setup/Maint		204.75		(204.75)	
510-300-150 - GG - Utility - Septic Pump-Out	300.00	1,090.00		(1,090.00)	
	1,610.30	12,969.71	0.00	(12,969.71)	0
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	262.00	4,778.07		(4,778.07)	
510-410-140 - GG - Maint. - Office Supplies	1,052.63	3,948.94		(3,948.94)	
510-410-160 - GG - Maint. - Other		2.54		(2.54)	
510-420-100 - GG - Maint. - Janitor Supplies		46.19		(46.19)	
	1,314.63	8,775.74	0.00	(8,775.74)	0
Grants and Contributions					
510-500-110 - GG - Grants and Contributions	200.00	200.00		(200.00)	
	200.00	200.00	0.00	(200.00)	0
TOTAL GENERAL GOVERNMENT SERVICES	51,950.85	286,395.82	0.00	(286,395.82)	0
 PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-120 - PS-Contract Bylaw Enforcement Servic	1,730.32	7,566.80		(7,566.80)	
	1,730.32	7,566.80	0.00	(7,566.80)	0
TOTAL POLICE PROTECTION:	1,730.32	7,566.80	0.00	(7,566.80)	0
 FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-120 - PS - Fire - Salaries - Fire Chief	316.67	1,583.35		(1,583.35)	
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	200.00	1,000.00		(1,000.00)	
	516.67	2,583.35	0.00	(2,583.35)	0
	516.67	2,583.35	0.00	(2,583.35)	0
Professional/Contractual Services					
525-220-100 - PS-Fire/EMO Travel,Meals, Hotel	726.54	2,273.50		(2,273.50)	
525-220-102 - PS - Fire/EMO .Convention/Training	401.74	1,906.14		(1,906.14)	
525-230-100 - PS - Fire /EMO- Insurance		4,378.00		(4,378.00)	
525-240-100 - PS - Fire - Memberships/Subscriptions		160.00		(160.00)	
525-260-100 - PS - Fire -Facility Maint.		937.63		(937.63)	
	1,128.28	9,655.27	0.00	(9,655.27)	0
Utilities					
525-300-110 - PS - Fire - Utility - Heat	180.19	648.98		(648.98)	
525-300-120 - PS - Fire - Utility - Power	460.95	1,650.32		(1,650.32)	

JDL

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
525-300-130 - PS - Fire - Utility - Water	14.38	14.38		(14.38)	
525-300-140 - PS-Fire/First Resond/EMO Telephone/	104.64	961.58		(961.58)	
525-300-141 - PS-Fire/Emerg.-Radio/Pager Equip		3,090.15		(3,090.15)	
	760.16	6,365.41	0.00	(6,365.41)	0
Maintenance, Materials and Supplies					
525-410-100 - PS - Fire - Stationary & Postage		16.86		(16.86)	
525-420-100 - PS - Fire /EMO Supplies	468.52	2,106.95		(2,106.95)	
525-420-102 - PS-Fire/First Resp.Appreciation-PR		138.07		(138.07)	
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	28.13	1,579.21		(1,579.21)	
525-430-110 - PS - Fire - Oil & Gas	42.05	73.14		(73.14)	
	538.70	3,914.23	0.00	(3,914.23)	0
Capital Expenditures					
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		6,842.93		(6,842.93)	
	0.00	6,842.93	0.00	(6,842.93)	0
TOTAL FIRE PROTECTION:	2,943.81	29,361.19	0.00	(29,361.19)	0
TOTAL PROTECTIVE SERVICES:	4,674.13	36,927.99	0.00	(36,927.99)	0
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-120 - TS - Maint.-Maint.Manager Salary	5,615.29	30,272.81		(30,272.81)	
530-110-130 - TS - Maint. - Salaries - Labourers	17,950.16	83,144.36		(83,144.36)	
530-110-131 - TS Maint - Contract Labor	176.20	271.95		(271.95)	
530-110-150 - TS - Maint. - Salaries - Seasonal	9,771.12	9,771.12		(9,771.12)	
	33,512.77	123,460.24	0.00	(123,460.24)	0
Benefits					
530-120-120 - TS - Maint.-Benefits-Maint.Mgr-Grp.Ins	202.48	1,012.40		(1,012.40)	
530-120-121 - TS - Maint.-Benefits-Maint.Mgr.CPP	578.07	1,714.36		(1,714.36)	
530-120-122 - TS - Maint-Benefits-Maint.Mgr. EI	308.87	922.45		(922.45)	
530-120-123 - TS - Maint-Benefits-Maint.Mgr.-Sup'n.	211.34	2,111.33		(2,111.33)	
530-130-130 - TS - Maint. - Laborers-Benefits-Grp.Ins	988.28	5,117.44		(5,117.44)	
530-130-131 - TS- Maint - Laborers CPP	929.12	3,654.22		(3,654.22)	
530-130-132 - TS - Maint - Laborers EI	705.21	2,408.57		(2,408.57)	
530-130-133 - TS - Maint - Laborers - Sup'n	1,767.72	7,016.24		(7,016.24)	
	5,691.09	23,957.01	0.00	(23,957.01)	0
	39,203.86	147,417.25	0.00	(147,417.25)	0
Professional/Contractual Services					
530-200-110 - TS - Maint. - Engineering	3,420.63	12,541.13		(12,541.13)	
530-210-140 - TS - Maint. - Contract Maint. Work	(73.40)	4,830.14		(4,830.14)	
530-210-142 - TS -Maint.-Recyle Bin Costs	800.95	2,867.29		(2,867.29)	
530-250-100 - TS - Maint. - Travel, Meal & Subsistenc		34.12		(34.12)	
530-250-101 - TS-Maint-Prof Dev/Workshop	120.75	558.79		(558.79)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		8,422.00		(8,422.00)	
530-290-102 - TS - Maint. - Shop Repairs/Maint		34.16		(34.16)	
530-290-104 - TS - Maint-Lagoon/Water Analysis	708.00	788.84		(788.84)	
	4,976.93	30,076.47	0.00	(30,076.47)	0

del

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
Utilities					
530-300-120 - TS - Maint. - Utility - Power (Landfill)	81.60	656.61		(656.61)	
530-300-121 - TS - Maint - Power Drainage Pumps	57.07	213.54		(213.54)	
530-300-130 - TS - Maint. - Utility - Water		5,206.96		(5,206.96)	
530-300-140 - TS - Maint. - Utility - Telephone	203.82	1,570.70		(1,570.70)	
530-310-100 - TS - Maint. - Utility - Street Lights	4,544.12	22,864.82		(22,864.82)	
	4,886.61	30,512.63	0.00	(30,512.63)	0
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	652.66	5,603.34		(5,603.34)	
530-400-111 - TS-Maint Employee Reimbursed Safet	362.82	1,186.25		(1,186.25)	
530-410-100 - TS - Maint. - Small Tools	1,095.42	1,228.99		(1,228.99)	
530-420-100 - TS - Vehicle- Repair/Parts/Tools	149.05	2,003.66		(2,003.66)	
530-420-101 - TS - Maint. - Equip. Repair/Parts/Tools	942.26	4,327.78		(4,327.78)	
530-425-110 - TS - Maint. - Oil & Gas	2,995.87	12,356.31		(12,356.31)	
530-425-121 - TS - Repairs to JD Grader		701.34		(701.34)	
530-425-122 - TS - Repairs to JD Wheel Loader	14,998.97	15,773.35		(15,773.35)	
530-425-130 - TS Repairs To Freight Liner Gravel Tru		314.90		(314.90)	
530-425-132 - TS - Repairs To 2012 Bobcat		113.32		(113.32)	
530-425-133 - TS - Repairs to E50 Mini Bobcat	318.73	318.73		(318.73)	
530-425-140 - TS - Repairs to 2680 Mower	302.55	302.55		(302.55)	
530-425-141 - TS - Repairs to 3680 Mower	260.57	260.57		(260.57)	
530-425-150 - TS - Repairs to Garbage Truck		1,661.43		(1,661.43)	
530-425-155 - TS - Repairs to 953 Cat	209.95	209.95		(209.95)	
530-425-161 - TS - Repairs to 88 - 3 on GMC - Now F		860.38		(860.38)	
530-425-172 - TS - Repairs to Dodge Pickup		1,081.23		(1,081.23)	
530-425-175 - TS - Landfill Compactor		1,659.21		(1,659.21)	
530-450-100 - TS - Maint. - Culverts/Drainage	(569.26)	(569.26)		569.26	
530-470-100 - TS - Maint. - Road/Street Signs		68.59		(68.59)	
530-490-110 - TS - Maint. - Tree Removals	5,100.00	5,100.00		(5,100.00)	
530-490-125 - TS-Maint - Grass Seed/Fencing	14.89	14.89		(14.89)	
530-490-130 - Maint - Spruce Budworm Spraying		1,400.00		(1,400.00)	
	26,834.48	55,977.51	0.00	(55,977.51)	0
Capital Expenditures					
530-600-120 - TS - Purchase of Cap Assets - Build		31,617.55		(31,617.55)	
530-600-140 - TS - Purchase of Cap Assets - Equipm		26,355.00		(26,355.00)	
	0.00	57,972.55	0.00	(57,972.55)	0
TOTAL MAINTENANCE:	75,901.88	321,956.41	0.00	(321,956.41)	0
CONSTRUCTION					
Professional/Contractual Services					
535-210-140 - TS - Const. - Contract - Other	6,978.13	13,956.26		(13,956.26)	
	6,978.13	13,956.26	0.00	(13,956.26)	0
Maintenance, Materials & Supplies					
535-400-110 - TS - Const. - Building Maint. Mat & Sup		6,290.91		(6,290.91)	
	0.00	6,290.91	0.00	(6,290.91)	0
Capital Expenditures					
535-600-110 - TS - Const. - Pur of Cap Assets	19,432.71	19,432.71		(19,432.71)	
	19,432.71	19,432.71	0.00	(19,432.71)	0
TOTAL CONSTRUCTION:	26,410.84	39,679.88	0.00	(39,679.88)	0

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Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
TOTAL TRANSPORTATION SERVICES:	102,312.72	361,636.29	0.00	(361,636.29)	0
PUBLIC HEALTH AND WELFARE SERVICES					
Utilities					
550-300-140 - H&W - Utility - Telephone(Health)	289.29	1,167.58		(1,167.58)	
550-300-145 - H&W-Health Centre Bldg.Maint	25.20	25.20		(25.20)	
550-300-151 - Health Committee Expenditures		36.75		(36.75)	
	314.49	1,229.53	0.00	(1,229.53)	0
Total PUBLIC HEALTH AND WELFARE SERV	314.49	1,229.53	0.00	(1,229.53)	0
PLANNING AND DEVELOPMENT SERVICES					
Wages and Benefits					
560-110-120 - P&D - Contracted Bldg. Inspections	1,500.00	6,625.00		(6,625.00)	
	1,500.00	6,625.00	0.00	(6,625.00)	0
Professional/Contractual Services					
560-200-111 - P&D - Develop Appeals Brd Honorariu		549.96		(549.96)	
	0.00	549.96	0.00	(549.96)	0
TOTAL PLANNING AND DEVELOPMENT SEF	1,500.00	7,174.96	0.00	(7,174.96)	0
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-200-110 - P&R - Cont. - Advertising/Public Relat.		70.00		(70.00)	
570-240-100 - P&R - Cont. - Memberships/Subscriptic		50.00		(50.00)	
570-270-200 - P&R-Hall Equipment		16.85		(16.85)	
570-290-100 - P&R - Wapiti Library		5,175.23		(5,175.23)	
	0.00	5,312.08	0.00	(5,312.08)	0
Utilities - Heat					
570-300-150 - P&R - Utility - Heat - Hall	427.11	2,717.39		(2,717.39)	
	427.11	2,717.39	0.00	(2,717.39)	0
Utilities - Power					
570-310-150 - P&R - Utility - Power - Hall	441.60	1,631.98		(1,631.98)	
	441.60	1,631.98	0.00	(1,631.98)	0
Utilities - Telephone					
570-330-150 - P&R - Utility - Telephone - Hall		233.54		(233.54)	
	0.00	233.54	0.00	(233.54)	0
Utilities - Other					
570-340-150 - P&R - Utility - Hall Septic Pump-Out		90.00		(90.00)	
	0.00	90.00	0.00	(90.00)	0
Maintenance, Materials and Supplies					
570-420-150 - P&R - Maint Supplies - Hall	1,034.50	1,611.35		(1,611.35)	
570-430-150 - P&R - Building Maint.-Rec.Hall		476.77		(476.77)	
570-430-195 - P&R - Inspection/Other Expense	130.00	130.00		(130.00)	
	1,164.50	2,218.12	0.00	(2,218.12)	0
Other					
570-900-120 - P&R - Communities in Bloom - Grant	(54.16)	687.98		(687.98)	

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Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

	Current	Year To Date	Budget	Variance	%
570-900-122 - P&R-Comm.in Bloom- Kiosk Power		67.92		(67.92)	
570-900-130 - P&R-Aschim Homestead PAMF Grant		50.00		(50.00)	
	(54.16)	805.90	0.00	(805.90)	0
TOTAL RECREATION AND CULTURAL SERV	1,979.05	13,009.01	0.00	(13,009.01)	0
TOTAL EXPENDITURES:	162,731.24	706,373.60	0.00	(706,373.60)	0
CHANGE IN NET-FINANCIAL ASSETS					
Revenues	28,841.58	84,197.45	0.00	84,197.45	0
Expenditures	162,731.24	706,373.60	0.00	(706,373.60)	0
CHANGE IN NET FINANCIAL ASSETS	(133,889.66)	(622,176.15)	0.00	(622,176.15)	0
CHANGE IN NET ASSETS	(133,889.66)	(622,176.15)	0.00	(622,176.15)	0
Decrease in Amounts to be Recovered					
Long Term Debt Repaid	(19,930.00)	(79,720.00)		79,720.00	
Total Decrease in Amounts to be Recovered:	(19,930.00)	(79,720.00)	0.00	79,720.00	0
CHANGE IN SURPLUS	(153,819.66)	(701,896.15)	0.00	(701,896.15)	0

ACCOUNT BALANCES	Current	Year to Date	Balance
Cash and Investments			
110-110-110 - Office Petty Cash			500.00
110-110-111 - Office Float			200.00
110-110-112 - Landfill Float			70.00
110-110-120 - General Bank Acct.	(67,772.07)	(564,657.35)	555,984.36
110-110-122 - Tax Bank Account	3.87	34.28	567.80
110-110-131 - Cash- Investors Savings Account	1,391.90	5,609.44	2,605,306.58
110-110-160 - Cash - Parks & Rec Operating Acct			6,115.91
110-110-162 - Parks & Rec Bingo Account			1,298.72
110-110-164 - Health Committe-Gen.Account			3,078.31
110-110-165 - Health Committee-Building Fund			4,604.24
110-110-166 - First Responders Bank Account			3,347.12
110-110-168 - Parks & Rec-Playground Acct			1,241.89
Total Cash and Investments:	(66,376.30)	(559,013.63)	3,182,314.93
Municipal Taxes Receivable			
110-200-100 - Municipal - Tax Receivable - Current	(40,250.32)	(164,019.14)	49,912.69
110-200-110 - Municipal - Tax Receivable - Arrears	(40,954.18)	(65,099.34)	132,853.58
110-200-300 - Municipal Receivable-WCB Cert	291.79	1,408.26	16,451.45
Total Municipal Taxes Receivable:	(80,912.71)	(227,710.22)	199,217.72
Other Receivables			
110-320-100 - Accounts Receivable	1,472.99	(10,254.28)	6,380.34
110-320-170 - Tax Title Costs Receivable			150.00

8.00

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Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending May-31-16

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	Current	Year To Date	Budget	Variance	%
110-340-110 - GST Receivable - 100% Rebate	(24,344.81)	84,079.99	152,267.54		
Total Other Receivables:	(22,871.82)	73,825.71	158,797.88		


Certified correct and in accordance with the records

Presented to council on



Administrator

June 10 / 16

(Date)


Mayor

Report Date
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Resort Village of Candle Lake
List of Accounts for Approval
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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: GEN - GENERAL BANK ACCOUNT

Computer Cheques:

8863	16/05/2016	A Cut Above Tree Service	Removal-Lakeshore-Hanson	5,355.00
8864	16/05/2016	AODBT Architecture &	Feasibility Study	7,321.88
8865	16/05/2016			225.00
8866	16/05/2016	Brandt Tractor Ltd.	Repair JD Wheel Loader	14,832.19
8867	16/05/2016	Buckoski, Clarence	Training PA Ambulance	112.20
8868	16/05/2016	Candle Castle Restaurant	Work Crew Meals	185.00
8869	16/05/2016	Candle Lake Curling Club	Refund Damage Deposit	600.00
8870	16/05/2016	Candle Lake Home Building Cntr	Clinic Renos	1,894.23
8871	16/05/2016	Christopherson Industrial Supp	Safetywear	873.60
8872	16/05/2016	D & M Fire Safety Systems	Kitchen Supp Inspection	136.50
8873	16/05/2016	Earthworks Equipment Corp.	Repair - E50 Mini Bobcat	333.91
8874	16/05/2016	EPS Management Services Inc.	Bylaw Enforcement	1,816.84
8875	16/05/2016	Glen Mor Inc.	Repair 2680 Mower	545.95
8876	16/05/2016	Greenland Waste Disposal Ltd.	Recycle Bin Costs	840.99
8877	16/05/2016	HVL Distribution	Rec Hall Supplies	1,047.09
8878	16/05/2016	Maxim International Trucking	Maint Mat & Supplies	239.28
8879	16/05/2016	Munisoft	Shipping Charges	351.58
8880	16/05/2016	Prince Albert Co-op Assn Ltd	Maint - Fuel	1,561.00
8881	16/05/2016	Princess Auto Ltd	Small Tools	147.37
8882	16/05/2016	SaskEnergy	Fire Hall Heat	895.93
8883	16/05/2016	SaskPower	Fire Hall Power	5,839.30
8884	16/05/2016	Sask. Crime Stoppers	2016 Donation	200.00
8885	16/05/2016	Missed paying GST		0.00
8886	16/05/2016	Woodland Insurance Inc.	Ins - May 30-Dec 31/16	4,596.00
8887	18/05/2016	SaskTel	Fire Alarm	1,704.78
8888	20/05/2016	UMAAS	Local Gov't Elect Worksho	89.25
8889	20/05/2016	Member not going to Mtg		0.00
8890	31/05/2016	Associated Engineering (Sask)	Engineering Services	3,590.63
8891	31/05/2016	Anderson Pump House	Maint Supplies	22.04
8892	31/05/2016			225.00
8893	31/05/2016	Candle Lake All Season Service	Fuel	1,036.19
8894	31/05/2016	Candle Lake Home Building Cntr	Dog Park	26.90
8895	31/05/2016	Canadian Playground Safety Ins	Book-Playground Space	126.50
8896	31/05/2016	Cornell, Joan	Meals, TRAVEL, SASK CONNECTIONS	557.60
8897	31/05/2016	C.U.P.E.	CUPE Dues	421.71
8898	31/05/2016	Exact Fencing Ltd	Dog Park Fencing	18,203.38
8899	31/05/2016	Horn, Ed	Dutch Growers	635.73
8900	31/05/2016	Jaman, Ernie	2 Epipens	285.12
8901	31/05/2016	J.G.T. Properties Inc.	John Deere Loader	881.85
8902	31/05/2016	The Jim Pattison Braodcast Gro	Welcome Back Lake Interv	140.70
8903	31/05/2016	Lozej, Michelle	February Special Mtgs	650.00
8904	31/05/2016	MacPherson Leslie & Tyerman	HR Prof Seminar	236.25
8905	31/05/2016	MNP	7210342	8,355.62
8906	31/05/2016	Municipal Employees Pension	MEPP	6,865.36
8907	31/05/2016	Perras, Clem	NCLPDC	100.00
8908	31/05/2016	Pitney Bowes	Postage Meter Lease	220.57

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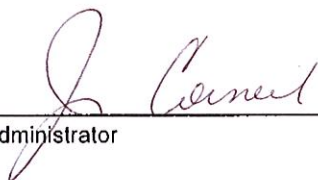
Resort Village of Candle Lake
List of Accounts for Approval
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Payment #	Date	Vendor Name	Reference	Payment Amount
8909	31/05/2016	Quinn, John G.	Council Special Meeting	974.16
8910	31/05/2016	Saskatchewan Research Council	Water Analysis-Lagoon	743.40
8911	31/05/2016	Sawchuk Lavoie Stonechild	Legal Charges	79.02
8912	31/05/2016	Scott, Heather	Meals	32.00
8913	31/05/2016	Stalwick, Paula	3 Appeals	46.67
8914	31/05/2016	Trans SK Media sent wrong bill		0.00
8915	31/05/2016	Success Office Systems	Shipping Toner	15.75
8916	31/05/2016	SUMA	Office Supplies	1,102.75
8917	31/05/2016	SUMA-Grp. Benefits	SUMA Benefits	2,806.66
8918	31/05/2016	Tarasiuk, Louise	1st Responder Supplies	201.15
8919	31/05/2016	Toshiba Business Solutions	Photocopier	196.39
8920	31/05/2016	Transc. Sask Media Group Inc.	Public Notice	1,039.50
8921	31/05/2016	Uline Canada Corporation	Dog Park Accessories	2,174.00
8922	01/06/2016	Star City Produce and Meats	CIB Flower Baskets	2,884.00
8923	01/06/2016	Sask Rivers School Div. #119	Taxes Collect May 2016	42,054.32
8924	02/06/2016	Candle Lake Home Building Cntr	Fire Supplies	241.86
8925	02/06/2016	Enchanted Florist	Funeral	95.70
8926	02/06/2016	Jackow, Dezilda	Caretaking Main Office	288.00
8927	02/06/2016	Matkowski, Patricia	Janitorial	1,125.00
8928	02/06/2016	Nellis, Jim	Refund on Assess Appeal	50.00
8929	02/06/2016	SGI - Auto Fund Division	Trailer - 885JUM	242.00
8930	02/06/2016	T & C Plumbing Ltd.	Seniors Toilet Repair	108.19
8931	02/06/2016	Transc. Sask Media Group Inc.	Advertising-Bylaw 10	1,039.50
8932	02/06/2016	Wapiti Regional Library	Wapiti Regional Library	6,093.23
8933	02/06/2016	Wilmac Septic Ltd	Rec Hall	330.00
Total for GEN:				158,289.27

Certified Correct This 10th day of June, 2016.


Mayor


Administrator

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Resort Village of Candle Lake
List of Accounts for Approval
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	-----------------------------------------	---------------	----------------

Bank Code: GEN - GENERAL BANK ACCOUNT

Computer Cheques:

8863	16/05/2016	A Cut Above Tree Service			
302971		530-490-110 - TS - Maint. - Tree F Removal-Lakeshore-Hanson		5,100.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		255.00	
		900-110-110 - GST Paid GST Tax Code		255.00	5,355.00
8864	16/05/2016	AODBT Architecture &			
11603 - 03		535-210-140 - TS - Const. - Contr: Feasibility Study		6,978.13	
		110-340-110 - GST Receivable - 1 Both Tax Code		343.75	
		900-110-110 - GST Paid Both Tax Code		343.75	7,321.88
8865	16/05/2016	[REDACTED]			
# [REDACTED]		210-200-210 - Due To Provincial C Case [REDACTED]		225.00	225.00
8866	16/05/2016	Brandt Tractor Ltd.			
4260130		530-425-122 - TS - Repairs to JD ' Repair JD Wheel Loader		13,277.47	
		110-340-110 - GST Receivable - 1 Both Tax Code		632.30	
		900-110-110 - GST Paid Both Tax Code		632.30	13,909.77
4260180		530-425-122 - TS - Repairs to JD ' Repairs JD Wheel Loader		227.36	
		110-340-110 - GST Receivable - 1 Both Tax Code		10.82	
		900-110-110 - GST Paid Both Tax Code		10.82	238.18
4260296		530-425-122 - TS - Repairs to JD ' Repairs JD Wheel Loader		320.05	
		110-340-110 - GST Receivable - 1 Both Tax Code		15.24	
		900-110-110 - GST Paid Both Tax Code		15.24	335.29
4260604		530-425-122 - TS - Repairs to JD ' Repair JD Wheel Loader		30.46	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.45	
		900-110-110 - GST Paid Both Tax Code		1.45	31.91
4261048		530-425-122 - TS - Repairs to JD ' Repairs JD Loader		302.63	
		110-340-110 - GST Receivable - 1 GST Tax Code		14.41	
		900-110-110 - GST Paid GST Tax Code		14.41	317.04
				Payment Total:	14,832.19
8867	16/05/2016	Buckoski, Clarence			
May 10/16		525-220-102 - PS - Fire/EMO .Cor Training PA Ambulance		15.00	
		525-220-102 - PS - Fire/EMO .Cor Training PA Amb - fuel		92.57	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.63	
		900-110-110 - GST Paid GST Tax Code		4.63	112.20
8868	16/05/2016	Candle Castle Restaurant			
9461720		530-110-131 - TS Maint - Contract Work Crew Meals		176.20	
		110-340-110 - GST Receivable - 1 GST Tax Code		8.80	
		900-110-110 - GST Paid GST Tax Code		8.80	185.00

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8869	16/05/2016	Candle Lake Curling Club			
Ladies Night		210-200-302 - Parks & Rec.-Dam: Refund Damage Deposit		600.00	600.00
8870	16/05/2016	Candle Lake Home Building Cnt			
158599		530-210-140 - TS - Maint. - Contr: Clinic Renos		974.25	
		110-340-110 - GST Receivable - 1 Both Tax Code		46.40	
		900-110-110 - GST Paid Both Tax Code		46.40	1,020.65
158837		530-210-140 - TS - Maint. - Contr: Clinic Renos		566.97	
		110-340-110 - GST Receivable - 1 Both Tax Code		27.00	
		900-110-110 - GST Paid Both Tax Code		27.00	593.97
159481		525-430-100 - PS - Vehicle/Equip. Repair on Fire Truck		10.49	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.50	
		900-110-110 - GST Paid Both Tax Code		0.50	10.99
159826		530-300-121 - TS - Maint - Power Drainage pump repair		22.85	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.09	
		900-110-110 - GST Paid Both Tax Code		1.09	23.94
160094		550-300-145 - H&W-Health Centre Keys cut for Health Clinic		25.20	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.20	
		900-110-110 - GST Paid Both Tax Code		1.20	26.40
160510		530-400-110 - TS - Maint. - Materi Maint mat & Supplies		151.48	
		110-340-110 - GST Receivable - 1 Both Tax Code		7.21	
		900-110-110 - GST Paid Both Tax Code		7.21	158.69
160515		530-425-140 - TS - Repairs to 268 Repair 2680 Mower		41.99	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.00	
		900-110-110 - GST Paid Both Tax Code		2.00	43.99
160873		530-490-125 - TS-Maint - Grass S Spraying weeds (Grass)		14.89	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.71	
		900-110-110 - GST Paid Both Tax Code		0.71	15.60
Payment Total:					1,894.23
8871	16/05/2016	Christopherson Industrial Supp			
44713		530-400-111 - TS-Maint Employee Safetywear		390.12	
		530-410-100 - TS - Maint. - Small Small Tools		517.25	
		110-340-110 - GST Receivable - 1 Both Tax Code		43.21	
		900-110-110 - GST Paid Both Tax Code		43.21	950.58
CR		530-400-111 - TS-Maint Employee Safetywear		73.48-	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.50-	
		900-110-110 - GST Paid Both Tax Code		3.50-	76.98-
Payment Total:					873.60
8872	16/05/2016	D & M Fire Safety Systems			

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Resort Village of Candle Lake
List of Accounts for Approval
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
10944		570-430-195 - P&R - Inspection/O Kitchen Supp Inspection		130.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		6.50	
		900-110-110 - GST Paid	GST Tax Code	6.50	136.50
8873	16/05/2016	Earthworks Equipment Corp.			
S21352		530-425-133 - TS - Repairs to E5C Repair - E50 Mini Bobcat		318.73	
		110-340-110 - GST Receivable - 1 Both Tax Code		15.18	
		900-110-110 - GST Paid	Both Tax Code	15.18	333.91
8874	16/05/2016	EPS Management Services Inc.			
849		520-210-120 - PS-Contract Bylaw Bylaw Enforcement		1,730.32	
		110-340-110 - GST Receivable - 1 GST Tax Code		86.52	
		900-110-110 - GST Paid	GST Tax Code	86.52	1,816.84
8875	16/05/2016	Glen Mor Inc.			
70857		530-425-140 - TS - Repairs to 268 Repair 2680 Mower		111.28	
		530-425-141 - TS - Repairs to 368 Repair 3680 Mower		111.29	
		110-340-110 - GST Receivable - 1 Both Tax Code		10.60	
		900-110-110 - GST Paid	Both Tax Code	10.60	233.17
70876		530-425-140 - TS - Repairs to 268 Repair 2680 Mower		149.28	
		530-425-141 - TS - Repairs to 368 Repair 3680 Mower		149.28	
		110-340-110 - GST Receivable - 1 Both Tax Code		14.22	
		900-110-110 - GST Paid	Both Tax Code	14.22	312.78
Payment Total:					545.95
8876	16/05/2016	Greenland Waste Disposal Ltd.			
109879		530-210-142 - TS -Maint.-Recycle & Recycle Bin Costs		800.95	
		110-340-110 - GST Receivable - 1 GST Tax Code		40.04	
		900-110-110 - GST Paid	GST Tax Code	40.04	840.99
8877	16/05/2016	HVL Distribution			
273279		570-420-150 - P&R - Maint Suppli Rec Hall Supplies		163.19	
		110-340-110 - GST Receivable - 1 Both Tax Code		7.77	
		900-110-110 - GST Paid	Both Tax Code	7.77	170.96
273278		570-420-150 - P&R - Maint Suppli Rec Hall Supplies		836.31	
		110-340-110 - GST Receivable - 1 Both Tax Code		39.82	
		900-110-110 - GST Paid	Both Tax Code	39.82	876.13
Payment Total:					1,047.09
8878	16/05/2016	Maxim International Trucking			
261310044		530-400-110 - TS - Maint. - Materi Maint Mat & Supplies		228.40	
		110-340-110 - GST Receivable - 1 Both Tax Code		10.88	
		900-110-110 - GST Paid	Both Tax Code	10.88	239.28
8879	16/05/2016	Munisoft			
2016/2017-01277		510-250-150 - GG - Cont. - Expres Shipping Charges		73.41	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-400-110 - GG - Maint. - Statio Tax Notices/Counter Recei		262.00	
		110-340-110 - GST Receivable - 1 Both Tax Code		12.50	
		900-110-110 - GST Paid Both Tax Code		12.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.67	
		900-110-110 - GST Paid GST Tax Code		3.67	351.58
8880	16/05/2016	Prince Albert Co-op Assn Ltd			
4512		530-425-110 - TS - Maint. - Oil & C Maint - Fuel		1,174.64	
		110-340-110 - GST Receivable - 1 GST Tax Code		58.73	
		900-110-110 - GST Paid GST Tax Code		58.73	1,233.37
4549		530-425-110 - TS - Maint. - Oil & C Maint Fuel		312.03	
		110-340-110 - GST Receivable - 1 GST Tax Code		15.60	
		900-110-110 - GST Paid GST Tax Code		15.60	327.63
				Payment Total:	1,561.00
8881	16/05/2016	Princess Auto Ltd			
6-6-247950		530-410-100 - TS - Maint. - Small Small Tools		94.49	
		530-400-111 - TS-Maint Employee SafetyWear		46.18	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.70	
		900-110-110 - GST Paid Both Tax Code		6.70	147.37
8882	16/05/2016	SaskEnergy			
May 2016		525-300-110 - PS - Fire - Utility - F Fire Hall Heat		180.19	
		570-300-150 - P&R - Utility - Heat Rec Center Heat		427.11	
		510-300-110 - GG - Utility - Heat Municipal Office		245.97	
		110-340-110 - GST Receivable - 1 GST Tax Code		42.66	
		900-110-110 - GST Paid GST Tax Code		42.66	895.93
8883	16/05/2016	SaskPower			
May 2016		525-300-120 - PS - Fire - Utility - F Fire Hall Power		460.95	
		530-300-120 - TS - Maint. - Utility - Landfill Power		81.60	
		530-310-100 - TS - Maint. - Utility - Streets Lights		4,396.10	
		530-310-100 - TS - Maint. - Utility - Streets Lights		148.02	
		570-310-150 - P&R - Utility - Powe Rec Center Power		441.60	
		530-300-121 - TS - Maint - Power #18 Hlway 265 Pump		34.22	
		110-340-110 - GST Receivable - 1 Both Tax Code		26.55	
		900-110-110 - GST Paid Both Tax Code		26.55	
		110-340-110 - GST Receivable - 1 GST Tax Code		250.26	
		900-110-110 - GST Paid GST Tax Code		250.26	5,839.30
8884	16/05/2016	Sask. Crime Stoppers			
Donation 2016		510-500-110 - GG - Grants and Cr 2016 Donation		200.00	200.00
8885	16/05/2016	Missed paying GST			
8886	16/05/2016	Woodland Insurance Inc.			
12497		510-230-100 - GG - Cont. - Insura Ins - May 30-Dec 31/16		2,681.00	
		120-110-100 - Prepaid Expense Ins - Jan 1- May 30/16		1,915.00	4,596.00

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8887	18/05/2016	SaskTel			
May 2016		525-300-140 - PS-Fire/First Resor Fire Alarm		104.64	
		550-300-140 - H&W - Utility - Tele Rec Hall		57.78	
		550-300-140 - H&W - Utility - Tele Health Clinic		155.96	
		550-300-140 - H&W - Utility - Tele Health Clinic-Internet		75.55	
		510-300-140 - GG - Utility - Telephr Admin Phones		770.97	
		510-300-140 - GG - Utility - Telephr Admin Fax		45.58	
		510-300-141 - GG - Cont - Internet Debit Machine		49.48	
		510-300-141 - GG - Cont - Internet Admin Internet		75.55	
		530-300-140 - TS - Maint. - Utility - Maint Shop		36.55	
		530-300-140 - TS - Maint. - Utility - Maint Shop		35.92	
		530-300-140 - TS - Maint. - Utility - Maint Shop		33.17	
		530-300-140 - TS - Maint. - Utility - Maint Shop		32.48	
		530-300-140 - TS - Maint. - Utility - Maint Shop		30.85	
		510-300-140 - GG - Utility - Telephr Mayor Cell		45.23	
		510-300-140 - GG - Utility - Telephr Admin Telephone		77.52	
		110-340-110 - GST Receivable - 1 Both Tax Code		65.00	
		900-110-110 - GST Paid Both Tax Code		65.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		12.55	
		900-110-110 - GST Paid GST Tax Code		12.55	1,704.78
8888	20/05/2016	UMAAS			
Election Work		510-260-150 - GG - Cont. - Electric Local Gov't Elect Worksho		85.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.25	
		900-110-110 - GST Paid GST Tax Code		4.25	89.25
8889	20/05/2016	Member not going to Mtg			
8890	31/05/2016	Associated Engineering (Sask)			
443645		530-200-110 - TS - Maint. - Engine Engineering Services		3,420.63	
		110-340-110 - GST Receivable - 1 Both Tax Code		170.00	
		900-110-110 - GST Paid Both Tax Code		170.00	3,590.63
8891	31/05/2016	Anderson Pump House			
IN337835		530-400-110 - TS - Maint. - Materi Maint Supplies		20.99	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.05	
		900-110-110 - GST Paid GST Tax Code		1.05	22.04
8892	31/05/2016				
Case#		210-200-210 - Due To Provincial C Case		225.00	225.00
8893	31/05/2016	Candle Lake All Season Service			
481838/50/66/67		530-425-110 - TS - Maint. - Oil & C Fuel		117.89	
		530-420-100 - TS - Vehicle- Repai Vehicle Parts		14.18	
		530-420-100 - TS - Vehicle- Repai Vehicle Parts		32.06	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.21	
		900-110-110 - GST Paid Both Tax Code		2.21	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.90	
		900-110-110 - GST Paid GST Tax Code		5.90	172.24

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481881/83/94/97		530-420-100 - TS - Vehicle- Repai Wiper Blades		31.47	
		570-420-150 - P&R - Maint Suppli Water Card for Rec Hall		35.00	
		530-425-110 - TS - Maint. - Oil & C Fuel		66.69	
		530-425-110 - TS - Maint. - Oil & C Fuel White F350		82.20	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.50	
		900-110-110 - GST Paid Both Tax Code		1.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		7.44	
		900-110-110 - GST Paid GST Tax Code		7.44	224.30
02/06/22/23/24		530-425-110 - TS - Maint. - Oil & C Fuel		117.91	
		530-400-110 - TS - Maint. - Materi Maint Material & supplies		25.45	
		525-430-100 - PS - Vehicle/Equip. Fire Department Parts		17.64	
		530-400-110 - TS - Maint. - Materi Maint Materials & Supplie		84.79	
		530-400-110 - TS - Maint. - Materi Maint Materials & Supplie		14.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.40	
		900-110-110 - GST Paid Both Tax Code		6.40	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.90	
		900-110-110 - GST Paid GST Tax Code		5.90	272.44
31/35/43/834		530-425-110 - TS - Maint. - Oil & C Fuel		15.69	
		530-400-110 - TS - Maint. - Materi Maint Material/Supplies		24.21	
		530-420-100 - TS - Vehicle- Repai Maint Material/Supplies		31.50	
		530-400-110 - TS - Maint. - Materi Maint Material/Supplies		65.22	
		110-340-110 - GST Receivable - 1 Both Tax Code		5.24	
		900-110-110 - GST Paid Both Tax Code		5.24	
		110-340-110 - GST Receivable - 1 GST Tax Code		0.78	
		900-110-110 - GST Paid GST Tax Code		0.78	142.64
841/847		525-300-130 - PS - Fire - Utility - v Water & Enviro		14.38	
		525-430-110 - PS - Fire - Oil & Ga Fuel		32.01	
		525-430-110 - PS - Fire - Oil & Ga Fuel		10.04	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.10	
		900-110-110 - GST Paid GST Tax Code		2.10	58.53
507837		530-425-110 - TS - Maint. - Oil & C Gas		75.75	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.79	
		900-110-110 - GST Paid GST Tax Code		3.79	79.54
507849		530-425-110 - TS - Maint. - Oil & C Oil & Gas		66.67	
		110-340-110 - GST Receivable - 1 GST Tax Code		3.33	
		900-110-110 - GST Paid GST Tax Code		3.33	70.00
507857		530-420-100 - TS - Vehicle- Repai Tire Repair		15.75	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.75	
		900-110-110 - GST Paid Both Tax Code		0.75	16.50
Payment Total:					1,036.19
8894	31/05/2016	Candle Lake Home Building Cnt			
162026		535-600-110 - TS - Const. - Pur of Dog Park		25.68	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.22	
		900-110-110 - GST Paid Both Tax Code		1.22	26.90

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8895 12897	31/05/2016	Canadian Playground Safety Ins 530-250-101 - TS-Maint-Prof Dev/ Book-Playground Space 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	120.75 5.75 5.75		126.50
8896 May 9-11	31/05/2016	Cornell, Joan 510-210-150 - GG - Convention/T Meals 510-210-150 - GG - Convention/T Travel 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	104.00 432.00 21.60 21.60		557.60
8897 May 2016	31/05/2016	C.U.P.E. 210-200-145 - CUPE Dues Payab. CUPE Dues	421.71		421.71
8898 31	31/05/2016	Exact Fencing Ltd 535-600-110 - TS - Const. - Pur of Dog Park Fencing 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	17,336.55 866.83 866.83		18,203.38
8899 May 2016	31/05/2016	Horn, Ed 570-900-120 - P&R - Communities Dutch Growers 570-900-120 - P&R - Communities SOCCAR Mileage/Parking 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	419.98 195.00 20.00 20.00 0.75 0.75		635.73
8900 Safeway	31/05/2016	Jaman, Ernie 525-420-100 - PS - Fire /EMO Sup 2 Epipens 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	272.16 12.96 12.96		285.12
8901 247	31/05/2016	J.G.T. Properties Inc. 530-425-122 - TS - Repairs to JD' John Deere Loader 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code	841.00 40.85 40.85		881.85
8902 P-100	31/05/2016	The Jim Pattison Braodcast Gro 510-200-170 - GG - Cont. - Advert Welcome Back Lake Interv 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code	134.00 6.70 6.70		140.70
8903 Meeting	31/05/2016	Lozej, Michelle 510-110-140 - GG - Council - Inde February Special Mtgs 510-110-140 - GG - Council - Inde March Special Mtgs 510-110-140 - GG - Council - Inde April Special Mtgs 510-110-140 - GG - Council - Inde May Special Mtgs 510-110-110 - GG - Council - Inde April Spec Meeting	212.50 275.00 87.50 50.00 25.00		650.00

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8904 Seminar	31/05/2016	MacPherson Leslie & Tyerman			
		510-210-170 - GG - Admin.Prof.Dr HR Prof Seminar		225.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		11.25	
		900-110-110 - GST Paid GST Tax Code		11.25	236.25
8905 7674742	31/05/2016	MNP	7210342		
		510-200-130 - GG - Cont. - Audit// Accounting		7,975.00	
		110-340-110 - GST Receivable - 1 Both Tax Code		380.62	
		900-110-110 - GST Paid Both Tax Code		380.62	8,355.62
8906 May 2016	31/05/2016	Municipal Employees Pension			
		210-200-140 - Superannuation Pa MEPP		6,865.36	6,865.36
8907 NCLPDC	31/05/2016	Perras, Clem			
		510-210-150 - GG - Convention/T NCLPDC		100.00	100.00
8908 3200208387	31/05/2016	Pitney Bowes			
		510-280-100 - GG - Cont. - Postag Postage Meter Lease		210.54	
		110-340-110 - GST Receivable - 1 Both Tax Code		10.03	
		900-110-110 - GST Paid Both Tax Code		10.03	220.57
8909 May 2016	31/05/2016	Quinn, John G.			
		510-110-110 - GG - Council - Inde Council Special Meeting		37.50	
		510-110-140 - GG - Council - Inde SUMA Village Sector Mtg		475.20	
		510-110-140 - GG - Council - Inde SUMA Village Sector Mtg		50.00	
		510-110-140 - GG - Council - Inde Bayview Estates Mtg		25.00	
		510-110-140 - GG - Council - Inde Noth Central Planning		50.00	
		510-110-140 - GG - Council - Inde Noth Central Planning		41.14	
		510-110-140 - GG - Council - Inde M Manager Interview		37.50	
		510-110-140 - GG - Council - Inde SUMA Village Sector Mtg		200.00	
		510-110-140 - GG - Council - Inde SUMA Village Sector MTG		32.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		25.82	
		900-110-110 - GST Paid GST Tax Code		25.82	974.16
8910 1137348	31/05/2016	Saskatchewan Research Council			
		530-290-104 - TS - Maint-Lagoon/ Water Analysis-Lagoon		708.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		35.40	
		900-110-110 - GST Paid GST Tax Code		35.40	743.40
8911 772 and 775	31/05/2016	Sawchuk Lavoie Stonechild			
		510-200-110 - GG - Cont. - Legal Legal Charges		47.44	
		110-340-110 - GST Receivable - 1 Both Tax Code		31.58	
		900-110-110 - GST Paid Both Tax Code		31.58	79.02
8912 Conference	31/05/2016	Scott, Heather			
		510-210-150 - GG - Convention/T Meals		32.00	32.00
8913	31/05/2016	Stalwick, Paula			

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Brd Revision		510-200-160 - GG-Board of Revisi	3 Appeals	46.67	46.67
8914	31/05/2016	Trans SK Media sent wrong bill			
8915	31/05/2016	Success Office Systems			
INV127883		510-250-150 - GG - Cont. - Expres	Shipping Toner	15.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	0.75	
		900-110-110 - GST Paid	GST Tax Code	0.75	15.75
8916	31/05/2016	SUMA			
71394		510-410-140 - GG - Maint. - Office	Office Supplies	539.97	
		110-340-110 - GST Receivable - 1	Both Tax Code	25.71	
		900-110-110 - GST Paid	Both Tax Code	25.71	565.68
71528		510-410-140 - GG - Maint. - Office	Office Supplies	512.66	
		110-340-110 - GST Receivable - 1	Both Tax Code	24.41	
		900-110-110 - GST Paid	Both Tax Code	24.41	537.07
Payment Total:					1,102.75
8917	31/05/2016	SUMA-Grp. Benefits			
May 2016		210-200-100 - SUMA Benefit & G	SUMA Benefits	2,805.36	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.30	
		900-110-110 - GST Paid	GST Tax Code	1.30	2,806.66
8918	31/05/2016	Tarasiuk, Louise			
688754		525-420-100 - PS - Fire /EMO Sup	1st Responder Supplies	196.36	
		110-340-110 - GST Receivable - 1	Both Tax Code	4.79	
		900-110-110 - GST Paid	Both Tax Code	4.79	201.15
8919	31/05/2016	Toshiba Business Solutions			
AR2881396		510-280-101 - GG - Cont - Photoc	Photocopier	187.47	
		110-340-110 - GST Receivable - 1	Both Tax Code	8.92	
		900-110-110 - GST Paid	Both Tax Code	8.92	196.39
8920	31/05/2016	Transc. Sask Media Group Inc.			
PA00075722		510-200-170 - GG - Cont. - Advert	Public Notice	990.00	
		110-340-110 - GST Receivable - 1	GST Tax Code	49.50	
		900-110-110 - GST Paid	GST Tax Code	49.50	1,039.50
8921	31/05/2016	Uline Canada Corporation			
2607511		535-600-110 - TS - Const. - Pur of	Dog Park Accessories	2,070.48	
		110-340-110 - GST Receivable - 1	GST Tax Code	103.52	
		900-110-110 - GST Paid	GST Tax Code	103.52	2,174.00
8922	01/06/2016	Star City Produce and Meats CIB Flower Baskets			
June 2016		570-900-120 - P&R - Communities	CIB Flower Baskets	2,884.00	2,884.00
8923	01/06/2016	Sask Rivers School Div. #119			

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Taxes-May 2016		210-210-190 - Sask. Rivers Tax R	Taxes Collect May 2016	42,054.32	42,054.32
8924 161011	02/06/2016	Candle Lake Home Building Cnt 525-420-100 - PS - Fire /EMO Sup	Fire Supplies	19.64	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.94	
		900-110-110 - GST Paid	Both Tax Code	0.94	20.58
160951		530-400-110 - TS - Maint. - Materi	Maint Material	204.41	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.74	
		900-110-110 - GST Paid	Both Tax Code	9.74	214.15
162386		530-290-102 - TS - Maint. - Shop I	Maint Shop	6.81	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.32	
		900-110-110 - GST Paid	Both Tax Code	0.32	7.13
Payment Total:					241.86
8925 32534	02/06/2016	Enchanted Florist 510-280-170 - GG - Cont. - Promo	Funeral	91.35	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.35	
		900-110-110 - GST Paid	Both Tax Code	4.35	95.70
8926 June 2016	02/06/2016	Jackow, Dezilda 510-220-101 - GG - Cont. - Careta	Caretaking Main Office	288.00	288.00
8927 June 2016	02/06/2016	Matkowski, Patricia 510-220-101 - GG - Cont. - Careta	Janitorial	1,125.00	1,125.00
8928 June 2016	02/06/2016	Nellis, Jim 420-800-220 - Assessment Appel	Refund on Assess Appeal	50.00	50.00
8929 885JUM	02/06/2016	SGI - Auto Fund Division 530-260-100 - TS - Maint. - Insura	Trailer - 885JUM	242.00	242.00
8930 240	02/06/2016	T & C Plumbing Ltd. 570-430-150 - P&R - Building Mair	Seniors Toilet Repair	103.04	
		110-340-110 - GST Receivable - 1 GST Tax Code		5.15	
		900-110-110 - GST Paid	GST Tax Code	5.15	108.19
8931 PA00075819	02/06/2016	Transc. Sask Media Group Inc. 510-200-170 - GG - Cont. - Advert	Advertising-Bylaw 10	990.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		49.50	
		900-110-110 - GST Paid	GST Tax Code	49.50	1,039.50
8932 11807	02/06/2016	Wapiti Regional Library 570-290-100 - P&R - Wapiti Librar	Wapiti Regional Library	6,093.23	6,093.23
8933 May 2016	02/06/2016	Wilmac Septic Ltd 570-340-150 - P&R - Utility - Hall	& Rec Hall	120.00	

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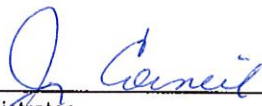
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-300-150 - GG - Utility - Septic	Septic Pump _ Municipal	210.00	330.00
				Total for GEN:	158,289.27

Certified Correct This 10th day of June, 2016.



Mayor



Administrator

BYLAW 10-2016

OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

**A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as
The Zoning Bylaw of the Resort Village of Candle Lake.**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:


1. *The Zoning Bylaw*, Bylaw 03/2016 is amended as follows:
 - a. That "Sheet 11 of 16" to Appendix A of Bylaw 03-2016, known as the *Zoning District Map* be amended by re-designating from Resort Expansion (RE) to Commercial (COM), the area shown in Schedule 1 on the attached Plan of proposed subdivision.
2. This Bylaw shall come into force and take effect upon approval by Council.

Introduced and read a first time this 13th day of May, 2016.

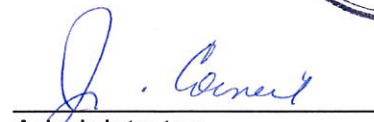
Read a second time this 10th day of June, 2016.

Read a third time and passed this 10th day of June, 2016.

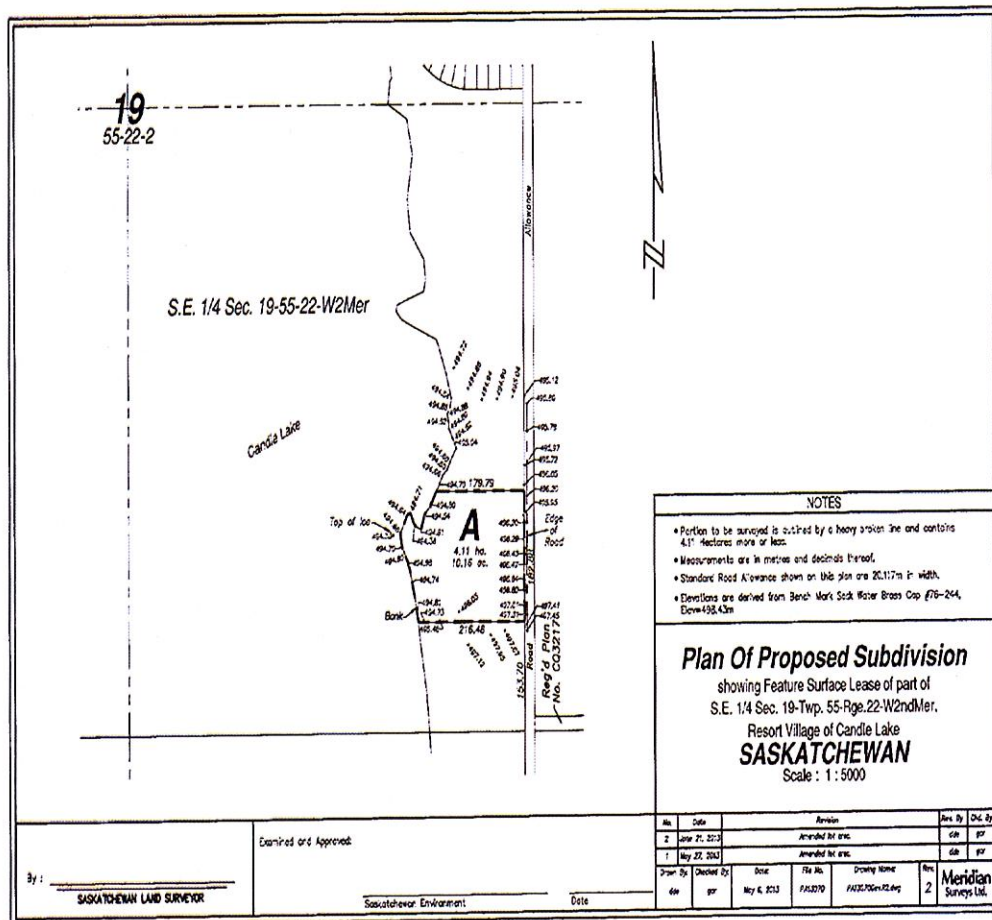





Mayor



Administrator



**This is Schedule 1 to Bylaw 10/2016 of
The Resort Village of Candle Lake**


Mayor


Administrator

MAIL-IN BALLOT BYLAW

The Resort Village of Candle Lake

BYLAW NO 12 of 2016

A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to as the “Mail-in Ballot Bylaw”.
2. In this bylaw:
 - a) “Act” means *The Local Government Election Act, 2015*;
 - b) “Administrator” means the administrator of the municipality;
 - c) “Municipality” means the [full name of municipality];
 - d) “Regulations” means *The Local Government Election Regulations, 2015*;
 - e) “returning officer” means the administrator for the Resort Village of Candle Lake or a person appointed by the Council of the Resort Village of Candle Lake pursuant to Section 47 of *The Local Government Election Act, 2015*; and
 - f) “voter’s registration form” means the Voter’s Registration Form and Poll Book, Form R of the Regulations, modified as provided for within this bylaw.

APPLICATION PROCESS

3. An application package will consist of:
 - a) a voter’s registration form; and
 - b) the Declaration of Person Requesting Mail-in Ballot, Form C, Appendix A of the Regulations.
4. The voter’s registration form is modified to include areas to record the following information:
 - a) in the voter registration portion, the address to which a mail-in ballot is to be mailed, if different than the regular address of the voter; and
 - b) in the poll book area:
 - the date when the application for a mail-in ballot is accepted;
 - the date when a ballot kit is provided to the voter; and
 - the date when ballot(s) are received by the returning officer.
 - c) any other modifications consistent with Section 142 of the Act deemed necessary or desirable by the returning officer.

5. A voter who desires to vote by mail shall apply in person to the office of the Resort Village of Candle Lake no later than 14 days before Election Day.
6. The following persons are authorized to act pursuant to clause 18(1)(b) of the Regulations for the purpose of establishing the identity and residence of a person requesting a mail-in ballot:
 - a) the returning officer; and
 - b) any person appointed by the returning officer pursuant to section 48 of the Act.
7. Upon acceptance of the voter's application for a mail-in ballot, the returning officer shall:
 - a) affix his or her signature to the voter's declaration form; and
 - b) note the date of approval in the appropriate area of the poll book.

PROVIDING BALLOT TO VOTERS

8. Notwithstanding 41 of the Regulations, the returning officer may authorize the use of blank ballots if, in his opinion, the expected delivery date of printed ballots will adversely affect the ability of voters to vote by mail.
9. The blank ballot form pursuant to Section 8 of this bylaw is set out in Schedule "C", appended hereto and forming a part of this bylaw.
10. All ballots issued to persons voting by mail shall be identical.
11. A ballot kit shall consist of:
 - a) the ballots to which the voter is entitled;
 - b) a ballot security envelope, bearing the information described in Schedule "A", appended hereto and forming a part of this bylaw;
 - c) a voter confirmation envelope, bearing the information described in Schedule "B", appended hereto and forming a part of this bylaw;
 - d) an outer envelope, addressed to the returning officer, bearing the words "Mail-in Ballot" on its face;
 - e) appropriate directions to voters; and
 - f) a list of candidates who are seeking election if a blank ballot is used.
12. The returning officer shall:
 - a) ensure the outer envelope is addressed to the returning officer at the correct postal address; and
 - b) on the voter confirmation envelope:
 - i. print the name of the voter;
 - ii. identify the ___ in which the voter is entitled to vote; and
 - iii. identify the ballots provided to the voter;
 - c) place his or her initials in the box on the reverse side of the ballot or ballots provided to the voter.

13. The returning officer shall provide a ballot kit in person or by regular mail to a voter described in Section 7 of this bylaw.
 - a) A ballot kit will not be provided until the Notice of Poll is issued.
 - b) The returning officer shall make the following entries to the poll book upon providing a ballot kit to a voter:
 - i. those required pursuant to Section 107 of the Act; and
 - ii. the date on which the ballot kit was provided to the voter.
 - c) After the returning officer provides a ballot kit to the voter, the voter is deemed to have voted and is not entitled to vote at any other poll.

RECEIVING BALLOTS FROM VOTERS

14. Voters are required to:
 - a) insert marked ballots into the ballot security envelope;
 - b) seal the ballot security envelope and insert it into the voter confirmation envelope;
 - c) date and sign the voter confirmation envelope; and
 - d) seal the voter confirmation envelope and insert it into the outer envelope.
15. Voters may return ballots in their original form to the returning officer by regular mail, registered mail, courier, in person, or by any other means.
16. The returning officer shall ensure there is a ballot box which shall contain only mail-in ballots from the time ballots are received until the close of polls on Election Day.
17. Upon receipt of an outer envelope containing a voter's ballot on or before the close of poll on Election Day, the returning officer shall:
 - a) ensure the voter confirmation envelope is signed by the voter;
 - b) record in the poll book the date on which the envelope was received; and
 - c) deposit the voter confirmation envelope in a ballot box.
18. Ballots received after the close of polls on Election Day:
 - a) are deemed to be spoiled;
 - b) will remain unopened in the voter confirmation envelope; and
 - c) are given to the municipal administrator, consistent with sections 137 and 142 of the Act.
19. The returning officer shall designate at least one deputy returning officer who will receive mail-in ballots prior to the close of polls on Election Day.
20. Prior to the close of polls on Election Day, the returning officer shall deliver the following materials to the deputy returning officer designated pursuant to Section 19 of this bylaw:
 - a) the ballot box containing all ballots received by mail;
 - b) the application kits from all voters who applied for a mail-in ballot; and
 - c) any ballots received by mail after the above materials have been delivered to the deputy returning officer.

OBJECTIONS BY CANDIDATES / AGENTS

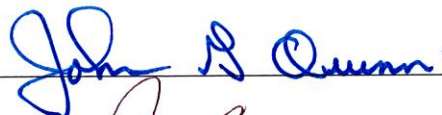
21. On Election Day, any candidate or candidate's agent may examine the application package filed by a person who applied for a mail-in ballot.
22. A candidate or a candidate's agent retains the right to object to a person's entitlement to vote if that person votes by mail.
23. On the objection of a candidate or an agent to the entitlement of a person voting by mail, the returning officer shall make necessary entries in the poll book consistent with clause 112(1)(b)(c) and (d) of the Act.

COUNTING BALLOTS

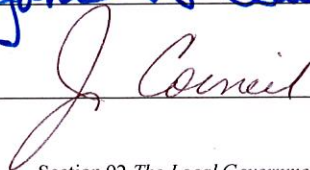
24. Mail-in ballots will be counted after the close of polls on Election Day.
25. Where the returning officer is of the opinion that the number of voters who voted by mail are small and as a result it may be possible to determine for which candidate any of the voters voted, the returning officer may direct the deputy returning officer to include the mail-in ballots in the same ballot box used for polling on Election Day.
26. The deputy returning officer shall open the mail-in ballot box in the presence of persons authorized to be in the polling place pursuant to 134 of the Act.
27. The deputy returning officer shall examine each voter confirmation envelope in the ballot box and shall allow each other person in attendance at the polling place to view the voter's certification on the voter confirmation envelope.
 - a) The deputy returning officer may reject a voter confirmation envelope if the signature of the voter is missing.
 - b) If the voter confirmation envelope is accepted, the deputy returning officer shall extract the ballot security envelope and examine it for any tears or unauthorized markings.
 - c) If the ballot security envelope:
 - i. contains any tears or unauthorized markings, the deputy returning officer shall reject the ballot security envelope; or
 - ii. is accepted by the deputy returning officer, he or she shall deposit the ballot security envelope into a container or another ballot box.
 - d) After all ballot security envelopes have been dealt with pursuant to clause (c), the deputy returning officer shall then extract the ballots from the ballot security envelopes and proceed to count the ballots in accordance with sections 129 to 132 of the Act.

28. The deputy returning officer shall deem spoiled those ballots which were sent to voters by the returning officer but were not returned to the returning officer prior to the close of polls on Election Day and shall, pursuant to subsection 118(2) of the Act, reference this fact in the report of the count of the votes.
29. The mail-in ballots and any forms used in conjunction with voting by mail, including the voter confirmation envelopes opened by the deputy returning officer pursuant to Section 27 of this bylaw are placed in packets in the same manner as other ballots pursuant to section 136 of the Act.
30. The deputy returning officer will place the packets described in Section 29 of this bylaw along with the poll book and any other forms used in conjunction with voting by mail in the ballot box.
31. Ballots and other forms used in conjunction with voting by mail shall be retained with other election materials pursuant to section 142 of the Act.
32. Upon receipt of a ballot described in Section 18 of this bylaw, the returning officer or the municipal administrator shall:
 - a) write "deemed spoiled" on the outer envelope;
 - b) record the date said ballot came into his or her possession;
 - c) initial the entry; and
 - d) retain it with, but not in, the ballot box described in section 142 of the Act, unless said ballot can be deposited in the ballot box without unsealing the ballot box.





Mayor



Administrator

Section 92 The Local Government Election Act, 2015

Read a third time and adopted
this 10 day of JUNE, 2016



Administrator

SCHEDULE "A"
BALLOT SECURITY ENVELOPE

The following text shall be printed on a ballot security envelope:

BALLOT(S) ONLY.

The ballot(s) contained within this envelope will be rejected if this envelope:

- is torn;
- bears any unauthorized markings; or
- contains materials other than ballots.

SCHEDULE "B"
VOTER CONFIRMATION ENVELOPE

The following text shall be printed on a voter confirmation envelope:

Office use only:

Name of Voter _____

Ballot(s) included:

- ☐ Office of Mayor / Reeve
- ☐ Office of Councillor [Ward / Division ____]
- ☐ Office of Member, _____ School Division
- ☐ Bylaw
- ☐ Question

To be completed by the voter:

Insert sealed ballot envelope in this envelope, seal and complete the following certificate.

I certify that I am entitled to vote in this election pursuant to *The Local Government Election Act, 2015* and that enclosed in this envelope is a ballot envelope that contains the ballot(s) received by me and marked by me.

Dated this ____ day of _____, 20__

Signature of voter

SCHEDULE "C"

Face of Ballot, Office of Mayor / Reeve

Special Ballot – for the Office of MAYOR / REEVE	
[Full name of Municipality]	
CANDIDATE "A"	
Occupation	
CANDIDATE "B"	
Occupation	
CANDIDATE "C"	
Occupation	
INSTRUCTIONS TO VOTE	
Vote by marking an "X" in the square to the right of the candidate of your choice	
Maximum – 1 (ONE) candidates	

Face of Ballot, Office of Councillor

Special Ballot – for the Office of COUNCILLOR	
[Full name of Municipality]	
CANDIDATE "A"	
Occupation	
CANDIDATE "B"	
Occupation	
CANDIDATE "C"	
Occupation	
INSTRUCTIONS TO VOTE	
Vote by marking an "X" in the square to the right of the candidates of your choice	
Maximum – # 4 candidates	

Back of Ballot

	R.O. Initials
Printer's Name and Address	

Resort Village of Candle Lake

Resort Village of Candle Lake Purchasing Policy

Category Administrative

Date Established: June 10, 2016

Responsible Office: Administration

Date Last Revised: June 10, 2016

Responsible Manager Administrator

Effective date: June 10, 2016

Policy Number: 500-01

Council Resolution Number: 224/2016

Replaces Policy Number: N/A

Summary

The purpose of this policy is to establish general guidelines for expenditure of municipal funds, outline Administrative procedures and to delegate certain authority with regard to the approval and execution of certain contracts and agreements for the purchase of goods, services and work.

- 1) **POLICY STATEMENT:** It is the policy of Resort Village of Candle Lake to purchase the quality of goods desirable for the end use, to be as environmentally responsible as possible, at the best prices available and to endeavour to ensure that as many suppliers as practical are given the opportunity to quote on Village business. Goods are purchased as close to manufacturing level as trade practices permit.
- 2) **BACKGROUND:** The Resort Village of Candle Lake (RVCL) has By-law 5-2006 allowing for the establishment of a Purchasing Policy. By-law 20-2010 authorized certain expenditures, but did not outline the process for purchasing. This policy will augment the guidelines for Council and staff when considering purchases for the RVCL.
- 3) **APPLICABILITY:**
 - a) This policy is to be adhered to by all Resort Village of Candle Lake staff, the Mayor and Village Councillors.
 - (1) This policy, subject to **Sections 3 a) (2) to 3 a) (4)**, will apply to all acquisitions of goods and/or services by the Village.
 - (2) This policy will not apply to the purchase of the following goods and services from outside parties:
 - (a) utility contracts (i.e. telephone, power, etc.)

- (b) contracts relating to confidential matters (i.e. labour, legal and land issues)
- (c) contracts for the sale, purchase, lease or license of land or buildings
- (3) This policy does not apply to salaries, wages, benefits and travel.
- (4) This policy will not apply when there are other legislated regulations that must be followed.

4) DEFINITIONS:

- a) **Acquisition Method** – the process by which goods, equipment, or services are procured and may include requests for quotations, invitations to bid, requests for proposals, tenders and direct negotiations.
- b) **Bid** – Offer to supply services and goods under stated terms and conditions.
- c) **Contract** – A written document containing all terms and conditions, signed by both parties to the contract for goods and services to be delivered. Example of contracts can include leases, service contracts, and public private partnerships.
- d) **Consultant** - includes individuals and firms who provide professional services, reports, opinions and recommendations in areas that the Village has limited or no existing resources in. For the purpose of this policy, consultant will not include those who perform day to day functions as an extension of in-house resources or those who are retained for on-going municipal operations.
- e) **Emergency Purchase** – Any purchase made that is required to maintain operations, safety, and reduce the service level impact due to equipment or plant failures.
- f) **Request for Proposals** – A request to vendors to submit a proposal to a scenario that is innovative and provides options that are otherwise not readily available.
- g) **Multiple Party Acquisition** – Whereby multiple outside organizations participate in procuring goods or services together to achieve larger economies of scale for pricing.

- h) **Public Tender** – A process requiring documents which contain the specifications and conditions on which the Village will enter into a contract with the bidder to be publicly advertised and opened at the close of the tender.
- i) **Quotations** – The process of securing price quotations from selected vendors for required goods or services via telephone, email, and/or fax. All verbal quotes are to be immediately followed up by forwarding a written confirmation of the stated prices.
- j) **Purchasing Authority** – Authority to which different levels of Village Administration can enter into or sign on behalf of the Village for purchases made.
- k) **Purchasing Agent** – shall mean the Village Administrator or designate and the Maintenance Manager
- l) **Purchasing Card/Purchasing Card system** shall mean any credit cards obtained under this policy for the use of purchasing goods or services for the Resort Village of Candle Lake
- m) **Related Party Vendor** - Any vendor that supplies products or services for use in the Village's operations that is non-arm's length to any Village official that has the ability to exercise management control over Village resources.
- n) **RVCL** – shall mean the Resort Village of Candle Lake
- o) **Salvage Materials** - Materials that have residual value through the scrap process, such as copper, aluminum, lead etc.
- p) **Sole Source** – When there are very limited suppliers capable of supplying the required goods or services to meet the Village's demands in a timely fashion, an agreement with one company may be struck for work that is not advertised or quotations have not been received from more than one vendor-designating a company contracted, without competition, to be the sole supplier of a product or service, as a firm having an exclusive contract for certain military technology.

- q) **Specification** - Detailed description of construction workmanship, materials, equipment, and performance required from a product or service.
 - r) **Surplus Equipment** - Operable or usable equipment no longer required such as vehicles, desks, chairs, screens, cabinets, tables, office equipment, maintenance equipment, tools, etc.
 - s) **Technology** - All items that are currently being used by the Village in the day to day operations such as, but not limited to: Cell Phones, Desktop and Laptop Computers, Servers, and Software.
 - t) **Village** - shall mean the Resort Village of Candle Lake
 - u) **Vendor** - Seller/supplier of goods and services.
- 5) **RESPONSIBILITY:**
- a) All purchase transactions shall be processed through the Financial Officer.
 - b) The Financial Officer shall not approve for payment any invoices for goods, materials or services within the scope of Purchasing, without proper documentation.
 - c) Council will be responsible for approving the Purchasing Policy.
 - d) The Administrator is charged with the responsibility of creating procedures, processes and forms for the implementation and administration of the Purchasing Policy; and all staff must adhere to the policies, procedures and processes so established.
 - e) The Administrator or designate is responsible:
 - i) For the planning, coordination and implementation of the Purchasing Policy of The Resort Village of Candle Lake concerning the supply of goods and services.
 - ii) To compile up-to-date supplier lists for the various commodities required;
 - iii) The receipt and public opening of all Village Tenders and RFP's;
 - f) The responsibilities of the staff are, but are not limited to, as follows:
 - i) The purchase of materials, equipment and services necessary to meet the needs of the Village
 - ii) To prepare and assist in determining specifications and control the quality, quantity and price of merchandise upon receiving;

- iii) To carry out inquiries concerning the reliability of suppliers and the quality of their services and products;
- iv) To carry out the resale and disposal of salvageable goods, materials, merchandise, equipment and vehicles as required;
- v) To coordinate the proper ordering, receipt, payment, storage and distribution of all purchased items

6) Credit Card Policy

- a) There will be two types of credit cards used by the Resort Village of Candle Lake.
 - i) One will be for the purchase of goods from the local hardware store, and will be issued by the franchise.
 - ii) The other(s) will be a standard credit card issued by a financial institution to be used solely by the Mayor and Administrator.
 - (1) This authorization allows the user to acquire goods and services on behalf of the Resort Village of Candle Lake via the Credit Card with its established limit.
 - (2) This policy does not restrict the number of credit or purchasing cards the Village may approve for use
- b) The Administrator shall maintain control over the issuance and usage of all credit cards.
- c) Credit cards may take the place of PO's.
- d) **Authorizations**
 - i) **Purchase Authorization Limits**
 - (1) The Credit Card system is to be used primarily for purchasing items that:
 - (a) Are not covered by any type of contract;
 - (b) Are not of a repetitive nature that can lend itself to any type of contract purchase;
 - (c) Are approved to spend in either of the Capital or Operating budget documents; and/or
 - (d) Are the fastest way to procure goods and services required to assist with an emergency situation;
- e) **Transaction Limits**
 - i) Authorization Level 1
 - (1) This level applies to:
 - (a) the use of the Franchise Credit Card for hardware purchases
 - (i) Daily and Single transaction limits for staff is set at \$1000.
 - (ii) Monthly charge limits for individual is \$5,000,

- ii) Authorization Level 2
 - (1) This level applies to:
 - (a) Financial Institution issued credit cards
 - (i) Daily and Single transaction limits for individual cardholders is set at \$2,500.
 - (ii) Monthly charge limits for individual employee cardholders is \$15,000.
- f) **Spot checks**
 - i) It is the responsibility of the Maintenance Manager or Administrator in the Managers absence, for all purchases made against the franchise card to sign off on the transaction receipt whereby confirming that all guidelines and policies were followed, and that the card was used for its intended purpose.
 - ii) The Financial Officer will also randomly conduct spot checks on items submitted to ensure that all parts of this policy are adhered to.
- g) **Personal Purchases**
 - i) The Village credit cards **cannot** be used for personal purposes. **In the event that the card is erroneously used, the card holder will be required to reimburse and pay in full all costs charged on the card.**

7) Credit Card Usage Procedures

- a) **On-Site (Pick-up) Purchases**
 - i) The steps of a typical pick-up order include the following:
 - (1) The cardholder selects goods and presents it with the card to the cashier.
 - (2) The cashier totals the sale and obtains authorization from the credit card company.
 - (3) The cardholder enters their **respective personal identification number (PIN)** or may be required to sign a detailed cash register receipt. **A copy of the invoice/receipt must be retained for attachment to his/her transaction log** (supplier's GST # must be on cash register receipt).
- b) **Telephone Purchases**
 - i) The steps of a typical telephone order include the following:
 - (1) The cardholder selects goods or services, and then calls the supplier with the order.
 - (2) The cardholder instructs supplier to charge goods or service to his/her Credit Card number.
 - (3) The cardholder must enter pertinent information into the transaction log as noted in the section below.
 - (4) The cardholder must instruct the supplier to perform the following:

- (a) Forward a receipt or invoice to the cardholder for confirmation
 - (b) Ensure that the GST number is on receipt or packing slip.
- c) In the case of a declined sale for which there is no apparent reason, **the purchaser should immediately contact the Bank to determine what the problem might be. Failing to reach a solution, The Financial Officer should then be contacted and an appropriate course of action determined.**
- d) The cardholder is responsible to reconcile the statement to their transactions ensuring accuracy and legitimacy. Any problems encountered will be handled through the Dispute Process detailed below.
- e) The cardholder is required to maintain a log of all of the transactions of their card. The log must contain the following information:
 - i) Date of purchase
 - ii) Suppliers name
 - iii) Description of goods or services purchased
 - iv) Account number and object code that the expense is to be coded to
 - v) Total amount owing.
 - vi) All relevant receipts must be attached to the transaction report.
 - vii) This log must be reconciled to the Credit card statement and the purchase receipts.
- f) Faxed copies of missing receipts or invoices will be acceptable replacements for originals.
- g) **Card Cancellation or Personnel Leaving or resigning a position with the Resort Village of Candle Lake**
 - i) To provide The Financial Officer with the Purchasing Card so it can immediately be inactivated and destroyed.
- h) **To Obtain a Card or Change Card Information**
 - i) New card requests
 - (1) A new card can be requested through the Administrator
 - i) The Financial Officer will process the request for the new card
 - i) Reporting Lost or Stolen cards is the responsibility of the cardholder to immediately notify the Bank of any lost or stolen cards. An email or other must also be immediately sent to The Financial Officer reporting the lost or stolen card.

8) Acquisition of Products and Services

- a) **Policy:** Properly authorized documentation is required to acquire goods or services. This includes all supplies, materials, equipment, general maintenance and services required by all departments or Council.

b) PROCEDURE

- i) When the Village decides to purchase goods or services, it shall be done through a competitive acquisition process. The monetary amounts for the acquisition process are as follows:
 - (1) All purchases greater than \$500 shall have a minimum of two verbal quotes from vendors that provide the necessary services and products;
 - (2) All purchases between \$2,000 and \$10,000 shall have a minimum of three written or facsimile quotations from vendors that provide the necessary services and products
 - (3) Public tendering, request for proposals or requests for quotes must be used for all purchases exceeding \$10,000 and shall be advertised on all readily available advertising mediums;
 - ii) Purchase Orders -Only the Administrator or designate and the Maintenance Manger may issue purchase orders, **subject to the limits identified under Authorized Spending Limits**. For the purposes of this policy the term "Purchasing Agent" will be used to signify these two positions.
 - iii) Unauthorized Purchases - Any Civic employee, who willfully acquires any supplies for the Village in contravention of any of the provisions of the Policy, or of any regulation or order make hereunder, shall be deemed to have committed an act of malfeasance in office and is liable to disciplinary action.
- c) Authorized Spending Limits:
- i) Subject to Budget approval, and Bylaw 05 of 2006 and Bylaw 20 of 2010, the authorized spending limits that apply to this policy shall be as follows:
 - (1) Up to \$1,000 Senior Manager (reports directly to Administrator)
 - (2) Up to \$20,000 Administrator
 - (3) Unlimited Village Council
 - ii) Any type of spending must have sufficient budgetary funding to cover the expenditure. If insufficient funding is noted, a report must be drafted to Village Council, requesting approval of the purchase expenditure.

9) Conflict of interest

- i) No Civic Employee shall place himself, or another, in a position of obligation to a supplier through acceptance of gifts or gratuities. Small advertising items such as pens, calendars, caps, etc. are exempt from this clause. Value of these items should not exceed **\$100**.
- ii) No Village employee shall place himself/herself or another in a position

of advantage or conflict when acquiring goods and services on behalf of the Village. Potential conflicts should be referred to the Administrator in advance for clarification. In the case of the Administrator, a potential conflict should be referred to the Mayor.

- iii) All staff shall endeavor wherever possible to reduce the use of related parties for day to day purchases and contracts. If such a related party transaction is unavoidable, the employee must fully disclose the nature of the potential for a related party transaction and seek approval of the Village Administrator or his/her designate.

10) Public Tenders, RFP's, RFQ's and bids

- a) Public tendering on provincial websites such as www.sasktenders.ca must be used for all purchases that exceed the following amounts:
 - i) \$200,000 and higher for any and all construction activities;
 - ii) \$75,000 and higher for goods;
 - iii) \$75,000 and higher for services;
- b) Sole source contracts can be awarded for all acquisitions where deemed in the best interests of the Village to do so with Council approval. Further, sole sourcing may be used under the following circumstances:
 - i) Where there is no response to a competitive process;
 - ii) To ensure compatibility with existing products and services, to recognize exclusive rights, or to maintain specialized products that must be maintained by the manufacturer or its representative;
 - iii) To purchase an item for testing or trial use;
 - iv) Where goods or services are in short supply due to market conditions, including geographic limitations and lack of competition;
 - v) To purchase an item directly for resale;
 - vi) To exercise a purchase option under a rental contract;
 - vii) Where an unforeseeable situation of urgency exists and competitive methods of purchasing would result in the Village's inability to obtain the goods or services in time; or,
 - viii) Where goods and services relating to matters of a confidential or privileged nature are required and disclosure of these matters could reasonably be expected to compromise confidentiality, cause economic disruption, or otherwise be contrary to the public interest.

- c) **Quotes, tenders and requests for proposals must be obtained from local suppliers where supplier exists locally.**
- d) Minimum advertising period for all Village public tenders, request for proposals and all other contracts shall be 10 business days unless stated differently in provincial legislation.
- e) In all cases, the Village reserves the right to refuse any or all tenders where the Village deems it to be in the best interest of the Village to do so.
- f) **WITHDRAWING OR AMENDING BIDS**
 - i) Any tender or bid may be withdrawn or amended by the bidder prior to the close of tenders or bids.
 - ii) Any unopened or invalid tender submission shall be returned unopened to the address provided on the submission and recorded as withdrawn from the tender competition.
- g) **AWARDING OF CONTRACTS**
 - i) The Administrator or designate shall award all contracts where funds have been provided for in the approved budget and where the contract is to be awarded to the lowest qualified bidder meeting all criteria and specifications.
 - ii) Council shall award contracts where:
 - (1) the lowest recommended bid would exceed the approved budget;
 - (2) funds have not been provided for in the approved budget, with the exception of purchases made under clause 3 a) (2) (3) (4)
 - (3) the amount of a sole source contract exceeds \$5,000.00.
 - (4) the contract award is of a controversial nature.
 - (5) the Administrator, for any reason, refers the award of the contract to Village Council.
 - iii) **SOURCES OF SUPPLY**
 - (1) The Village shall endeavor to ensure that as many vendors as possible are given the opportunity to quote with respect to Village purchases, and shall attempt to obtain the minimum number of quotations as defined in Section 8 b) i) (1) (2)
 - (2) Wherever possible, staff should avoid specifying exclusive products and should provide for equivalents and/or approved alternates, in an effort to increase competition.
 - (3) The Village will not consider vendors whose past performance has been unsatisfactory.

h) Where in the opinion of the Village, no competitive supply markets exist, the Senior Managers in consultation with the Administrator or his/her designate, may employ whatever value analysis and negotiation methods consistent with the intent of the overall policy, they deem appropriate to obtain acceptable products at the lowest possible price.

i) EXCEPTIONS

- i) The requirement for a public tender does not apply to the purchase of the following goods or services:
- (1) Professional services (i.e. legal, insurance, consultants, architects, etc.);
 - (2) Ongoing operating and service contracts in force; (electrical, office supplies, etc.);
 - (3) Utility contracts (i.e. power, telephone, gas, etc.);
 - (4) Land sales and land purchase contracts;
 - (5) Contracts or agreements relating to employee compensation, reimbursements, training, education, etc;
 - (6) Entertainment services.

11) CONTRACT LENGTH

- a) The Resort Village of Candle Lake Administration may enter into long term service and purchase contracts providing it is in the best interest of the Village to do so due to price stability, increased cost savings, or any other means that provides increased utility to Village of Candle Lake residents.
- b) The maximum length of any initial Village contract with any vendor shall be no longer than 3 years, with the overall vendor partnership term not exceeding 5 years with contract renewals. After the 5 years from point of initial vendor partnership, the Village business shall be taken back to market for new pricing.

12) The use of any Village Corporate Brand in any purchasing activity via Village Staff or a third party Contractor acting on behalf of the Village shall receive prior approval from the Village Administrator or his/her designate.

13) Surplus/Obsolete Items

- a) Items surplus to Village Departments may be reassigned, traded in, held for later use, altered for other uses, sold on Kijiji or other similar web-based application, etc. at the discretion of the Village Department. Sale shall be through any of the following:

- i) Tender/Bid process
 - ii) Auction Sales
 - iii) Donation of items of historical nature to appropriate agency
 - iv) Direct Scrap
 - v) Trade-in/disposal of
 - vi) Donation/Sale to non-profit organizations
 - vii) Sale via web-based auction such as Kijiji or e-Bay, etc.
 - (1) Upon an agreed upon sale price, the Purchasing Agent will notify the purchaser of the success of their bid.
 - (2) Payment must be received by the Purchasing Agent before the item is transitioned to the new owner.
 - (3)) It is the responsibility of the new owner to pick up or arrange for the delivery of the item. The RVCL will not deliver purchased items.
 - b) High value equipment such as graders, fire trucks, street sweepers, etc., may be disposed of by a means of publicly advertised requests for tenders with award to the highest bidder at the discretion of the Purchasing Agent.
- 14) All contracts above \$10,000 in value shall be reported back to Council in summary form as part of the annual reporting for Council information

Contact Information: For further information on this policy, please contact the Resort Village of Candle Lake at 306- 929- 2236, fax 306- 929-2201 or email rvcan-dlelakeoffice@sasktel.net

Date Approved: June 10, 2016

Mayor *John S. Quenni*

Resolution Number: 224/2016

Administrator *J. Council*

