



THE RESORT VILLAGE OF  
CANDLE LAKE

**RESORT VILLAGE OF CANDLE LAKE  
SPECIAL COUNCIL AGENDA**

**Date: Thursday August 18<sup>th</sup>, 2016 Time: 7:00 P.M.**

**Resort Village of Candle Lake Council Chambers**

**1. Call to order:**

Mayor Borden Wasyluk will call the Meeting to order.

**2. Submission of Pecuniary Interest Forms:**

**3. Adoption of Minutes:**

**Page 1** - That the Minutes of Regular Council Meeting held August 12<sup>th</sup>, 2016 be taken as read and adopted.

**4. Approval of Agenda: None**

**5. Public Hearings and Appeals:**

5.1 – Discretionary Use - #04 Bayview Drive.

**6. Presentation, Delegations & Related Reports: None**

**7. Communications/Petitions Package:**

*The Communications/Petitions package is a listing of all correspondence directed to the Mayor and Council. The suggested disposition is indicated, however: any item can be removed and dealt with separately*

**7.1 Page 4**– Letter from the Candle Lake Curling Club dated August 3<sup>rd</sup>, 2016 Re: Rental of Community Hall.

**Options:**

1. That Council direct that The Candle Lake Curling Club receive a reduced rental rate of XX for the Community Hall for the 2016 Fall Supper and 2017 Ladies Night Out Events. **AND/OR**
2. Refer to administration for review and report. **OR**
3. Receive and file.

**7.2 Page 5**– Letter received July 25<sup>th</sup>, 2016 from SUMAdvantage Re: New SUMA Savings Plan.

**Options:** Receive and file.

**7.3 Page 6** – Previously tabled PARCS update #66 dated July, 2016.

**Options:**

1. That Council direct administration to register for seven to attend the PARCS Convention 2016. **OR**
2. That Council direct administration to register for XX number of people to attend the PARCS Convention 2016. **OR**
3. Receive and file.

**Motion: That the Communications, Petitions Package items be received and referred as indicated.**

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*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in current budgets. However, any item can be removed for discussion and will be placed first under Reports of Administration and Committees.*

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**8. Consent Agenda:**

**8.1 Page 11**– Report on Bylaw Enforcement from EPS Management Services Inc. for July 2016.

**Options:** Receive and file.

**Motion: That the Consent Agenda be received and that the recommendations contained therein be approved as indicated.**

## **9. Reports of Administration & Committees:**

**9.1 Page 14-** Report from Financial Officer regarding the financial summary and bank reconciliation to the end of July, 2016, and accounts paid and payable from July 19<sup>th</sup>, 2016 to August 9<sup>th</sup>, 2016.

### **Options:**

1. That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of July 2016. **OR**
2. That Council refer back to administration for review and report.

**9.2 Page 38–** Report 96/2016 from Administrator dated July 26<sup>th</sup>, 2016 Re:Tax Title Enforcement.

### **Options:**

1. THAT Taxervice, on behalf of the Resort Village of Candle Lake, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:  
Lot 9 Blk/Par 11 Plan No. 101461519 Ext 0, Title no. 140448315  
**OR**
2. That Administration is directed to commence a court action for the recovery of taxes owing against the following described land:  
Lot 9 Blk/Par 11 Plan No. 101461519 Ext 0, Title no. 140448315  
**OR**
3. Receive and file  
**OR**
4. Refer to administration for further review and report.

**9.3 Page 40–** Report 97/2016 from Administrator dated July 26<sup>th</sup>, 2016 Re: Tax Title Enforcement.

### **Options:**

1. THAT Taxervice, on behalf of the Resort Village of Candle Lake, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:  
Lot 15 Blk/Par 1 Plan No. 60PA04290 Ext 0, title no. 141743178  
**OR**
2. That Administration is directed to commence a court action for the recovery of taxes owing against the following described land:  
Lot 15 Blk/Par 1 Plan No. 60PA04290 Ext 0, title no. 141743178  
**OR**
3. Receive and file  
**OR**
4. Refer to administration for further review and report.

**9.4 Page 42–** Report 71/2016 from Administrator dated June 7<sup>th</sup>, 2016 Re: Air Park Subdivision.

**Options:**

1. That Council provide comments back to Community planning regarding the subdivision of three (3) lots and the extension of five (5) existing lots in the Air Park subdivision.

**AND**

2. That Council direct administration to forward the application to the North Central District Planning Committee for review and comment.

**OR**

3. Receive and file

**OR**

4. Refer to Administration for further review and report.

**9.5 Page 56–** Report 98/2016 dated July 29<sup>th</sup>, 2016 from Arlene Korycki Re: Tax Incentive Rebate.

**Options:**

1. That Council direct administration to provide refunds as per the Tax Incentive Policy 200-60 and 200-61 for a total amount of eight hundred eighty dollars and twenty six cents (\$880.26) in Municipal levy and School Taxes.

**AND**

2. That Council direct administration to provide refunds as per the Tax Incentive Policy 200-60 and 200-61 for a total amount of two hundred and forty nine dollars (\$249.00) in Municipal levy and School Taxes.

**OR**

3. Refer to administration for further review and report.

**9.6 Page 59–** Report 102/2016 dated August 9<sup>th</sup>, 2016 from Administrator Re: Discretionary Use - #04 Bayview Drive.

**Options:**

1. That Council approves the Discretionary Use application for a motel at #4 Bayview Drive. **OR**
2. That Council approves the Discretionary Use application for a motel at #4 Bayview Drive with the following conditions XX. **OR**
3. Refer to administration for further review and report. **OR**
4. Receive and file.

**9.7 Page 66–** Report 105/2016 from Administrator dated August 9<sup>th</sup>, 2016 Re: Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016.

**Options:**

1. Receive and file

**OR**



2. That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016, be laid on the table under order of business “New Business-Introduction and Consideration of Bylaws” and that Bylaw 26 of 2016 be read three times

**OR**

3. That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016, be laid on the table under order of business “New Business-Introduction and Consideration of Bylaws” and that Bylaw 26 of 2016 be given no more than two readings.

**9.8 Page 67–** Report from Planning Consultant dated August 8, 2016 Re: Zoning Bylaw Amendment Minowukaw Municipal Reserve.

**Options:**

1. That Bylaw 15/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.9 Page 71-** Report from Planning Consultant dated August 8, 2016 Re: Zoning Bylaw Public Notice for Discretionary Use.

**Options:**

1. That Bylaw 17/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.10 Page 74–** Report from Planning Consultant dated August 8, 2016 Re: Amendment to Zoning Bylaw Unserved Campgrounds.

**Options:**

1. That Bylaw 22/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.11 Page 77-** Report from Planning Consultant dated August 8, 2016 Re: Amendment to Zoning Bylaw Marina Type I in Residential Zones.

**Options:**

1. That Bylaw 23/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.12 Page 80–** Report from Planning Consultant dated August 8, 2016 Re: Amendment to Zoning Bylaw – Torch near Karen Place.

**Options:**

1. That Bylaw 24/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.13 Page 84–** Report from Planning Consultant dated August 8, 2016 Re: Amendment to Zoning Bylaw Recreational Vehicle Parks Storage.

**Options:**

1. That Bylaw 25/2016 a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. That bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advise; and
3. A Notice of the Proposed Bylaw be published in accordance with S 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**9.14 Page 87–** Report 107/2016 from Administrator dated August 12, 2016 Re: Payment to Ruzkowski.

**Options:**

1. That Council approve the payment of Nine hundred sixty-eight thousand three hundred and forty-six dollars and fifty-six cents (\$968,346.56) to Ruzkowski Enterprises Ltd.;
2. Refer back to AE Engineering for review and report

**10 Inquiries: None**

**11 Councilors Forum: None**

**12 Introduction and Consideration of Bylaws:**

**12.1 – Bylaw 26 of 2016 - a Bylaw to amend Bylaw 02 of 2016.**

**That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016 be read a first time.**

**That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016 be now read a second time.**

**That leave be granted to read Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016 a third time.**

**That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016 be read a third time and passed; and that Bylaw 26 of 2016, be now adopted, sealed and signed by Mayor and Administrator.**

**12.2 – Bylaw 15 of 2016 – a bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 15 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**12.3 – Bylaw 17 of 2016 – a bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 17 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**12.4 – Bylaw 22 of 2016 – a Bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 22 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**12.5 – Bylaw 23 of 2016 – a bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 23 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**12.6 – Bylaw 24 of 2016 – A Bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 24 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**12.7 - 12.5 – Bylaw 25 of 2016 – a Bylaw to amend Zoning Bylaw 03 of 2016.**

**That Bylaw 25 of 2016 – a Bylaw to amend Bylaw 03 of 2016 be read a first time.**

**13 Unfinished Business: None**

**14 Giving Notice: None**

**15 Motions: None**

**16 Adjournment:**

Resort Village of Candle Lake Council Meeting

August 12<sup>th</sup>, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on August 12<sup>th</sup>, 2016, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Wasyluk, Borden	- Mayor
Manton, Valerie	- Councilor
Cherkewich, Ron	- Councilor
Matkowski, Patricia	- Councilor

Joan Corneil	- Administrator
Heather Scott	- Assistant Administrator

**ABSENT:** Wojciechowski, Brian - Councilor

1. **CALL TO ORDER:** Mayor Borden Wasyluk called the meeting to order at 9:00 a.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** None

3. **ADOPTION OF MINUTES:**

**320/2016 MANTON:**

That the Minutes of First Meeting of Council called August 5<sup>th</sup>, 2016 be taken as read and adopted.

**CARRIED**

4. **APPROVAL OF AGENDA:**

**321/2016 MATKOWSKI:**

That the Agenda for this meeting be approved, and that presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**CARRIED**

5. **PUBLIC HEARINGS AND APPEALS:** None

6. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:** None

7. **COMMUNICATIONS/PETITIONS PACKAGE:** None

8. **CONSENT AGENDA:** None

Councilor Cherkewich arrived: 9:04 a.m.

9. **REPORTS OF ADMINISTRATOR & COMMITTEES:**

9.1– Report 104 of 2016 dated August 10<sup>th</sup>, 2016 from Assistant Administrator Re: Amendment to Bylaw 20 – 2016.



Resort Village of Candle Lake Council Meeting

August 12<sup>th</sup>, 2016

**322/2016 CHERKEWICH:**

That Bylaw 21 – 2016, a bylaw of the Resort Village of Candle Lake to amend Bylaw 20 – 2016 be laid on the table under Order of Business "Introduction and Consideration of Bylaws". This Bylaw is for three readings.

**CARRIED**

10. **INQUIRIES:** None

11. **COUNCILORS FORUM:** None

12. **INTRODUCTION AND CONSIDERATION OF BYLAWS:**

12.1 - Bylaw 21 of 2016 – A Bylaw to Amend Bylaw 20 of 2016.

**323/2016 MATKOWSKI:**

That Bylaw 21 of 2016, a Bylaw to amend Bylaw 20 of 2016 be introduced and read a first time.

**CARRIED**

**323/2016 CHERKEWICH:**

That Bylaw 21 of 2016 be amended by adding after the words "read a third time", "approved and passed".

**CARRIED**

**324/2016 MANTON:**

That Bylaw 21 of 2016, a Bylaw to amend Bylaw 20 of 2016 as amended be now read a second time.

**CARRIED**

**325/2016 CHERKEWICH:**

That leave be granted to read Bylaw 21 of 2016, a Bylaw to amend Bylaw 20 of 2016 as amended a third time.

**CARRIED**

**326/2016 MANTON:**

That Bylaw 21 of 2016, a Bylaw to amend Bylaw 20 of 2016 as amended, be read a third time and passed; and that Bylaw 21 of 2016, a Bylaw to amend Bylaw 20 of 2016 as amended, be now adopted, sealed and signed by the Mayor and Administrator.

**CARRIED**

13. **UNFINISHED BUSINESS:** None

14. **GIVING NOTICE:** None

15. **MOTIONS:** None

16. **ADJOURNMENT**

Resort Village of Candle Lake Council Meeting

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August 12<sup>th</sup>, 2016

**327/2016 CHERKEWICH:**

Adjournment of this matter to a Special Meeting to be held on August 18<sup>th</sup>, 2016 at 7:00 p.m., the next meeting to follow as per procedure bylaw.

**CARRIED**

**Adjournment at 9:07 a.m.**

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Mayor

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Administrator

Candle Lake Curling Club  
Box 289  
Candle Lake, Saskatchewan  
S0J 3E0

RECEIVED  
AUG - 3 2016

August 3, 2016

Resort Village of Candle Lake  
Box 114  
Candle Lake, Sask. S0J 3E0

Dear Mayor and Council:

**RE: RENTAL OF COMMUNITY HALL**

We would like this letter to be presented to the Council at their first meeting, August 12. This year there was an increase to the Rental of the Community Hall, from \$350.00 to \$600.00.

The Curling Club does fundraisers to help keep the cost of curling down so as many people as possible get to enjoy the winter sport. The Curling Club is a non-profit organization and relies on the two fundraisers at the hall during the year. We promote health, youth activities and community events. Our youth are able to curl for free, as well as curling instruction and equipment. The Meath Park School uses the facility to support recreation for grades 6 & 7. There is an active after school curling program. This is all done by volunteers.

With regards to the above mentioned examples, we wish to ask for a reduction on the rental of the Community Hall for the Fall Supper and Ladies Night Out events.

Please consider this request and provide us with a decision at your earliest convenience. Thank you for your consideration.

Sincerely,



Colleen Lavoie  
President  
Candle Lake Curling Club



# SUMAdvantage

Your first call for savings

RECEIVED  
JUL 25 2016

**SaskTel** 

Since our partnership with SaskTel began, SUMA members have found annual savings of roughly:

- **\$300,000 in long distance; and**
- **\$56,000 in Internet services.**

That's **\$1 million** in savings over three years on just those services!

## New! SUMA Savings Plan

SUMA is pleased to announce exciting updates to our program with SaskTel effective July 1, 2016. First, we are maintaining savings for long distance, high speed internet, and cellular service.

### Long Distance:

1.7 cents per minute (Business One Toll plan only)

### High Speed Internet:

\$10 per month discount on each of the below high speed internet services:

High Speed Basic, Plus, Extreme, and Advanced;  
infiNet High Speed Plus, Extreme, and Ultra;  
Mach I and Mach II.

### Cellular:

Revenue Based Rewards on your current plan will continue. If you change plans, Revenue Based Rewards will no longer apply, but you can choose the best plan suited to your needs.

The above discounts are automatically put in place for qualifying members. Unsure if you are receiving these discounts? Send us a copy of your recent SaskTel bill and we will review it to ensure you're getting the best deal.

**But wait, there's more!**

SUMA members will now receive more and better discounts:

#### Cellular Accessories

25 per cent off items such as chargers and cellphone covers

(at authorized SaskTel stores)

#### Integrated Business Communications (IBC)

Free phone sets and no service connection charge when subscribing

#### SecurTek SoloProtect

20 per cent off Lone Worker security equipment, service plans, and activation fees

#### Data Center Services

Managed hosting for your critical data

*Specific terms and conditions apply with each offering.*

Contact a SaskTel Business Rep at **1-844-SASKTEL** for more information on these new offerings. Make sure to tell them you are a SUMA member.

**SUMAdvantage**

Saskatchewan Urban Municipalities Association  
#200-2222 13th Avenue Regina, SK S4P 3M7  
Phone: (306) 525-3727 • Fax: (306) 525-4373

Additional details on the program can be found at  
[www.suma.org](http://www.suma.org)



# PARCS UPDATE #66 JULY, 2016



## IN THIS ISSUE:

Page 1 - Overview  
Page 2 - STAB Update  
Page 3 - Convention Program  
Page 4 - Program Details  
Page 5 - Registration Form

## OVERVIEW OF THIS NEWSLETTER

### 1. BEST CONVENTION PROGRAM EVER

PARCS is proud to unveil what promises to be one of our most informative and interesting convention programs ever. This year we have selected two themes, one for each day of the convention and we have invited two keynote speakers, one to address each theme.

The theme for **Friday, October 21<sup>st</sup>** is "**Ethical Governance**" which fits in with the new Conflict of Interest Legislation currently facing Councils of Rural Municipalities and Resort Villages. Friday's keynote speaker is **Diana Adams from KPMG**. Two of our directors, who heard Diana Adams speak a few months ago, referred to her address as "possibly the most thought provoking" they had ever heard.

Friday afternoon's program is divided into two streams:

- The first stream is aimed at **resort village councils**, both as training for newly elected councillors and as a review for experienced councillors.
- The second stream is designed for **RM councillors and for organized hamlet boards**, highlighting current issues about relationships between them.

The theme for **Saturday, October 22<sup>nd</sup>** is "**Effective Stewardship**" which fits in with PARCS 2016 lobby effort aimed at trying to persuade our government to protect our lakes from *Aquatic Invasive Mussels* by implementing a program to *Stop Them at the Border* (STAB). Saturday's keynote speaker is **Kate Wilson from Alberta's Fish and Wildlife Branch**. Kate is the Aquatic Invasive Species Specialist who administers the border inspection program that continues to protect Alberta's lakes. We are indeed fortunate to have Kate speak to us and answer our questions as we continue to try to persuade our government to enact a similar protection services in Saskatchewan.

Our convention will once again be held in the beautiful Willows Golf and Country Club. We've arranged a special menu and a fun speaker for Friday's banquet. Our Program follows on pages 3 and 4, with the registration form on page 5. You must register for your hotel before Sept. 15<sup>th</sup>. Room rates are lower this year!

### 2. AIM to STAB (*Aquatic Invasive Mussels - Stop Them at the Border*)

Page 2 provides an overview of the past year's lobby efforts on your behalf – what we celebrate, what we regret and what we plan to do.



## PARCS CELEBRATES

### • Province-wide support

The STAB advocates who met with the Deputy Minister of Environment on June 6<sup>th</sup> included:

- The Provincial Association of Resort Communities of Sask (PARCS)
- The Sask Association of Watersheds (SAW)
- The Sask Urban Municipalities Association (SUMA)
- The Sask Association of Rural Municipalities (SARM)
- The Sask Chamber of Commerce
- Sask Wildlife Federation (apologies)
- Ducks Unlimited
- Sask Power
- The Sask Irrigators Association

Thank you to the 40 members (RVs, RMs and OHs) who wrote to candidates and the Premier. There is a strong public consensus that the government needs to do more to protect our lakes.

### • Increased public awareness

It's hard to find anyone now who has not heard about the dangers of quagga and zebra mussels. The television ads, public signs and handouts such as those at Cabellas have done much to make boaters aware of the dangers of contaminating our lakes with these hitch-hikers.

### • The support of the Provincial Auditor

The auditor's report, received June 10, devotes a whole chapter to the Ministry of Environment about AIM, asking for "collaboration with partners" and "a formalized risk-based inspection strategy".

### • The beginning steps undertaken this year by the Ministry of Environment who have:

- Passed legislation establishing a \$5,000 fine for transporting AIM into the province.
- Made inroads at collaborating with Canadian Border Services Agency (CBSA).
- Trained Conservation Offices as inspectors and purchased 2 decontamination units.
- Done random inspections on 330 boats in 2016 and found 20 that needed decontaminated.<sup>1</sup>

## PARCS QUESTIONS THE RECENT CLAIMS OFFERED BY THE MINISTER OF ENVIRONMENT<sup>2</sup>

GOVERNMENT POSITION	PARCS POSITION
The Ministry wants to collaborate.	The April 28 <sup>th</sup> letter from SUMA, SARM and PARCS went unanswered for 11 weeks, a meeting finally arranged for July 12 <sup>th</sup> .
The Ministry is working with the western provinces and territories.	When asked about this, the Minister admitted that they have done no more than share information.
The province has adequately funded the fight against AIM in 2015 and increased funding in 2016.	In 2015 Sask spent \$264,000 while Alberta spent \$2.1 million and Manitoba spent \$500,000 (auditor p. 62). In 2016, the province cut funding for watersheds by \$190,000 & increased AIM funding by \$100,000, a net loss to our lakes.
"The Ministry is coordinating a series of watercraft inspection on our eastern boundary." (Quote from Minister's letter to City Mayor's Caucus of SUMA, June 28 <sup>th</sup> )	When questioned on July 12, about the recent <b>AIM infestation in Cedar Lake, Manitoba</b> and asked to set up a monitoring site on highway 55, the Minister refused. Cedar Lake is straight west from Lake Tobin, about 250 km, connected by highway 55 from The Pas. <b>Tobin Lake now had the dubious distinction as the Saskatchewan Lake most at-risk for AIM infestation!</b>
The Minister feels that if we can't have inspection stations open 24/7, then part-time inspections are of no use. (July 12 mtg.)	Alberta has inspections that operate during daylight hours and yet, in 2015, <u>stopped and decontaminated 20 mussel infected boats crossing Sask.</u>

## PARCS PLANS

- To formally request that the Ministry of Environment set up a Standing Advisory Committee on Aquatic Invasive Species with a view to working toward a systematic risk-based approach to watercraft inspection. We plan to enlist the further support of our provincial partners and the provincial auditor for this endeavor.
- To consult with our membership at our October convention regarding further action.

<sup>1</sup> Imagine if we were to inspect 20,000 boats a year, as Alberta did in 2015! How many boats would have been caught?

<sup>2</sup> Most of these claims were made in the Minister's June 28<sup>th</sup> letter to the Saskatchewan City Mayor's Caucus.



## PARCS CONVENTION 2016

*At the beautiful Willows Golf & Country Club  
401 Cartwright Drive – south of Saskatoon*

### ETHICAL GOVERNANCE and EFFECTIVE STEWARDSHIP

**FRIDAY OCTOBER 21, 2016**

<b>9:00 am</b>	<i>Registration (Coffee, juice, muffins)</i>	
<b>9:45 am</b>	<i>Welcome</i>	
<b>10:00 to 12:00 am</b>	<b>#1 - KEYNOTE WORKSHOP – UNDERSTANDING FRAUD AND ETHICS</b> Diana Adams, KPMG	
<b>12:00 to 1:00 pm</b>	<i>Luncheon</i>	
	<i>For Resort Village delegates</i> ↓	<i>For RM and OH delegates</i> ↓
<b>1:00 to 3:00 pm</b>	<b># 2.1- EFFECTIVE COUNCILS</b> <b>Orientation for New Councillors</b> <b>Refresher for Experienced Councils</b> Diana Lee Advisory Services Ministry of Government Relations	<b>#2.2 - RM COUNCILS AND OHs</b> <b>Relationships between RM</b> <b>Councils and OH Boards</b> Colleen Christopherson Advisory Services Ministry of Government Relations
<b>3:00 to 3:15 pm</b>	<i>Nutrition Break</i>	
<b>3:15 to 4:15 pm</b>	<b>#3.1 - HUMAN RESOURCES</b> <b>Dealing Fairly and</b> <b>Effectively with staff</b> Sherry Jimmy & Jay Fuller, Morris Interactive	<b>#3.2 – RM COUNCILS WITH</b> <b>FAIR REPRESENTATION:</b> <b>Options to consider</b> Panel Presentation PARCS, POWL, RM of Hoodoo
<b>4:15 to 5:00 pm</b>	<b>#4 - REVALUATION 2017</b> Irwin Blank, CEO, SAMA	
<b>7:00 p.m.</b>	<b>#5 - PRESIDENT'S BANQUET</b> Speaker: Ashlyn George, Saskatchewan's 2015 Wanderer	<b>5:00 to 6:30 pm - Time</b> <i>to register at your hotel or</i> <i>relax at the Willows.</i>

**SATURDAY OCTOBER 22, 2016**

<b>9:00 to 12:00 am</b>	<b>PARCS BUSINESS</b>	⇒	<b>9:00 a.m. – Reports</b>
<b>11:45 to 12:30 pm</b>	<i>Lunch</i>		<b>9:30 a.m. – Regional Meetings</b>
<b>12:30 to 2:00 pm</b>	<b>#6 -KEYNOTE ADDRESS (AIM in Alberta)</b> Kate Wilson, Alberta Aquatic Invasive Species Specialist		<b>10:30 a.m. - Nutrition Break</b>
<b>2:00 to 3:00 pm</b>	<b>#7 -EDUCATION AND INSPECTION (AIMM in Saskatchewan)</b> Brent Webster, Director of Conservation Officer Services Ron Hlasny, Biologist, Sask Environment		<b>10:45 to 11:45 noon – PARCS' Annual Mtg.</b>
<b>3:00 to 3:15 pm</b>	<i>Nutrition Break</i>		
<b>3:15 to 4:15 pm</b>	<b>#8 - INVOLVING YOUR COMMUNITY: LOVE YOUR LAKE</b> Colleen Fennig, WUQWATR		

## **SESSION DESCRIPTIONS**

### **#1 - KEYNOTE WORKSHOP – UNDERSTANDING FRAUD AND ETHICS**

Diana Adams will present the many ways fraud can be committed, tips to recognize fraudulent acts, and ways of dealing with unethical personnel, both in government and the workplace.

### **# 2.1- EFFECTIVE COUNCILS**

Diana Lee will provide both an orientation for new RV Councillors and a recent refresher for returning Councillors following the July elections, with a focus on changes to the Acts and Regulations affecting RV councils. Specific reference will be made to the new Procedures Bylaws and Conflict of Interest regulations that affect members of SUMA, SARM and the Northern Municipalities introduced in 2015 and implemented in 2016.

### **#2.2 - RM COUNCILS AND OHs**

Colleen Christopherson will provide an update and overview of the relationship between Organized Hamlets and Rural Municipalities. She will make particular reference to legislation, regulations, and other mechanisms designed to assist OH's in understanding their role and mandate within the RM structure, as well as the RM's role and responsibilities to their OH's.

### **#3.1 - HUMAN RESOURCES**

Jay Fuller will provide a synopsis of 'best practices' in managing a most valuable resource, our staff, within a municipal government. He will focus on practices that will make a municipality a leader in human resource management. As a bonus, Morris Interactive will provide each participant with access to a DiSC profile which will assist individuals in understanding their own leadership style and how it affects others.

### **#3.2 – RM COUNCILS WITH FAIR REPRESENTATION**

Three panel members, Garry Dixon, Cliff Schmidt and Don Gabel, will talk discuss their personal efforts (and challenges) to seek better representation for their communities at RM council tables.

### **#4 - REVALUATION 2017**

Irwin Blank will present information on the upcoming 2017 revaluation with emphasis on the changes occurring to resort property assessments across the province relative to other property types. He will also highlight reports that SAMA is providing to assist local governments in reviewing those new assessments.

**#5 – BANQUET SPEAKER** - Ashlyn George is the vivacious young woman whose adventures can be found at the web site <http://saskatchewanwanderer.ca/blog/tag/ashlyns-2015-adventure> - or you can see and hear her in person at the convention's President's Banquet on Friday night.

### **#6 - KEYNOTE ADDRESS (AIM in Alberta)**

Kate Wilson coordinates Alberta's border program to inspect watercraft entering the province from the south (US) or from the east (Ontario and Manitoba via Saskatchewan). In 2015, her staff inspected 21,000 boats and decontaminated 11 mussel boats. She will describe the number of stations, staff, equipment required, hours of operation and costs involved in such a program.

### **#7 - EDUCATION AND INSPECTION (AIMM in Saskatchewan)**

Brent Webster is in charge of communication and education regarding invasive mussels. Ron Hlasny is in charge of inspection and decontamination in the field. Brent and Ron will outline the up-to-date efforts the Saskatchewan Ministry of Environment is undertaking to prevent the introduction of Aquatic Invasive Species into Saskatchewan waterways.

### **#8 - INVOLVING YOUR COMMUNITY: LOVE YOUR LAKE**

Colleen Fennig will describe how a lakeshore community can obtain a \$ 5,000 grant from the Watershed through Canada's Love Your Lake program and the type of activities it will fund.

## CONVENTION REGISTRATION

### CONTACT INFORMATION:

Cottage community (or association):

Contact person, name:

Phone number:

Email address:

Easy registration, spaces are limited.

Copy this form and fill it in. Email it to [parcs@sasktel.net](mailto:parcs@sasktel.net)

We will confirm by email.

**CONVENTION** (Includes Friday lunch, Friday banquet plus Saturday lunch, all nutrition breaks)

#### Attending for both days

- # attending from **member communities** (voting delegates): \_\_\_\_\_ x \$ 225 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_
- # attending from **non-member communities**: \_\_\_\_\_ x \$ 325 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_

#### Attending for Friday (Day only)

- # attending from **member communities**: \_\_\_\_\_ x \$ 125 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_
- # attending from **non-member communities**: \_\_\_\_\_ x \$ 225 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_

#### Attending for Friday (Day plus evening banquet)

- # attending from **member communities**: \_\_\_\_\_ x \$ 150 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_
- # attending from **non-member communities**: \_\_\_\_\_ x \$ 250 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_

#### Attending for Saturday only

- # attending from **member communities** (voting delegates): \_\_\_\_\_ x \$ 100 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_
- # attending from **non-member communities**: \_\_\_\_\_ x \$ 200 = \$ \_\_\_\_\_  
Names: \_\_\_\_\_

Extra banquet tickets (no spousal packages available): \_\_\_\_\_ x \$ 30 = \$ \_\_\_\_\_

**NOTE:** # Attending Friday sessions #2.1 and 3.1: \_\_\_\_\_

**OR** # Attending Friday sessions #2.2 and 3.2: \_\_\_\_\_

#### **REGISTER SOON by mail or email to:**

Lynne Saas, PARCS, Member Services  
Box 52, Elbow, SK, S0H 1J0  
Phone - 630-9698  
Email - [parcs@sasktel.net](mailto:parcs@sasktel.net)

#### **TOTAL FEES**

- \_\_\_\_\_ Fees are enclosed
- \_\_\_\_\_ Fees will follow by mail
- \_\_\_\_\_ Fees will be paid at convention

**Note** - Registrations cancelled after October 1<sup>st</sup>  
will be invoiced for full fees.

#### **MAKE YOUR HOTEL RESERVATIONS**

Rooms are being held on a first come, first served basis. **You must reserve before September 15.** Rooms will be released after that date. Both hotels are 5 minutes from The Willows. Both are located on the same city lot at 105 Stonebridge Rd (off Clarence Avenue, south of Circle Drive).

##### **THE HAMPTONS**

665-9898

- 10 kings (\$139) or 20 double queens (\$139)
- Complimentary hot breakfast
- When registering state code: YXESS

##### **FOUR POINTS BY SHERATON** 933-9889

- 20 kings (\$129) or 20 double queens (\$134)
- Restaurant on site
- When registering state code: PJ21AA



# EPS Management Services Inc.

MUNICIPAL ENFORCEMENT AND PROTECTIVE SERVICES

**TO:**

**Members of Council  
Resort Village of Candle Lake**

**COPY: Administrator- Joan Corneil**

**FROM: EPS Management Services Inc.**

**RE: Report on Bylaw Enforcement for July 2016**

There were a total of 204 hours provided to the municipality in the month. There were a total of 3202 kilometres traveled in and for the Resort Village of Candle Lake for the month.

The total amount of kilometres travelled does not include any travel in other jurisdictions. There is no submission for distance travelled using personal vehicles.

## **I – PROVINCIAL**

Introductions have been made between the RCMP, The Conservation Officers in the area, and the new Bylaw Enforcement Officer. Contact information has been exchanged.

## **II - MUNICIPAL**

A brief synopsis of the type of files created includes the following;

- The Officer had hundreds of public interactions, generally for introductory purposes. A fair number of people were curious as to who the new Bylaw Enforcement Officer is. Given the high volume of interactions, it is difficult to determine the precise number at this time. Future reports will indicate more accurate depiction of the interactions.



- General patrols have been conducted throughout the Resort Village at varying times including night shifts. Officer presence was noticed during the evening hours and complimented.
- The Officer observed dozens of vehicles driving in excess of the posted speed limit, in several different areas of the village. The EPS vehicle was strategically parked, and this seemed to help motorists slow down.
- The Officer made contact with several ATV and dirt bike riders, in different locations around the village. Introductions were made, as well as reminders of the rules of operation in and around the village were expressed. These interactions sparked an idea that would be beneficial for both the riders and non riders alike. The Officer suggests that an area map be drawn up so that operators know where they can ride. This would be helpful to assist with keeping noise to a minimum, as well as clearly defining the zones for the operators, so that there are not any excuses being made when interactions are made in the future. These zone maps could be sent out along with the Bylaws relating to the operation of ATVs and Noise.
- The Officer investigated several complaints made to the town office, and has resolved nearly all that have come through, save for a few matters that are ongoing, that predate the Officers presence in the village.
- The Officer had gathered information pertaining to delinquent properties in the village, courtesy letters were generated and sent out. The Officer then followed up on the delinquent properties to ensure that compliance with RVCL Bylaws were being met. Some consideration was give for time frames, as there were a fair number of days with wet weather. Nearly all of the delinquent properties are now in compliance with RVCL Bylaws.
- The Officer had several dozen interactions with youth, who were drinking in public, during the long weekend. None of which were given any fines. Instead this opportunity was used to educate the youth about the charges related to minors in possession of alcohol, public intoxication, RVCL Noise Bylaw, Littering, and a general respect for the people in this community. This attempt at expressing mutual respect was well received and was reciprocated. Gaining compliance through communication and education will continue to be a big part of how the Officer will operate within the village.
- The Officer was present and deescalated some situations that could have resulted in violence, and communicated with the RCMP when necessary.

### III – INTER-AGENCY

The Officer was fortunate to be present during the long weekend festivities, and as a result, was able to connect with other members of the law enforcement community. As a result. The Officer was able to share contact information with the RCMP and Conservation Officers, and will continue to develop a solid line of communication.

### IV – INFORMATION.

Due to the fact that The Officer is new to the community, there has been a great deal of focus placed on getting to know the subdivisions, as well as communication with the members of the community, and the visitors. The Officer feels positive that his presence has been well received, and hopes to become a positive influence in the community. All concerns, past, present, and future will be addressed in a timely manner.

### V - PERSONAL NOTE.

I would like to thank everyone for their patience, as well as their welcoming me into this community. As it stands, I know this report may not be as thoroughly detailed as they have been in the past. I humbly ask for your continued patience, as I continue to tackle this responsibility in a safe, courteous, and professional manner. Thank you for this opportunity.

Bylaw Enforcement Officer

Brandon Ferland

EPS Management

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-110-100 - General Municipal Levy		2,669,521.78	1,157,215.00	1,512,306.78	231
410-120-100 - Abatements and Adjustments		50.67	(5,000.00)	5,050.67	101
410-130-100 - Discount on Municipal Tax - Property	(75,966.10)	(99,041.76)	(350,000.00)	250,958.24	28
	<b>(75,966.10)</b>	<b>2,570,530.69</b>	<b>802,215.00</b>	<b>1,768,315.69</b>	<b>320</b>
<b>Penalties on Tax Arrears</b>					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	5,042.65	48,383.81	70,000.00	(21,616.19)	69
	<b>5,042.65</b>	<b>48,383.81</b>	<b>70,000.00</b>	<b>(21,616.19)</b>	<b>69</b>
<b>Special Municipal Levy</b>					
410-600-100 - Special Municipal Levy #1	(404.28)	(404.28)	(30,000.00)	29,595.72	1
	<b>(404.28)</b>	<b>(404.28)</b>	<b>(30,000.00)</b>	<b>29,595.72</b>	<b>1</b>
<b>TOTAL TAXATION:</b>	<b>(71,327.73)</b>	<b>2,618,510.22</b>	<b>842,215.00</b>	<b>1,776,295.22</b>	<b>311</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-100 - Custom Work - General			150.00	(150.00)	
420-100-110 - Custom - Grading/Snow Removal			500.00	(500.00)	
420-100-130 - Custom Work - Tax Enforcement		571.64	12,300.00	(11,728.36)	5
	<b>0.00</b>	<b>571.64</b>	<b>12,950.00</b>	<b>(12,378.36)</b>	<b>4</b>
<b>Sale of Supplies and Gravel</b>					
420-200-500 - Sale of Supplies - Culverts			2,000.00	(2,000.00)	
420-200-901 - Lagoon Fees		198.00	500.00	(302.00)	40
	<b>0.00</b>	<b>198.00</b>	<b>2,500.00</b>	<b>(2,302.00)</b>	<b>8</b>
<b>Rentals</b>					
420-300-100 - Rentals - Building/Room	630.00	3,005.00	10,000.00	(6,995.00)	30
420-300-101 - Lease Revenue	(1.00)	600.00	600.00		100
	<b>629.00</b>	<b>3,605.00</b>	<b>10,600.00</b>	<b>(6,995.00)</b>	<b>34</b>
<b>Policing and Fire Fees</b>					
420-400-110 - Fines		100.00	300.00	(200.00)	33
420-400-300 - Fire/EMOFees			2,000.00	(2,000.00)	
	<b>0.00</b>	<b>100.00</b>	<b>2,300.00</b>	<b>(2,200.00)</b>	<b>4</b>
<b>Other - Performance Deposits</b>					
420-500-150 - Parks & Rec Advertisements	50.00	1,080.00	1,500.00	(420.00)	72
420-500-700 - Performance Deposits		(3,000.00)		(3,000.00)	
	<b>50.00</b>	<b>(1,920.00)</b>	<b>1,500.00</b>	<b>(3,420.00)</b>	<b>228-</b>
<b>Total Other - Performance Deposits:</b>	<b>50.00</b>	<b>(1,920.00)</b>	<b>1,500.00</b>	<b>(3,420.00)</b>	<b>228-</b>
<b>Cemetery Fees</b>					
420-600-100 - Cemetery Fees	300.00	700.00	1,000.00	(300.00)	70
	<b>300.00</b>	<b>700.00</b>	<b>1,000.00</b>	<b>(300.00)</b>	<b>70</b>
<b>Licenses and Permits</b>					
420-700-100 - RV Park Site Fees		31,631.90	32,000.00	(368.10)	99
420-700-101 - RV Park Emergency/Protect.Fees		119,646.00	115,000.00	4,646.00	104
420-700-102 - RV Park Base Tax		26,010.00	25,700.00	310.00	101

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 2

	Current	Year To Date	Budget	Variance	%
420-700-110 - Prov.Campground Agrmt		29,500.00	29,500.00		100
420-700-200 - Licenses - Business	520.00	3,585.00	9,000.00	(5,415.00)	40
420-700-210 - Licenses - Pets	40.00	40.00	400.00	(360.00)	10
420-710-100 - Building Permits	1,854.60	19,274.95	35,000.00	(15,725.05)	55
	<b>2,414.60</b>	<b>229,687.85</b>	<b>246,600.00</b>	<b>(16,912.15)</b>	<b>93</b>
<b>Other</b>					
<b>Tax Certificate</b>					
420-800-100 - Tax Certificate	180.00	870.00	1,600.00	(730.00)	54
	<b>180.00</b>	<b>870.00</b>	<b>1,600.00</b>	<b>(730.00)</b>	<b>54</b>
<b>General Office Services Provided</b>					
420-800-200 - General Office Services Provided			300.00	(300.00)	
420-800-210 - Photocopy/Fax Fees	63.50	445.25		445.25	
420-800-220 - Assessment Appeal Fees			50.00	(50.00)	
420-800-221 - Building/Zoning Appeals	100.00	300.00		300.00	
420-800-222 - Discretionary Use Fee		250.00	150.00	100.00	167
420-800-223 - Subdivision Appl. Fee		4,500.00		4,500.00	
	<b>163.50</b>	<b>5,495.25</b>	<b>500.00</b>	<b>4,995.25</b>	<b>1,099</b>
<b>Landfill/Waste Collection Fees</b>					
420-850-100 - Scavenging Fees			3,500.00	(3,500.00)	
420-850-110 - Landfill Fees	4,841.00	16,848.50	45,000.00	(28,151.50)	37
420-850-120 - Landfill Annual Fee			2,200.00	(2,200.00)	
420-850-130 - Sign Corridor Fees		50.00	1,500.00	(1,450.00)	3
420-850-140 - Recyclable Sales		1,178.24		1,178.24	
420-850-150 - Misc. Revenue		30.00	2,200.00	(2,170.00)	1
	<b>4,841.00</b>	<b>18,106.74</b>	<b>54,400.00</b>	<b>(36,293.26)</b>	<b>33</b>
	<b>5,184.50</b>	<b>24,471.99</b>	<b>56,500.00</b>	<b>(32,028.01)</b>	<b>43</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>8,578.10</b>	<b>257,414.48</b>	<b>333,950.00</b>	<b>(76,535.52)</b>	<b>77</b>
<b>MAINTENANCE AND DEVELOPMENT CHARGES</b>					
<b>Development Charges</b>					
430-200-100 - Development Charges	50.00	150.00		150.00	
	<b>50.00</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0</b>
<b>TOTAL MAINTENANCE AND DEVELOPMENT</b>	<b>50.00</b>	<b>150.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0</b>
<b>UNCONDITIONAL TRANSFERS</b>					
<b>Unconditional Transfers</b>					
450-110-100 - Unconditional - (Revenue Sharing)		44,388.75	177,555.00	(133,166.25)	25
450-200-070 - Conditional - Federal Gas Tax Grant		21,726.00	43,400.00	(21,674.00)	50
	<b>0.00</b>	<b>66,114.75</b>	<b>220,955.00</b>	<b>(154,840.25)</b>	<b>30</b>
<b>TOTAL UNCONDITIONAL TRANSFERS:</b>	<b>0.00</b>	<b>66,114.75</b>	<b>220,955.00</b>	<b>(154,840.25)</b>	<b>30</b>
<b>CONDITIONAL GRANTS</b>					
<b>Federal</b>					
450-230-100 - Conditional - Federal - Student Emp			3,000.00	(3,000.00)	

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 3

	Current	Year To Date	Budget	Variance	%
	0.00	0.00	3,000.00	(3,000.00)	0
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>(3,000.00)</b>	<b>0</b>
<b>GRANTS IN LIEU OF TAXES</b>					
<b>Provincial</b>					
450-600-050 - GIL - Provincial	4,788.10	4,788.10	12,500.00	(7,711.90)	38
	<b>4,788.10</b>	<b>4,788.10</b>	<b>12,500.00</b>	<b>(7,711.90)</b>	<b>38</b>
<b>TOTAL GRANTS IN LIEU OF TAXES:</b>	<b>4,788.10</b>	<b>4,788.10</b>	<b>12,500.00</b>	<b>(7,711.90)</b>	<b>38</b>
<b>CAPITAL ASSET PROCEEDS</b>					
<b>Capital Asset Proceeds</b>					
460-100-200 - CA - Sale of Machinery		80,325.00	30,000.00	50,325.00	268
460-130-100 - CA - Local Improvement Charges			1,500,000.00	(1,500,000.00)	
	<b>0.00</b>	<b>80,325.00</b>	<b>1,530,000.00</b>	<b>(1,449,675.00)</b>	<b>5</b>
<b>TOTAL CAPITAL ASSET PROCEEDS:</b>	<b>0.00</b>	<b>80,325.00</b>	<b>1,530,000.00</b>	<b>(1,449,675.00)</b>	<b>5</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
<b>Investment and Income Revenue</b>					
470-100-100 - Interest Revenue	1,922.22	11,548.73	20,000.00	(8,451.27)	58
	<b>1,922.22</b>	<b>11,548.73</b>	<b>20,000.00</b>	<b>(8,451.27)</b>	<b>58</b>
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	<b>1,922.22</b>	<b>11,548.73</b>	<b>20,000.00</b>	<b>(8,451.27)</b>	<b>58</b>
<b>OTHER REVENUES</b>					
<b>Other Revenue</b>					
480-150-100 - Donations		(100.00)	40,000.00	(40,100.00)	100-
	<b>0.00</b>	<b>(100.00)</b>	<b>40,000.00</b>	<b>(40,100.00)</b>	<b>100-</b>
490-120-100 - Transfer from Surplus			1,043,000.00	(1,043,000.00)	
490-190-110 - Trans.fromRoads/Streets Reserve			240,000.00	(240,000.00)	
490-190-150 - Trans.From Rec.Hall Main/Building Re			75,500.00	(75,500.00)	
490-190-400 - Transfer from Lagoon sustainability fur			70,000.00	(70,000.00)	
490-190-800 - Trans from Fire Equip reserve			7,200.00	(7,200.00)	
490-900-930 - First Responders Committee Revenue			1,000.00	(1,000.00)	
<b>TOTAL OTHER REVENUES:</b>	<b>0.00</b>	<b>(100.00)</b>	<b>1,476,700.00</b>	<b>(1,476,800.00)</b>	<b>100-</b>
<b>TOTAL REVENUES:</b>	<b>(55,989.31)</b>	<b>3,038,751.28</b>	<b>4,439,320.00</b>	<b>(1,400,568.72)</b>	<b>68</b>



**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

	Current	Year To Date	Budget	Variance	%
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity-Meeting	2,950.00	21,425.00	40,000.00	18,575.00	54
	<b>2,950.00</b>	<b>21,425.00</b>	<b>40,000.00</b>	<b>18,575.00</b>	<b>54</b>
510-110-140 - GG - Council - Indemnity Committee/S		2,798.34	10,000.00	7,201.66	28
510-110-142 - GG-Council Convention Indemnity		587.50	4,500.00	3,912.50	13
510-110-230 - GG - Salaries - Administrator	5,998.81	52,634.33	99,240.00	46,605.67	53
510-110-330 - GG - Salaries - Assistants	16,233.94	106,982.52	192,353.00	85,370.48	56
510-115-430 - GG - Student (Grant) Salary	1,180.09	1,180.09	2,850.00	1,669.91	41
	<b>26,362.84</b>	<b>185,607.78</b>	<b>348,943.00</b>	<b>163,335.22</b>	<b>53</b>
<b>Benefits</b>					
510-130-230 - GG - Benefits - Administrator - Grp.Ins.	111.64	781.50	1,333.00	551.50	59
510-130-232 - GG - Benefits - Administrator EI	32.03	1,337.03	1,500.00	162.97	89
510-130-233 - GG - Benefits - Administrator Sup'n.	622.16	4,663.17	8,088.06	3,424.89	58
510-130-234 - GG - Benefits - Workers' Comp	(4,254.79)	3,603.72	10,000.00	6,396.28	36
510-140-330 - GG - Benefits - Assistant - Grp.Ins.	207.44	1,452.08	5,729.00	4,276.92	25
510-140-331 - GG - Benefits - Assistant CPP	538.69	3,940.84	6,700.00	2,759.16	59
510-140-332 - GG - Benefits - Assistant EI	430.09	2,812.13	4,500.00	1,687.87	62
510-140-333 - GG - Benefits - Assistant Sup'n.	817.46	6,200.33	10,835.00	4,634.67	57
510-145-431 - GG - Benefits-Student CPP	73.63	73.63	150.00	76.37	49
510-145-432 - GG-Benefits-Student EI	85.12	85.12	150.00	64.88	57
	<b>(1,336.53)</b>	<b>24,949.55</b>	<b>48,985.06</b>	<b>24,035.51</b>	<b>51</b>
	<b>25,026.31</b>	<b>210,557.33</b>	<b>397,928.06</b>	<b>187,370.73</b>	<b>53</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal	715.85	2,540.56	20,000.00	17,459.44	13
510-200-130 - GG - Cont. - Audit/Accounting		24,750.00	25,000.00	250.00	99
510-200-150 - GG - Cont. - Assessment - SAMA		46,788.00	50,000.00	3,212.00	94
510-200-160 - GG-Board of Revision Expense		46.67	1,200.00	1,153.33	4
510-200-170 - GG - Cont. - Advertising		2,111.00	8,000.00	5,889.00	26
510-210-110 - GG - Contract Studies	13,956.26	14,417.76	27,500.00	13,082.24	52
510-210-120 - GG-Grants		6,700.00	6,700.00		100
510-210-140 - GG - Council - Travel/Meals		913.74	2,600.00	1,686.26	35
510-210-150 - GG - Convention/Travel/Meal/Lodging		5,456.88	6,700.00	1,243.12	81
510-210-160 - GG - Travel, Meals & Subsistence			2,000.00	2,000.00	
510-210-170 - GG - Admin.Prof.Dev/ Travel / Meals/L		1,587.93	8,000.00	6,412.07	20
510-220-101 - GG - Cont. - Caretaking/Main. Other	1,413.00	10,833.00	21,500.00	10,667.00	50
510-230-100 - GG - Cont. - Insurance - General & Bo		2,681.00	22,100.00	19,419.00	12
510-240-100 - GG - Cont. - Memberships & Subscript		1,562.39	4,200.00	2,637.61	37
510-240-150 - GG - Cont. - Conference Fees		1,736.06		(1,736.06)	
510-250-100 - GG - Cont. - Communications(MailOut)			2,250.00	2,250.00	
510-250-150 - GG - Cont. - Express & Cartage	48.75	159.41	200.00	40.59	80
510-260-100 - GG - Cont. - Tax Enforcement/Collecti		571.64	12,300.00	11,728.36	5
510-260-101 - GG- Cont -Information Service Fees		1,000.00	1,000.00		100
510-260-150 - GG - Cont. - Elections		1,135.00	25,000.00	23,865.00	5
510-270-100 - GG - Cont. - Maintenance-Office			2,000.00	2,000.00	
510-270-150 - GG - Cont. - Repairs	93.64	93.64	1,000.00	906.36	9

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 5

	Current	Year To Date	Budget	Variance	%
510-280-100 - GG - Cont. - Postage Meter Lease		245.19	4,600.00	4,354.81	5
510-280-101 - GG - Cont - Photocopier	828.99	4,778.16	6,000.00	1,221.84	80
510-280-102 - GG - Cont - Office Furniture/Equipment		8,748.66	7,500.00	(1,248.66)	117
510-280-103 - GG - Cont - Equip Maint.Agrmt-Repair			1,800.00	1,800.00	
510-280-130 - GG - Cont. - Munisoft Software Suppor	135.08	6,812.03	4,600.00	(2,212.03)	148
510-280-131 - GG -Cont. - Software Purchase	27.96	224.42	2,000.00	1,775.58	11
510-280-170 - GG - Cont. - Promos/Vol Appn/Public F	35.03	1,031.10	1,400.00	368.90	74
510-290-100 - GG - Cont. - Bank Charges	2,697.91	3,268.84	700.00	(2,568.84)	467
510-290-101 - GG - Cont. - Debit Machine Costs	8.00	1,190.58	25,000.00	23,809.42	5
510-290-102 - GG - Cont - Vendor S/C		5.98		(5.98)	
	<b>19,960.47</b>	<b>151,389.64</b>	<b>302,850.00</b>	<b>151,460.36</b>	<b>50</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat		1,466.57	4,000.00	2,533.43	37
510-300-120 - GG - Utility - Power	400.85	5,992.90	7,000.00	1,007.10	86
510-300-130 - GG - Utility - Water	52.50	59.69	300.00	240.31	20
510-300-140 - GG - Utility - Telephone	920.81	5,950.68	10,200.00	4,249.32	58
510-300-141 - GG - Cont - Inernet/DB Machine	47.52	870.57	2,500.00	1,629.43	35
510-300-142 - GG - Cont - Web Page Setup/Maint		204.75	500.00	295.25	41
510-300-150 - GG - Utility - Septic Pump-Out	453.00	1,753.00	3,500.00	1,747.00	50
	<b>1,874.68</b>	<b>16,298.16</b>	<b>28,000.00</b>	<b>11,701.84</b>	<b>58</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Stationery & Postage	1,082.49	6,875.56	1,500.00	(5,375.56)	458
510-410-140 - GG - Maint. - Office Supplies	1,034.38	5,083.22	10,000.00	4,916.78	51
510-410-160 - GG - Maint. - Other		2.54		(2.54)	
510-420-100 - GG - Maint. - Janitor Supplies		46.19	2,000.00	1,953.81	2
	<b>2,116.87</b>	<b>12,007.51</b>	<b>13,500.00</b>	<b>1,492.49</b>	<b>89</b>
<b>Grants and Contributions</b>					
510-500-110 - GG - Grants and Contributions		200.00		(200.00)	
	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>(200.00)</b>	<b>0</b>
<b>Interest</b>					
510-710-110 - GG - Long Term Debt Interest	8,589.72	8,589.72	63,000.00	54,410.28	14
	<b>8,589.72</b>	<b>8,589.72</b>	<b>63,000.00</b>	<b>54,410.28</b>	<b>14</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>57,568.05</b>	<b>399,042.36</b>	<b>805,278.06</b>	<b>406,235.70</b>	<b>50</b>
<b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-110 - PS - Police - Contracted Servi & Rent I			35,000.00	35,000.00	
520-210-120 - PS-Contract Bylaw Enforcement Servic	6,923.53	19,044.62	48,000.00	28,955.38	40
	<b>6,923.53</b>	<b>19,044.62</b>	<b>83,000.00</b>	<b>63,955.38</b>	<b>23</b>
<b>Grants and Contributions</b>					
520-510-110 - PS - Police - COPPS Grant			2,200.00	2,200.00	
520-510-120 - PS-Police- Search & Rescue			2,000.00	2,000.00	
	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>	<b>4,200.00</b>	<b>0</b>
<b>TOTAL POLICE PROTECTION:</b>	<b>6,923.53</b>	<b>19,044.62</b>	<b>87,200.00</b>	<b>68,155.38</b>	<b>22</b>

**FIRE PROTECTION**  
**Wages and Benefits**

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

	Current	Year To Date	Budget	Variance	%
<b>Wages</b>					
525-110-110 - PS - Fire/Emerg.Serv- Honorarium			6,000.00	6,000.00	
525-110-120 - PS - Fire - Salaries - Fire Chief	316.67	2,216.69	3,800.00	1,583.31	58
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	200.00	1,400.00	2,400.00	1,000.00	58
	<b>516.67</b>	<b>3,616.69</b>	<b>12,200.00</b>	<b>8,583.31</b>	<b>30</b>
	<b>516.67</b>	<b>3,616.69</b>	<b>12,200.00</b>	<b>8,583.31</b>	<b>30</b>
<b>Professional/Contractual Services</b>					
525-210-100 - PS - Fire - EMS Contr-911/Dispatching			1,000.00	1,000.00	
525-220-100 - PS-Fire/EMO Travel,Meals, Hotel		2,273.50	6,000.00	3,726.50	38
525-220-102 - PS - Fire/EMO .Convention/Training		1,906.14	5,000.00	3,093.86	38
525-230-100 - PS - Fire /EMO- Insurance		4,378.00	4,500.00	122.00	97
525-240-100 - PS - Fire - Memberships/Subscriptions		160.00	600.00	440.00	27
525-260-100 - PS - Fire -Facility Maint.		937.63	6,000.00	5,062.37	16
	<b>0.00</b>	<b>9,655.27</b>	<b>23,100.00</b>	<b>13,444.73</b>	<b>42</b>
<b>Utilities</b>					
525-300-110 - PS - Fire - Utility - Heat		806.83	2,500.00	1,693.17	32
525-300-120 - PS - Fire - Utility - Power	238.89	2,226.34	4,500.00	2,273.66	49
525-300-130 - PS - Fire - Utility - Water		14.38		(14.38)	
525-300-140 - PS-Fire/First Resond/EMO Telephone/	108.42	1,174.64	1,200.00	25.36	98
525-300-141 - PS-Fire/Emerg.-Radio/Pager Equip		3,090.15	6,000.00	2,909.85	52
	<b>347.31</b>	<b>7,312.34</b>	<b>14,200.00</b>	<b>6,887.66</b>	<b>52</b>
<b>Maintenance, Materials and Supplies</b>					
525-410-100 - PS - Fire - Stationary & Postage		16.86	50.00	33.14	34
525-420-100 - PS - Fire /EMO Supplies		2,174.59	4,000.00	1,825.41	54
525-420-101 - PS -Fire-First Resond.Incident/Train Pi	957.39	(2,024.61)	11,000.00	13,024.61	118
525-420-102 - PS-Fire/First Resp.Appreciation-PR		138.07	2,500.00	2,361.93	6
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools		1,894.20	5,200.00	3,305.80	36
525-430-110 - PS - Fire - Oil & Gas		121.73	1,400.00	1,278.27	9
525-440-100 - PS - Fire - Small Tools/Equipment			5,000.00	5,000.00	
525-440-101 - PS-Fire-First Responders Equip			5,000.00	5,000.00	
525-440-102 - PS-Fire-First Rspon. Incident			7,000.00	7,000.00	
	<b>957.39</b>	<b>2,320.84</b>	<b>41,150.00</b>	<b>38,829.16</b>	<b>6</b>
<b>Capital Expenditures</b>					
525-600-120 - PS - Fire - Pur of Cap Assets - Building			2,500.00	2,500.00	
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		6,842.93	7,200.00	357.07	95
	<b>0.00</b>	<b>6,842.93</b>	<b>9,700.00</b>	<b>2,857.07</b>	<b>71</b>
<b>TOTAL FIRE PROTECTION:</b>	<b>1,821.37</b>	<b>29,748.07</b>	<b>100,350.00</b>	<b>70,601.93</b>	<b>30</b>
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>8,744.90</b>	<b>48,792.69</b>	<b>187,550.00</b>	<b>138,757.31</b>	<b>26</b>
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint.-Maint.Manager Salary	5,615.82	42,398.42	69,023.00	26,624.58	61
530-110-130 - TS - Maint. - Salaries - Labourers	17,652.41	118,136.85	149,968.00	31,831.15	79
530-110-131 - TS Maint - Contract Labor		271.95	4,300.00	4,028.05	6
530-110-140 - TS - Maint. - Salaries - Casual Help	3,234.05	3,234.05	12,078.00	8,843.95	27
530-110-150 - TS - Maint. - Salaries - Seasonal	14,950.80	38,975.68	144,787.00	105,811.32	27
	<b>-19-</b>				

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

	Current	Year To Date	Budget	Variance	%
	41,453.08	203,016.95	380,156.00	177,139.05	53
<b>Benefits</b>					
530-120-120 - TS - Maint.-Benefits-Maint.Mgr-Grp.Ins	152.26	1,430.90	2,420.00	989.10	59
530-120-121 - TS - Maint.-Benefits-Maint.Mgr.CPP	257.52	2,276.88	2,250.00	(26.88)	101
530-120-122 - TS - Maint.-Benefits-Maint.Mgr. EI	139.74	1,224.18	1,200.00	(24.18)	102
530-120-123 - TS - Maint.-Benefits-Maint.Mgr.-Sup'n.	432.72	3,045.65	5,625.00	2,579.35	54
530-130-130 - TS - Maint. - Laborers-Benefits-Grp.Ins	722.04	6,561.52	13,991.00	7,429.48	47
530-130-131 - TS- Maint - Laborers CPP	871.50	5,374.45	8,000.00	2,625.55	67
530-130-132 - TS - Maint - Laborers EI	830.54	4,060.40	8,000.00	3,939.60	51
530-130-133 - TS - Maint - Laborers - Sup'n	1,982.75	10,983.67	20,845.00	9,861.33	53
	5,389.07	34,957.65	62,331.00	27,373.35	56
	46,842.15	237,974.60	442,487.00	204,512.40	54
<b>Professional/Contractual Services</b>					
530-200-110 - TS - Maint. - Engineering		29,972.88	125,000.00	95,027.12	24
530-210-120 - TS - Maint. - Contr-Survey/Gov't.Applic			15,000.00	15,000.00	
530-210-140 - TS - Maint. - Contract Maint. Work	762.60	6,821.84	15,000.00	8,178.16	45
530-210-142 - TS -Maint.-Recyle Bin Costs	934.26	4,468.87	8,000.00	3,531.13	56
530-210-143 - TS-Maint-Contr.Work-Gravel Lease			25,000.00	25,000.00	
530-240-100 - TS - Maint. - Advertising			1,500.00	1,500.00	
530-250-100 - TS - Maint. - Travel, Meal & Subsistenc		81.97	4,500.00	4,418.03	2
530-250-101 - TS-Maint-Prof Dev/Workshop		558.79	6,000.00	5,441.21	9
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		8,981.00	15,000.00	6,019.00	60
530-290-102 - TS - Maint. - Shop Repairs/Maint		735.02	10,000.00	9,264.98	7
530-290-104 - TS - Maint-Lagoon/Water Analysis		809.84	5,000.00	4,190.16	16
	1,696.86	52,430.21	230,000.00	177,569.79	23
<b>Utilities</b>					
530-300-120 - TS - Maint. - Utility - Power (Landfill)	34.35	766.70	1,200.00	433.30	64
530-300-121 - TS - Maint - Power Drainage Pumps	1,454.25	1,740.02	3,000.00	1,259.98	58
530-300-130 - TS - Maint. - Utility - Water	17.50	5,309.30	15,000.00	9,690.70	35
530-300-140 - TS - Maint. - Utility - Telephone	232.06	2,020.02	4,200.00	2,179.98	48
530-310-100 - TS - Maint. - Utility - Street Lights	4,586.16	31,995.10	58,000.00	26,004.90	55
	6,324.32	41,831.14	81,400.00	39,568.86	51
<b>Maintenance, Materials &amp; Supplies</b>					
530-400-110 - TS - Maint. - Materials & Supplies	1,158.05	7,876.87	10,000.00	2,123.13	79
530-400-111 - TS-Maint Employee Reimbursed Safet	853.60	1,967.80	6,000.00	4,032.20	33
530-410-100 - TS - Maint. - Small Tools	145.81	1,507.00	6,000.00	4,493.00	25
530-420-100 - TS - Vehicle- Repair/Parts/Tools	46.19	2,070.74	4,000.00	1,929.26	52
530-420-101 - TS - Maint. - Equip. Repair/Parts/Tools	444.79	5,321.82	10,000.00	4,678.18	53
530-420-103 - TS - Maint - Equipment Rental		2,463.45	5,000.00	2,536.55	49
530-425-110 - TS - Maint. - Oil & Gas	6,355.40	25,458.33	50,000.00	24,541.67	51
530-425-120 - TS - Repairs To Champion Grader			30,000.00	30,000.00	
530-425-121 - TS - Repairs to JD Grader		701.34		(701.34)	
530-425-122 - TS - Repairs to JD Wheel Loader	935.00	16,708.35		(16,708.35)	
530-425-123 - TS - Repairs To Kabota Tractor		227.73		(227.73)	
530-425-130 - TS Repairs To Freight Liner Gravel Tru		1,467.44		(1,467.44)	
530-425-132 - TS - Repairs To 2012 Bobcat		113.32		(113.32)	
530-425-133 - TS - Repairs to E50 Mini Bobcat		318.73		(318.73)	
530-425-140 - TS - Repairs to 2680 Mower	44.09	646.41		(646.41)	
530-425-141 - TS - Repairs to 3680 Mower		819.97		(819.97)	

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 8

	Current	Year To Date	Budget	Variance	%
530-425-142 - TS - Repairs to Land Pride Mower		129.87		(129.87)	
530-425-150 - TS - Repairs to Garbage Truck		1,661.43		(1,661.43)	
530-425-155 - TS - Repairs to 953 Cat		209.95		(209.95)	
530-425-160 - TS - Repairs to Dust Control Truck	41.51	299.91		(299.91)	
530-425-161 - TS - Repairs to F750		1,719.73		(1,719.73)	
530-425-170 - TS - Repairs to 350 Ford Truck		189.00		(189.00)	
530-425-172 - TS - Repairs to Dodge Pickup	839.95	1,921.18		(1,921.18)	
530-425-175 - TS - Landfill Compactor		1,659.21		(1,659.21)	
530-430-131 - TS-Maint.-Equipment Purchase			18,000.00	18,000.00	
530-440-100 - TS - Maint. - Gravel/Sand		16.80	10,000.00	9,983.20	0
530-450-100 - TS - Maint. - Culverts/Drainage		(569.26)	16,700.00	17,269.26	103
530-460-100 - TS - Maint. - Asphalt/Surfacing Materia			2,000.00	2,000.00	
530-460-101 - TS - Maint - Road Construction/Repair			10,000.00	10,000.00	
530-460-102 - TS-Maint-Landfill Maint.Materials		262.49	1,000.00	737.51	26
530-460-110 - TS - Maint. - Dust Control			30,000.00	30,000.00	
530-470-100 - TS - Maint. - Road/Street Signs		268.09	15,000.00	14,731.91	2
530-490-110 - TS - Maint. - Tree Removals	1,500.00	6,600.00	5,000.00	(1,600.00)	132
530-490-120 - TS - Maint - Street Light Installation			5,000.00	5,000.00	
530-490-125 - TS-Maint - Grass Seed/Fencing	42.49	57.38	5,000.00	4,942.62	1
530-490-130 - Maint - Spruce Budworm Spraying		1,400.00	60,000.00	58,600.00	2
	<b>12,406.88</b>	<b>83,495.08</b>	<b>298,700.00</b>	<b>215,204.92</b>	<b>28</b>
<b>Capital Expenditures</b>					
530-600-120 - TS - Purchase of Cap Assets - Build		31,617.55	75,500.00	43,882.45	42
530-600-130 - TS - Purchase of Cap Assets - Mach	2,000.00	16,695.00	55,000.00	38,305.00	30
530-600-140 - TS - Purchase of Cap Assets - Equipm		26,355.00		(26,355.00)	
530-600-142 - TS-Cap.Assets-Road Repair - Ford Ro			10,000.00	10,000.00	
530-600-143 - TS Cap.Assets-Road Repair - Bayview			30,000.00	30,000.00	
530-600-190 - TS - Purchase of Cap Assets - Eng. St			20,000.00	20,000.00	
	<b>2,000.00</b>	<b>74,667.55</b>	<b>190,500.00</b>	<b>115,832.45</b>	<b>39</b>
<b>TOTAL MAINTENANCE:</b>	<b>69,270.21</b>	<b>490,398.58</b>	<b>1,243,087.00</b>	<b>752,688.42</b>	<b>39</b>
<b>CONSTRUCTION</b>					
<b>Professional/Contractual Services</b>					
535-210-140 - TS - Const. - Contract - Other	(13,956.26)				
	<b>(13,956.26)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>
<b>Maintenance, Materials &amp; Supplies</b>					
535-400-110 - TS - Const. - Building Maint. Mat & Sup.		6,290.91	10,000.00	3,709.09	63
	<b>0.00</b>	<b>6,290.91</b>	<b>10,000.00</b>	<b>3,709.09</b>	<b>63</b>
<b>Capital Expenditures</b>					
535-600-110 - TS - Const. - Pur of Cap Assets	171.05	1,486.57	110,000.00	108,513.43	1
535-600-111 - TS - Constr.- Cap Road Project			2,463,000.00	2,463,000.00	
	<b>171.05</b>	<b>1,486.57</b>	<b>2,573,000.00</b>	<b>2,571,513.43</b>	<b>0</b>
<b>TOTAL CONSTRUCTION:</b>	<b>(13,785.21)</b>	<b>7,777.48</b>	<b>2,583,000.00</b>	<b>2,575,222.52</b>	<b>0</b>
<b>TOTAL TRANSPORTATION SERVICES:</b>	<b>55,485.00</b>	<b>498,176.06</b>	<b>3,826,087.00</b>	<b>3,327,910.94</b>	<b>13</b>
<b>PUBLIC HEALTH AND WELFARE SERVICES</b>					
<b>Utilities</b>					
550-300-140 - H&W - Utility - Telephone(Health)	160.36	1,567.55	2,300.00	732.45	68

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

	Current	Year To Date	Budget	Variance	%
550-300-145 - H&W-Health Centre Bldg.Maint		25.20	1,300.00	1,274.80	2
550-300-150 - H&W - Other - Health Centre			200.00	200.00	
550-300-151 - Health Committee Expenditures		36.75		(36.75)	
	<b>160.36</b>	<b>1,629.50</b>	<b>3,800.00</b>	<b>2,170.50</b>	<b>43</b>
<b>Total PUBLIC HEALTH AND WELFARE SERV</b>	<b>160.36</b>	<b>1,629.50</b>	<b>3,800.00</b>	<b>2,170.50</b>	<b>43</b>
<b>PLANNING AND DEVELOPMENT SERVICES</b>					
<b>Wages and Benefits</b>					
560-110-120 - P&D - Contracted Bldg. Inspections		11,599.00	35,000.00	23,401.00	33
	<b>0.00</b>	<b>11,599.00</b>	<b>35,000.00</b>	<b>23,401.00</b>	<b>33</b>
<b>Professional/Contractual Services</b>					
560-200-111 - P&D - Develop Appeals Brd Honorarium	425.00	1,184.96	900.00	(284.96)	132
560-200-112 - P&D-Planning for Growth Initiative			8,000.00	8,000.00	
	<b>425.00</b>	<b>1,184.96</b>	<b>8,900.00</b>	<b>7,715.04</b>	<b>13</b>
<b>Utilities</b>					
560-300-140 - P&D - Utility - Telephone			400.00	400.00	
	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>	<b>0</b>
<b>Maintenance, Materials and Supplies</b>					
560-420-111 - P&D - Vehicle Reg/Ins			500.00	500.00	
	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0</b>
<b>TOTAL PLANNING AND DEVELOPMENT SER</b>	<b>425.00</b>	<b>12,783.96</b>	<b>44,800.00</b>	<b>32,016.04</b>	<b>29</b>
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Professional/Contractual Services</b>					
570-200-110 - P&R - Cont. - Advertising/Public Relat.		70.00	1,100.00	1,030.00	6
570-220-100 - P&R - Cont. - Travel, Meal & Subsister			400.00	400.00	
570-240-100 - P&R - Cont. - Memberships/Subscriptio		50.00	100.00	50.00	50
570-250-100 - P&R - Cont. - Conference Fees			900.00	900.00	
570-270-200 - P&R-Hall Equipment		16.85		(16.85)	
570-290-100 - P&R - Wapiti Library		11,268.46	11,270.00	1.54	100
	<b>0.00</b>	<b>11,405.31</b>	<b>13,770.00</b>	<b>2,364.69</b>	<b>83</b>
<b>Utilities - Heat</b>					
570-300-150 - P&R - Utility - Heat - Hall		3,085.37	4,000.00	914.63	77
	<b>0.00</b>	<b>3,085.37</b>	<b>4,000.00</b>	<b>914.63</b>	<b>77</b>
<b>Utilities - Power</b>					
570-310-150 - P&R - Utility - Power - Hall	120.69	2,077.11	3,200.00	1,122.89	65
	<b>120.69</b>	<b>2,077.11</b>	<b>3,200.00</b>	<b>1,122.89</b>	<b>65</b>
<b>Utilities - Telephone</b>					
570-330-150 - P&R - Utility - Telephone - Hall	57.78	349.10	600.00	250.90	58
	<b>57.78</b>	<b>349.10</b>	<b>600.00</b>	<b>250.90</b>	<b>58</b>
<b>Utilities - Other</b>					
570-340-150 - P&R - Utility - Hall Septic Pump-Out		210.00	1,000.00	790.00	21
	<b>0.00</b>	<b>210.00</b>	<b>1,000.00</b>	<b>790.00</b>	<b>21</b>
<b>Maintenance, Materials and Supplies</b>					
570-420-150 - P&R - Maint Supplies - Hall		1,627.07	300.00	(1,327.07)	542
570-430-150 - P&R - Building Maint.-Rec.Hall	465.00	1,161.08	20,000.00	18,838.92	6

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 10

	Current	Year To Date	Budget	Variance	%
570-430-195 - P&R - Inspection/Other Expense		130.00	300.00	170.00	43
	<b>465.00</b>	<b>2,918.15</b>	<b>20,600.00</b>	<b>17,681.85</b>	<b>14</b>
<b>Grants and Contributions</b>					
570-500-110 - P&R - Grants and Contributions			100.00	100.00	
	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>100.00</b>	<b>0</b>
<b>Other</b>					
570-900-110 - P&R - Trails Exp		560.63	21,400.00	20,839.37	3
570-900-120 - Communities in Bloom	301.35	3,474.34	7,275.00	3,800.66	48
570-900-121 - Communities in Bloom - Petty Cash			500.00	500.00	
570-900-122 - P&R-Comm.in Bloom- Kiosk Power	31.68	132.30	200.00	67.70	66
570-900-130 - CIB -Aschim Homestead Exp	240.45	1,376.86	1,700.00	323.14	81
570-900-900 - Parks & Rec Committee Expenditure		(837.69)	14,450.00	15,287.69	106
	<b>573.48</b>	<b>4,706.44</b>	<b>45,525.00</b>	<b>40,818.56</b>	<b>10</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>1,216.95</b>	<b>24,751.48</b>	<b>88,795.00</b>	<b>64,043.52</b>	<b>28</b>
<b>TOTAL EXPENDITURES:</b>	<b>123,600.26</b>	<b>985,176.05</b>	<b>4,956,310.06</b>	<b>3,971,134.01</b>	<b>20</b>
<b>CHANGE IN NET-FINANCIAL ASSETS</b>					
Revenues	(55,989.31)	3,038,751.28	4,439,320.00	(1,400,568.72)	68
Expenditures	123,600.26	985,176.05	4,956,310.06	3,971,134.01	20
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(179,589.57)</b>	<b>2,053,575.23</b>	<b>(516,990.06)</b>	<b>2,570,565.29</b>	<b>497</b>
<b>OPERATING SURPLUS/DEFICIT (Chg in Net Asst)</b>	<b>(179,589.57)</b>	<b>2,053,575.23</b>	<b>(516,990.06)</b>	<b>2,570,565.29</b>	<b>497</b>
<b>Decrease in Amounts to be Recovered</b>					
Long Term Debt Repaid	(11,340.28)	(130,920.28)	(176,000.00)	45,079.72	74
<b>Total Decrease in Amounts to be Recovered:</b>	<b>(11,340.28)</b>	<b>(130,920.28)</b>	<b>(176,000.00)</b>	<b>45,079.72</b>	<b>74</b>
<b>Transfers</b>					
Transfers In			1,436,700.00	(1,436,700.00)	
Transfers Out			(785,000.00)	785,000.00	
<b>Total Transfers:</b>	<b>0.00</b>	<b>0.00</b>	<b>651,700.00</b>	<b>(651,700.00)</b>	<b>0</b>
<b>CHANGE IN GENERAL SURPLUS</b>	<b>(190,929.85)</b>	<b>1,922,654.95</b>	<b>(41,290.06)</b>	<b>1,963,945.01</b>	<b>4,756</b>

**ACCOUNT BALANCES**

**Cash and Investments**

	Current	Year to Date	Balance
110-110-110 - Office Petty Cash			500.00
110-110-111 - Office Float			200.00
110-110-112 - Landfill Float			70.00
110-110-120 - General Bank Acct.	740,209.89	218,914.07	1,339,555.78
110-110-122 - Tax Bank Account	4.41	43.20	576.72
110-110-131 - Cash- Investors Savings Account	1,393.41	8,441.91	2,609,574.23
110-110-160 - Cash - Parks & Rec Operating Acct			6,074.64

Report Date  
12/08/2016 11:00 AM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending July-31-16

Page 11

	Current	Year To Date	Budget	Variance	%
110-110-162 - Parks & Rec Bingo Account			1,670.43		
110-110-164 - Health Committee-Gen.Account			2,982.17		
110-110-165 - Health Committee-Building Fund			5,640.40		
110-110-168 - Parks & Rec-Playground Acct			1,242.28		
<b>Total Cash and Investments:</b>	<b>741,607.71</b>	<b>227,399.18</b>	<b>3,968,086.65</b>		
<b>Municipal Taxes Receivable</b>					
110-200-100 - Municipal - Tax Receivable - Current	(517,623.09)	1,922,558.23	2,136,490.06		
110-200-110 - Municipal - Tax Receivable - Arrears	4,728.85	(60,354.27)	143,075.65		
110-200-300 - Municipal Receivable-WCB Cert	302.38	2,007.69	17,050.88		
<b>Total Municipal Taxes Receivable:</b>	<b>(512,591.86)</b>	<b>1,864,211.65</b>	<b>2,296,616.59</b>		
<b>Other Receivables</b>					
110-210-100 - Sask. Rivers Taxes Receivable	(358,774.27)	1,264,958.99	1,502,207.14		
110-320-100 - Accounts Receivable	(92,112.56)	113,797.69	123,124.83		
110-320-170 - Tax Title Costs Receivable			150.00		
110-340-110 - GST Receivable - 100% Rebate	1,657.29	(45,514.06)	158,884.12		
<b>Total Other Receivables:</b>	<b>(449,229.54)</b>	<b>1,333,242.62</b>	<b>1,784,366.09</b>		

Certified correct and in accordance with the records Presented to council on

(Date)

\_\_\_\_\_  
Administrator Name  
Administrator Title

\_\_\_\_\_  
Head of Council Name  
Head of Council Title



Resort Village of Candle Lake  
Bank Reconciliation  
Gen Bank Account 110-110-120  
Adv. Credit Union, Candle Lake Branch  
August 31 2016

	<b>Bank Statement Balance July 31/16</b>	<b>1,291,297.01</b>
ADD:		
	Outstanding Deposits	
	Outstanding Deposits	
	Debit:	48,394.33
	Outstanding Debit	
	Preauthorized Batches	16,404.74
	Preauthorized Batches	
	Outstanding Deposits	
LESS:		
	Outstanding Cheques and Withdrawals:	-20,249.10
	Payroll	
	Council	
	Fire	
	<b>Adjusted Bank Statement Balance</b>	<b>1,335,846.98</b>

	<b>General Ledger Balance July 31/16</b>	<b>1,361,734.86</b>
Items not posted to the general ledger:		
	First Data Charges	(2,636.43)
	RBC LOAN	(19,930.00)
	Interest	346.88
	Caft Fees	(61.50)
	Service Charge	(8.03)
	Bank Charges - Return	(3,598.80)
	Bank Fees	
	<b>Adjusted General Ledger Balance July 31/16</b>	<b>1,335,846.98</b>

Variance	0.00
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Date Printed  
09/08/2016 3:15 PM

# Resort Village of Candle Lake Bank Reconciliation - Detailed

Page 1

## General Bank Account For Ending Date 31/07/2016

110-110-120 - General Bank Acct.

**GL Balance to 31/07/2016**

**1,339,216.90**

Service Charges:	-8.00
Interest Charges:	0.00
Interest Revenue:	346.88
<b>Subtotal:</b>	<b>1,339,555.78</b>

Future-dated Cleared Deposits:	110.00
Future-dated Cleared Payments:	-3,818.80

<b>Adjusted Book Balance</b>	<b>1,335,846.98</b>
------------------------------	---------------------

**Bank Statement Balance:** **1,291,297.01**

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	27/07/2016	2016-0042	Preauthorized Debit	RC	16,404.74
2	29/07/2016	2016-0043	Debit	RC	48,394.33
<b>Subtotal:</b>					<b>64,799.07</b>

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	05/05/2016	Ch 8861	Staples	AP	-380.72
2	31/05/2016	Ch 8918	Tarasiuk, Louise	AP	-201.15
3	30/06/2016	Ch 8973	Johnson, Rob	AP	-216.31
4	18/07/2016	Ch 9000	A Cut Above Tree Service	AP	-1,575.00
5	18/07/2016	Ch 9003	Candle Lake Quilters	AP	-350.00
6	18/07/2016	Ch 9006	C & S Septic (1995)	AP	-348.00
7	18/07/2016	Ch 9007	Element Financial Inc	AP	-669.41
8	18/07/2016	Ch 9014	Jaman, Ernie	AP	-275.00
9	18/07/2016	Ch 9019	North Star Signs	AP	-315.70
10	18/07/2016	Ch 9022	SaskPower	AP	-5,681.86
11	18/07/2016	Ch 9025	Toshiba Business Solutions	AP	-199.06
12	21/07/2016	Ch 9028		AP	-599.50
13	29/07/2016	Ch 9029	Buckoski, Clarence	AP	-105.00
14	29/07/2016	Ch 9030	Candle Lake Fine Foods	AP	-124.29
15	29/07/2016	Ch 9031	Candle Lake All Season Service	AP	-1,772.80
16	29/07/2016	Ch 9032	Candle Lake Home Building Cntr	AP	-47.59
17	29/07/2016	Ch 9033	Eisner Mahon	AP	-227.86
18	29/07/2016	Ch 9034	J.G.T. Properties Inc.	AP	-979.52
19	29/07/2016	Ch 9035	Johnson, Rob	AP	-661.18
20	29/07/2016	Ch 9036	Lang, Richard	AP	-100.00
21	29/07/2016	Ch 9037	Lavoie, Colleen	AP	-75.00
22	29/07/2016	Ch 9038	Lokinger, Dennis	AP	-50.00
23	29/07/2016	Ch 9039	Pasloski, Edwin	AP	-100.00
24	29/07/2016	Ch 9040	Paydli, Ernie	AP	-100.00

Date Printed  
09/08/2016 3:15 PM

**Resort Village of Candle Lake  
Bank Reconciliation - Detailed**

Page 2

**General Bank Account  
For Ending Date 31/07/2016**

**110-110-120 - General Bank Acct.**

25	29/07/2016	Ch 9041	Pitney Works	AP	-1,132.49
26	29/07/2016	Ch 9042	Prince Albert Co-op Assn Ltd	AP	-1,620.65
27	29/07/2016	Ch 9043	Ritchie, Doug	AP	-100.00
28	29/07/2016	Ch 9044	101104689 Saskatchewan Ltd	AP	-249.00
29	29/07/2016	Ch 9045	Stephen, William	AP	-880.26
30	29/07/2016	Ch 9046	SUMA	AP	-1,013.46
31	29/07/2016	Ch 9047	T&C Plumbing Ltd	AP	-98.29
Subtotal:					-20,249.10

Total Uncleared:

44,549.97

**Adjusted Bank Balance**

**1,335,846.98**

Notes

Report Date  
09/08/2016 4:11 PM

Resort Village of Candle Lake  
List of Accounts for Approval  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 1

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: GEN - GENERAL BANK ACCOUNT</b>				
Computer Cheques:				
9027	21/07/2016		Prov Government Agency	225.00
9028	21/07/2016		Rep Window-Contract Work	599.50
9029	29/07/2016	Buckoski, Clarence	Septic Pump	105.00
9030	29/07/2016	Candle Lake Fine Foods	Oil	124.29
9031	29/07/2016	to correct errors		0.00
9032	29/07/2016	Candle Lake Home Building Cntr	Maint Material & supplies	47.59
9033	29/07/2016	Eisner Mahon	Tax Overpayment	227.86
9034	29/07/2016	J.G.T. Properties Inc.	Repsit JD Wheel Loader	979.52
9035	29/07/2016	Johnson, Rob	Equip Repair PO 406049	661.18
9036	29/07/2016	Lang, Richard	Dev Appeals Board	100.00
9037	29/07/2016	Lavoie, Colleen	Development Appeals Brd	75.00
9038	29/07/2016	Lokinger, Dennis	Develop Appeals Board	50.00
9039	29/07/2016	Pasloski, Edwin	CIB Reserve-Bottle Haul	100.00
9040	29/07/2016	Paydli, Ernie	Dev Appeals Brd	100.00
9041	29/07/2016	Pitney Works	Refill Postage Machine	1,132.49
9042	29/07/2016	Prince Albert Co-op Assn Ltd	Fuel	1,620.65
9043	29/07/2016	Ritchie, Doug	Develop Appeal Brd	100.00
9044	29/07/2016	101104689 Saskatchewan Ltd	Tax Incentive 2015	249.00
9045	29/07/2016	Stephen, William	Municipal Levy #1	880.26
9046	29/07/2016	SUMA	Office Supplies	1,013.46
9047	29/07/2016	T&C Plumbing Ltd	Municipal Office Repairs	98.29
9048	03/08/2016	Void during printing		0.00
9049	03/08/2016	Void during printing		0.00
9050	03/08/2016	Void during printing		0.00
9051	03/08/2016	Void during printing		0.00
9052	03/08/2016	Void during printing		0.00
9053	03/08/2016	Void during printing		0.00
9054	03/08/2016	Sask Rivers School Div. #119	Remittance for July 2016	367,573.06
9055	03/08/2016		Payment for Aug 5 2016	225.00
9056	04/08/2016	Associated Engineering (Sask)	Engineering Services	53,627.18
9057	04/08/2016	Buckoski, Clarence	Elect DRO/Adv Poll/Elect	466.00
9058	04/08/2016	Buckoski, Val	Refund for User Fees	185.00
9059	04/08/2016	Calthcart, Lloyd	Municipal Election	370.00
9060	04/08/2016	C.U.P.E.	CUPE Dues Payable	561.25
9061	04/08/2016	Hunter, Debbie	Advance Polls/Elect/DRO	466.00
9062	04/08/2016	HVL Distribution	Rec	303.72
9063	04/08/2016	Jackow, Dezilda	Caretaking	288.00
9064	04/08/2016	Lavoie, Colleen	Municipal Election	185.00
9065	04/08/2016	MacJac's Restaurant & Grill	Rec Hall Building Maint	3,300.00
9066	04/08/2016	Matkowski, Patricia	Caretaking	1,125.00
9067	04/08/2016	Steve May	Poll Clerk/Adv Poll/Elect	370.00
9068	04/08/2016	Municipal Employees Pension	MEPP	7,710.18
9069	04/08/2016	Adjustments Required		0.00
9070	04/08/2016	Payton, Fred	Election Returning Office	6,500.00
9071	04/08/2016	Prince Albert Co-op Assn Ltd	Gas & Oil	1,067.27
9072	04/08/2016	Specialty Building Inspections	Building Inspections	2,756.25

Report Date  
09/08/2016 4:11 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 2

Payment #	Date	Vendor Name	Reference	Payment Amount
9073	04/08/2016	SUMA-Grp. Benefits	SUMA Grp Benefits	2,448.26
9074	04/08/2016	Werrett, Karen	Elect DRO/ADV Poll/	466.00
9075	04/08/2016	Wilmac Septic Ltd	Rec Hall Septic Pump Out	330.00
9076	09/08/2016	Acklands Grainger Inc	Parts/Tools	455.22
9077	09/08/2016	Anderson Pump House	Vehicle Repairs	236.33
9078	09/08/2016	Brandt Tractor Ltd.	Repair to JD Wheel Loader	1,509.08
9079	09/08/2016	Candle Lake All Season Service	Oil & Gas	1,638.69
9080	09/08/2016	Candle Lake Home Building Cntr	Power Drainage Pumps	1,031.31
9081	09/08/2016	Carrier, Grant	Lagoon Insp. - July 2016	600.00
9082	09/08/2016	Cole-Johnson, Thomas	Reimbursed Safetywear	208.97
9083	09/08/2016	ENVIROTEC SERVICES	Plastic Collection Chge	26.93
9084	09/08/2016	EPS Management Services Inc.	Bylaw Enforcement Service	10,590.47
9085	09/08/2016	Flaman Sales & Rentals	Equip Repair	288.76
9086	09/08/2016	Glen Mor Inc.	3680 Mower	128.03
9087	09/08/2016	Graham, Nancy	Damage Deposit Return	600.00
9088	09/08/2016	Greenland Waste Disposal Ltd.	Recycle Bin Costs	770.83
9089	09/08/2016	HVL Distribution	Outdoor Public Toilet Sup	69.52
9090	09/08/2016	Minister of Finance	Fire Emerg-Radio/Pager Eq	1,320.00
9091	09/08/2016	Paskaruk, Garry & Sandra	Preauth- Prop sold	110.00
9092	09/08/2016	Saskatchewan WCB	Workers Comp	5,972.86
9093	09/08/2016	Staples	office Equipment	380.72
9094	09/08/2016	Wheatland Tire & Auto	Mower Industrial Tubes	207.40
Total for GEN:				484,957.38

Certified Correct This 09th day of August, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 1

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: GEN - GENERAL BANK ACCOUNT</b>					
Computer Cheques:					
9027	21/07/2016				
July 2016		210-200-210 - Due To Provincial C	Prov Government Agency	225.00	225.00
9028	21/07/2016				
July 2016		530-210-140 - TS - Maint. - Contr	Rep Window-Contract Work	672.25	
		110-340-110 - GST Receivable - 1 Both	Tax Code	27.25	
		900-110-110 - GST Paid	Both Tax Code	27.25	599.50
9029	29/07/2016	Buckoski, Clarence			
Septic		510-300-150 - GG - Utility - Septic	Septic Pump	105.00	105.00
9030	29/07/2016	Candle Lake Fine Foods			
1317528		530-425-110 - TS - Maint. - Oil & C	Oil	25.17	
		110-340-110 - GST Receivable - 1 Both	Tax Code	1.20	
		900-110-110 - GST Paid	Both Tax Code	1.20	26.37
1317770		530-420-101 - TS - Maint. - Equip.	Maint Equip	44.50	
		110-340-110 - GST Receivable - 1 GST	Tax Code	2.23	
		900-110-110 - GST Paid	GST Tax Code	2.23	46.73
1317807		510-250-150 - GG - Cont. - Expres	Express & Cartage	48.75	
		110-340-110 - GST Receivable - 1 GST	Tax Code	2.44	
		900-110-110 - GST Paid	GST Tax Code	2.44	51.19
Payment Total:					124.29
9031	29/07/2016	to correct errors			
9032	29/07/2016	Candle Lake Home Building Cnt			
168157		530-400-110 - TS - Maint. - Materi	Maint Material & supplies	43.77	
		110-340-110 - GST Receivable - 1 Both	Tax Code	2.08	
		900-110-110 - GST Paid	Both Tax Code	2.08	45.85
168303		530-425-160 - TS - Repairs to Dus	Dust Control Truck	1.66	
		110-340-110 - GST Receivable - 1 Both	Tax Code	0.08	
		900-110-110 - GST Paid	Both Tax Code	0.08	1.74
Payment Total:					47.59
9033	29/07/2016	Eisner Mahon			
Tax Overpayment		410-130-100 - Discount on Municip	Tax Overpayment	227.86	227.86
9034	29/07/2016	J.G.T. Properties Inc.			
282		530-425-122 - TS - Repairs to JD ' Re	psit JD Wheel Loader	935.00	
		110-340-110 - GST Receivable - 1 Both	Tax Code	44.52	
		900-110-110 - GST Paid	Both Tax Code	44.52	979.52

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 2

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>9035</b> VARIOUS	<b>29/07/2016</b>	<b>Johnson, Rob</b>			
		530-400-110 - TS - Maint. - Materi Equip Repair PO 406049		89.21	
		530-400-111 - TS-Maint Employee Safety Wear PO#406049		45.13	
		530-400-110 - TS - Maint. - Materi PO#406049 Tools		496.79	
		110-340-110 - GST Receivable - 1 Both Tax Code		30.05	
		900-110-110 - GST Paid Both Tax Code		30.05	661.18
<b>9036</b> July 2016	<b>29/07/2016</b>	<b>Lang, Richard</b>	<b>Dev Appeals Board</b>		
		560-200-111 - P&D - Develop App Dev Appeals Board		100.00	100.00
<b>9037</b> July 2016	<b>29/07/2016</b>	<b>Lavoie, Colleen</b>			
		560-200-111 - P&D - Develop App Development Appeals Brd		75.00	75.00
<b>9038</b> July 2016	<b>29/07/2016</b>	<b>Lokinger, Dennis</b>			
		560-200-111 - P&D - Develop App Develop Appeals Board		50.00	50.00
<b>9039</b> CIB	<b>29/07/2016</b>	<b>Pasloski, Edwin</b>			
		310-100-804 - CIB Project Reserv. CIB Reserve-Bottle Haul		100.00	100.00
<b>9040</b> JULY 2016	<b>29/07/2016</b>	<b>Paydli, Ernie</b>			
		560-200-111 - P&D - Develop App Dev Appeals Brd		100.00	100.00
<b>9041</b> June Post Refil	<b>29/07/2016</b>	<b>Pitney Works</b>			
		510-400-110 - GG - Maint. - Statio Refill Postage Machine		1,082.49	
		110-340-110 - GST Receivable - 1 GST Tax Code		50.00	
		900-110-110 - GST Paid GST Tax Code		50.00	1,132.49
<b>9042</b> 4971	<b>29/07/2016</b>	<b>Prince Albert Co-op Assn Ltd</b>			
		530-425-110 - TS - Maint. - Oil & C Fuel		1,543.48	
		110-340-110 - GST Receivable - 1 GST Tax Code		77.17	
		900-110-110 - GST Paid GST Tax Code		77.17	1,620.65
<b>9043</b> July 2016	<b>29/07/2016</b>	<b>Ritchie, Doug</b>			
		560-200-111 - P&D - Develop App Develop Appeal Brd		100.00	100.00
<b>9044</b> Tax Incentive	<b>29/07/2016</b>	<b>101104689 Saskatchewan Ltd</b>			
		410-600-100 - Special Municipal L Tax Incentive 2015		89.14	
		210-210-110 - Sask. Rivers Taxes Tax Incentive 2015		159.86	249.00
<b>9045</b> Tax Inc 2015	<b>29/07/2016</b>	<b>Stephen, William</b>			
		410-600-100 - Special Municipal L Municipal Levy #1		315.14	
		210-210-110 - Sask. Rivers Taxes Sask Rivers Tax Collected		565.12	880.26
<b>9046</b> 72112	<b>29/07/2016</b>	<b>SUMA</b>			
		510-410-140 - GG - Maint. - Office Office Supplies		204.71	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.75	
		900-110-110 - GST Paid Both Tax Code		9.75	214.46

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
List of Accounts for Approval  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 3

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
72094		510-410-140 - GG - Maint. - Office Office Supplies		621.57	
		110-340-110 - GST Receivable - 1 Both Tax Code		29.60	
		900-110-110 - GST Paid Both Tax Code		29.60	651.17
72091		510-410-140 - GG - Maint. - Office Office Supplies		31.50	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.50	
		900-110-110 - GST Paid Both Tax Code		1.50	33.00
72169		510-410-140 - GG - Maint. - Office Office Supplies		109.61	
		110-340-110 - GST Receivable - 1 Both Tax Code		5.22	
		900-110-110 - GST Paid Both Tax Code		5.22	114.83
Payment Total:					1,013.46
9047 277	29/07/2016	T&C Plumbing Ltd			
		510-270-150 - GG - Cont. - Repair Municipal Office Repairs		93.64	
		110-340-110 - GST Receivable - 1 Both Tax Code		4.65	
		900-110-110 - GST Paid Both Tax Code		4.65	98.29
9048	03/08/2016	Void during printing			
9049	03/08/2016	Void during printing			
9050	03/08/2016	Void during printing			
9051	03/08/2016	Void during printing			
9052	03/08/2016	Void during printing			
9053	03/08/2016	Void during printing			
9054	03/08/2016	Sask Rivers School Div. #119			
August 2016		210-210-190 - Sask. Rivers Tax R Remittance for July 2016		367,573.06	367,573.06
9055	03/08/2016				
Aug/16		210-200-210 - Due To Provincial C Payment for Aug 5 2016		225.00	225.00
9056	04/08/2016	Associated Engineering (Sask)			
444055		530-200-110 - TS - Maint. - Engine Engineering Services		51,073.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		2,553.68	
		900-110-110 - GST Paid GST Tax Code		2,553.68	53,627.18
9057	04/08/2016	Buckoski, Clarence			
Mun Election		510-260-150 - GG - Cont. - Electic Elect DRO/Adv Poll/Elect		466.00	466.00
9058	04/08/2016	Buckoski, Val	Refund for User Fees		
Mun Election		510-260-150 - GG - Cont. - Electic Elect Poll Clerk/Election		185.00	185.00
9059	04/08/2016	Caithcart, Lloyd			
Mun Election		510-260-150 - GG - Cont. - Electic Municipal Election		370.00	370.00
9060	04/08/2016	C.U.P.E.			
July/16		210-200-145 - CUPE Dues Payabl CUPE Dues Payable		561.25	561.25



Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 4

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
9061 Mun Election	04/08/2016	Hunter, Debbie 510-260-150 - GG - Cont. - Electic Advance Polls/Elect/DRO		466.00	466.00
9062 276790	04/08/2016	HVL Distribution 510-270-100 - GG - Cont. - Mainte Rec 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		289.91 13.81 13.81	303.72
9063 August 2016	04/08/2016	Jackow, Dezilda 510-220-101 - GG - Cont. - Careta Caretaking		288.00	288.00
9064 Mun Election	04/08/2016	Lavoie, Colleen 510-260-150 - GG - Cont. - Electic Municipal Election		185.00	185.00
9065 201608	04/08/2016	MacJac's Restaurant & Grill 570-430-150 - P&R - Building Mair Rec Hall Building Maint 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		3,150.00 150.00 150.00	3,300.00
9066 August 2016	04/08/2016	Matkowski, Patricia 510-220-101 - GG - Cont. - Careta Caretaking		1,125.00	1,125.00
9067 Mun Election	04/08/2016	Steve May 510-260-150 - GG - Cont. - Electic Poll Clerk/Adv Poll/Elect		370.00	370.00
9068 July 2016	04/08/2016	Municipal Employees Pension 210-200-140 - Superannuation Pa MEPP		7,710.18	7,710.18
9069	04/08/2016	Adjustments Required			
9070 Mun Election	04/08/2016	Payton, Fred 510-260-150 - GG - Cont. - Electic Election Returning Office		6,500.00	6,500.00
9071 4930	04/08/2016	Prince Albert Co-op Assn Ltd 530-425-110 - TS - Maint. - Oil & Gas & Oil 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		1,016.45 50.82 50.82	1,067.27
9072 July 2016	04/08/2016	Specialty Building Inspections 560-110-120 - P&D - Contracted E Building Inspections 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		2,625.00 131.25 131.25	2,756.25
9073 July 2016	04/08/2016	SUMA-Grp. Benefits 210-200-100 - SUMA Benefit & G SUMA Grp Benefits 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		2,446.96 1.30 1.30	2,448.26

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 5

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>9074</b> Mun Election	<b>04/08/2016</b>	<b>Werrett, Karen</b> 510-260-150 - GG - Cont. - Electric Elect DRO/ADV Poll/		466.00	466.00
<b>9075</b> July 2016	<b>04/08/2016</b>	<b>Wilmac Septic Ltd</b> 570-340-150 - P&R - Utility - Hall & Rec Hall Septic Pump Out 510-300-150 - GG - Utility - Septic Office Septic Pump Out		180.00 150.00	330.00
<b>9076</b> 9134822932	<b>09/08/2016</b>	<b>Acklands Grainger Inc</b> 530-420-101 - TS - Maint. - Equip. Parts/Tools 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		144.90 6.90 6.90	151.80
9164070006		525-430-100 - PS - Vehicle/Equip. Equip Repair/Parts/Tools 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		289.63 13.79 13.79	303.42
Payment Total:					455.22
<b>9077</b> in344278	<b>09/08/2016</b>	<b>Anderson Pump House</b> 525-430-100 - PS - Vehicle/Equip. Vehicle Repairs 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		225.59 10.74 10.74	236.33
<b>9078</b> 4262908	<b>09/08/2016</b>	<b>Brandt Tractor Ltd.</b> 530-425-122 - TS - Repairs to JD ' Repair to JD Wheel Loader 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		429.99 20.47 20.47	450.46
1255706		530-425-122 - TS - Repairs to JD ' Repair to JD Loader 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		1,010.50 48.12 48.12	1,058.62
Payment Total:					1,509.08
<b>9079</b> Stmt July 2016	<b>09/08/2016</b>	<b>Candle Lake All Season Service</b> 530-425-110 - TS - Maint. - Oil & C Oil & Gas 530-400-110 - TS - Maint. - Materi Maint Mat & Supplies 530-420-100 - TS - Vehicle- Repai Vehcile Repair/Parts/Tool 510-300-130 - GG - Utility - Water Water 530-300-130 - TS - Maint. - Utility - Water 530-410-100 - TS - Maint. - Small Small Tools 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		1,266.43 58.70 46.19 35.00 35.00 125.99 71.38 71.38	1,638.69
<b>9080</b> 165906	<b>09/08/2016</b>	<b>Candle Lake Home Building Cnt</b> 530-300-121 - TS - Maint - Power Power Drainage Pumps 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		170.08 8.10 8.10	178.18

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 6

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1661274		530-400-110 - TS - Maint. - Materi	Maint Mayterials and Supp	8.40	
		110-340-110 - GST Receivable - 1	Both Tax Code	0.40	
		900-110-110 - GST Paid	Both Tax Code	0.40	8.80
166695		530-425-133 - TS - Repairs to E50	E50 Bobcat	51.43	
		530-425-160 - TS - Repairs to Duse	Dust Control Truck	31.90	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.97	
		900-110-110 - GST Paid	Both Tax Code	3.97	87.30
167490		570-900-130 - CIB -Aschim Home	Aschim Homestead	245.64	
		110-340-110 - GST Receivable - 1	Both Tax Code	11.70	
		900-110-110 - GST Paid	Both Tax Code	11.70	257.34
167633		530-400-110 - TS - Maint. - Materi	Maint Materials & Supp	33.01	
		110-340-110 - GST Receivable - 1	Both Tax Code	1.56	
		900-110-110 - GST Paid	Both Tax Code	1.56	34.57
169120		530-490-125 - TS-Maint - Grass S	Grass/Fencing	65.06	
		530-400-110 - TS - Maint. - Materi	Maint Mat & Supplies	2.40	
		110-340-110 - GST Receivable - 1	Both Tax Code	3.21	
		900-110-110 - GST Paid	Both Tax Code	3.21	70.67
169213		530-470-100 - TS - Maint. - Road/	Road/Street Signs	376.52	
		110-340-110 - GST Receivable - 1	Both Tax Code	17.93	
		900-110-110 - GST Paid	Both Tax Code	17.93	394.45
Payment Total:					1,031.31
9081	09/08/2016	Carrier, Grant			
0000001		530-290-104 - TS - Maint-Lagoon/	Lagoon Insp. - July 2016	600.00	600.00
9082	09/08/2016	Cole-Johnson, Thomas			
August 2016		530-400-111 - TS-Maint Employee	Reimbursed Safetywear	199.48	
		110-340-110 - GST Receivable - 1	Both Tax Code	9.49	
		900-110-110 - GST Paid	Both Tax Code	9.49	208.97
9083	09/08/2016	ENVIROTEC SERVICES	Plastic Collection Chge		
208287		530-210-142 - TS -Maint.-Recycle	Pick up used Oil	25.65	
		110-340-110 - GST Receivable - 1	GST Tax Code	1.28	
		900-110-110 - GST Paid	GST Tax Code	1.28	26.93
9084	09/08/2016	EPS Management Services Inc.			
904		520-210-120 - PS-Contract Bylaw	Bylaw Enforcement Service	10,086.16	
		110-340-110 - GST Receivable - 1	GST Tax Code	504.31	
		900-110-110 - GST Paid	GST Tax Code	504.31	10,590.47
9085	09/08/2016	Flaman Sales & Rentals			
P206913		525-430-100 - PS - Vehicle/Equip.	Equip Repair	275.63	
		110-340-110 - GST Receivable - 1	Both Tax Code	13.13	
		900-110-110 - GST Paid	Both Tax Code	13.13	288.76

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 7

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>9086</b>	<b>09/08/2016</b>	<b>Glen Mor Inc.</b>			
72132		530-425-141 - TS - Repairs to 368 3680 Mower		12.32	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.59	
		900-110-110 - GST Paid Both Tax Code		0.59	12.91
72146		530-425-141 - TS - Repairs to 368 3680 Mower		3.86	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.18	
		900-110-110 - GST Paid Both Tax Code		0.18	4.04
72582		530-400-110 - TS - Maint. - Materi Material & Supplies		106.03	
		110-340-110 - GST Receivable - 1 Both Tax Code		5.05	
		900-110-110 - GST Paid Both Tax Code		5.05	111.08
				Payment Total:	128.03
<b>9087</b>	<b>09/08/2016</b>	<b>Graham, Nancy</b>			
Aug /2016		210-200-302 - Parks & Rec.-Damr Damage Deposit Return		600.00	600.00
<b>9088</b>	<b>09/08/2016</b>	<b>Greenland Waste Disposal Ltd.</b>			
114856		530-210-142 - TS -Maint.-Recycle E Recycle Bin Costs		734.12	
		110-340-110 - GST Receivable - 1 GST Tax Code		36.71	
		900-110-110 - GST Paid GST Tax Code		36.71	770.83
<b>9089</b>	<b>09/08/2016</b>	<b>HVL Distribution</b>			
276912		530-400-110 - TS - Maint. - Materi Outdoor Public Toilet Sup		66.36	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.16	
		900-110-110 - GST Paid Both Tax Code		3.16	69.52
<b>9090</b>	<b>09/08/2016</b>	<b>Minister of Finance</b>			
2017616171		525-300-141 - PS-Fire/Emerg.-Ra Fire Emerg-Radio/Pager Eq		1,260.00	
		110-340-110 - GST Receivable - 1 Both Tax Code		60.00	
		900-110-110 - GST Paid Both Tax Code		60.00	1,320.00
<b>9091</b>	<b>09/08/2016</b>	<b>Paskaruk, Garry &amp; Sandra</b>			
July 2016		210-400-900 - Suspense Preauth- Prop sold		110.00	110.00
<b>9092</b>	<b>09/08/2016</b>	<b>Saskatchewan WCB</b>			
97374821		510-130-234 - GG - Benefits - Wc Workers Comp		5,972.86	5,972.86
<b>9093</b>	<b>09/08/2016</b>	<b>Staples</b>			
2071727		510-280-102 - GG - Cont - Office f office Equipment		363.38	
		110-340-110 - GST Receivable - 1 Both Tax Code		17.34	
		900-110-110 - GST Paid Both Tax Code		17.34	380.72
<b>9094</b>	<b>09/08/2016</b>	<b>Wheatland Tire &amp; Auto</b>			
318401		530-425-140 - TS - Repairs to 268 Mower Industrial Tubes		197.95	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.45	
		900-110-110 - GST Paid Both Tax Code		9.45	207.40

Report Date  
09/08/2016 4:09 PM

Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 09/08/2016  
Batch: 2016-00037 to 2016-00042

Page 8

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
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Total for GEN:				484,957.38	
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Certified Correct This 09th day of August, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



THE RESORT VILLAGE OF  
CANDLE LAKE

## REPORT

Report Title:	Tax Title Enforcement (Report #96, 2016)
Date:	July 26, 2016
Prepared by:	Joan Corneil, CAO
Prepared for:	Council

### Options:

1. THAT Taxservice, on behalf of the Resort Village of Candle Lake, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:  
Lot 9 Blk/Par 11 Plan No. 101461519 Ext 0, Title no. 140448315  
OR
2. That Administration is directed to commence a court action for the recovery of taxes owing against the following described land:  
Lot 9 Blk/Par 11 Plan No. 101461519 Ext 0, Title no. 140448315  
OR
3. Receive and file  
OR
4. Refer to administration for further review and report.

**Justification for in Camera:** N/A

**Background:** Lot 9 Blk/Par 11 Plan No. 101461519 Ext 0, Title no. 140448315 was advertised as in arrears in 2014. Taxservice has followed the process regarding tax enforcement and the Government of Saskatchewan, Ministry of Justice, Provincial Mediation Board recently gave consent to the RVCL to complete proceedings to acquire tax title.

This property is an unimproved property.

**Discussion:** A resolution of Council is required to continue the process of taking title to the property. Upon taking title, the municipality is obligated to offer the property for sale within a year of taking title either through public auction or tender. The RVCL would be entitled to retain any amounts owing for taxes, both municipal and school, advertising and administration. Any amount over those costs must be sent to the former owner. The Act outlines the process should the sale of the property not recover the amounts owing – the RVCL would recover costs and the taxes would then be prorated between the municipality and the school division.

Council does have the option of not acquiring the property. *The Tax Enforcement Act Section 15* reads:

#### **Powers of municipality**

**15** Notwithstanding that an interest based on a tax lien has been registered under this Act a municipality may, at any time prior to obtaining title, exercise any powers conferred upon it by any other Act for the recovery of taxes due in respect of the land.

This does allow the Municipality to recover the taxes through the Courts rather than to take title to a property.

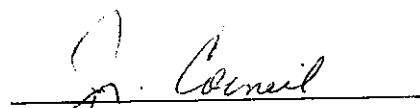
**Financial Implications:** Recovery of \$10189.84 in tax arrears

**Communications:**

**Attachments:**

**Conclusion:** Taxservice has provided excellent service to the Village regarding tax enforcement. They have worked with property owners to recover arrears through agreements approved by Council. At times, these efforts do not work.

**Respectfully submitted,**

  
**Joan Corneil, CAO**



## REPORT

<b>Report Title:</b>	<b>Tax Title Enforcement (Report #97, 2016)</b>
<b>Date:</b>	<b>July 26, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared for:</b>	<b>Council</b>

### Options:

1. THAT Taxservice, on behalf of the Resort Village of Candle Lake, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:  
Lot 15 Blk/Par 1 Plan No. 60PA04290 Ext. 0, title no. 141743178  
**OR**
2. That Administration is directed to commence a court action for the recovery of taxes owing against the following described land:  
Lot 15 Blk/Par 1 Plan No. 60PA04290 Ext. 0, title no. 141743178  
**OR**
3. Receive and file  
**OR**
4. Refer to administration for further review and report.

**Justification for in Camera:** N/A

**Background:** Lot 15 Blk/Par 1 Plan No. 60PA04290 Ext. 0, title no. 141743178 was advertised as in arrears in 2014. Taxservice has followed the process regarding tax enforcement and the Government of Saskatchewan, Ministry of Justice, Provincial Mediation Board recently gave consent to the RVCL to complete proceedings to acquire tax title.

This property is an improved property.

**Discussion:** A resolution of Council is required to continue the process of taking title to the property. Upon taking title, the municipality is obligated to offer the property for sale within a year of taking title either through public auction or tender. The RVCL would be entitled to retain any amounts owing for taxes, both municipal and school, advertising and administration. Any amount over those costs must be sent to the former owner. The Act outlines the process should the sale of the property not recover the amounts owing – the RVCL would recover costs and the taxes would then be prorated between the municipality and the school division.

Council does have the option of not acquiring the property. *The Tax Enforcement Act Section 15* reads:

***Powers of municipality***



*15 Notwithstanding that an interest based on a tax lien has been registered under this Act a municipality may, at any time prior to obtaining title, exercise any powers conferred upon it by any other Act for the recovery of taxes due in respect of the land.*

This does allow the Municipality to recover the taxes through the Courts rather than to take title to a property.

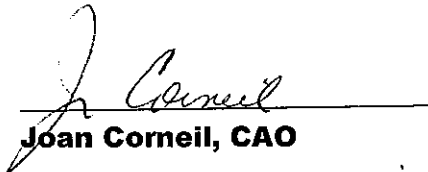
**Financial Implications:** Recovery of \$10,709.86 in tax arrears

**Communications:**

**Attachments:**

**Conclusion:** Taxservice has provided excellent service to the Village regarding tax enforcement. They have worked with property owners to recover arrears through agreements approved by Council. At times, these efforts do not work.

**Respectfully submitted,**

  
**Joan Corneil, CAO**



## **REPORT**

<b>Report Title:</b>	<b>Air Park Subdivision (Report # 71, 2016)</b>
<b>Date:</b>	<b>June 07, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared for:</b>	<b>Council</b>

### **Options:**

1. That Council provide comments back to Community planning regarding the subdivision of three (3) lots and the extension of five (5) existing lots in the Air Park subdivision.  
**AND**
2. That Council direct administration to forward the application to the North Central District Planning Committee for review and comment.
3. Receive and file
4. Refer to Administration for further review and report.

### **Justification for in Camera:**

**Background:** In 2013, Council provided comments regarding a three lot subdivision at the air park. The purpose of the subdivision was to create three lots that could be sold and the proceeds were to go towards new fencing for the Air Park. Council resolution 144/2013 was forwarded to Community Planning. (attached)

Subsequent to that, the developer amended the subdivision application to include the extension to five existing lots to the north of the proposed newly created lots. Council has not reviewed that proposal.

Due to delays regarding the passing of the Zoning Bylaw and the prior Zoning Bylaw not being compatible with the North Central Lakeland District Official Community Plan (OCP), this development was stalled until such time as approvals were given. The Zoning Bylaw- Bylaw 03/2016 received Ministerial approval on May 12, 2013.

### **Discussion:**

Community Planning has now send the formal request for comments (see attached email with Application and amended site plan). Council may wish to review and comment back to Community Planning.

Should Council be in favour of this subdivision, a rezoning of land from Resort Expansion to Residential will need to occur. This application should also go to the North central District Planning Commission for review and comment.

Residential development must meet the policies within the OCP. This development appears to meet all the General Residential policies outlined in Section 6.2 of the OCP, however attention

should be paid to 6.2 (10) (10) *“In association with an application for a development permit, Council shall require submission of a site grading plan demonstrating that there is adequate drainage from a site and that neighbouring properties and municipal infrastructure will not be adversely affected by potential runoff from the site.”* Should Council determine that there is no issue with the subdivision, this requirement in the OCP would need to be met.

**Financial Implications:**

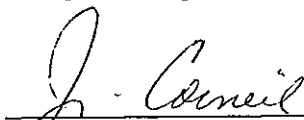
**Communications:** None at this time

**Attachments:**

1. Email dated June 06, 2016 and subdivision application from Community Planning
2. Council resolution 144/2013
3. Email stream granting extension

**Conclusion:** Council will need to review the revised application and provide comments back to Community Planning.

**Respectfully submitted,**

  
\_\_\_\_\_  
**Joan Cornell, CAO**

---

**Joan Corneil**

---

**From:** Bergstrom, Twyla MA <Twyla.Bergstrom@gov.sk.ca>  
**Sent:** June-06-16 3:28 PM  
**To:** 'Joan Corneil'  
**Cc:** 'Steve Flaman'; 'Bill S'  
**Subject:** V270-15S - Candle Lake Air Park  
**Attachments:** V270-15S app.pdf; V270-15S Revised Plan May 2016.pdf; V270-15S.pdf

Resort Village of Candle Lake  
NE ¼ Section 23-55-23-W2M  
Proposed Lots 40, Block 400; Lots 7 and 18, Block 401; and Lots 11 to 15, Block 402

Our file: V270-15S  
Your file: 1308-98

Good afternoon Joan,

Attached is a copy of a subdivision application for Council's comments. *The Subdivision Regulations, 2014* give you 40 days from your receipt of this letter to send us a certified copy of a resolution recommending approval or refusal of the application. If Council recommends refusal, please state the reasons.

The original application was emailed in July 2015 (copy attached); however, I understand Council was not in a position to consider an amendment to accommodate the proposal at that time. At this time, we have received favourable comments from each of our referral agencies. The Water Security Agency has endorsed this proposal provided future development is built up to the safe building elevation of 495.88 metres. The revised plan, as attached, confirms that the proposed sites have suitable building areas. We understand that the development is outside the Transport Canada setback requirements as per the email from Steve Flaman dated June 1, 2016. The Prince Albert Parkland Health Region has endorsed the application provided proper permits are acquired prior to development of wastewater systems. Once we have further comment from the Resort Village of Candle Lake, we will be in a better position to proceed with our decision on this file. We ask that the Council consider the following in their review.

**Bylaw Compliance**

As part of our review, we need to know if the proposal complies with your official community plan and zoning bylaw. We cannot approve an application that contravenes a local planning bylaw. The subject lands are currently zoned Resort Expansion and this type of residential development is not permitted. Please advise if you agree with this interpretation and confirm whether Council will consider an amendment to accommodate this proposal.

**Dedicated Lands**

The PDA requires that new subdivisions have municipal reserve land for public use. This proposal is exempt as the land was previously subject to that requirement.

**Servicing Agreement**

The municipality has 40 days to advise Community Planning of servicing agreement requirements, and 90 days to complete the negotiation of the agreement with the applicant. Both the applicant and community planning branch should be notified as soon as possible. The applicant may appeal a delay over 90 days, or the proposed terms of the servicing agreement, and request the municipal board to arbitrate the agreement.

You may send the applicant a letter listing minor requirements and if the applicant accepts the requirements in writing, a formal servicing agreement may not be needed. Your solicitor should be consulted about executing an agreement.

Please call me if more details or time are needed before you reply.

Yours truly,

Twyla Bergstrom  
Community Planning  
Saskatoon Branch  
(306) 933-5380  
twyla.bergstrom@gov.sk.ca

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# Application to Subdivide Land

TB V270-155

MINISTER OF  
GOVERNMENT RELATIONS

<p><b>1. Location of Land to be Subdivided:</b></p> <p><u>RESORT VILLAGE OF CANDLE LAKE</u> Municipality (City, Town, Village, RM)</p> <p><u>NE 1/4</u> Sec. <u>23</u> Twp. <u>55</u> Rge. <u>23</u> Mer. <u>W2</u></p> <p>Lot(s) <u>1-5</u> Block(s) <u>402</u> Plan/Parcel No. <u>01PA1226S</u></p> <p><u>Parcel C, Plan No. 101897769</u></p>	<p><b>2. The Proposed Subdivision is by:</b></p> <p><input checked="" type="checkbox"/> Plan of Proposed Subdivision Received by <u>Community Planning</u></p> <p><input type="checkbox"/> Parcel Tie Return (describe and include parcel pictures)</p> <p><input type="checkbox"/> Other Subdividing Instrument (lease, easement)</p>								
<p><b>3. Legal and Physical Access to the Subdivision is via:</b></p> <table style="width: 100%;"> <tr> <td><input type="checkbox"/> Grid Road</td> <td><input type="checkbox"/> Highway</td> <td><input type="checkbox"/> Resource Road</td> <td><input type="checkbox"/> Northern Crown Land</td> </tr> <tr> <td><input type="checkbox"/> Main Farm Access</td> <td><input checked="" type="checkbox"/> Urban Street</td> <td><input type="checkbox"/> Road Allowance</td> <td><input type="checkbox"/> Trail</td> </tr> </table> <p style="text-align: right;"><input type="radio"/> Paved    <input type="radio"/> Gravel    <input type="radio"/> Unimproved</p>		<input type="checkbox"/> Grid Road	<input type="checkbox"/> Highway	<input type="checkbox"/> Resource Road	<input type="checkbox"/> Northern Crown Land	<input type="checkbox"/> Main Farm Access	<input checked="" type="checkbox"/> Urban Street	<input type="checkbox"/> Road Allowance	<input type="checkbox"/> Trail
<input type="checkbox"/> Grid Road	<input type="checkbox"/> Highway	<input type="checkbox"/> Resource Road	<input type="checkbox"/> Northern Crown Land						
<input type="checkbox"/> Main Farm Access	<input checked="" type="checkbox"/> Urban Street	<input type="checkbox"/> Road Allowance	<input type="checkbox"/> Trail						
<p><b>4. Physical Nature of the Land to be Subdivided:</b></p> <p>a) What is the physical nature of the proposed lot(s) or parcel(s)?</p> <p><input type="checkbox"/> Wooded/Treed    <input type="checkbox"/> Cultivated    <input type="checkbox"/> Pasture    <input type="checkbox"/> Hilly    <input checked="" type="checkbox"/> Level/Flat    <input type="checkbox"/> Low/Swampy    <input type="checkbox"/> Adjacent to a Lake, River, or Creek</p> <p>Describe the physical nature in more detail: <u>FLAT GRASS (CURRENTLY BEING CUT)</u></p> <p>b) Drainage:</p> <p>How will the proposed lot(s) or parcel(s) be drained?</p> <p><input checked="" type="checkbox"/> Natural    <input checked="" type="checkbox"/> Ditches    <input type="checkbox"/> Curb and Gutter    <input type="checkbox"/> Storm Sewer</p> <p>Do you propose to discharge surface water into a highway ditch or waterway?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p><i>Show drainage courses on the Plan of Proposed Subdivision.</i></p>									
<p><b>5. Land Use:</b></p> <p>a) What is the land presently used for?</p> <p><input type="checkbox"/> Agriculture    <input type="checkbox"/> Residential    <input type="checkbox"/> Seasonal Recreation (Cottage)    <input type="checkbox"/> Commercial    <input type="checkbox"/> Industrial    <input type="checkbox"/> Other</p> <p>Describe the present land use in more detail: <u>VACANT LAND ADJACENT TO THE CANDLE LAKE LANDING STRIP.</u></p> <p>b) What is the intended use of the proposed lot(s) or parcel(s)?</p> <p><input type="checkbox"/> Agriculture    <input type="checkbox"/> Residential    <input checked="" type="checkbox"/> Seasonal Recreation (Cottage)    <input type="checkbox"/> Commercial    <input type="checkbox"/> Industrial    <input type="checkbox"/> Other</p> <p>Describe the intended use in more detail: <u>8 lots</u></p> <p>c) Are there any buildings on the land being subdivided?    <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><i>Indicate the location, distance from the property boundary and use of all buildings and utility lines on the Plan of Proposed Subdivision/Parcel Picture.</i></p>									

a) Water Supply is: ☒ Existing ☐ Proposed ☐ Not Required

☐ Communal System ☐ Cistern ☐ Lake / Waterbody

☐ Municipal Well ☒ Private Well ☐ Other

Describe / specify proposed water source: \_\_\_\_\_

b) Sewage Disposal is: ☒ Existing ☐ Proposed ☐ Not Required

☐ Municipal ☐ Private-On-site (please specify below)

☐ Mound ☐ Chamber ☒ Holding Tank

☐ Jet Type ☐ Absorption Field ☐ Other

Describe / specify proposed sewage disposal system: \_\_\_\_\_

Please show all set back distances from the property boundary, house, well and water course(s) on the plan of proposed subdivision.

7. Utility Services:

Electrical Power is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

Telephone service is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

Natural Gas is: ☒ Existing ☐ Proposed ☐ Not Required ☐ Not Available

8. Surrounding Land Uses:

If the proposed subdivision is in a Rural Municipality, are any of the following within 5 km; or  
If in an Urban Municipality, are any of the following within 500 m? Check all that apply:

If checked, please state distance

<input checked="" type="checkbox"/> Airport		APPROX 250'
<input type="checkbox"/> Intensive Livestock Operation		
<input type="checkbox"/> Sewage Treatment Facility or Sewage Lagoon		
<input type="checkbox"/> Landfill for disposal of garbage or refuse		
<input type="checkbox"/> High Voltage Power Transmission Line		
<input type="checkbox"/> High Pressure Gas Transmission Line, Oil Line (specify)		
<input type="checkbox"/> Industrial Commercial Operation (specify)		
<input checked="" type="checkbox"/> National, Provincial or Regional Park	VACANT PARKS LAND	1/2 KM.
<input checked="" type="checkbox"/> Residential Lot(s)	ADJACENT	0 FEET.
<input checked="" type="checkbox"/> Water Body or Course	CANDLE LAKE	250'
<input type="checkbox"/> Cemetery		
<input type="checkbox"/> School Bus Route		
<input type="checkbox"/> Urban Municipality		
<input type="checkbox"/> Water Treatment Plant or Reservoir		
<input type="checkbox"/> Oil or Gas Well or Facility (within 500 m)		
<input type="checkbox"/> Other (specify)		

**10. Other Requirements:**

1. Applications must include a copy of the title to the land being subdivided and the Basic Fees. Also include any relevant permits or approvals obtained from other agencies or a municipality.
2. Basic Fees are \$160 per proposed lot (non-refundable) plus \$150 for a issuance of a Certificate of Approval. The fees are exempt from GST & PST. Make a cheque or money order payable to the Minister of Finance.
3. Applicants may be asked for additional fees and information if found to be needed during the review of an application.
4. Until the review of an application is done and a decision is issued, no binding contracts for the land should be made and no construction or site preparation work should be started.
5. Personal information given on this form is collected pursuant to The Freedom of Information and Protection of Privacy Act and will be shared with other agencies involved in reviewing subdivision applications. If you do not want your personal information to be shared, contact the Community Planning Branch to discuss your concerns before submitting a completed form.

**11. Applicant(s):** *(persons making application and to whom correspondence should be addressed)*

a) Name of registered owner of land to be subdivided:

Name: STEVE FLAMAN

Address: [REDACTED]

City/Town/Village: PRINCE ALBERT

Prov.: Saskatchewan Postal Code: [REDACTED]

Email: [REDACTED] Tel: [REDACTED]

b) Land Surveyor/Planner/Lawyer/Agent (specify):

Name: Bill Soroski Company Name: George, Nicholson Franko & Assoc

Address: Unit 610-3530 Miller Ave.

City/Town/Village: STOON 0.686 ha

Prov.: Saskatchewan Postal Code: S7P 0B6

Email: [REDACTED] Tel: 306-652-7955

c) Declaration by registered owner:

I, STEVE FLAMAN hereby certify that I

☒ am the registered owner of the land proposed for subdivision.

☐ am authorized, in writing, to act as the registered owner per Sections 2(d) and 5(3) of *The Subdivision Regulations, 2014*, I hereby swear that all statements contained with this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Signature: STEVE Flaman Date: Dec 19/14

Name: STEVE Flaman

Address: [REDACTED]

City/Town/Village: Prince Albert

Prov.: SK

Postal Code: [REDACTED]

Tel: [REDACTED]

Replies are to be sent to (please specify): ☐ a ☒ b ☐ c

Page 3 of 3

Subdivision Online Information



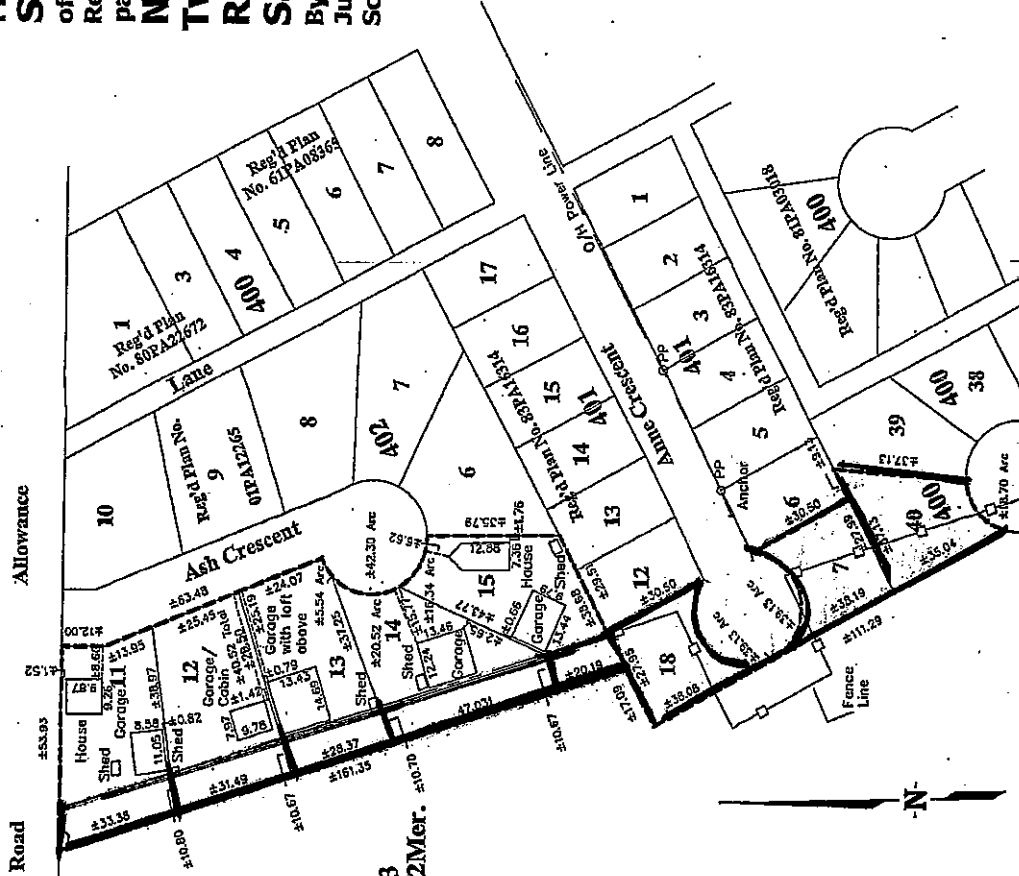
**Plan Showing Proposed  
Surface Subdivision**  
of All of Lots 1, 2, 3, 4 & 5, Block 402  
Reg'd Plan No. 01PA12265; and  
part of Parcel C, Plan No. 101897769  
**N.E. 1/4 Sec. 23**  
**Twp. 55 Rge. 23 W2Mer.**  
**Resort Village of Candle Lake**  
**Saskatchewan**  
By: W.C. Soroski S.L.S.  
July 2014 - September 2014  
Scale: 1:1250

> Measurements are in meters and decimals thereof.  
> Area to be subdivided is outlined in a bold dashed line  
> and contains 40,685 ha. (\$1,695 acres)  
> Date of preliminary survey July 25th, 2014.  
> All measurements are  $\pm 1.0$  meters.

*W.C. Soroski*  
Saskatchewan Land Surveyor  
*Shirley Soroski*  
Owner/Agent

**George,  
Nicholson,  
Franko  
& Associates Ltd.**  
Legal Land Surveyors, Global Positioning Systems

date	no.	revision date	by
07/29/2014	1	08/01/2014	TC
	2	11/07/2014	TC
	3	11/10/2014	TC
	4		MBW



*Brian Bellamy*  
Proposed Lot 11  
*Shirley Soroski*  
Proposed Lot 12  
*W.C. Soroski*  
Proposed Lot 13  
*Shirley Soroski*  
Proposed Lot 14  
*Shirley Soroski*  
Proposed Lot 15

**N.E. 1/4 Sec. 23**  
**Twp. 55 Rge. 23 W2Mer.**

## **Bergstrom, Twyla MA**

---

**From:** Bergstrom, Twyla MA  
**Sent:** Wednesday, July 08, 2015 1:07 PM  
**To:** 'Steve Flaman'  
**Cc:** 'Bill S'; 'Joan Corneil'  
**Subject:** V270-15S - Airpark Expansion

Resort Village of Candle Lake  
NE ¼ Section 23-55-23-W2M  
Proposed Lot 40, Block 400; Lots 7 and 18, Block 401; and Lots 11 to 16, Block 402 – Residential

Our file: V270-15S  
GNF file: 1308-98

Good morning,

This subdivision application was received on March 23, 2015. On April 17, 2015 the file was referred to the following offices for comments as required by *The Planning and Development Act, 2007* (the PDA): Sasktel, SaskEnergy, SaskPower, the Prince Albert Parkland Health Region, the Ministry of Environment and the Water Security Agency. We have now received favourable replies from many of our provincial agencies but continue to await comments from the Water Security Agency. A follow up request will be sent to them.

Community Planning cannot approve an application that contravenes a local planning bylaw. The proposed parcels are currently zoned CON – Conservation District as they have been since the zoning bylaw was adopted in 2002. In 2004 and 2005, portions of the quarter section were re-designated and re-zoned to accommodate community service development west of the highway. We have not found any correspondence to confirm that the affected lands have been rezoned. It is my understanding that the current layout of the area is designed around the air strip and related setbacks. A review of previous files shows an airstrip of 23 metres by 606 metres, with a surrounding buffer of 60 metres to establish the surrounding lot lines. The proposed sites are within that setback rectangle. Prior to presenting the application to the Council, Community Planning has been researching the history of the airpark development in terms of the area zoning, dedicated lands requirement, air strip setbacks and other details.

The Resort Village of Candle Lake has recently adopted a District Official Community Plan with their partners on the North Central Lakelands District. An updated zoning bylaw is also in the works. As you know, Council had put a temporary hold on rezoning applications pending completion of the lake capacity report and to my knowledge, is still considering the implications of that report.

As of today, the file was forwarded to Transport Canada for consideration of appropriate setback distances. This information along with the responses from our other referral agencies will be forwarded to the Council for final consideration of the proposed subdivision as it becomes available.

During the course of our review we may identify further information required to complete the application, and we will advise you accordingly. We will endeavour to issue a decision within 90 days of our receipt of all required information. This time limit may be extended by mutual consent. Pursuant to Section 134 of the PDA, you may, within 30 days after this time limit expires, appeal in writing to the Saskatchewan Municipal Board. Information on the appeal process is available at: [www.smb.gov.sk.ca/planning\\_appeals.htm](http://www.smb.gov.sk.ca/planning_appeals.htm).

Until our decision has been issued, no construction or site preparation work should be undertaken, nor should any binding agreements be entered into for such work or for the sale of the proposed property.

We thank your client for their cheque covering the basic fees. Please call me if more details are needed or you wish to discuss further.

Yours truly,

Twyla Bergstrom  
Community Planning  
Saskatoon Branch  
(306) 933-5380  
[twyla.bergstrom@gov.sk.ca](mailto:twyla.bergstrom@gov.sk.ca)

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Resort Village of Candle Lake Regular Council Meeting

July 12, 2013

9.2 Report Accounts Paid and Payable- attached to these minutes

**143/2013 PAINCHAUD:**

That the report from Assistant Administrator regarding Accounts paid and Payable be received and filed. **CARRIED**

9.3 Report from Building Official dated July 08, 2013 regarding a request for subdivision – Jake Jacobson and Candle Lake Flying Club

**144/2013 Tarasiuk:**

That Council sends a letter to the Candle Lake flying Club c/o Jake Jacobson stating that the Resort Village of Candle Lake is in support of the subdivision of the three new residential lots (see attached map).

**CARRIED**

9.4 Report from Building Official dated June 27, 2013 regarding support for lease or purchase of crown land in the Industrial subdivision

**145/2013 LOZEJ:**

That Council sends a letter of support for the purchase or lease of the crown land that shares the North property line owned by Ray Barden that North Industrial Concrete is located on. **CARRIED**

9.5 Report from Assistant Administrator dated June 28, 2013 regarding New Construction property tax incentive.

**146/2013 PAINCHAUD**

That Council approves the following Building Property and School Tax Pilot Project for 2013.

A graded Property and School tax exemption will apply to new construction of a principle dwelling with accompanying accessory buildings all constructed in 2013 or 2014 as follows:

2014 - Year 1 – 100% of Improvements are Tax Exempt.

2015 - Year 2 - 100% of Improvements are Tax Exempt.

2016 - Year 3 - 100% of Improvements are Tax Exempt.

2017 - Year 4 - 75% of Improvements are Tax Exempt.

2018 - Year 5 - 50% of Improvements are Tax Exempt

**CARRIED**

9.6 Report from Administrator dated July 11, 2013 regarding the North Central Mutual Aid Association Agreement.

**147/2013 PAINCHAUD:**



## Joan Corneil

---

**From:** Bergstrom, Twyla MA <Twyla.Bergstrom@gov.sk.ca>  
**Sent:** August-05-16 9:07 AM  
**To:** 'Joan Corneil'  
**Subject:** RE: V270-15S - Candle Lake Air Park

Yes.

Twyla Bergstrom  
Planning Consultant  
(306) 933-5380

**From:** Joan Corneil [mailto:candleadministrator@sasktel.net]  
**Sent:** Friday, August 05, 2016 9:05 AM  
**To:** Bergstrom, Twyla MA  
**Subject:** RE: V270-15S - Candle Lake Air Park

Twyla, are we granted an extension then?

**From:** Bergstrom, Twyla MA [mailto:Twyla.Bergstrom@gov.sk.ca]  
**Sent:** August-05-16 8:57 AM  
**To:** 'Joan Corneil' <candleadministrator@sasktel.net>  
**Cc:** 'Steve Flaman' <[REDACTED]>; 'Bill S' <[REDACTED]>  
**Subject:** RE: V270-15S - Candle Lake Air Park

Morning Joan,

Further to your telephone message, we understand that the new Council will hold a special meeting tonight and has requested that a review of this subdivision be tabled to a future Council meeting.

Thanks for the update.

Twyla Bergstrom  
Planning Consultant  
(306) 933-5380

**From:** Bergstrom, Twyla MA  
**Sent:** Monday, June 06, 2016 3:28 PM  
**To:** 'Joan Corneil'  
**Cc:** 'Steve Flaman'; 'Bill S'  
**Subject:** V270-15S - Candle Lake Air Park

Resort Village of Candle Lake  
NE ¼ Section 23-55-23-W2M  
Proposed Lots 40, Block 400; Lots 7 and 18, Block 401; and Lots 11 to 15, Block 402

Our file: V270-15S  
Your file: 1308-98

Good afternoon Joan,



Attached is a copy of a subdivision application for Council's comments. *The Subdivision Regulations, 2014* give you 40 days from your receipt of this letter to send us a certified copy of a resolution recommending approval or refusal of the application. If Council recommends refusal, please state the reasons.

The original application was emailed in July 2015 (copy attached); however, I understand Council was not in a position to consider an amendment to accommodate the proposal at that time. At this time, we have received favourable comments from each of our referral agencies. The Water Security Agency has endorsed this proposal provided future development is built up to the safe building elevation of 495.88 metres. The revised plan, as attached, confirms that the proposed sites have suitable building areas. We understand that the development is outside the Transport Canada setback requirements as per the email from Steve Flaman dated June 1, 2016. The Prince Albert Parkland Health Region has endorsed the application provided proper permits are acquired prior to development of wastewater systems. Once we have further comment from the Resort Village of Candle Lake, we will be in a better position to proceed with our decision on this file. We ask that the Council consider the following in their review.

#### **Bylaw Compliance**

As part of our review, we need to know if the proposal complies with your official community plan and zoning bylaw. We cannot approve an application that contravenes a local planning bylaw. The subject lands are currently zoned Resort Expansion and this type of residential development is not permitted. Please advise if you agree with this interpretation and confirm whether Council will consider an amendment to accommodate this proposal.

#### **Dedicated Lands**

The PDA requires that new subdivisions have municipal reserve land for public use. This proposal is exempt as the land was previously subject to that requirement.

#### **Servicing Agreement**

The municipality has 40 days to advise Community Planning of servicing agreement requirements, and 90 days to complete the negotiation of the agreement with the applicant. Both the applicant and community planning branch should be notified as soon as possible. The applicant may appeal a delay over 90 days, or the proposed terms of the servicing agreement, and request the municipal board to arbitrate the agreement.

You may send the applicant a letter listing minor requirements and if the applicant accepts the requirements in writing, a formal servicing agreement may not be needed. Your solicitor should be consulted about executing an agreement.

Please call me if more details or time are needed before you reply.

Yours truly,

Twyla Bergstrom  
Community Planning  
Saskatoon Branch  
(306) 933-5380  
[twyla.bergstrom@gov.sk.ca](mailto:twyla.bergstrom@gov.sk.ca)

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THE RESORT VILLAGE OF  
CANDLE LAKE

## REPORT

<b>Report Title:</b>	<b>Tax Incentive Rebate – 2015 (Report #98/2016)</b>
<b>Date:</b>	<b>July 29<sup>th</sup>, 2016</b>
<b>Prepared By:</b>	<b>Arlene Korycki</b>
<b>Prepared For:</b>	<b>Council</b>

### Options:

1. That Council direct administration to provide refunds as per the Tax Incentive Policy 200-60 and 200-61 for a total amount of eight hundred eighty dollars and twenty six cents (\$880.26) in Municipal levy and School Taxes.  
**AND**
2. That Council direct administration to provide refunds as per the Tax Incentive Policy 200-60 and 200-61 for a total amount of two hundred and forty nine dollars (\$249.00) in Municipal levy and School Taxes.  
**OR**
3. Refer to administration for further review and report.

### Justification for In Camera:

**Background:** At the April 8<sup>th</sup>, 2016 meeting of Council, Council directed administration to provide refunds on qualifying tax incentive rebates. Two properties were not listed that qualified at that time.

### Discussion:

Administration has calculated the rebates for these two properties at \$880.26 and \$249.00 respectively.

**Financial Implications:** \$404.28 to be applied to budget figure 410-600-100 – Special Municipal Tax Rebate and 724.98 to be applied to budget figure 210-210-110 Sask Rivers Tax Rebate.

### Communications:

**Attachments:** Application for Mr. Stephen and Roger Parenteau on behalf of 101104689 Saskatchewan Ltd.

**Conclusion:** Both of these applications qualify under the provisions of the Tax Incentive Policy and are entitled to a rebate.

**Respectfully submitted,**

  
**Arlene Korycki**



STEPHEN, WILLIAM BRENT

ROLL [REDACTED]

Full Name of Applicant

William Brent Stephen.

Civic Address

Phone: Residence

N/A.

Cell Phone

Business

Lot(s): 23

Block: 3

Plan 02 PA 07473.

Legal Description of Property

Date of Issue of Building Permit

Permit Date of Occupancy

I/We, the undersigned, understand the conditions of eligibility outlined above and would like to apply for a conditional tax assessment exemption under the applicable tax incentive program.

Applicant

Date

BLDG PERMIT  
-29/2014

RECEIVED

AUG 14 2014

RECEIVED

AUG 14 2014

Full Name of Applicant

101104689 SK Ltd (C/o Roger Parenteau)

Civic Address

N/A

Phone: Residence

Cell Phone

Business

Lot(s):

5

Block:

A

Plan

101945325

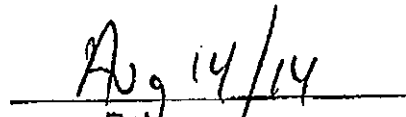
Legal Description of Property

Date of Issue of Building Permit

Permit Date of Occupancy

I/We, the undersigned, understand the conditions of eligibility outlined above and would like to apply for a conditional tax assessment exemption under the applicable tax incentive program.

  
Applicant

  
Date

ROLL

20 15

permit  
72/14



THE RESORT VILLAGE OF  
CANDLE LAKE

## **REPORT**

<b>Report Title:</b>	<b>Discretionary Use - #04 Bayview Drive (Report #102, 2016)</b>
<b>Date:</b>	<b>August 09, 2016, 2016</b>
<b>Prepared by:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared for:</b>	<b>Council</b>

### **Options:**

1. That Council approves the Discretionary Use application for a motel at #4 Bayview Drive. **OR**
2. That Council approves the Discretionary Use application for a motel at #4 Bayview Drive with the following conditions XX. **OR**
3. Refer to administration for further review and report. **OR**
4. Receive and file.

### **Justification for in Camera:**

**Background:** Administration is in receipt of a Discretionary Use Development Permit application. (attached) The applicant is proposing to put a motel on the site. This use is described in the Zoning Bylaw as discretionary and must receive the approval of Council.

According to the Zoning Bylaw 03 of 2016 3.6 1. (c) and in accordance with Section 55 of the Planning and Development Act, Public Notice has been sent to all assessed owners within 75 meters of the Boundary of the property at least 7 days prior to the application being considered by Council. (See attached).

**Discussion:** The Zoning Bylaw 03 of 2016 3.6 1.

(d) On receipt of an application Council may require additional public notice of the application to be advertised, at least seven days before the application is to be again considered by Council using one or more of the following methods:

- i. posting a Notice in the Resort Village of Candle Lake office;
- ii. posting a Notice on the subject property; and
- iii. advertisement in a newspaper having regular circulation in the community.

- (e) Upon approval of a discretionary use the Development Officer shall issue a development permit subject to any special regulations or development standards as may be prescribed by Council in accordance with this bylaw.

**Financial Implications:**

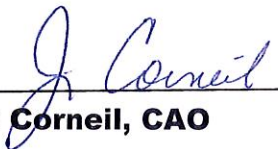
**Communications:** As per the Zoning Bylaw and the Planning and Development Act, notification has been given to all assessed owners within a 75-meter radius.

**Attachments:**

1. Application and site plan
2. Receipt
3. Letter to assessed owners

**Conclusion:** Administration has no issue with the proposed development. The set backs are as per Section 12.3 of the Zoning Bylaw

**Respectfully submitted,**

  
\_\_\_\_\_  
**Joan Corneil, CAO**

07-15-2016 11:43 FROM-

ATTEN: JORN CORNEIL  
IN ADMIN.

T-968 P0002/0002 F-338



RESORT VILLAGE OF CANDLE LAKE  
Box 114 Candle Lake, SK S0J 8E0  
Phone (306) 929-2236 Fax (306) 929-2201

## Applicant Information

Joseph M. Ponde

Date of Application:

July 16/2016

Name of Applicant:

Address:

Postal Code:

Home Phone:

Work Phone:

Same

Fax:

Same

## Location of Subject Property

LOT 5 BLOCK D

Legal Description:

Lot 5

Block D

Plan

101798319

Civic Address:

Candle Lake, Sask

Currently Zoned:

Commercial

Applicant's Interest in the Property:

☒ Owner☐ Tenant☐ Option to Buy

Description of Existing Use of Land and Buildings:

NICAS Clothing Store

Description of Proposed Use of Land and Buildings:

MOTEL

Reasons in Support of This Application: (attach additional notes if necessary)

With our moderate motel rates it would

increase the business in local area

## Attachments

Please provide the following:

1. Site Plan:

A good quality site plan containing:

- a.) The location and dimensions of all buildings, setbacks and property lines
- b.) The location and dimensions of all landscaping elements, sidewalks, driveways, parking and loading areas, including number of spaces.

☒ Attached

2. Application Fee:

I have enclosed the required non-refundable fee of \$50.00

☒ Attached

## Declaration of Applicant

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of The Canada Evidence Act.

Signature of Applicant

July 16/2016

## For Office Use Only

Comments:

Amount Paid:

Receipt No.:

Date:

Resort Village Of Candle Lake  
Box 114 Candle Lake, Sask.  
S0J 3E0

**GENERAL RECEIPT**

Pender, Joseph  


General Receipt #: 160030-009  
Receipt Date: 23/06/2016  
Receipt Amount: **\*\*50.00\*\***  
Fifty Dollars and Zero Cents

General Receipt Items	Amount
Discretionary Use Application Fee	50.00
Joseph Pender	
<b>TOTAL:</b>	<b>50.00</b>

*fwatt*

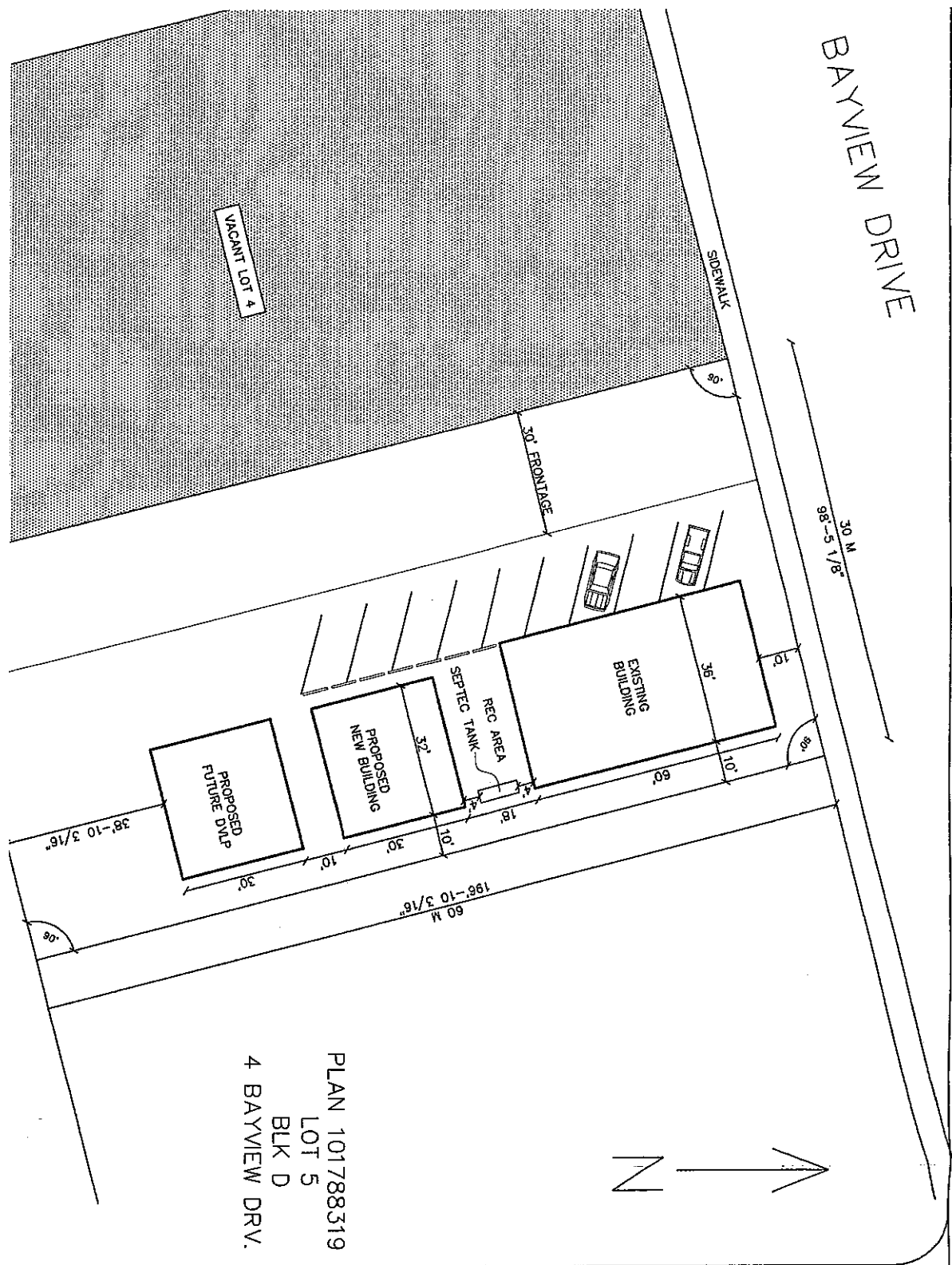
Paid By Cheque

50.00 Ref: chq 24

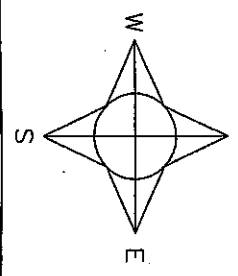
Joan Corneil  
C.A.O.

AUG - 5 2018

BAYVIEW DRIVE



PLAN 101788319  
LOT 5  
BLK D  
4 BAYVIEW DRV.



NOTES  
GENERAL NOTES:

- ALL CONSTRUCTION TO MEET OR EXCEED LOCAL AND NATIONAL BUILDING CODES.
- GENERAL CONTRACTOR TO CHECK AND VERIFY ALL DIMENSIONS AND ELEVATIONS PRIOR TO COMMENCEMENT OF WORK. ALL DISCREPANCIES TO BE REPORTED TO DESIGNER IMMEDIATELY.
- DRAWING MAY BE SCALED FOR APPROXIMATE DIMENSIONS ONLY. DIMENSIONS NOTED SHALL GOVERN.
- ROOMS SIZES SHOWN ON PLAN ARE APPROXIMATE. ACTUAL DIMENSIONS MAY VARY WITH FINAL CONSTRUCTION.
- ENG. FLOOR JOISTS, TRUSSES AND LVL BEAMS AND UNTELS TO BE SIZED BY SUPPLIER.
- ALL UNTELS TO BE 2PLY 2X10 SPRUCE UNLESS NOTED OTHERWISE. UNTELS LONGER THAN 6'-0" TO BE ENGINEERED BY SUPPLIER.
- PROVIDE PREF. METAL FLASHING OVER ALL EXTERIOR WINDOWS AND DOORS.
- HEATING CONTRACTOR TO DETERMINE EXACT LOCATION OF FURNACE AND HWY ON SITE WITH OWNER.

This Drawing and the ideas contained within remain the property of the designer and can not be copied or reproduced whole or in part without written consent of the designer. Violators will be prosecuted.

JOB #	KS00116
NAME	PENDER
ADDRESS	CANDLE LAKE SK
DATE	AUG 02/16
DRAWN BY	CHECKED BY

Page left blank due to  
duplication





THE RESORT VILLAGE OF  
**CANDLE LAKE**

Box 114 • Candle Lake • SK • S0J 3E0

---

**COPY**

August 9, 2016

[REDACTED]  
[REDACTED]  
[REDACTED]

To Whom it may Concern:

Notice of Public Hearing

This is to inform you that the Resort Village of Candle Lake has received a Discretionary Use Application from Joe Pender to:

Place a Motel Unit at 4 Bayview Drive.

This application may be viewed during regular office hours which are between the hours of 8:30 AM to 4:30 PM, Monday through Friday excepting statutory holidays.

Any written comments will be received until 4:00 PM on August 16, 2016. A Public Hearing will be held on Thursday, August 18, 2016; commencing at 7:00 PM or later to consider the above mentioned application.

Dated at Candle Lake this Tuesday August 9, 2016.

Sincerely,

Joan Corneil,  
CAO  
Resort Village of Candle Lake



## **REPORT**

<b>Report Title:</b>	<b>Bylaw 26 of 2016- a Bylaw to amend Bylaw 02 of 2016 (Report# 105/2016)</b>
<b>Date:</b>	<b>August 09, 2016</b>
<b>Prepared By:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared For:</b>	<b>Council</b>

### **Options:**

1. Receive and file

**OR**

2. That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016, be laid on the table under order of business “New Business-Introduction and Consideration of Bylaws” and that Bylaw 26 of 2016 be read three times

**OR**

3. That Bylaw 26 of 2016 – a Bylaw to amend Bylaw 02 of 2016, be laid on the table under order of business “New Business-Introduction and Consideration of Bylaws” and that Bylaw 26 of 2016 be given no more than two readings.

### **Justification for in Camera:**

#### **Background:** Article 5.1:

*The Municipalities Act (the Act)*

*First meeting of council*

*121(1) The first meeting of a council following a general election is to be held:*

- (a) within 31 days after the date of the election; and*
- (b) at a time, date and place determined by the administrator.*

*(2) The administrator shall provide written notice of the time, date and place of the first meeting of the council to all members of council at least 24 hours before the meeting in the same manner as for special meetings of the council, but all subsequent regular meetings of the council are to be held on any days that the council may determine.*

At the time of drafting the Council Procedures Bylaw, the Province was undergoing changes to the Municipalities Act. Council had to have the Procedure Bylaw in place by Mid January of 2016. Samples Bylaws were provided and 5.1 was included. Council opted to fill this in with the wording in the current Bylaw. As this is not in compliance with the Act, administration has been advised that the Act would supersede the Bylaw therefore an amendment is in order to ensure compliance with the Municipalities Act. There is no provision in the Act for Council to set the date for the first meeting of the new Council.

**Discussion:** Bylaw 26 of 2016 will affect the change to the Procedures Bylaw

**Financial Implications:** none

**Communications:**

**Attachments:** Draft Bylaw 26 Of 2016

**Conclusion:** The change should be made by Council in order to be compliant with *The Municipalities Act*

**Respectfully submitted,**



Joan Corneil, CAO

Draft

RESORT VILLAGE OF CANDLE LAKE

BYLAW 26-2016

A BYLAW OF THE RESORT VILLAGE OF CANDLE LAKE TO amend Bylaw  
02 of 2016 – Council Procedures Bylaw

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan  
enacts as follows:

That Bylaw 02 of 2016 is amended by removing all of 5.1

Introduced and read for the first time this       day of       , 2016.

Read for a second time this       of       , 2016.

Read for a third time in open Council and passed this       day of       , 2016.

SEAL

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrative



THE RESORT VILLAGE OF  
CANDLE LAKE

## **REPORT**

<b>Report Title:</b>	<b>Zoning Bylaw Amendment Minowukaw Municipal Reserve</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared by:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared for:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 15/2016, a Bylaw to amend Bylaw 03 of 2016, The Zoning Bylaw be introduced and given First Reading;
2. That Bylaw 15 of 2016 be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

The land is held in Title to The Resort Village of Candle Lake as Municipal Reserve, created as the required public land designation upon the original subdivision of the Minowukaw residential area. The Zoning Map adopted with former Zoning Bylaw No. 02/2002 designated a portion of the property abutting Candle Lake as C1 Commercial. Physically the land is an open space separating the residential area from the lakefront, potentially a de facto environmental reserve.

### **Discussion:**

Despite the present Commercial zone designation, to allow use of this land for Commercial purpose would not be possible unless in accordance with Part IX of *The Planning and Development Act, 2007*. The Act also prescribes the uses which may be allowed in a Municipal Reserve, which are all public use in nature.

### **Options:**

n/a

### **Financial Implications:**

Public Notice Advertising Costs

**Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

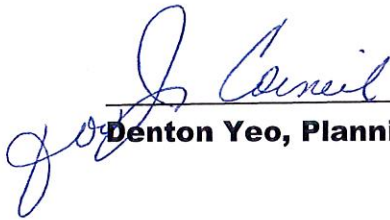
1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 15/2016

**Conclusion:**

**Respectfully submitted,**

  
\_\_\_\_\_

**Denton Yeo, Planning Consultant**

# BYLAW 15/2016

## OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

### **A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No. 03/2016 be amended as follows:

The Zoning District Map, Sheet 16 of 16, be amended by re-designating from "C1 Commercial" District to "CON Conservation" District the land legally described as:

A Portion of Blk/Par R, Plan 60PA04290, Ext 0 (Municipal Reserve Parcel No. 152131564)

as indicated on the plan 'Schedule A' attached to and forming part of this bylaw.

2. This Bylaw shall come into force and take effect upon the approval by Council

Introduced and read a first time this                      day of                      , 2016.

Read a second time this                      day of                      , 2016.

Read a third time and adopted this                      day of                      , 2016.

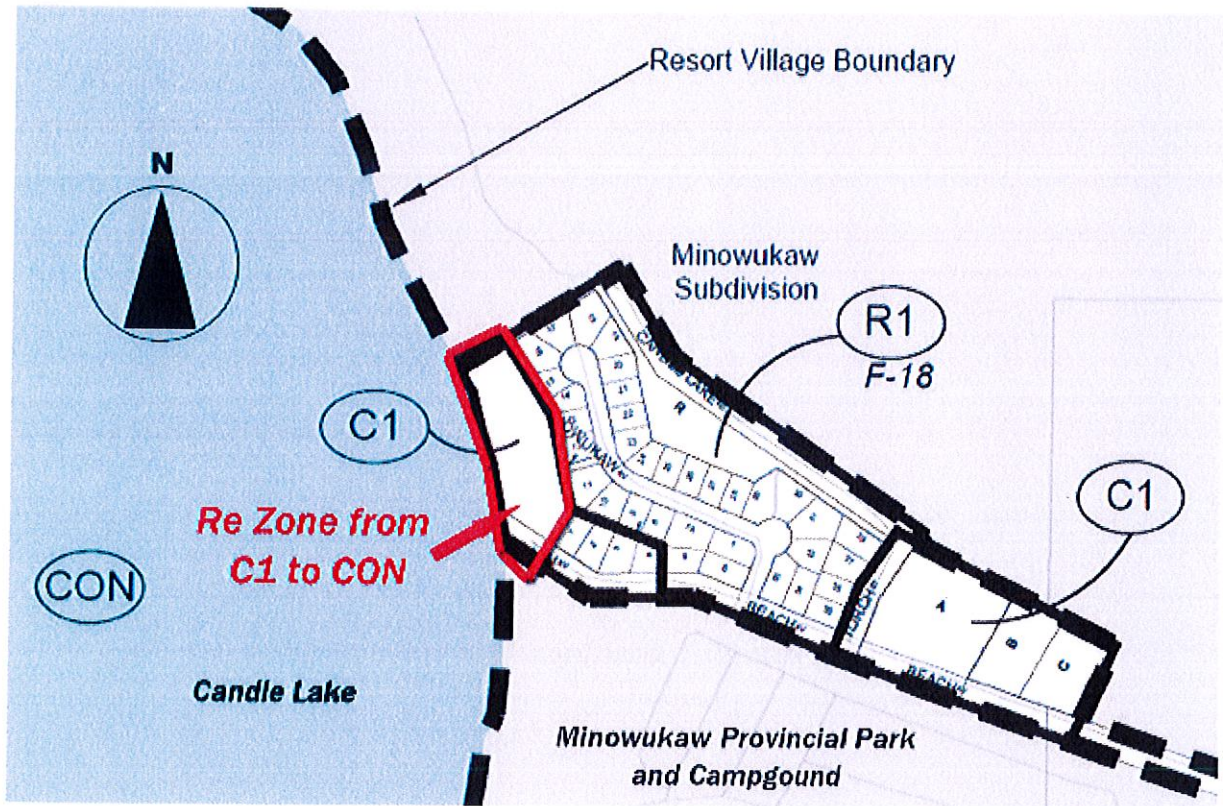
\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## Schedule A

Bylaw 15/2016



This is Schedule A to Bylaw 15/2016, a bylaw of The Resort Village of Candle Lake to amend Bylaw 03/2016, The Zoning Bylaw.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator





## ***REPORT***

<b>Report Title:</b>	<b>Amendment to Zoning Bylaw Public Notice for Discretionary Use</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared by:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared for:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 17/2016 -a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. The bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

Former Zoning Bylaw 02/2002 required that all Assessed owners within 75 meters of a site subject to an application for discretionary use be provided with Notice at least 3 weeks (21 days) prior to the application being considered by Council and that notice be posted on site.

The present Zoning Bylaw requirement is that only 7 days notice be provided as a minimum, which is the minimum time prescribed by *The Planning and Development Act, 2007*, but the new Zoning Bylaw does provide that Council can request further notices.

### **Discussion:**

It has been the experience of administration that 7 days notice does not provide enough time for affected assessed owners who may wish to make presentation to Council. If this were the only notice that would be required, there are some residents who feel it is not enough time for affected parties to properly prepare. The Act provides that a longer period of time may be prescribed in *The Zoning Bylaw*.

This may occur should Council require further notices.

**Options:**

n/a

**Financial Implications:**

Public Notice Advertising Costs

**Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

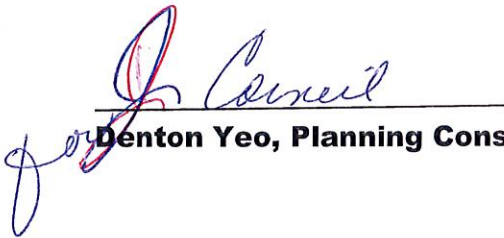
1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 17/2016

**Conclusion:**

**Respectfully submitted,**

  
\_\_\_\_\_  
**Denton Yeo, Planning Consultant**

# BYLAW 17/2016

## OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

### A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No. 03/2016 be amended as follows:  
  
    **Section 3.6 Application for Discretionary Use** - Subsection 1(c) be amended by removing the number "7" and replacing it with the number "21".
2. This Bylaw shall come into force and take effect upon the approval by Council

Introduced and read a first time this            day of            , 2016.

Read a second time this            day of            , 2016.

Read a third time and adopted this            day of            , 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator



## ***REPORT***

<b>Report Title:</b>	<b>Amendment to Zoning Bylaw Unserviced Campgrounds</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared By:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared For:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 22/2016 be introduced and given First Reading;
2. The bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

The present Zoning Bylaw contains the use "unserviced campground" within the RE Resort Expansion and CON Conservation Districts. Section 5.18 Campgrounds (General Regulations) makes reference to unserviced campgrounds however there is no specific definition within Section 2 Definitions. This has led to some confusion in interpretation.

### **Discussion:**

Adding the following definition for unserviced campground will add clarification:

"Campground, Unserviced

- A parcel of land providing locations for the placement of tents or recreational vehicles used by travelers or tourists for overnight accommodation with no services with the exception of electrical facilities and communal water and restroom facilities."

### **Options:**

n/a

**Financial Implications:**

Public Notice Advertising Costs

**Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

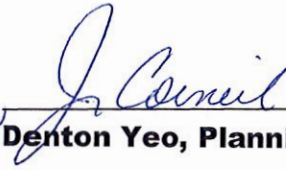
1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 22/2016

**Conclusion:**

**Respectfully submitted,**

  
for **Denton Yeo, Planning Consultant**

# BYLAW 22/2016

## OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

### A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No. 03/2016 be amended as follows:

Section 2 Definitions be amended by adding a new definition following the definition for Campground, the following definition:

"Campground, unserviced"

A parcel of land providing locations for the placement of tents or recreational vehicles used by travellers or tourists for overnight accommodation with no services with the exception of electrical facilities and communal water and restroom facilities. "

2. This Bylaw shall come into force and take effect upon the approval by Council.

Introduced and read a first time this                      day of                      , 2016.

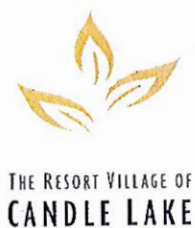
Read a second time this                      day of                      , 2016.

Read a third time and adopted this                      day of                      , 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator





## **REPORT**

<b>Report Title:</b>	<b>Amendment to Zoning Bylaw Marina Type 1 in Residential Zones</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared by:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared for:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 23/2016 – a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. The bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

The present Zoning Bylaw does not include Marina, Type 1 within the list of Permitted or Discretionary Uses within existing residential zones.

### **Discussion:**

Most Type 1 Marinas are located on land adjacent to a residential subdivision on land zoned CON Conservation. However, there are several Type 1 Marinas located within the residential subdivision on land that may not be publicly owned, and zoned Residential. For example, Type 1 Marinas are located within lands zoned Residential in the Onechassa and Island View subdivisions.

To avoid creating non-conforming uses of existing marinas and to be consistent in all Residential Districts it would be logical to include Type 1 Marinas as a Discretionary Use in all Residential Zones. This is a legitimate use in any lakeside resort residential subdivision.

### **Options:**

n/a

**Financial Implications:**

Public Notice Advertising Costs

**Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 23/2016

**Conclusion:**

**Respectfully submitted,**

  
Denton Yeo, Planning Consultant



# **BYLAW 23/2016**

## **OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN**

### **A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No. 03/2016 be amended as follows:

By inserting the words "Marina, Type 1" as follows:

- a. Section 6. RA Residential Acreage District as subsection 6.2.1 (i)
- b. Section 7. RA1 Residential Acreage District as subsection 7.2.1 (h)
- c. Section 8. R1 Low Density Residential District as subsection 8.2.2 (j)
- d. Section 9. R2 Medium Density Residential District as subsection 9.2.1 (h)
- e. Section 10. RMH Residential Mobile Home Court District as subsection 6.2.1 (f)

2. This Bylaw shall come into force and take effect upon the approval by Council

**Introduced and read a first time this                      day of                      , 2016.**

**Read a second time this                      day of                      , 2016.**

**Read a third time and adopted this                      day of                      , 2016.**

---

**Mayor**

---

**Administrator**



## **REPORT**

<b>Report Title:</b>	<b>Amendment to Zoning Bylaw – Torch Lake near Karen Place</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared by:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared for:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 24/2016 a bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. The bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

The land is held in Title to the Province of Saskatchewan. The Zoning Map inadvertently designated the property as RA Residential Acreage District. Physically the land is part of Torch Lake.

### **Discussion:**

Although it is not likely the land could be used for a non-public use it is recommended to properly designate the area in the Zoning Maps to CON to avoid any confusion in the future

### **Options:**

n/a

### **Financial Implications:**

Public Notice Advertising Costs

### **Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 24/2016

**Conclusion:**

**Respectfully submitted,**

  
\_\_\_\_\_  
**Denton Yeo, Planning Consultant**

# BYLAW 24/2016

## OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN

### A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No. 03/2016 be amended as follows:

The Zoning District Map, Sheet 7 of 16, be amended by re-designating from "RA Residential Acreage" District to "CON Conservation" District the land legally described as:

LSD 4, Sec. 18-55-22-W2M (Parcel No. 164594098)  
as indicated on the plan 'Schedule A' attached to and forming part of this bylaw.

2. This Bylaw shall come into force and take effect upon the approval by Council

Introduced and read a first time this                      day of                      , 2016.

Read a second time this    day of                      , 2016.

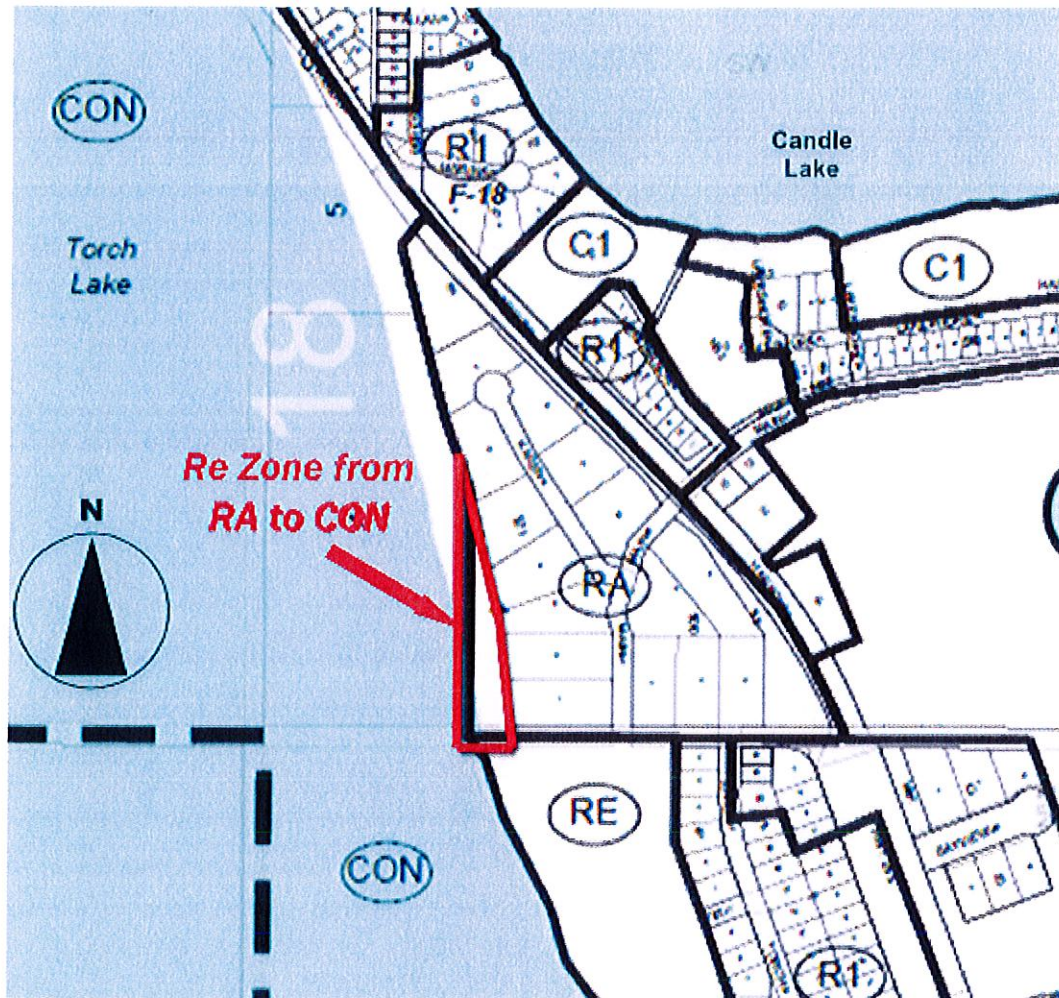
Read a third time and adopted this                              day of                      , 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

## Schedule A

Bylaw 24/2016



This is Schedule A to Bylaw 24/2016, a bylaw of The Resort Village of Candle Lake to amend Bylaw 03/2016, The Zoning Bylaw.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator





## ***REPORT***

<b>Report Title:</b>	<b>Amendment to Zoning Bylaw Recreational Vehicle Parks Storage</b>
<b>Date:</b>	<b>August 08, 2016</b>
<b>Prepared by:</b>	<b>Denton Yeo, Planning Consultant</b>
<b>Prepared for:</b>	<b>The Resort Village of Candle Lake Council</b>

### **RECOMMENDATION:**

1. That Bylaw No. 25/2016 – a Bylaw to amend Bylaw 03 of 2016 be introduced and given First Reading;
2. The bylaw be submitted to the North Central Lakelands District Planning Commission for its review and advice; and
3. A Notice of the Proposed Bylaw be published in accordance with Section 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007*.

**Justification for In Camera:** n/a

### **Background:**

**Section 5.19 Recreational Vehicle (RV) Parks** of the present Zoning Bylaw contains regulations for RV Parks by referencing the preceding **Section 5.18** which contains regulations for Campgrounds. Subsection 5.18.9 requires that no RV may be stored on a site when the campground is not open. It has become common practice in Candle Lake that RV parks allow patrons to store their RVs year round. The Resort Village of Candle Lake also administers an RV Bylaw which provides governance for RV Parks.

### **Discussion:**

Amending the Zoning Bylaw will clarify the present practice of RV Parks consistent with the RV Bylaw.

### **Options:**

n/a

### **Financial Implications:**

Public Notice Advertising Costs

**Communication:**

In accordance with the provisions of Section 3.10 of The Zoning Bylaw, the following Communication is required:

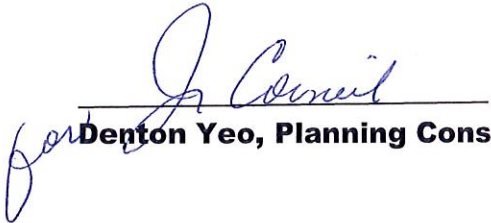
1. Review and Advice of the *North Central Lakelands District Planning Commission*.
2. Public Notice in accordance with Sections 207-212 of *The Planning and Development Act, 2007*

**Attachments:**

Bylaw No. 25/2016

**Conclusion:**

**Respectfully submitted,**

  
Denton Yeo, Planning Consultant

# **BYLAW 25/2016**

## **OF THE RESORT VILLAGE OF CANDLE LAKE IN THE PROVINCE OF SASKATCHEWAN**

### **A Bylaw of the Resort Village of Candle Lake to amend Bylaw 03/2016 known as the Zoning Bylaw.**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan hereby enacts as follows:

1. The Zoning Bylaw, Bylaw No 03/2016 be amended as follows:

**Section 5.19 Recreational Vehicle (RV) Parks** regulations be amended as follows:

Following the words "Section 5.18" the words "except subsection 5.18.9" be inserted.

2. This Bylaw shall come into force and take effect upon the approval by Council.

Introduced and read a first time this                      day of                      , 2016.

Read a second time this                      day of                      , 2016.

Read a third time and adopted this                      day of                      , 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator





## ***REPORT***

<b>Report Title:</b>	<b>Payment to Ruzkowski (Report # 107/2016)</b>
<b>Date:</b>	<b>August 12, 2016</b>
<b>Prepared By:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared For:</b>	<b>Council</b>

### **Options:**

1. That Council approve the payment of Nine hundred sixty-eight thousand three hundred and forty-six dollars and fifty-six cents (\$968,346.56) to Ruzkowski Enterprises Ltd.;
2. Refer back to AE Engineering for review and report

**Justification for In Camera:** n/a

### **Background:**

The Resort Village of Candle Lake entered into a contract for road construction and paving with Ruzkowski Enterprises Ltd. On Oct 13, 2015 (attached). The project is completed as far as the contract goes. There will be a holdback as noted in the letter from Associated Engineering dated July 28, 2016.

### **Discussion:**

AE has reviewed the project work and is recommending payment. For information, the line painting is to be done by the Department of Highways at no cost to the Village. It is expected that will occur at the same time they do line painting on 265 and/or 120.

### **Financial Implications:**

Budgeted decrease in cash by of Nine hundred sixty-eight thousand three hundred and forty-six dollars and fifty-six cents (\$968,346.56) to come from account # 535-600-111

### **Communication:**

**Attachments:**

1. Contract
2. 2. Letter from AE

**Conclusion:** There is a contract in place and the Engineer is recommending payment.

**Respectfully submitted,**



Handwritten signature of Joan Corneil in blue ink, written over a horizontal line.

**Joan Corneil, CAO**

THIS AGREEMENT made this 13th day of October in the year 2015 by and The Resort Village of Candle Lake herein called "Owner," and Ruszkowski Enterprises Ltd. herein called "Contractor".

WITNESSETH: That Contractor and Owner undertake and agree as follows:

**ARTICLE 1.**

Contractor shall:

1. Provide all necessary materials, labour, supervision and equipment, and perform all work and fulfill everything as set forth and in strict accordance with the Contract Documents and Addenda numbered 1 for the project entitled "Resort Village of Candle Lake Main Street Roadway Improvements" which have been prepared by Associated Engineering (Sask.) Ltd., acting as and hereby entitled Engineer; and
2. Commence to proceed actively with the work of the Contract promptly following receipt of the Notice to Proceed, and achieve Total Performance of the Work by **June 30, 2016**, subject to the provisions for the extension of Contract Time stipulated in the General Conditions.

**ARTICLE 2.**

Owner will pay to Contractor, as full compensation for the performance and fulfilment of this Contract, the sum or sums of money specified herein in the manner and at the times specified in the Contract Documents.

**ARTICLE 3.**

All of the Contract Documents, including but not limited to the Invitation to Bid, Instructions to Bidders, Bid Form, Supplements to Bid Form, Bonds, Insurance, General Conditions, Supplementary Conditions, Addenda, Appendices, Specifications and Drawings, whether annexed hereto or contained in a separate volume, are incorporated herein and form a part of this Agreement as fully to all intents and purposes as though recited in full herein, and the whole shall constitute the Contract between the parties, and it shall enure to the benefit of and be binding upon them and their successors, executors, administrators, and assigns.

**ARTICLE 4.**

No implied contract of any kind whatsoever, by or on behalf of Owner, shall arise or be implied from anything contained in this Contract or from any position or situation of the parties at any time, it being understood and agreed that the express contracts, covenants, and agreements contained herein and made by the parties hereto are and shall be the only contracts, covenants, and agreements on which any rights against Owner may be founded.

**ARTICLE 5.**

Subject to Article 3, this Agreement shall supersede all communications, negotiations, and agreements, either written or verbal, made between the parties hereto in respect of matters pertaining to this Agreement prior to the execution and delivery hereof.

**ARTICLE 6.**

Any Notice to be given by either Party pursuant to this Agreement, or Engineer, shall be in writing and delivered personally, by commercial courier or transmitted by fax to the following addresses and fax numbers, as applicable:

<b>Contractor at: Ruszkowski Enterprises Ltd.</b>	
Address: Box 1419, Prince Albert, Sk. S6V 5S9	
Fax: (306) 922-2200	Email: bob@ruszkowski-ent.com
<b>Owner at: Resort Village of Candle Lake</b>	
Address: #20 Hwy 265 or Box 114 Candle Lake, Saskatchewan S0J 3E0	
Fax: 306-929-2201	Email: candleadministrator@sasktel.net
<b>Engineer at: Associated Engineering (Sask) Ltd.</b>	
Address: 131-1061 Central Avenue Prince Albert, Saskatchewan S6V 4V4	
Fax: 306-764-3119	Email: horanj@ae.ca

A Notice shall be deemed to have been given and received on the date on which it was delivered or transmitted, if delivered or transmitted on a Business Day during the regular business hours of the recipient. If it is delivered or transmitted on a day that is not a Business Day or outside the regular business hours of the recipient, the Notice shall be deemed to have been delivered or transmitted on the following Business Day.

A Party may change its address for receipt of Notices at any time by giving Notice of the change to the other Party and Engineer in accordance with this provision. Engineer may change its address for receipt of Notices at any time by giving Notice of the change to the Parties in accordance with this provision. Such changed address for receipt of Notices will be effective five (5) Business Days after receipt of the Notice by the recipient.

Email may be used for day-to-day communication between the Parties and others working on the Project, but email shall not be used for the delivery of a Notice which is required to be given by this Agreement.

Resort Village of Candle Lake  
Main Street Roadway Improvements  
2015-07/154649

00520  
CONTRACT AGREEMENT  
Page 3 of 4

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year above first written.

**For Individual or Partnership:**

SIGNED, SEALED AND DELIVERED by:

_____	Contractor (please print)	_____	Signature
_____	in the presence of:	_____	Title
_____	Name		
_____	Address		
_____	City/Prov/PC		Seal
_____	Occupation		

**For Limited Company:**

The Corporate Seal of:

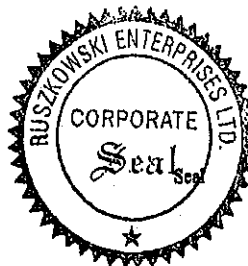
Ruszkowski Enterprises Ltd.

Contractor (please print)

was hereunto affixed in the presence of:

X [Signature] President  
Authorized Signing Officer Title

\_\_\_\_\_  
Authorized Signing Officer Title



**NOTE:** If Contractor is a joint venture, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

Resort Village of Candle Lake  
Main Street Roadway Improvements  
2015-07/154649

00520  
CONTRACT AGREEMENT  
Page 4 of 4

**For Corporate Owner:**

The Corporate Seal of:

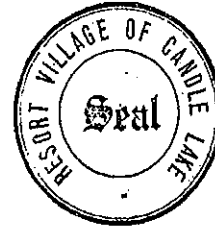
THE RESORT VILLAGE OF CANDLE LAKE  
Owner (please print full corporate name)

was hereunto affixed in the presence of:

John D. Quam, Mayor  
Authorized Signing Officer Title

J. Chirist CAO  
Authorized Signing Officer Title

Seal



**For Individual Owner:**

\_\_\_\_\_  
Owner (please print) Signature

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Address of Witness

\_\_\_\_\_  
Occupation

END OF DOCUMENT



Associated  
Engineering

GLOBAL PERSPECTIVE.  
LOCAL FOCUS.

Associated Engineering (Sask.) Ltd.  
131 - 1061 Central Avenue  
Prince Albert, SK, Canada, S6V 4V4

TEL: 306.764.3040  
FAX: 306.764.3119  
[www.ae.ca](http://www.ae.ca)

July 28, 2016  
File: 20154649.00.C.03.00

Ms. Joan Corneil  
Village Administrator  
Resort Village of Candle Lake  
Box 114  
Candle Lake, SK S0J 3E0

**Re: RESORT VILLAGE OF CANDLE LAKE  
MAIN STREET ROADWAY IMPROVEMENT  
PROGRESS PAYMENT CERTIFICATE NO. TWO (2)**

Dear Ms. Corneil:

Enclosed is one (1) copy of Progress Payment Certificate No. Two (2) in regard to the work performed under the above project by Ruszkowski Enterprises for the period November 01, 2015 to July 20, 2016.

We recommend payment of this certificate in the amount of \$968,346.56 as shown at the bottom of the Summary Sheet at your earliest convenience. Funds in the amount of \$102,470.54 should be assigned to the Builders Lien Holdback Trust Fund.

Should you have any questions or concerns, do not hesitate to contact us.

Yours truly,

Jeff Horan, P.Eng., PMP  
Project Manager

JH/np

Enclosure

PROGRESS PAYMENT CERTIFICATE NO. 2				SUMMARY		
OWNER: Resort Village of Candle Lake PROJECT: Main Street Roadway Improvements Projects				PROJECT NO.: 20154649 FILE NO.: C.03.09		
CONTRACTOR: Ruszkowski Enterprises Ltd.				FROM: Nov. 20/15 TO: Jul. 20/16		
COMPLETION: June 30, 2016						
ITEM	DESCRIPTION	CURRENT \$	PREVIOUS TOTAL \$	TO DATE TOTAL \$	PERCENT OF CONTRACT	CONTRACT AMOUNT \$
1.0	General Requirements	32,436.00	3,604.00	36,040.00	100	36,040.00
2.0	Roadwork	980,704.86	34,882.00	1,015,586.86	108	937,662.00
3.0	Contract Change Orders	11,564.50	0.00	11,564.50	100	11,564.50
<hr/>						
TOTAL PROGRESS		1,024,705.36	38,486.00	1,063,191.36	108	985,266.50
10% LIEN FUND HOLDBACK		(102,470.54)	(3,848.60)	(106,319.14)		
LIEN FUND RELEASED		0.00	0.00	0.00		
DEFICIENCY FUND HOLDBACK		0.00	0.00	0.00		
DEFICIENCY FUND RELEASED		0.00	0.00	0.00		
NET		922,234.82	34,637.40	956,872.22		
GST(5% OF NET)		46,111.74	1,731.87	47,843.61		
AMOUNT OF THIS PAYMENT		968,346.56				
<hr/>						
<u>SUMMARY OF LIEN FUND HOLDBACK</u>				<u>SUMMARY OF GST</u>		
TOTAL LIEN FUND HOLDBACK		106,319.14	PREVIOUS TOTAL		1,731.87	
TOTAL LIEN FUND RELEASED		0.00	THIS PAYMENT		46,111.74	
LIEN FUND REMAINING		106,319.14	TOTAL TO DATE		47,843.61	
<u>SUMMARY OF DEFICIENCY FUND</u>						
TOTAL DEFICIENCY FUND				0.00		
TOTAL DEFICIENCY FUND RELEASED				0.00		
DEFICIENCY FUND REMAINING				0.00		
CERTIFIED BY:						
ASSOCIATED ENGINEERING						
PER:						
DATE:						



### Resort Village of Candle Lake Main Street Roadway Improvements Project

**WORK LOCATION**

Candle Lake

Prince Albert, SK S6V 5S9

[illegible][illegible]

**RUSZKOWSKI ENTERPRISES LTD.**

P.O. BOX 1418  
PRINCE ALBERT, Saskatchewan S6V 6S9

**INVOICE**

Invoice No.: 6800 PROG#2

Date: 07/25/2016

Ship Date:

Page: 1

Re: Order No.

**Sold to:**

Resort Village of Candle Lake  
c/o Associated Engineering

**Ship to:**

Resort Village of Candle Lake  
c/o Associated Engineering

RE: MAIN STREET ROADWAY IMPROVEMENTS PROJECT  
PROGRESS #2

Business No.: 86383 9734 RT0001

DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
FINAL CONTRACT AMOUNT			
\$1,063,191.36			
COMPLETED TO DATE - 100%	G5		1,063,191.36
LESS 10% HOLDBACK	G6		-106,319.13
LESS PREVIOUS PROGRESS	G5		-34,637.40
Subtotal:			922,234.83
G5 - GST 5%			46,111.74
GST			-0.01
GST, not included			
RUSZKOWSKI ENTERPRISES LTD. GST: #86383 9734			
Shipped By:	Tracking Number:		968,346.56
Comment:			
Sold By:			

## STATUTORY DECLARATION

TO BE MADE BY A CONTRACTOR TO ACCOMPANY  
HIS SECOND AND ALL SUBSEQUENT PROGRESS CLAIMS

CANADA

In the matter of contract entered into

Province of Saskatchewan

With Resort Village of Candle Lake

, Owner

by Ruszkowski Enterprises Ltd.

, Contractor

At Project Main Street Roadway Improvements Project

Project No. 20154649.000

TO WIT: -

I, Brenda Ruszkowski of the city Prince Albert

In the Province of Saskatchewan do solemnly declare: -

1. That I am Secretary of Ruszkowski Enterprises Ltd.  
(PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER, A PARTNER)  
the contractor named in the contract above mentioned and as such have personal knowledge of the facts hereunder declared:

2. That all sub-contractors, labour and accounts for materials and equipment whatsoever entering into the construction portion of the work covered by the said contract as set forth in Progress Claim No. 1 passed last previous to this Progress Claim No. 2 dated July 22, 2016 attached hereto have been fully paid, except for the holdbacks on sub-contracts.

3. That the wages paid are in all cases the same as or above those set out in any applicable legislation.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the City

of Prince Albert in the Province

of Saskatchewan this 26th day

of July 20 16

Signed Brenda Ruszkowski  
Authorized Representative of Contractor

James A. Locke  
Commissioner for Oaths, Notary Public, Justice of the Peace

My Commission Expires Nov 30, 2019

NOTE 1: Where contractor is a corporation or a partnership, declarant's position in the corporation or partnership, and the corporation or partnership name should be clearly shown in No. 1. Where contractor is the person who makes the declaration, strike out "or" in the first line of No. 1.

NOTE 2: Where the contractor is an individual, he must make the declaration himself. Where the contractor is a partnership, the declaration must be made by one of the partners. Where the contractor is an incorporated company, the declaration must be made by the President, Vice President, Secretary, Treasurer or Director. If any other person makes this declaration, two copies of the by-law issued under the corporation seal, authorizing the individual to execute documents must be submitted with the first declaration on each contract.

G:\Jobs Kaci\Contracts\Foms\2010 stat dec and invoice forms.doc



200 - 1881 Searth Street  
Regina, SK S4P 4L1  
www.wcbask.com

Phone: (306) 787-4370  
Toll Free: 1-800-667-7590  
Fax: (306) 787-4205  
Toll Free: 1-877-220-1671



99438582

July 26, 2016

Resort Village Of Candle Lake  
Box 114  
Candle Lake SK S0J 3E0

To Whom It May Concern:

Re: Clearance Request

This letter is in response to your request for a contractor or subcontractor clearance. We have reviewed the list of subcontractor(s) provided and the following outlines the clearance status for those with Saskatchewan Workers' Compensation Board (WCB) accounts.

For those accounts with a status of "**Cleared**" please accept this as clearance for work completed as indicated below. For these accounts you are released from any further liability under Section 132 of the *Workers' Compensation Act, 2013*.

Section 132 of the Act, states that you have a responsibility to ensure your subcontractor(s) accounts are in good standing. To ensure this clearance has been issued for the correct subcontractor(s), please verify each subcontractor's name listed below.

Those account(s) with a "**Hold**" status are not in good standing. In order to offset your liability, you should withhold payment. The (sub)contractor has been notified and you will be updated on the status of this request within 3 weeks.

Those subcontractor(s) with a status of "**Deemed**" are not registered as an employer with the Saskatchewan WCB and are deemed to be a worker of your firm. In these cases you will be assessed WCB premiums on the labour portion of the contract.

If you have any questions, please contact Employer Services at (306) 787-9518 or 1-800-667-7590.

Name	Firm Number	Description of Work	Contract Amount	Status	Reference Number
Ruszkowski Enterprises Ltd	A221063	Main Street Roadway Improvements Work Type: R11 - Roadwork, earthmoving, paving	\$668,348.66	Cleared	93364107

Yours truly,

Employer Services