

September 12, 2014

A Council Meeting of Council for the Resort Village of Candle Lake was held on September 12, 2014, in the Resort Village Community Hall.

ATTENDANCE: The following were in attendance:

	Quinn, John	- Mayor
	Lozej, Michelle	- Councilor
	Tarasiuk, Louise	- Councilor
	Simoneau, Maurice	- Councilor (late)
	Joan Corneil	- Administrator
Absent:	Painchaud, Carey	- Councilor

1. CALL TO ORDER: Mayor John Quinn called the meeting to order at 1:01 P.M.

2. SUBMISSION OF PECUNIARY INTEREST: Councilor Lozej submitted a form regarding item 6.3 – Hangar Assessment

3. ADOPTION OF MINUTES:

196/2014 TARASIUK:

That the Minutes of the Special Council Meetings held August 08, 2014 and August 18, 2014 and the Regular Council meeting held August 08, 2014 be taken as read and adopted

CARRIED

4. APPROVAL OF AGENDA:

Note removal of agenda items 5.1

Additions:

Land fill expansion tender

Ricoh Copier

Invitation CIF

Request for a Special Meeting

197/2014: LOZEJ:

That the Agenda for this meeting is approved as amended, and that presentations, delegations and speakers listed on the Agenda are heard when called forward by the Mayor.

CARRIED.

5. Public Hearings and Appeals:

6. PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:

198/2014 TARASIUK

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Whereas there is provision in the Municipalities Act S 132 regarding the right for voters in a municipality to petition for a referendum on a bylaw or resolution on any matter within the jurisdiction of the council pursuant to the Municipalities Act, and

Whereas there is no provision for petition of referendum under the Planning and Development Act, and

Whereas the documents submitted September 04, 2014 to the Resort Village of Candle Lake Administrator pertain to items that fall under the Planning and Development Act,

Therefore be it resolved that Council receives the documents entitled "*Petitions for Referendum*" as information and directs administration to bring back a report regarding the pros and cons of the suggested opinions. **CARRIED**

199/2014 LOZEJ

That the verbal report from Vince Sorowski be received as information.

CARRIED

COUNCILLOR LOZEJ LEFT THE MEETING @1:22pm

200/2014 TARASIUK

That Council approves a tax rebate back to owners of property whereby hangars located on residential lots and for uses solely related to, or in conjunction with, residential or recreational purposes that were assessed with a commercial classification rather than a residential classification.

CARRIED

COUNCILOR LOZEJ RETURNED TO THE MEETING@1:31 pm

201/2014 PAINCHAUD

Torch Trail is not to move forward and the Trail Committee is asked to work on the existing trails. **CARRIED**

7. COMMUNICATIONS/PETITIONS PACKAGE:

202/2014 QUINN

That letters dated August 11, 2014 from Roger Duret and Irene and Brian Hart received on September 02, 2014 regarding #4 Torch Street be received and filed **CARRIED**

203/2014 TARASIUK:

That Council direct administration to compensate Dawn Manley in the amount of three hundred and eighty nine dollars and thirty four cents (\$389.30) for damage done due to ridge on road during construction. **DEFEATED**



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204/2014 TARASIUK:

That the PARCS Newsletter be received as information and persons be approved to attend the 2014 Convention in Saskatoon all expenses to be paid by the Resort Village of Candle Lake.

CARRIED

205/2014 TARASIUK:

That the Communications, Petitions Package items be received and referred as indicated.

CARRIED

8. Consent Agenda:

206/2014 LOZEJ:

That the Consent Agenda be received and that the recommendations contained therein be approved as indicated.

CARRIED

9. Reports of Administration & Committees:

207/2014 LOZEJ:

. That the report from Parks and Rec Committee dated August 19th, 2014 regarding activities be received and filed.

CARRIED

208/2014 LOZEJ:

That Council gives approval to the Parks and Rec Board (P&RB) to participate in the SPRA Service Excellence Program.

CARRIED

209/2014 TARASIUK:

That Council approves the attendance of Michelle Lozej, Heather Scott and a Parks and Rec member to the 2014 SPRA Conference and that expenses be covered under the Parks and Rec budget as well as the Council conference and travel accounts.

CARRIED

210/2014 QUINN:

That Council approves the financial statements and accounts paid as presented and that the Accounts Payable as listed be paid.

CARRIED

211/2014 LOZEJ:

That Council approves the attendance of the Maintenance Manager at the ATAP Wastewater and Wastewater Collection Class 1 Certification program and that all expenses to



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be paid by the Resort Village of Candle Lake

212 /2014 LOZEJ:

That Council exempts the taxes on the following parcel:
Lot A Plan 101912475.

CARRIED

213/2014 SIMONEAU:

That Council authorizes the Mayor and Administrator to sign the Contract of Services with Gordon King of GLK Engineering

CARRIED

214/2014 LOZEJ:

That Council directs administration to send out Requests for Tender for the construction of a new landfill cell.

CARRIED

215/2014 LOZEJ

That Council approves the purchase of the Ricoh C4000 copier from CIT Financial Limited for the Buyout price of nine hundred and seven dollars and fifty cents (\$907.50) for back up or resale.

CARRIED

10. INQUIRIES Request for Special Meeting

216/2014 LOZEJ:

That Council convene a Special Meeting Friday September 26, 2014 at 9am in the Resort Village Council Chambers to consider appeals and reports of Administration.

11. Councilors Forum:

Councilor Tarasiuk: Will be setting up a meeting with the business owners on Bay View Drive to discuss beautification of the area.

Councilor Tarasiuk: discussed ways of better communicating with residents.
Suggestions:

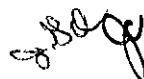
1. Council highlights
2. -Subdivision meetings reintroduced

216/2014 SIMONEAU:

That Council add Public Forum for future Regular meetings of Council and that item to be placed on the Order Paper after "Motions"

CARRIED

12. Introductions and Consideration of Bylaw:





THE RESORT VILLAGE OF
CANDLE LAKE

STATEMENT OF PECUNIARY INTEREST

I, Michelle Lopez, a duly elected official for the Resort Village of Candle Lake, do declare a pecuniary interest in the following matter:

Date: Sept 12/14

Agenda item: 6.3 Hangar Assessment

Signed

Resort Village of Candle Lake
Statement of Financial Activities - Summary
For the Period Ending August-31-14

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(110,480.11)	2,534,171.16	2,297,230.00	236,941.16	110
Fees and Charges	58,521.18	265,802.04	314,100.00	(48,297.96)	85
Maintenance and Development Charges		12,875.00	1,150.00	11,725.00	1,120
Grants	41,990.50	116,153.94	196,500.00	(80,346.06)	59
Grants in Lieu of Taxes			4,500.00	(4,500.00)	
Investment Income and Commissions	104.66	4,900.74	17,000.00	(12,099.26)	29
Total Revenues:	(9,863.77)	2,933,902.88	2,830,480.00	103,422.88	104
Expenditures					
General Government Services	36,369.94	392,926.39	724,980.00	332,053.61	54
Protective Services	36,718.59	82,958.30	166,520.00	83,561.70	50
Transportation Services	360,251.10	736,812.89	5,256,186.00	4,519,373.11	14
Public Health and Welfare Services	259.78	2,125.71	6,780.00	4,654.29	31
Planning and Development Services	4,667.85	23,972.80	48,960.00	24,987.20	49
Recreation and Cultural Services	947.26	19,062.15	52,559.00	33,496.85	36
Total Expenditures:	439,214.52	1,257,858.24	6,255,985.00	4,998,126.76	20
Change in Net Financial Assets	(449,078.29)	1,676,044.64	(3,425,505.00)	5,101,549.64	149
Operating Surplus/Deficit (Chg in Net Asst)	(449,078.29)	1,676,044.64	(3,425,505.00)	5,101,549.64	149
Increase in Amounts to be Recovered					
Long Term Debt Issued			3,000,000.00	(3,000,000.00)	
Long Term Debt Repaid			(257,000.00)	257,000.00	
Transfers					
Transfers In		37,200.00	1,829,506.00	(1,792,306.00)	2
Transfers Out			(1,109,000.00)	1,109,000.00	
Change in General Surplus	(449,078.29)	1,713,244.64	38,001.00	1,675,243.64	4,508
Account Balances	Current	Year to Date	Balance		
Cash					
Office Petty Cash			500.00		
Office Float			200.00		
Landfill Float			70.00		
General Bank Acct.	925,108.10	1,056,849.28	1,341,652.32		
Tax Bank Account	130.00	142.40	221.23		
Cash- Investors Savings Account	(200,000.00)	(556,095.39)	2,065,591.31		
Cash - Parks & Rec Operating Acct			6,814.35		
Parks & Rec Bingo Account			2,153.53		
Health Committee-Gen.Account			2,414.23		
Health Committee-Building Fund			4,544.79		
First Responders Bank Account			230.22		
Parks & Rec-Playground Acct			1,241.33		
Total Cash:	725,238.10	500,896.29	3,425,633.31		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(782,812.11)	1,547,167.91	1,730,051.79		
Municipal - Tax Receivable - Arrears	644.12	(36,775.94)	103,220.59		
Municipal Receivable-WCB Cert	57.44	381.40	3,198.01		
Total Municipal Taxes Receivable:	(782,110.55)	1,510,773.37	1,836,470.39		

SLC JC

Report Date
9/08/14 9:03 AM

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Other Receivables

	Current	Year To Date	Budget	Variance	%
Accounts Receivable		(2,384.40)	30.00		
Tax Title Costs Receivable			150.00		
GST Receivable - 100% Rebate	4,962.56	(10,076.91)	21,707.64		

Total Other Receivables:

4,962.56 (12,461.31) 21,887.64

Certified correct and in accordance with the records

Presented to council on

Oct. 22, 2014

(Date)



Administrator Name
Administrator Title



Head of Council Name
Head of Council Title



RESORT VILLAGE OF CANDLE LAKE

ACCOUNTS PAYABLE/PAID

as of Sept 4, 2014

Cheque #	Vendor Name	Amount	Description	Purchase Order	Cheque Date	Payment Released
7177	C & S Septic	60.00	July Invoices		Aug 11/14	
7178	Candle Junction Restaurant	63.62	Fire Truck Fuel		Aug 11/14	
7179	Void by printing process					
7180	Void by printing process					
7181	Candle Lake All Season Service	2,105.79	July Invoices		Aug 11/14	
7182	Candle Lake Fine Foods	32.92			Aug 11/14	
7183	Clifton Associates Ltd.	1,580.54	Lagoon Expansion Investigation		Aug 11/14	
7184	EPS Management Services Inc.	5,257.36	July Services		Aug 11/14	
7185	GLK Engineering	12870.69	Road Paving Project		Aug 11/14	
7186	Globalstar Canada Satellite Co.	68.10	July Services		Aug 11/14	
7187	J.G.T. Properties Inc.	264.00	Repairs to 953 CAT		Aug 11/14	
7188	Jorgenson, Alan	100.00	Mileage for Bottle Recycling		Aug 11/14	
7189	Lokinger, Dennis	100.00	Mileage for Bottle Recycling		Aug 11/14	
7190	Lozej, Michelle	262.50	July Indemnity		Aug 11/14	
7191	Minister of Finance	30,157.06	RCMP Services for 2014		Aug 11/14	
7192	North Star Signs	18.65	Office Supplies		Aug 11/14	
7193	Quinn, John G.	370.70	July Indemnity		Aug 11/14	
7194	Sask. Rivers School Div	119,284.64	July Remittance		Aug 11/14	
7195	Simoneau, Maurice L.	339.50	July Indemnity		Aug 11/14	
7196	Specialty Building Inspections	3,611.90	Building Official Contract Services		Aug 11/14	
7197	SUMA	126.11	Subdivision signs and office supplies		Aug 11/14	
7198	Unified Auto Parts Inc.	302.72	Shop Supplies		Aug 11/14	
7199	Wilmac Septic Ltd.	312.00	July Invoices		Aug 11/14	
7200	Sask. Public Works Assoc.	231.00	Conference Registration		Aug 21/14	Aug 21/14
7201	Acklands Grainger Inc.	65.42	Maintenance supplies		Aug 27/14	
7202	Anderson Rental & Paving	295,785.00	Paving Project		Aug 27/14	
7203	Barber, Chris	52.00	Mileage for Parts		Aug 27/14	
7204	C.U.P.E.	492.14	Union Dues		Aug 27/14	Aug 28/14
7205	Candle Junction Restaurant	359.45	Fire Truck Fuel		Aug 27/14	
7206	Candle Lake Chamber of Commerce	1,000.00	Movie Night PR		Aug 27/14	Aug 28/14
7207	Candle Lake Fine Foods	17.97	Office Supplies		Aug 27/14	
7208	Candle Lake Home Bldg. Centre	115.44	Maintenance supplies	960998 & 960997	Aug 27/14	Aug 28/14
7209	Christopherson Industrial Supply	2,029.84	Maintenance tools and supplies		Aug 27/14	
7210	Collins, Kathy	350.00	Return of hall rental damage deposit		Aug 27/14	Aug 28,14
7211	Corneil, Joan	389.10	Replenish Petty Cash		Aug 27/14	Aug 28/14
7212	Earthworks Equipment Corp.	1,372.80	Bobcat Frost & Rock Ripper		Aug 27/14	
7213	Edwards, Garry & Brenda	50.00	Return of discretionary use app fee		Aug 27/14	
7214	Glen Mor Inc.	218.61	Blades for Mower	104409 & 104407	Aug 27/14	
7215	Greenland Waste Disposal Ltd.	1,025.41	Recycle container fee		Aug 27/14	Aug 28/14
7216	Jackow, Dezilda	288.00	Janitorial Fees		Aug 27/14	Aug 30/14
7217	Jones-Konihowski Enterprises	11,847.00	Sportspark Surfacing		Aug 27/14	
7218	Jorgenson, Alan	100.00	Mileage - recyclables to SARCAN		Aug 27/14	Aug 28/14
7219	Matkowski, Patricia	1,125.00	Janitorial Fees		Aug 27/14	Aug 30/14
7220	McKay, Hilton & Faye	25.00	Refund for tent rental		Aug 27/14	
7221	Moker & Thompson Implements	11.36	Maintenance small tools		Aug 27/14	Aug 28/14
7222	Morphy, Brent	197.99	Reimbursement for Safety Wear		Aug 27/14	
7223	M.E.P.P.	5,117.28	August Remittances		Aug 27/14	Aug 28/14
7224	Nordic Industries	13,095.15	Sportspark Fencing		Aug 27/14	Aug 28/14
7225	PARCS	600.00	2014 Membership		Aug 27/14	Aug 28/14
7226	Peterson, David	1,248.00	Contract Commercial Inspection		Aug 27/14	
7227	Pitney Bowes	1,013.76	Postage Meter		Aug 27/14	
7228	Prince Albert Co-op Assn Ltd.	1,479.69	Fuel and Batteries	104411	Aug 27/14	
7229	Receiver General for Canada	13,847.19	August Remittances		Aug 27/14	Aug 28/14
7230	SPRA	50.00	2014 Membership		Aug 27/14	
7231	SaskEnergy	220.78	August Remittances		Aug 27/14	Aug 28/14
7232	SaskPower	6,391.36	August Remittances		Aug 27/14	Aug 28/14
7233	Sasktel	1,872.77	August Remittances		Aug 27/14	Aug 28/14
7234	Scott, Heather	36.14	Office Travel		Aug 27/14	
7235	SUMA	306.35	Office Supplies	2014-51 & 2014-50	Aug 27/14	

Jacek

RESORT VILLAGE OF CANDLE LAKE						
ACCOUNTS PAYABLE/PAID						
as of Sept 4, 2014						
Cheque #	Vendor Name	Amount	Description	Purchase Order	Cheque	Payment
7236	SUMA - Group Benefits	2,166.57	Aug Remittances		Aug 27/14	Aug 28/14
7237	Sutherland Automotive	16.71	Maintenance Equipment	960980	Aug 27/14	
7238	T & C Plumbing Ltd.	168.00	Water Heater		Aug 27/14	
7239	The Star Phoenix	1,795.98	<i>Lid Main Manager</i>		Aug 27/14	
7240	Unified Auto Parts	227.99	Maintenance Equipment	104410	Aug 27/14	
7241	van der Ross, Dr. Richard	130.00	Refund of preauthorized payment		Aug 27/14	Aug 28/14
7242	Wheatland Tire & Auto	37.40	Maintenance Equipment		Aug 27/14	
7243	Zep Factory Outlet	153.93	Insect Repellant for Shop	2014-40	Aug 27/14	Sept 4/14
7244	Action Printing Ltd.	330.00	Trails Maps & Pamphlet	2014-48	Sept 4/14	
7245	The Bolt Supply House Ltd.	51.16	Scraper Blade Bolts	961909	Sept 4/14	
7246	Canada Culvert	4,494.99	Culvert Restocking	2014-53	Sept 4/14	
7247	voided by printing process					
7248	voided by printing process					
7249	Candle Lake All Season Service	1,689.63	Aug Invoices		Sept 4/14	
7250	Glen Mor Inc.	50.80	Maintenance Parts	961908	Sept 4/14	
7251	GLK Engineering	23,584.43	Road Contract		Sept 4/14	
7252	Halcro Metals Inc.	41.36	Maintenance Parts	961907	Sept 4/14	
7253	HyPower Systems	135.63	Maintenance Parts	961914	Sept 4/14	
7254	Lozej, Michelle	347.49	August Indemnity		Sept 4/14	
7255	Prince Albert Co-op Assn Ltd.	1,045.73	Fuel and Maintenance Parts	961911 & 961912	Sept 4/14	
7256	Quinn, John G.	382.50	August Indemnity		Sept 4/14	
7257	Sask Rivers School Div. #119	515,877.02	Aug Remittances		Sept 4/14	Sept 4/14
7258	Sask. Workers Comp	3,759.52	Sept Remittance		Sept 4/14	Sept 4/14
7259	Scott, Heathr	31.72	Office Mileage		Sept 4/14	
7260	Simoneau, Maurice L.	450.00	August Indemnity		Sept 4/14	
7261	Specialty Building Inspections	4,614.65	Aug Invoices		Sept 4/14	Sept 4/14
7262	SUMA	797.94	Office Supplies	2014-59	Sept 4/14	
7263	Transc. Sask Media Group Inc.	445.65	Canada Day - Parks and Rec Ad		Sept 4/14	
7264	Urban Systems	24,551.57	Environmental Study		Sept 4/14	
7265	Wheatland Tire & Auto	358.22	Maintenance Repairs	961910	Sept 4/14	
7266	Zep Factory Outlet	315.56	Paper Restocking	2014-58	Sept 4/14	
	TOTAL	1,127,767.95				

John G. Quinn

Resort Village of Candle Lake
Bank Reconciliation
Gen Bank Account 110-110-120
Adv. Credit Union, Candle Lake Branch
31/Aug/14

Bank Statement Balance Aug 31/14	1,661,363.76
ADD:	
Outstanding Deposits	54,384.19
Debit	19,885.16
LESS:	
Outstanding Cheques and Withdrawals:	-395,740.13
Preauthorized adjustment Batch #140048-001-00	(49.08)
Adjusted Bank Statement Balance	1,339,843.90

General Ledger Balance July 31/14	1,341,652.32
Items not posted to the general ledger:	
First Data Charges	(2,556.51)
	53.69
interest	694.40
Adjusted General Ledger Balance 31/Aug/14	1,339,843.90

Variance	0.00
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