



## RESORT VILLAGE OF CANDLE LAKE COUNCIL AGENDA

**Date: Friday April 8<sup>th</sup>, 2016**

**Time: 9:00 A.M.**

**Resort Village of Candle Lake Council Chambers**

**1. Call to order:**

Mayor John Quinn will call the Meeting to order

**2. Submission of Pecuniary Interest Forms:**

**3. Adoption of Minutes:**

**Page 1** - That the Minutes of regular Council Meeting held March 11<sup>th</sup>, 2016 and the special meetings of Council held March 21<sup>st</sup>, March 29<sup>th</sup> and March 31<sup>st</sup>, 2016 be taken as read and adopted.

**4. Approval of Agenda:** That the Agenda for this meeting be approved, and that presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**5. Public Hearings and Appeals:**

5.1 – Discretionary Use - #2 Hill Place

5.1.a Presentations:

\* **See report P 63**

**6. Presentation, Delegations & Related Reports:**

## **7. Communications/Petitions Package:**

*The Communications/Petitions package is a listing of all correspondence directed to the Mayor and Council. The suggested disposition is indicated, however: any item can be removed and dealt with separately*

**7.1 Page 31**– Letter dated February 29, 2016 from Highway 55 North Search and Rescue Re: 2015 Grant to Search and Rescue.

**Options:** Receive and file.

**7.2 Page 32** – Letter received March 9<sup>th</sup>, 2016 from Camp Tapawingo Re: Renaming of camp road.

**Options:**

1. Refer to administration.
2. Receive and file

**7.3 Page 33** – Card received March 14<sup>th</sup>, 2016 from the Candle Lake Community Church Re: Salad Fiesta.

**Options:** Receive and file.

**7.4 Page 34** – Letter dated March 16<sup>th</sup>, 2016 from Dot Stewart, Leader representing TOPS 4929 Club Re: Hall Relocation.

**Options:**

1. That Council grant permission for the TOPS 4929 Club to relocate to the Candle Lake Community Hall and waive any rental fees of the hall. **OR**
2. Refer to administration to review and report. **OR**
3. Receive and file.

**7.5 Page 36** – Letter dated March 28<sup>th</sup>, 2016 from Terry Ponath Re: Consolidation of lots located at 2 and 4 Allen Place.

**Options:**

1. That Council approve Terry Ponath's request for the lot consolidation of Lot 5, Block 3, Plan 62PA13583 and Lot 6, Block 3, Plan 62PA13583 with civic addresses of 2 and 4 Allen Place. **OR**
2. Receive and file.

**Motion: That the Communications, Petitions Package items be received and referred as indicated.**

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*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in current budgets. However, any item can be removed for discussion and will be placed first under Reports of Administration and Committees.*

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## **8. Consent Agenda:**

**8.1 Page 38** – Candle Lake Health Committee Minutes of meeting held March 15<sup>th</sup>, 2016.

**Options:** Receive and file.

**8.2 Page 40** – EPS Management Services Inc. Report on Bylaw Enforcement for February, 2016.

**Options:** Receive and file.

**Motion: That the Consent Agenda be received and that the recommendations contained therein be approved as indicated.**

## **9. Reports of Administration & Committees:**

**9.1 Page 42** - Report from Financial Officer regarding the financial summary to the end of March, accounts paid and payable to March 31<sup>st</sup>, 2016. The bank reconciliation for March was not available at the time of production of the agenda and may be provided at the meeting.

**Options:**

1. That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of March 2016.
2. That Council refer back to administration for review and report.

**9.2 Page 63**– Report #42/2016 from Assistant Administrator dated March 22<sup>nd</sup>, 2016  
Re: Discretionary Use - #2 Hill Place.

**Options:**

1. That Council approve the Discretionary Use application for a home based business located at 2 Hill Place with the condition that the business comply with all aspects of the Zoning Bylaw – Bylaw 2 of 2002 Section 5.16.
2. Receive and file.



**9.3 Page 68 – Report #33/2016 from Administrator Re: Election 2016 Preliminary Procedures.**

**Options:**

1. That the Mayor and/or the Administrator are authorized to enter into a data sharing agreement with the Sask Elections Office for the sharing of a voters list for Candle lake, **OR**
2. That Council directs the Returning Officer to develop a voters list for use at the 2016 Municipal Election to be held July 30, 2016, **OR**
3. That council directs that no voters list shall be used, but that declarations are taken from each voter using form R. **AND**
4. That Council approves the attendance of election officials for the 2016 Municipal Elections at the UMAAS Local Government Election Workshop to be held May 25, 2016, all expenses related to the event to be paid for by the Village and charged to account 510 260 150.
5. Receive and file.

**9.4 Page 71 – Report from Administrator dated April 1, 2016 Re: Returning Officer.**

**Options:**

1. That Council appoint Mr. Fred Payton as Returning Officer for the 2016 Local Municipal Election for the Resort Village of Candle Lake as per *The Local Government Elections Act* S47 (1). **OR**
2. That Council direct administration to advertise for a Returning Officer for the 2016 Local Municipal Election for the Resort Village of Candle Lake as per *The Local Government Elections Act* S47 (1) and further direct administration to advertise a special meeting to ratify a decision regarding the Returning Officer. **OR**
3. Receive and file

**9.5 Page 74- Report 43/2016 from Assistant Administrator Re: Dog Park Budget Report.**

**Options:**

1. That Council direct administration to hire Exact Fencing to work alongside the Maintenance Manager to construct the dog park in Spring 2016 with a maximum budget of \$40,000 for the project, pending budget approval.
2. That Council direct administration to hire Madsen Fencing to work alongside the Maintenance Manager to construct the dog park in Spring 2016 with a maximum budget of \$40,000 for the project, pending budget approval.
3. Refer to administration for further review and report.
4. Receive and file.

**9.6 Page 77–** Report 16/2016 from Finance Officer dated February 4, 2016 Re: 2016 New Computer.

**Options:**

- 1.** That Council direct administration to purchase new computers for the Office – 4 pc's, one laptop and monitors. Cost to be added to the 2016 Budget. GG #510-280-102 pending budget approval. **OR**
- 2.** That Council direct administration to purchase a new computer for the Finance Office pending 2016 budget approval. **OR**
- 3..** Refer back to Administration. **OR**
- 4.** Receive & File.

**9.6 Page 90 –** Report 39/2016 from the Administrator dated April 1, 2016 Re: 2016 Budget Report.

**Options:**

1. That Council adopts the 2016 Operating and Capital Budget including:

- Revenues totaling	\$	<b>5,930,030.00</b>
• Municipal Taxes.....	\$	2,647,925.00
• Revenue Sharing .....	\$	177,555.00
• Other.....	\$	3,104,550.00
- Expenditures totaling	\$	<b>5,917,310</b>
- General Government.....	\$	805,278.00
- Protective Services.....	\$	187,550.00
- Transportation Services.....	\$	3,826,087.00
- Health & Wellness.....	\$	3,800.00
- Planning & Development.....	\$	44,800.00
- Parks & Recreation.....	\$	88,795.00
- Reserves.....	\$	785,000.00
- Loan Payments.....	\$	176,000.00

AND

2. That Council approves a uniform mill rate of 3.3

AND

3. That Council gives three readings to Bylaw 05 of 2016 that being a Bylaw to set the Mill rate factors as 1 for Agriculture and Residential properties and 2.12 for Commercial and Industrial properties.

AND

4. That Council gives three readings to Bylaw 06 of 2016 that being a Bylaw to set a Base Tax for all property types.

OR

5. That Council direct administration to further review mill rate factors and bring back a new report to Council.

OR

6. That Council direct administration to further review the base tax and bring back a new report to Council.

OR

7. That council refer budget back to administration for further review and report

**10. Inquiries: None**

**11. Councilors Forum: None**

**12. Introduction and Consideration of Bylaws:**

**12.1**

**That Bylaw No. 05 of 2016 – a Bylaw to set the Mill rate factors as 1 for Agriculture and Residential properties and 2.12 for Commercial and Industrial properties be read a first time.**

**That Bylaw No. 05 of 2016 be now read a second time.**

**That leave be granted to read Bylaw No. 05 of 2016 a third time.**

**That Bylaw No. 05 of 2016 be read a third time and passed; and that Bylaw No. 05 of 2016, be now adopted, sealed and signed by the Mayor and Administrator.**

**12.2**

**That Bylaw No. 06 of 2016 – a Bylaw to set a Base Tax for all property types- be read a first time.**

**That Bylaw No. 06 of 2016 be now read a second time.**

**That leave be granted to read Bylaw No. 06 of 2016 a third time.**

**That Bylaw No. 06 of 2016 be read a third time and passed; and that Bylaw No. 06 of 2016, be now adopted, sealed and signed by the Mayor and Administrator.**

**13. Unfinished Business:**

**14. Giving Notice: None**

**15. Motions:**

**MOTION:** That Council Convene to Closed Session Committee of the Whole – InCamera, to discuss matters of legal, labour, land and/or strategic planning.

**MOTION:** That Council Reconvene to open Council meeting to ratify direction provided from Committee of the Whole – In Camera.

Business arising from closed session:

**RECOMMENDATION:** That Council approve the direction given to administration regarding items of land legal and labour and Strategic Planning.

**16. Adjournment:**

Resort Village of Candle Lake Council Meeting

March 11<sup>th</sup>, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on March 11<sup>th</sup>, 2016, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Painchaud, Carey	- Deputy Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil	- Administrator
Heather Scott	- Assistant Administrator

**ABSENT:** Quinn, John - Mayor

1. **CALL TO ORDER:** Deputy Mayor Carey Painchaud called the meeting to order at 9:00 a.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** None

3. **ADOPTION OF MINUTES:**

**69/2016 TARASIUK:**

That the Minutes of the Special Meetings held February 8<sup>th</sup>, February 9<sup>th</sup>, the Regular Meeting held February 12<sup>th</sup>, 2016 and the Special Meeting held February 15<sup>th</sup>, 2016 be taken as read and adopted.

**CARRIED**

4. **APPROVAL OF AGENDA:**

**70/2016 LOZEJ:**

That the Agenda for this meeting be approved as amended, and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

Additions:

5.1 – Letter from Bill Loth

7.10 – Letter from Bev, Doug and Sherry Magill

8.6 – First Responder Applications

9.1 – Bank Reconciliation

9.10 – Report 36/2016 from Administration Re: Subdivision – Rewerts Bay

- Move the Presentations and Delegations before the public hearing.

**CARRIED**

5. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:**

5.1 – Debbie Hunter – Candle Lake First Responders. – Thanks Council for their past support. There are 10 First Responders and 15 Firefighters. Debbie provides



March 11<sup>th</sup>, 2016

an overview of the number of callouts and the duties and responsibilities of the First Responders and Fire Department. The sum of \$6,253.00 is presented to the Village from the Fire Department masquerade ball.

5.2 - Larry Deacon - Highway 55 North Search and Rescue. – Larry is the president of the Highway 55 North Search and Rescue. A summary was provided of the search and rescue area and their capabilities. Discussion of insurance clause. Will go to administration for review and report back to Council.

**71/2016 PAINCHAUD:** Adjourn Council meeting and Open Public Hearing at 9:12 a.m. **CARRIED**

**6. PUBLIC HEARINGS AND APPEALS:** See attached minutes.

6.1 – Draft Zoning Bylaw 03/2016.

**72/2016 PAINCHAUD:** Close Public Hearing and Reconvene Council meeting at 9:57 a.m. **CARRIED**

**7. COMMUNICATIONS/PETITIONS PACKAGE:**

7.4 – Email dated February 26<sup>th</sup>, 2016 from the Saskatchewan Party Re: February 2016 Saskatchewan Lakes and Rivers.

7.5 – Letter from Minister of Government Relations dated February 26, 2016 Re: 2016 Confirmed Education Property Tax Mill Rates.

7.6 – 2016 SAMA Annual General Meeting.

7.7 – Email from Ron Warner dated February 22, 2016 Re: March 11 Public Hearing.

7.8 – Email from Ernest Meili dated March 02, 2016 Re: public meeting to consider new zoning bylaw.

7.9 – Email from William Loth dated February 25, 2016 Re: March Special Meeting.

**73/2016 TARASIUK:** That the Communications, Petitions Package items 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10 be received and referred at indicated. **CARRIED**

7.1– Letter from Jackie Klassen on behalf of the Candle Lake Community Church received February 19<sup>th</sup>, 2016 Re: Spring Salad Fiesta – June 4<sup>th</sup>, 2016.

**74/2016 SIMONEAU:** That Council approve the request to waive the facility rental fees for the Candle Lake Community Church Spring Salad Fiesta on June 4<sup>th</sup>, 2016. **CARRIED**

**7.2** - Letter from Jackie Klassen on behalf of the Candle Lake Seniors received February 19<sup>th</sup>, 2016 Re: Candle Lake Quilters Quilt Show – July 9<sup>th</sup>, 2016.

**75/2016 TARASIUK:** That Council approve the request to waive the facility rental fees for the Candle Lake Seniors Quilt Show on July 9<sup>th</sup>, 2016. **CARRIED**

**7.3** – Letter from the Candle Lake Curling Club dated February 24<sup>th</sup>, 2016 Re: Rental of Community Hall.

**76/2016 LOZEJ:** That Council approve the request to decrease the facility rental fees for the Candle Lake Curling Club Ladies Night out and Fall Supper to \$350 per event. **DEFEATED**

**77/2016 PAINCHAUD:** Receive and file.

**CARRIED**

## **8. CONSENT AGENDA:**

**8.1** – February Council Report from the Candle Lake Parks and Recreation Board.

**8.2** – Function attendance Report dated February 5<sup>th</sup>, 2016 from Louise Tarasiuk Re: First Responder Recertification.

**8.3** – Function attendance report dated February 25<sup>th</sup>, 2016 from Mayor John Quinn Re: NCTPC Workshop.

**8.4** – Function attendance report dated February 24<sup>th</sup>, 2016 from Mayor John Quinn Re: Central Integrated Range Planning Table – Caribou.

**8.5** – Candle Lake Health Committee Minutes dated February 16<sup>th</sup>, 2016.

**78/2016 LOZEJ:** That the Consent Agenda items 8.1, 8.3, 8.4 and 8.5 be received and filed. **CARRIED**

**8.6** – First Responder Application forms for Robert Rodier, Judy Rodier and Doug Allan.

**79/2016 TARASIUK:** That the applicants Robert Rodier, Judy Rodier and Doug Allan be accepted as new first responders under the Candle Lake Fire Department.  
**CARRIED**

**9. REPORTS OF ADMINISTRATOR & COMMITTEES:**

**9.1** - Report from Financial Officer regarding the financial summary to the end of February 2016, accounts paid and payable to February 29<sup>th</sup>, 2016. The bank reconciliation for February was not available at the time of production of the agenda and may be provided at the meeting.

**80/2016 TARASIUK:** That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of February 2016.

**CARRIED**

**9.2** – Report 30/2016 from Administrator dated February 26, 2016 Re: Conference attendance – Sask Connections.

**81/2016 TARASIUK:** That Council approves the attendance of 2 staff members and the Mayor to the 2016 Saskatchewan Connections conference to be held May 09 and 10, 2016 in Regina and those expenses for attending that conference will be at an approximate cost to the RVCL of two thousand four hundred dollars (\$2,400.00) and that administration is advised to consider this as part of the 2016 budget line item 510-210-150.  
**CARRIED**

**9.3** – Report 03 of 2016 from the Administrator dated February 29<sup>th</sup>, 2016 Re: The Zoning Bylaw 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**82/2016 LOZEJ:** That Bylaw 03 of 2016 be laid on the table under order of business "Unfinished Business-Bylaws". This Bylaw is for second and third reading.  
**CARRIED**

**9.4** – Report 28/2016 from the Administrator dated February 22<sup>nd</sup>, 2016 Re: Development Appeals Board Appointment.

March 11<sup>th</sup>, 2016

**83/2016**            **PAINCHAUD:** That Council renew Doug Ritchie's appointment as chairperson of the Development Appeals Board for a term of two years.

**CARRIED**

**84/2016**            **LOZEJ:** That Council appoint Clarence Buckoski as a full time board member to the Candle Lake Development Appeals Board for a term of two years.

**CARRIED**

**85/2016**            **LOZEJ:** That Council rescind Motion 84/2016.

**CARRIED**

**86/2016**            **PAINCHAUD:** That Council appoint Clarence Buckoski as a full time board member to the Candle Lake Development Appeals Board for a term of two years.

**DEFEATED**

**87/2016**            **TARASIUK:** That Council appoint Richard Lang as a full time board member to the Candle Lake Development Appeals Board for a term of two years.

**CARRIED**

**9.5** – Report 32/2016 from Administrator dated February 29, 2016 Re: Bylaw 04 of 2016 – a Bylaw to amend the North Central Lakelands Planning District Agreement.

**88/2016**            **TARASIUK:** That Bylaw 04 of 2016 – a Bylaw to amend the North Central Lakelands Planning District Agreement- be laid on the table under order of business" Introduction and consideration of Bylaws". This bylaw is for three readings.

**CARRIED**

**9.6** – Report 34/2016 from the Administrator dated March 4, 2016 Re: Bylaw 13 of 2015 a Bylaw Dock, Boat Lift, and Vessel Bylaw.

**89/2016**            **LOZEJ:**

1. That Bylaw 13 of 2015 – a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw be laid on the table under "Introduction and Consideration of Bylaws"; and  
2. That Bylaw 13 of 2015– a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw, should the Bylaw receive first reading, be posted on the web site and at the Village office.

**CARRIED**

**9.7** – Report #36/2016 from the Administrator dated March 09, 2016 Re: Rewerts Bay.

March 11<sup>th</sup>, 2016

**90/2016 TARASIUK:**

1. That Council provides the following comments back to Community Planning regarding the subdivision of Lot 20 Block 1 Plan 102093049 into two lots proposed to be lot 19 and 20:

a.. That the subdivision meets the requirements for Residential (R1) in regards to size and measurements under the Zoning Bylaw Section 6.2.4 1

b. That a development permit will be required for each parcel at the time of development

c. That a servicing agreement will be needed if the subdivision is approved and that agreement will include the subdivision fees of \$2000 per lot, crossing and culvert placement and size; and

2. That the Mayor and Administrator are authorized to sign the servicing agreement once prepared.

**CARRIED**

10. **INQUIRIES:** None

11. **COUNCILORS FORUM:** None

12. **INTRODUCTION AND CONSIDERATION OF BYLAWS:**

**12.1** – Bylaw 13 of 2016, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw.

**91/2016 LOZEJ:** That Bylaw 13 of 2015, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw be introduced and read a first time;

**CARRIED**

**92/2016 PAINCHAUD:** That a public meeting for Bylaw 13 of 2015, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw, be set for August 20<sup>th</sup>, 2016.

**CARRIED**

**12.2** – Bylaw 04 of 2016 – A Bylaw to amend the North Central Lakelands Planning District Agreement.

**93/2016 TARASIUK:** That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be introduced and read a first time.

**CARRIED**

**94/2016 LOZEJ:** That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be now read a second time.

**CARRIED**

**95/2016 PAINCHAUD:** That leave be granted to read Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement, a third time.

**CARRIED**

**96/2016 PAINCHAUD:** That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be read a third time and passed; and that Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be now adopted, sealed and signed by the Mayor and Administrator.

**CARRIED**

**13. UNFINISHED BUSINESS:**

**13.1** - Bylaw 03 of 2016, the Zoning Bylaw.

**97/2016 PAINCHAUD:** That Bylaw 03 of 2016, the Zoning Bylaw, be now read a second time.

**CARRIED**

**98/2016 PAINCHAUD:** That Bylaw 03 of 2016, the Zoning Bylaw, be read a third time and passed; and that Bylaw 03 of 2016, the Zoning Bylaw, be now adopted, sealed and signed by the Mayor and Administrator.

**CARRIED**

**14. GIVING NOTICE: None**

**15. MOTIONS:**

**99/2016 LOZEJ:**

That Council adjourn to an in camera session to review items of land, legal, labour and/or strategic planning.

**CARRIED**

**Council Adjourns for 10 minute recess: 11:05 a.m.**

**Council Reconvenes to Closed Session: 11:10 a.m.**

**Council Reconvenes to Open Session at 11:34 a.m.**

**100/2016 TARASIUK:**

That Council reconvene to open Council meeting to ratify direction provided from Committee of the Whole – InCamera.

**CARRIED**

**101/2015 PAINCHAUD:**

That Council approve the direction given to administration regarding items of land legal and labour and strategic planning.

Direction: That Administration prepare and send out a tender for the Health Clinic Renovations.

**CARRIED**



March 11<sup>th</sup>, 2016

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16. **ADJOURNMENT**

102/2016

**SIMONEAU:** That the meeting adjourns at 11:34 a.m.

**CARRIED**

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Mayor

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Administrator

Minutes from Public Hearing March 11<sup>th</sup>, 2016  
Zoning Bylaw 03 of 2016

Chairperson Carey Painchaud opened the hearing at 9:12 a.m. and introduced the process and called for presentations.

Speakers:

- Dan Tyson – Elm Place – (Read aloud the attached letter)
- Monica Tyson – Elm Place (Letter attached)
  - Is concerned about the Ford Road Lake being zoned RE.
  - Is concerned that most areas previously zoned conservation zoned RE.
  - The zoning maps are causing more confusion.
- Terry Reed – Sacketts North
  - Would like to know when the area across from Sacketts was zoned RE.
  - Administration clarified that the new zoning bylaw applies the new designation.
  - Similarly, when was the area between Elm and Nobles designation changed.
- Borden Wasyluk
  - The old zoning bylaw was prepared with more input and consultation from the public.
  - Why is the change in the zoning bylaw from Conservation to RE necessary? Is it to allow for trailer parks?
  - The impact study should not have been done on the lake but rather on the impact on the subdivision.
  - The only thing the new zoning bylaw designates as conservation are the water bodies.
  - When the old zoning bylaw was drafted APEX sent out survey letters to all the residents for their input.
  - Councilor Tarasiuk asked Mr. Wasyluk if there were public hearings done for the old zoning bylaw. Mr. Wasyluk responded that yes they were done in the summer.
  - He didn't attend the OCP public meeting because he wasn't aware of it happening.
  - Why is Council dealing with this bylaw right before an election?
  - He had to pay \$10.25 for a copy of the zoning bylaw maps.
- Lloyd Caithcart – spoke to letter submission. (attached)

Correspondence: (attached) Read Aloud by Administrator:

- Letter from Barry Koroll
- Letter from Marion Button
- Letter from Richard Lang
- Email from Ernest Meili
- Email from Ken Warner
- Email from Ron Warner
- Email from Bill Loth

Chairperson Carey Painchaud asked for additional speakers.

One speaker came forward to discuss a matter of procedure. The Chairperson informed speaker that the hearing was to deal with the Zoning Bylaw and procedures should be taken up with the Administrator.

Chairperson Carey Painchaud closed the hearing at 9:57 a.m.

Dan Tyson  
16 Elm Place  
Candle Lake, Saskatchewan  
S0J 3E0

March 11, 2016

**HAND DELIVERED**

Mayor John Quinn & Councillors  
Resort Village of Candle Lake  
PO Box 114  
Candle Lake, Saskatchewan  
S0J 3E0

**Re: PROPOSED BYLAW 03 of 2016 – The Resort Village of Candle Lake Zoning Bylaw**

Dear Mayor Quinn & Councillors

The land north of Hayes subdivision (north of Elm Place), west of Simon Lehne Drive and south of Nobles Point Subdivision (the area on the maps of Bylaw 03 of 2016 north of the boundary shown of map 11 and south of the boundary shown of map 12 along the lake shore) is identified as Resort Expansion (RE) in the proposed bylaw. Under the existing zoning Bylaw 02-2002 this land is identified as Conservation.

I was involved with the public sessions and forums that developed the Basic Planning Statement which preceded the current OCP. During the creation of the BPS the public input strongly wanted to have this area preserved as natural space and to remain as such as this is the only undeveloped area from Nobles Point around to Hansen on the lake.

In the Official Community Plan document, under Part E-2 Resort Village of Candle Lake Regional Specific Objectives and Policies, article 22.2 (3) states "Generally, undeveloped public land will be zoned Conservation District". Article 22.2 (4) states "Undeveloped private land will be zoned Resort Expansion District". Therefore, this public land owned by the provincial government should be zoned Conservation.

Further, this Crown Land was identified as Conservation in the prior BPS could not be developed within 100 meters of the lake. It was only for public

use and natural enjoyment as Bylaw 03 of 2016 continues to state in 15.1 and 15.2 of proposed Bylaw 03 of 2016. It appears that most land designations have carried forward the philosophic ideals and general descriptions of the prior zonings under the new Zoning Bylaw. I hope this land mass was simply an oversight in defining it as Resort Expansion versus Conservation.

It has also been expressed to the Resort Village of Candle Lake by many resident and seasonal people that natural lands, particularly abutting the lake, be conserved for its beauty, enjoyment and pleasure of not only man but of the animal kingdom. I have seen many letters to council and the petitions that were signed by about 600 people wanting to see this specific area not developed a couple years ago. I consistently see, to name some, deer, fox, coyote, otter, martin, beaver, blue heron, eagles and many other birds whose ecosystem is part of this land.

Bylaw 03 of 2016 has also changed the definition of "Marina, Type I" from the Zoning Bylaw 02-2002, copy imbedded here.

Marina, Type I

A facility, accessible by boat from a water body for the sole purpose of docking or tying up watercraft.

The definition in the new 03 of 2016 allows for launches to be included in Marina, Type I. Marina, Type I should NOT include launches. This is one of the major differences between Type I and Type II.

I respectfully ask council to amend the proposed Bylaw 03 of 2016 to identify the area identified in paragraph one of this letter as Conservation rather than Resort Expansion. Further, the definition of Marina, Type I should be amended to remove the inclusion of launches.

Thank you for your efforts in creating the new zoning bylaws. I would appreciate your positive considerations of my recommended amendments.

Sincerely,

A handwritten signature in black ink, appearing to read "Dan Tyson", written over a horizontal line.

Dan Tyson

Monica Tyson  
16 Elm Place  
Candle Lake, SK  
S0J 3E0

March 11, 2016

Mayor Quinn & Councillors  
Resort Village of Candle Lake  
Candle Lake, SK S0J 3E0

Dear Mayor Quinn & Councillors

RE: The Resort Village of Candle Lake Zoning Bylaw No. 03/2016

My comment is that almost all land previously zoned CON is now zoned Resort Expansion District in APPENDIX A – ZONING DISTRICT MAP including “Ford Lake” (Sheet 11 of 16 APPENDIX A – ZONING DISTRICT MAP).

This also differs from “Official Community Plan (OCP) Part E-2: Resort Village of Candle Lake, Region Specific Objectives & Policies”

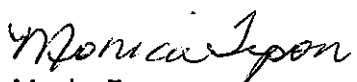
Section 22.2 Policies states:

“(3) Generally, undeveloped public land will be zoned Conservation District.

(4) Undeveloped private land will be zoned Resort Expansion District. Council will consider requests for re-zoning for development purposes based on the policies as contained in this DOCP.”

I appreciate Council’s effort associated with creating a new zoning bylaw. Please consider aligning the zoning districts in Bylaw No. 3/2016 with the policies contained in OCP.

Best regards,

  
Monica Tyson



**Joan Corneil**

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**From:** Joan Corneil <candleadministrator@sasktel.net>  
**Sent:** Thursday, February 25, 2016 9:38 AM  
**To:** [REDACTED]  
**Subject:** RE: Re Proposed New Zoning Bylaw

Thanks Barry, for clarification, I will take the amendment to Council meeting on March 11. Council will need to vote on the amendment prior to voting on the entire Bylaw.

Joan

**From:** Barry [mailto:[REDACTED]]  
**Sent:** Tuesday, February 23, 2016 4:40 PM  
**To:** 'Joan Corneil'  
**Subject:** Re Proposed New Zoning Bylaw

Hello Joan. Further to our discussion today I am following up with an e-mail to you as you requested.

To recap, I called about the recent note sent out to Candle Lake property owners about the By Law proposal for new zoning at Candle Lake. As mentioned, our Marina at Island View was the first marina built at Candle Lake some 26 years ago while we developed the Island View Subdivision. On the maps listed in the on line document, Island View Marina is located in R1 zoning. In looking at the R1 category for zoning under Discretionary Uses (pg 53), I could not find a Marina I usage, but did see Aircraft Hangers and thought this had to just be an oversight. We would fall into the Marina I category (as a facility, accessible by boat from a water body for the launching and berthing of watercraft). You mentioned there were other marinas in R1 areas like Onechassa subdivision and some others and you would have this looked after and not to worry, which I very much appreciated. Thank you and I look forward to receiving the revised changes.

Barry Koroll, [REDACTED]  
[REDACTED]

**Joan Corneil**

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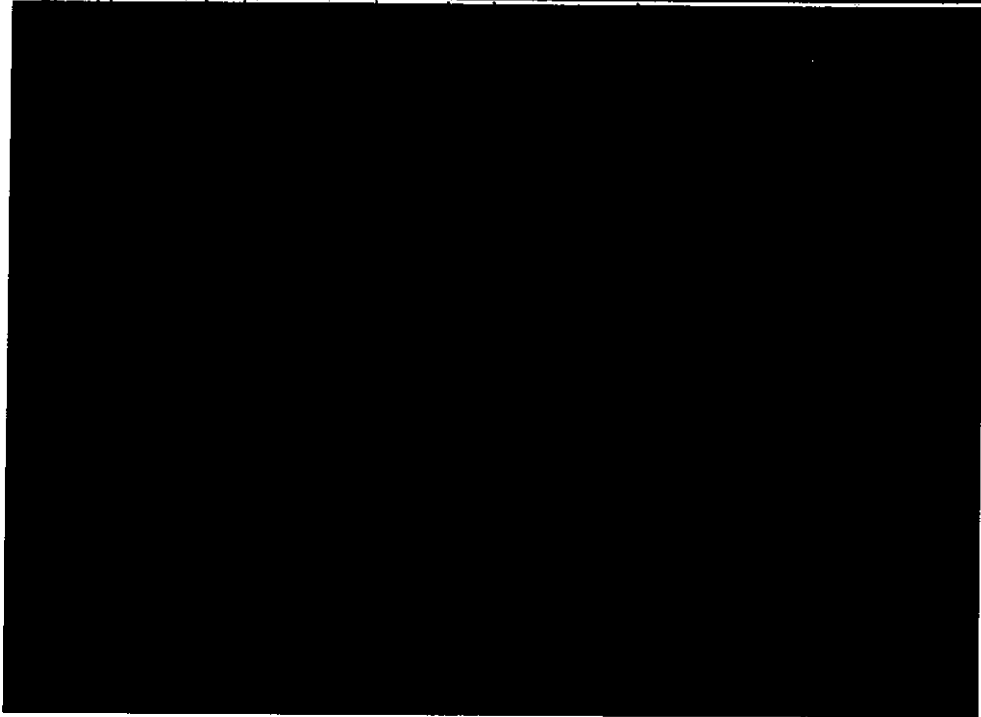
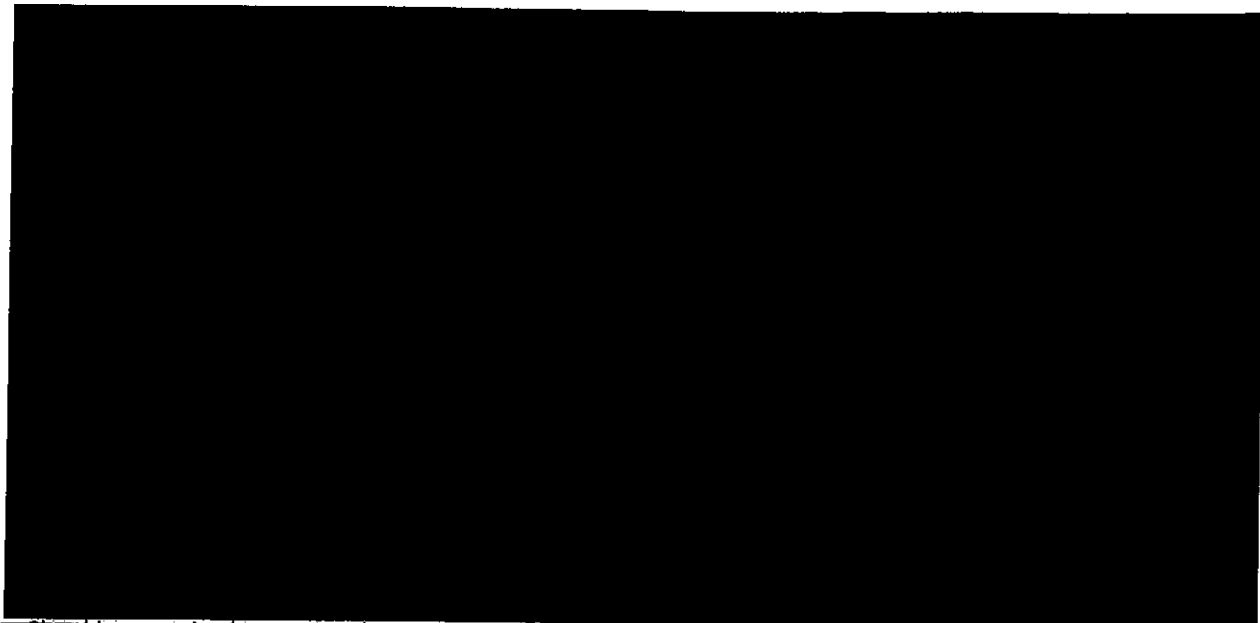
**From:** MARION BUTTON <[REDACTED]>  
**Sent:** Friday, February 26, 2016 3:31 PM  
**To:** Joan Corneil  
**Subject:** Re: March Meeting

[REDACTED]

Please read my email on the Zoning Bylaw at the meeting on March 11th. [REDACTED]

[REDACTED]

[REDACTED]



>  
>  
>  
> -----Original Message-----  
> From: MARION BUTTON [mailto: [REDACTED]]  
> Sent: Thursday, February 25, 2016 5:41 PM  
> To: candleadministrator@sasktel.net  
> Subject: March Meeting  
>  
> Honourable Mayor Quinn, Councillors and Administrator for Candle Lake  
> Resort Village.  
> I commend you on the amount of effort it has taken to write the  
> document bringing the Bylaws up to date and in compliance with the

> Official Community Plan. [REDACTED]

- [REDACTED]
- > 2. It is very difficult for the average Candle Lake citizen to keep
  - > abreast of all the changes that seem to be slipped in before we can
  - > catch them. I do not think many of us linked the OCP to all the ByLaw
  - > changes now being implemented, some of which will have major consequences for all of us.
  - > Examples are the power council now has to rezone land at a whim,
  - > especially Conservation land to Resort Development and how little
  - > notice needs to be given to the Public of development plans and permits.
  - > Hopefully all members of Council will weigh each decision they make as
  - > to how it will impact the residents of Candle Lake for years to follow.
  - > Respectively, Marion Button. Sanderman Subdivision
  - >
  - >
  - >

**From:** [REDACTED]  
**Sent:** February-26-16 9:16 AM  
**To:** rvcandlelakeoffice@sasktel.net  
**Subject:** March Public hearing Meeting

Honourable Mayor Quinn, Councillors and Candle Lake Administrator.

Thank you for this opportunity to be heard at the Public Hearing on the Proposed New Zoning By-laws. I am going to be away immediately prior to the meeting scheduled for March 11th, returning to Canada late on March 10th, so I am not sure that I will be able to attend the meeting. Could you please present this at the meeting on my behalf.

To begin I would like to express my appreciation for the work that has gone into the development of regulations both the OCP and the supporting by-laws. Upon reviewing the proposed by-laws there is clear direction regarding the different development areas.

I do have a couple of concerns that need some clarification however:

1) Conservation Districts

- When reviewing the Permitted and Discretionary Uses of the type of zone, there is one Discretionary use that doesn't appear to support the concept of "Conservation". The definition of Conservation states "official supervision of rivers, forests, and other natural resources in order to preserve and protect them through prudent management". I do not believe that the inclusion of unserviced campgrounds, in these areas would support the preserve and protect concept of a Conservation area.

2) My second concern came when reviewing the Appendix A Zoning maps.

- In particular the detailed view of Map Sheet 4 which shows Sacketts North Subdivision. This map section shows that the area to the west of Highway 265 will be listed at RE (Resort Expansion). This area is currently Zoned as Conservation, and to my knowledge there has been no Zoning Bylaw changes that have gone through the required process to change this Zoning. I am not familiar enough with the zoning in the other areas around the Resort to know if there have been other Zoning changes from the current plan to the proposed plan.



4) Finally I would like to request that when Council is proposing changes to by-laws (both through the public consultation's process and in the proposals brought forward to council) that the existing by-law and supporting information (maps etc) as well as the proposed changes, be published together, so that the public can be better informed about that changes, and what they mean to the community.

Thanks in advance  
Richard Lang  
[REDACTED]

February 29, 2016.

To:  
Mayor and Council  
Resort Village of Candle Lake  
Candle Lake, Sask.

RECEIVED

MAR 03 2016

Ladies and Gentelmen


Thank you for the opportunity t express my views on Zoning Bylaw Update.

When this Bylaw was introduced and approved in 2002, there was an over site in the zoning classification when it referred to Public Reserve Land owned by the Resort Village in the Minowukaw subdivision . You will note on the enclosed map, that this Public Reserve was zoned as Commercial (C1), which does not reflect the purpose of the area. Now that council is reviewing the Bylaw, it would be in order to correct this error and change the zoning classification to PUBLIC RESERVE (PR) , which reflects the true purpose of the area.

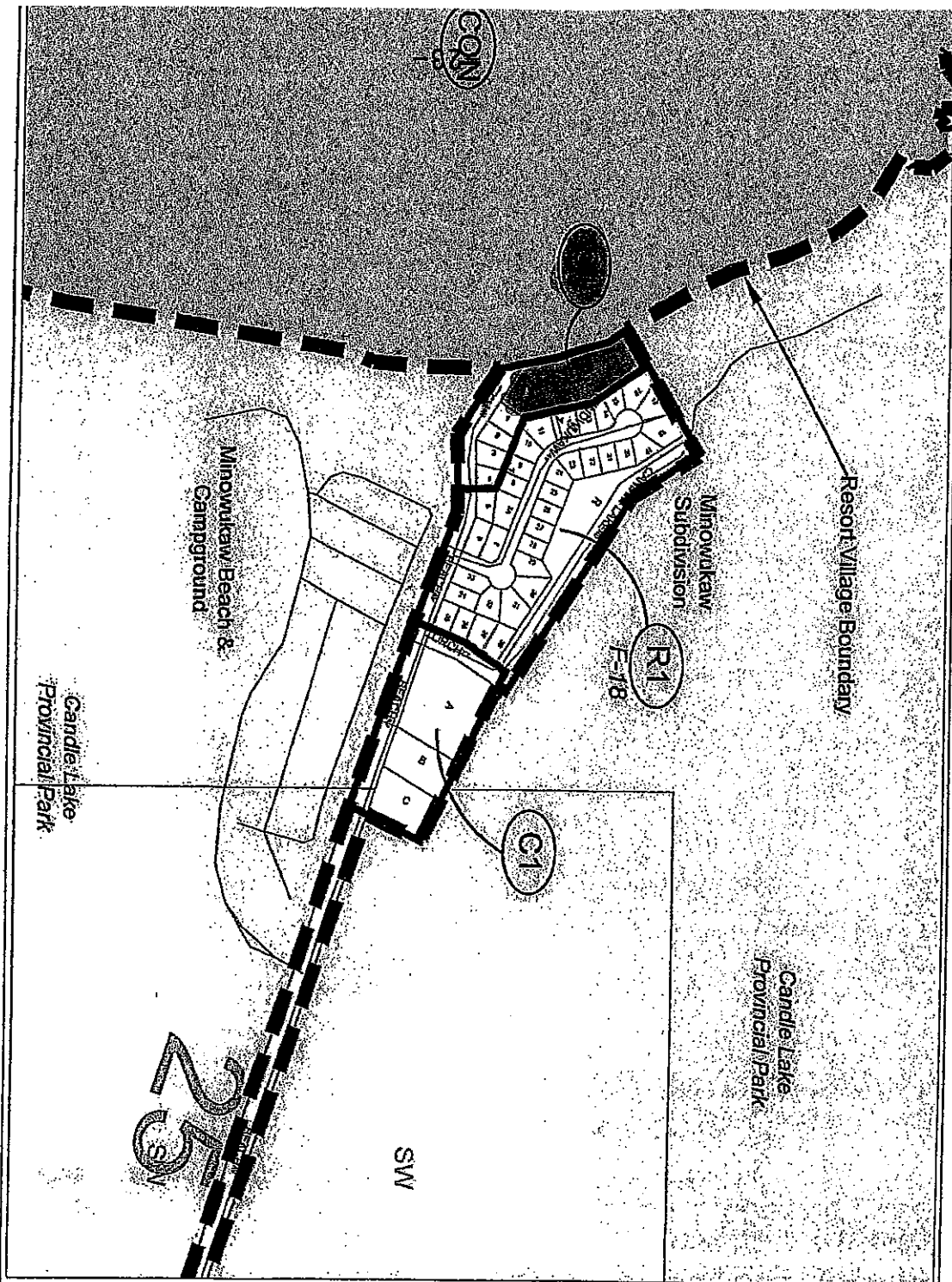
The current classification of C1 Commercial is misleading and conflicts with the intended use of the area.

I also note upon reviewing the maps of other subdivisions that Public Reserve land is not always identified. It could become a legal issue in Bylaw enforcement, if the Village does not clearly identify Public Reserve land. I refer to improper use , such as off season boat docks and lift storage.

Again thank you for your time.

  
Lloyd Caithcart  
23 Minowukaw Ave.





<b>Resort Village of Candle Lake</b> <b>SASKATCHEWAN</b>	
<b>ZONING DISTRICT MAP</b>	
<b>ZONING DISTRICTS</b> (R1) LOW DENSITY RESIDENTIAL (R2) MEDIUM DENSITY RESIDENTIAL (R3) MOBILE HOME COURT RESIDENTIAL (R4) AGE-AGE RESIDENTIAL (R5) AGE-AGE RESIDENTIAL, 1 (C1) COMMERCIAL (C2) COMMUNITY SERVICE (I1) INDUSTRIAL (C30) CONSERVATION (R2) RESORT EXPANSION (F) FRONTAGE OVERLAY (H) HOLDING PROVISION (S) SUBJECT TO SECTION 4.3	
* Title to the Zoning District Map which accompanies Bylaw Number _____ adopted by the Resort Village of Candle Lake. Mayor _____ Village Administrator _____ Approved on the _____ day of _____ Minister _____ Saskatchewan Government Relations	
<b>Denton Yeo, MCIP, RPP</b> Professional Planner	
<b>CROSBY HANNA &amp; ASSOCIATES</b> LANDSCAPE ARCHITECTURE COMMUNITY PLANNING 407 St. John, North Saskatoon, SK S7N 1S3 www.crosbyhanna.ca (306) 244-3441 (306) 244-3442	
Object 10 of 10 2014-08-10 PROJECT CHA 1242	2014-08-10 PROJECT CHA 1242
0 25 50 100 200 m	

**Joan Corneil**

---

**From:** ernest meill <[REDACTED]>  
**Sent:** Friday, March 04, 2016 10:37 AM  
**To:** Joan Corneil  
**Subject:** Re: public meeting to consider new zoning bylaw

[REDACTED]

I would like you to put my letter on the Council agenda.

[REDACTED]

[REDACTED]

[REDACTED] my main concern is prevention of approval of any zoning changes that would negatively affect environmentally sensitive areas on the lake shore, and from that perspective I appreciated your attention to the fact that many oppose such proposed developments as the RV park in the Fisher Creek area and hopefully any other likewise unacceptable commercial undertakings.

[REDACTED]

Regards,  
ernie

[REDACTED]

**Joan Corneil**

---

**From:** ken warner <[REDACTED]>  
**Sent:** Tuesday, March 01, 2016 7:38 AM  
**To:** candleadministrator@sasktel.net; rvcl.guinn@sasktel.net; rvcl.simoneau@sasktel.net; rvcl.tarasiuk@sasktel.net; Ron Warner; John Ronald Cherkewich  
**Subject:** New Candle Lake zoning Bylaw

Hi Joan

I have had look at the North Central Lakeland Community Plan and I am struck by an anomaly in that of all the areas in the plan including The municipality of Paddockwood, Christopher Lake, Emma Lake area and Anglin Lake area only Candle Lake uses the term Resort Expansion. All the other areas are changing any undeveloped areas to Resource Conservation or Rural Forest District. Why can Candle not use the same term of Resource Conservation to describe areas that are now zoned conservation? I would think that this is an oversight on the planning document and can be corrected with an attachment.

Regards

Ken Warner

**Joan Corneil**

---

**From:** Warner, Ron <[REDACTED]>  
**Sent:** Tuesday, February 23, 2016 11:30 AM  
**To:** Joan Corneil; rvcl.tarasiuk@sasktel.net; rvcl.simoneau@sasktel.net  
**Cc:** 'Ron'; John Quinn; Michelle Lozej; Carey Painchaud  
**Subject:** RE: March 11 public hearing

[REDACTED]

[REDACTED] Also the maps showing new zoning designation ARE  
VERY MISLEADING LEADING making people believe those zones are already changed. I would suggest the maps be  
changed back to what they are now for clarity possibly with ( ) showing what are you are proposing. [REDACTED]

[REDACTED]

Ron Warner

**Joan Corneil**

---

**From:** William Loth <[REDACTED]>  
**nt:** Monday, March 07, 2016 11:22 AM  
**To:** Joan Corneil  
**Subject:** Re: March special meeting

Thanks Joan, here is a new one, to present.

Honourable Mayor Quinn, and councillors of the Resort Village of Candle Lake. While I appreciate the amount of work went into bringing the zoning bylaw up to the standards as set in the OCP, it is unfortunate to the timing of meetings of this importance. In the past, meetings dealing with zoning changes, property development, and other important issues had to be held, I believe in the months from May 1st, until Nov 1st, in order that most residents and cabin owners had the opportunity to attend. This worked well. I remember that about a year ago, a motion was presented by a councillor, something to the effect that any the meetings can be held outside of these dates, and was passed unanimously. This should have been turned down, as it restricted important public input.

In the OCP, there is a clause that, I believe restricts public input, because it does not specify dates, it is item 3.6.d, which states : meetings regarding discretionary use can be held with a minimum of 7 days notice, by posting a notice in the Village office, or on the property, or advertising in a newspaper that is circulated in the community.

With the minimum short notice, and no restrictions as to dates, that this clause allows, the majority of tax payers would have limited knowledge and input of important issues, including developments.

I am also concerned with the rezoning, that occurred, which removed valuable conservation lands, which in turn, sets the path for development. We live in a park, where we should be protecting wild life habitat, not destroying it.

Thank you

Bill Loth  
Sanderman Subdivision

Sent from my iPad

March 8, 2016

Dear Mr. Mayor and Councillors

Please read this letter at the March 11, 2016 meeting.

As most of you are aware many of the property owners/tax payers at Candle Lake are seasonal residents and it is impossible to attend a meeting at this time of year. I respectfully request that the discussion surrounding the changes to the zoning bylaws be held at a later date when more seasonal residents can attend.

Your proposal to delete Section 22.2 (3) entirely and then eliminating the word *private* from section 22.2 (4) in effect, changes the intent of the entire North Central Lakelands Planning District Official Community Plan. What council is proposing **will** change the zoning bylaws and should be subject to a more thorough public review process.

When considering changes to zoning, each parcel of land should be considered on an individual basis. There are many District Goals and Region Specific Goals outlined in the DOCP which need to be observed before development is allowed. These 2 changes would give developers carte blanche to develop land however they choose.

I would hope that council will listen to the people that they are supposed to be representing and reconsider these changes. You can call it what you like, but this is changing the zoning bylaws and public consultation should take place at a time when more people can attend.

Regards

Bev, Doug/Sherri Magill  
#4 - 2nd Cres. North  
Sacketts North



March 21<sup>st</sup>, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on March 21<sup>st</sup>, 2016, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Lozej, Michelle	- Deputy Mayor
Simoneau, Maurice	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil	- Administrator
--------------	-----------------

**ABSENT:**

Quinn, John	- Mayor
Painchaud, Carey	- Councilor

1. **CALL TO ORDER:** Deputy Mayor Michelle Lozej called the meeting to order at 7:00 p.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** None

3. **APPROVAL OF AGENDA:**

**103/2016 SIMONEAU:**

That the Agenda for this meeting be approved.

**CARRIED**

4. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:** None

5. **CORRESPONDENCE:** None

6. **REPORTS:**

**6.1** – Report 36/2016 from Administrator dated March 16<sup>th</sup>, 2016 Re: Health Clinic Project Update.

**104/2016 TARASIUK:**

That Report 36/2016 be received and filed.

**CARRIED**

**6.2** – Report 38/2016 from Administrator dated March 21<sup>st</sup>, 2016 Re: Hall Renos – Clinic Tender.

**105/2016 LOZEJ:**

1. That Council award the tender for the Health Clinic renovations to Steve Co. Construction Ltd. for the tendered priced of twenty seven thousand, one hundred and forty three dollars and twenty-eight cents (\$27,143.28) pending the purchase of a business license from the RVCL, a successful reference

March 21<sup>st</sup>, 2016

check, the securing of a bond or surety for \$5000 and a timeline suitable to the needs of the clinic; AND

2. That prebudget approval be given for the tendered amount of twenty seven thousand, one hundred and forty three dollars and twenty-eight cents (\$27,143.28) to be allocated to account #530-600-120; AND
3. That the Administrator is authorized to sign the contract once prepared.

**Recorded Vote:**

**SIMONEAU – No**

**TARASIUK – Yes**

**LOZEJ – Yes**

**CARRIED**

7. **PROJECT UPDATES:** None

8. **MOTION:** None

9. **ADJOURNMENT**

106/2016

**SIMONEAU:** That the meeting adjourns at 7:12 p.m.

**CARRIED**

---

Mayor

---

Administrator

Resort Village of Candle Lake Special Council Meeting

March 29<sup>th</sup>, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on March 29<sup>th</sup>, 2016, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Quinn, John	- Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Painchaud, Carey	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil	- Administrator
--------------	-----------------

1. **CALL TO ORDER:** Mayor John Quinn called the meeting to order at 7:04 p.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** None

3. **ADOPTION OF MINUTES:** None

4. **APPROVAL OF AGENDA:**

**107/2016 SIMONEAU**

That the Agenda for this meeting be approved.

**CARRIED**

5. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:** None

6. **COMMUNICATIONS/PETITIONS PACKAGE:** None

7. **CONSENT AGENDA:** None

8. **REPORTS:** None

9. **MOTIONS:**

**108/2016 TARASIUK:**

That Council convene to closed session Committee of the Whole – InCamera, to discuss matters of legal, labour, land and/or strategic planning.

**CARRIED**

**Council Convenes to Closed Session at 7:06 p.m.**

**Council Reconvenes to Open Session: 10:34 p.m.**

**109/2016 TARASIUK:**

That Council reconvene to open Council meeting to ratify direction provided from Committee of the Whole – InCamera.

**CARRIED**

March 29<sup>th</sup>, 2016

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10. **PROJECT UPDATES:** None

11. **ADJOURNMENT**

11/0/2016

**SIMONEAU:** That the meeting adjourns at 10:35 p.m.

**CARRIED**

---

Mayor

---

Administrator

Resort Village of Candle Lake Special Council Meeting

March 31st, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on March 31st, 2016, in the Council Chambers at Candle Lake, SK.

**ATTENDANCE:** The following were in attendance:

Quinn, John	- Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Painchaud, Carey	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil	- Administrator
Heather Scott	- Assistant Administrator

**CALL TO ORDER:** Mayor John Quinn called the meeting to order at 7:00 p.m.

1. **SUBMISSION OF PECUNIARY INTEREST:** None

2. **ADOPTION OF MINUTES:** None

3. **APPROVAL OF AGENDA:**

111/2016 Painchaud

That the Agenda for this meeting be approved.

**CARRIED**

4. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:**

1. Communities in Bloom- budget presentation Ed Horn
2. Parks and Rec – budget presentation Ed Horn
3. Fire/First Responders/EMO – budget presentation – Wes Harker
4. Draft 2016 Budget - review

5. **COMMUNICATIONS/PETITIONS PACKAGE:** None

6. **CONSENT AGENDA:** None

7. **REPORTS:** None

8. **MOTIONS:**

9. **PROJECT UPDATES:** None

10. **ADJOURNMENT**

112/2016

**SIMONEAU:** That the meeting adjourns at 9:33 PM.

**CARRIED**

---

Mayor

---

Administrator

RECEIVED  
MAR 07 2016



**Highway 55 North Search and Rescue (H55NSAR)**  
**P.O Box 373**  
**Candle Lake, SK**  
**S0J 3E0**

February 29, 2016

Mayor and Council  
Resort Village of Candle Lake  
Box 114  
Candle Lake SK S0J 3E0

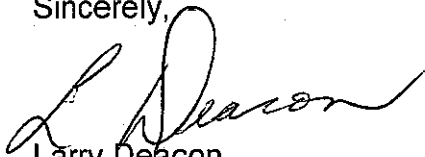
RE: 2015 Grant to Search and Rescue

Members of Highway 55 North Search and Rescue thank you for your generous donation of two thousand dollars (\$2000) toward funding of our Search and Rescue Chapter. Your continuing support of this group is very valuable.

The money will be used for the purchase of equipment, for training and supplies needed at an actual search. Our training is ongoing and is designed to keep our volunteers as up to date as possible. With the 'fire-season' soon to be upon us, we hope to be of valuable assistance to the EMO in keeping the Resort Village a safe place.

Again thank you for your generous donation. We hope to be of service in the Village.

Sincerely,

  
Larry Deacon  
H55NSAR President

Camp Tapawingo  
Box 194  
Prince Albert, Sask. S6V 5R5  
March 5, 2016

Mayor and Council  
Resort Village of Candle Lake  
Box 114  
Candle Lake, Sask. S0J 3E0

RECEIVED

MAR 08 2016

Dear Mayor and Council;

I write to you again on behalf of Camp Tapawingo, a non-profit camp operated by the United Church of Canada at Candle Lake. I first wrote to you in September about renaming the road entering our camp.

Camp Tapawingo recently received a generous donation from the estate of Niven Lidster. The family requests that we name the lane into camp Lidster Lane.

It is our understanding that the road is outside our property. We are asking the Resort Village of Candle Lake to consider our application to have the road from Main Street to the Camp gate named Lidster Lane.

If necessary, Camp Tapawingo would be willing to pay for the metal street sign (green) that would be needed at the junction of Main Street and Lidster Lane.

Sincerely,



Ruth Griffiths, chair  
Camp Tapawingo board of directors

Village Council; RECEIVED  
JUN 11 2016

Thank you so very much  
for your consideration  
in waiving the fee in its  
entirety for use of the Hall  
for our Salad Fiesta. The  
money raised from ticket  
sales once expenses are  
paid is designated for  
missions so we are grateful  
there will be an extra  
\$600! Thank you for all the  
work you do for our Village.  
The Candle Lake Community Church



March 16, 2016

RECEIVED  
MAR 23 2016

To: Mayor Quinn & Council

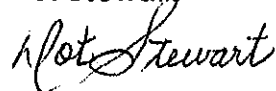
My name is Dot Stewart, I am the leader of the local Candle Lake TOPS 4929 club. TOPS (Take Off Pounds Sensibly) is the short name for TOPS Club, Inc. a non-profit, non-commercial network of weight-loss support groups and wellness education organizations which is open to men, woman and children. We currently have ten local people attending our group.

This group has been meeting weekly at the Candle Lake Health Clinic since 1998. Recent plans to renovate the health clinic has made it necessary for us to move and find a new meeting place. We will not be able to return to the health clinic after the renovations as the changes necessary to the clinic will not allow us the space we need to meet as a group.

We are requesting your consideration for the\* permission to relocate our club to the Candle Lake Rec. Hall. If we are granted the permission we ask that our fees be waived as we are a non-profit group open to all members of our community. We have been meeting weekly (Mondays) 5:45 -7:00 pm. Please call me at [REDACTED] if you have any questions or I would be willing to meet with you at your convenience.

Thank you for your consideration,

Dot Stewart



Leader, representing all the members of TOPS 4929

Dot Stewart  
[REDACTED]



**Real People. Real Weight Loss.®**  
Helping Millions to Take Off Pounds Sensibly Since 1948.

Sign in



I'm Looking For

HOME HOW IT WORKS SUCCESS STORIES FIND A MEETING MEMBERS AREA HEALTHCARE RESOURCES TOPS IN THE WORKPLACE JOIN TOPS

## About TOPS Club, Inc.

TOPS (Take Off Pounds Sensibly) is the short name for TOPS Club, Inc., the original nonprofit, noncommercial network of weight-loss support groups and wellness education organization. TOPS offers tools and programs for healthy living and weight management, with exceptional group fellowship and recognition. Established in 1948 to champion weight-loss support and success, we've helped millions of people live healthier lives. [Join us today!](#)

### How TOPS Works



Weekly meetings include private weigh-ins and professionally prepared, informational chapter programs, featuring up-to-date information on nutrition, exercise and healthy lifestyles. Programs provide positive reinforcement and motivation to adhere to food and exercise programs. [Learn more.](#)

### Real People. Real Weight Loss®



They're not celebrities, not airbrushed models, not paid actors. These are everyday men and women just like you who made a choice to change and found the help they were seeking at TOPS. Read their incredible weight-loss [success stories](#).

### TOPS in The Workplace



TOPS can provide the weight-management component for your employee wellness program. Our chapters are an affordable, flexible, and convenient way for employees to take charge of their health and weight. Workplace chapters can be tailored to fit your corporate culture. By participating in an on-site chapter, employees receive education and support for a healthy lifestyle, lowering their risk for serious and costly

health problems. [Add TOPS in your workplace...](#)

### TOPS® Heritage Society

The Board of Directors, inspired by the generous bequest of longtime member [Margaret Cooper of California](#), established the TOPS Heritage Society in July 2013 as a means for members and friends of TOPS to join with each other to preserve and continue our rich tradition of helping others live their healthiest lives now and into the future.



Find obesity statistics for your state or province, number of TOPS chapters, fact sheets and more in our [Media room](#).



Your [first visit](#) to any chapter is free. Each chapter is a little different, so you may want to try more than one.



TOPS has a rich [history](#) of growth from humble beginnings. Learn more about how TOPS got started by visiting our [TOPS Timeline](#).



Want to get in touch with our staff? Our [team members](#) are here to serve you.

RECEIVED  
MAR 29 2016

March 28, 2016

Resort Village of Candle Lake  
Box 144  
Candle Lake, SK S0J 3E0

Dear Sirs/Mesdames:

Re: Amalgamation of Property

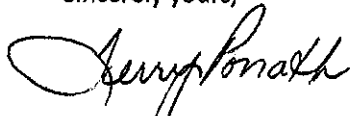
I have two adjacent lots located on Allen Place as highlighted on the attached map, with land descriptions as follows:

Lot 5 Blk 3 Plan No 62PA13583 – 4 Allen Place  
Lot 6 Blk 3 Plan No 62PA13583 – 2 Allen Place

I am requesting Council's permission to amalgamate these two properties.

Please advise if you require any further information. Thank you.

Sincerely yours,



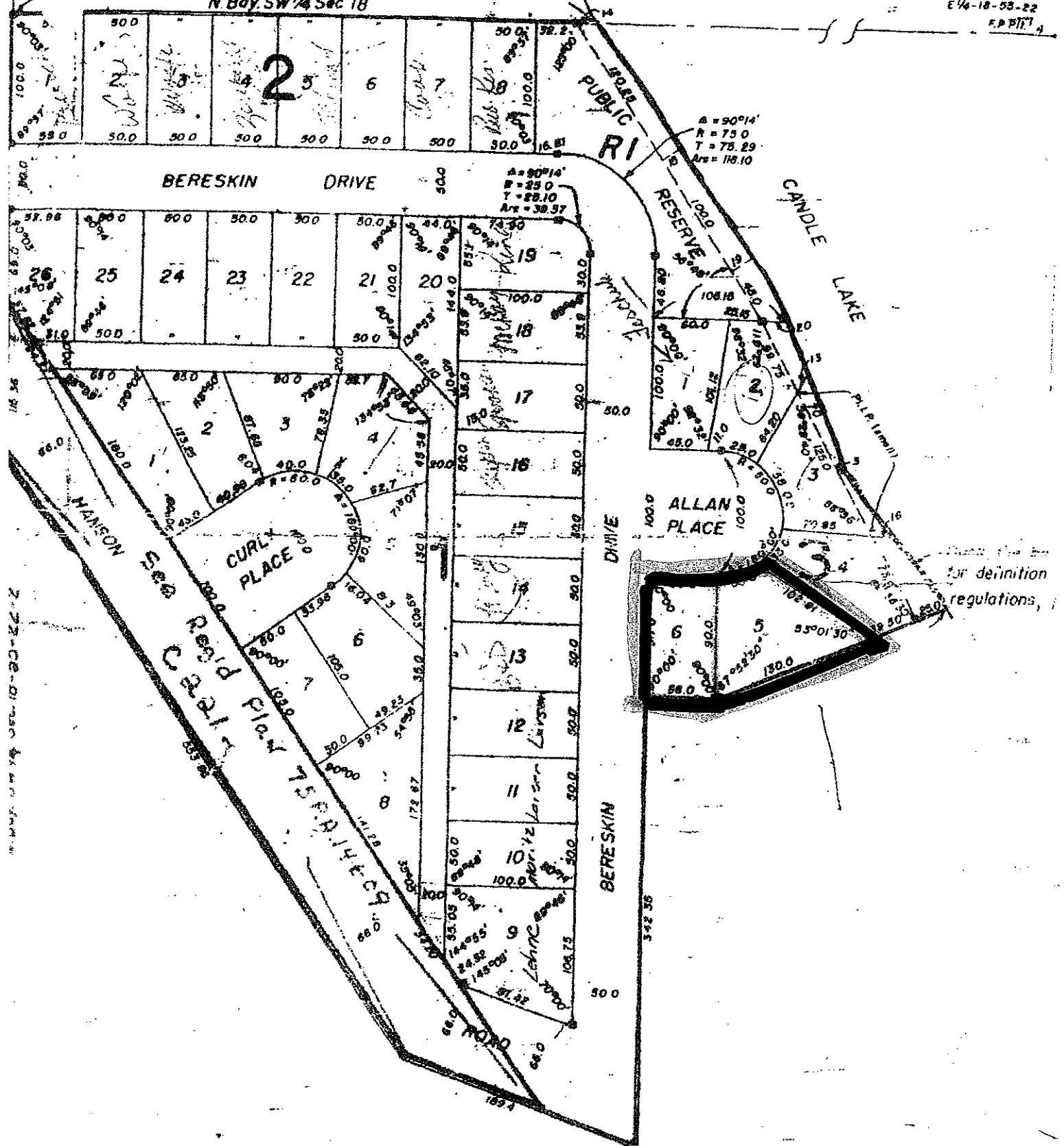
Terry Ponath

4512

N Bdy. SW 1/4 Sec 18

E 1/4-18-53-22

F.P. 171.4



# **CANDLE LAKE HEALTH SERVICES COMMITTEE**

## **MINUTES**

**TUESDAY, 15 MARCH 2016**

**Present:** Joan Corneil, Lori Loy, Carey Painchaud  
Etta Sackney, Carole Foltz, Cecilia Jacobson  
Maurice Simoneau, Michelle Lozej, Marion Creswell  
Bree Hawrylak, Rhonda Fairburn, Wendy Quinn  
Pat Nellis

**Absent:** Terri M. Morgan (Kids First)  
Lydia Franc-Beaurivage  
Laurianne Tetreault (PAPHR)

**1. Acceptance of Agenda and introductions moved by Cecilia Jacobson**

**2. Minutes of 16 February 2016 Meeting moved Bree Hawrylak**

### **3. BUSINESS ARISING FROM MINUTES**

#### **A. Renovations in the clinic**

- \* Temporary fix – Entrance / Wheelchair/ Bathroom
- \* Joan Corneil (C.L. Administrator) reported Tenders went out 14<sup>th</sup> March 2016
- \* “Cut Off” Monday, 21 March 2016 at 2:00 PM
- \* Council Meeting same day in the evening and award “Tender” that day
- \* Carey Painchaud (C.L. Councilor) operations done now “RUSH”  
“And where we are going to be in “5 years?”
- \* Trailer may be brought in for office equipment if it goes over 2 weeks
- \* Carey Painchaud - go to council to have him join our Health Committee
- \* CLINIC SHUT DOWN:  
21 March 2016 to 31 March 2016
- \* Meeting to be held if we have to “CLOSE” 04 & 05 April 2016
- \* Plan to “OPEN” Monday, 11 April 2016
- \* CLEAR OUT HEALTH CLINIC:  
Tuesday, 22 March @ 9:00 AM - for those who are available
- \* Village Crew to come in 1:00 PM

**B. Primary Care Update**  
Nothing to report

**C. Report from Council /see above**

**D. Regional Kids First Report**  
Nothing to report

**E. New Programs for 2016**

**Marion reported “Speakers” to come and talk at the Seniors Hall or Sno’ Drifters Club House our Nurse Practitioner Wendy Quinn was very Interested re: Health Issues information for the Public**

**F. Election Preparations 2016 - 2017**

**Chair.....Etta Sackney  
Vice Chair....Bree Hawrylak  
Treasurer....Cecilia Jacobson  
Secretary----Pat Nellis**

**Bree/2<sup>nd</sup> Marion**

**“Welcome” Michelle Lozej – New Health Committee Member**

**Nominations and Election of Officers ceased/Carole**

**4. FINANCIAL REPORT**

**Savings Bank Balance ----- \$5,628.68**

**Chequing Bank Balance ----- \$3,082.32**

**Cecilia/Marion moved adoption of the Financial Report  
All in favour**

**5. CORRESPONDENCE**

**NATIONAL VOLUNTEER APPRECIATION EVENT WEEK**

**Friday, 08 April 2016 - Travel Lodge Hotel 2:00 PM  
Etta will call to see who is planning on attending**

**6. NEW BUSINESS**

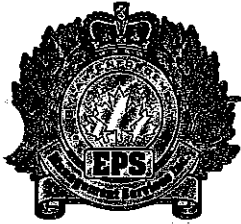
**Nothing to report**

**7. NEXT MEETING**

**TUESDAY, 19 APRIL 2016 8:30 AM  
\*\*\*\*\*VILLAGE OFFICE\*\*\*\*\***

**8. Adjournment of Meeting/Carole – 10:05 AM**

**“HAPPY ST. PATRICK’S DAY” and “HAPPY EASTER!”**



# EPS Management Services Inc.

MUNICIPAL ENFORCEMENT AND PROTECTIVE SERVICES

**TO:** His Worship – Mayor John Quinn  
Members of Council  
Resort Village of Candle Lake

**COPY:** Administrator- Joan Corneil

**FROM:** EPS Management Services Inc.

**RE:** Report on Bylaw Enforcement for February 2016

There were a total of 27 hours provided to the municipality in the month. There were a total of 378 kilometres traveled in and for the Resort Village of Candle Lake for the month. There is no cost for administrative activity provided to the Resort Village.

To further note that hours not included are infrequent telephone calls, and administrative undertakings on reports and follow up.

The total amount of kilometres travelled does not include any travel in other jurisdictions. There is no submission for distance travelled using personal vehicles.

## I – PROVINCIAL

Communication between Conservation Officers and Bylaw is ongoing.

## II - MUNICIPAL

A brief synopsis of the type of files created includes the following;

- The Officer had Four (4) interactions with the general public regarding questions/concerns of bylaws.
- The Officer dealt with Five (5) individuals walking their dog off leash and compliance was met immediately.
- General patrols have been conducted throughout the Village at varying times including night shifts.
- The Officer interacted with Two (2) ATV operators and informed them that helmets were required at all times.

- The Officer continues to pick up parts for maintenance as needed when leaving Prince Albert.
- The Officer interacted with Four (4) motorists and informed them that the STOP signs were not a suggestion but rather it was the law.
- The Officer will be sending out an order to comply to a property where a demolition has previously taken place but some clean up is required.
- The Officer interacted with a business owner concerning signage on third party property instructing them to remove the sign as it was non compliant.

### III – INTER-AGENCY

Communication between the RCMP and the Officer continues with regards to updating any concerns that either agency has.

### IV – INFORMATION.

It should also be noted that coverage for the Resort Village has been even and widespread. All divisions and sub-divisions have received general patrol during all or part of each assigned tour. Also note that patrols have ranged in times of day they occur.

EPS Management



Report Date  
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Resort Village of Candle Lake  
List of Accounts for Approval  
As of 3/31/16  
Batch: 2016-00016 to 2016-00017

Page 1

nent #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: GEN - GENERAL BANK ACCOUNT</b>				
Computer Cheques:				
8727	3/07/16	Sask Rivers School Div. #119	SK Rivers Tax	4,679.22
8728	3/15/16	Allan, Douglas	Cell Bill	240.97
8729	3/15/16	BA Robinson Co. Ltd.	Building Maint Const	2,106.97
8730	3/15/16	[REDACTED]	#38485.009	225.00
8731	3/15/16	Candle Lake Fine Foods	Equip Parts	130.05
8732	3/15/16	Candle Lake All Season Service	Fire Snowmobile	2,045.34
8733	3/15/16	Candle Lake Home Building Cntr	Paint and brushes	346.47
8734	3/15/16	Cervus Equipment	.JD Grader	28.23
8735	3/15/16	C & S Septic (1995)	Septic Pump	240.00
8736	3/15/16	EPS Management Services Inc.	Bylaw Enforcement	1,431.82
8737	3/15/16	Greenland Waste Disposal Ltd.	Recycle Bin Costs	213.00
8738	3/15/16	Jackow, Dezilda	CAretaking	288.00
8739	3/15/16	Matkowski, Patricia	Caretaking	1,125.00
8740	3/15/16	North Central Transportation	Membership	600.00
8741	3/15/16	R.M. of Torch River #488	Hearing Clinic	56.50
8742	3/15/16	R.S. Management Services Inc.	Hall Asbestos/Mold Inspec	484.58
8743	3/15/16	SaskTel	Fire/First Resp PagerPhon	2,806.51
8744	3/15/16	SaskEnergy	Rec Hall Heat	1,086.34
8745	3/15/16	SaskPower	Fire Hall Power	7,160.05
8746	3/15/16	SGL - Auto Fund Division	License F350 Super Duty	1,305.00
8747	3/15/16	Specialty Building Inspections	Building Inspections	787.50
8748	3/15/16	SUMA	Office Supplies	199.72
8749	3/15/16	Summercove Electric	water system, hall lights	955.50
8750	3/15/16	T & C Plumbing Ltd.	45,000 BTU heater	2,672.45
8751	3/15/16	Toshiba Business Solutions	Photocopier Contract	325.85
8752	3/15/16	Transc. Sask Media Group Inc.	Zoning Bylaw Pub Notice	779.63
8753	3/15/16	Zep Factory Outlet	Rec Hall Supplies	159.08
8754	3/16/16	Saskatchewan WCB	WCB	6,695.25
8755	3/16/16	SGL - Auto Fund Division	License Steamer Trailer	242.00
8756	3/16/16	SaskTel	Health Clinic Internet	560.77
8757	3/31/16	[REDACTED]	Case # 38485-009	225.00
8758	3/31/16	CASH	Electrical Panel	415.65
8759	3/31/16	C.U.P.E.	CUPE Dues	226.56
8760	3/31/16	Lang, Richard	Dev Appeals Board	50.00
8761	3/31/16	Lavoie, Colleen	Dev Appeals Board	52.50
8762	3/31/16	Lokinger, Dennis	Dev Appeals Board	50.00
8763	3/31/16	Minister of Finance	Rec Centre Water Testing	21.00
8764	3/31/16	Munisoft	Webinar Windows 10	82.50
8765	3/31/16	Municipal Employees Pension	Mun.Employee Pension	6,068.00
8766	3/31/16	Paydli, Ernie	Dev Appeals Board	50.00
8767	3/31/16	Pitney Bowes	Postage Refill Fee	36.30
8768	3/31/16	Pitney Works	Postage	113.92
8769	3/31/16	Prince Albert Co-op Assn Ltd	Diesel	3,029.09
8770	3/31/16	Receiver General For Canada	Radio Auth Renewal	434.00
8771	3/31/16	Ritchie, Doug	Dev Appeals Board	156.80
8772	3/31/16	S.A.F.C.	2016 SAFC Conference	829.50

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Resort Village of Candle Lake  
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Account #	Date	Vendor Name	Reference	Payment Amount
8773	3/31/16	SaskPower	Municipal Office Power	1,074.67
8774	3/31/16	SGL - Auto Fund Division	License 867HTT	1,468.00
8775	3/31/16	Success Office Systems	Photocopies	370.83
8776	3/31/16	SUMA-Grp. Benefits	Suma Group Ins	2,613.84
8777	3/31/16	T&C Plumbing Ltd	Municipal Water	5,375.31
8778	3/31/16	U.M.A.A.S.	Joan Corneil Membership	655.50
8779	3/31/16	UMAAS	Loc Gov't Elec Workshop	178.50
8780	3/31/16	Verney Conference Management	2016 SK Connections Conf	1,822.43
Total for GEN:				65,376.70

Certified Correct This 8th day of April, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

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Resort Village of Candle Lake  
List of Accounts for Approval  
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Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: GEN - GENERAL BANK ACCOUNT</b>					
Computer Cheques:					
<b>8727</b>	<b>3/07/16</b>	<b>Sask Rivers School Div. #119</b>			
March 2016		210-210-190 - Sask. Rivers Tax R SK Rivers Tax		4,679.22	4,679.22
<b>8728</b>	<b>3/15/16</b>	<b>Allan, Douglas</b>			
Feb 2016		530-300-140 - TS - Maint. - Utility - Cell Bill		240.97	240.97
<b>8729</b>	<b>3/15/16</b>	<b>BA Robinson Co. Ltd.</b>			
S102686451.001		535-400-110 - TS - Const. - Building Maint Const		2,011.20	
		110-340-110 - GST Receivable - 1 Both Tax Code		95.77	
		900-110-110 - GST Paid Both Tax Code		95.77	2,106.97
<b>8730</b>	<b>3/15/16</b>	<b>[REDACTED]</b>			
38485-009 Case		210-200-210 - Due To Provincial C #38485.009		225.00	225.00
<b>8731</b>	<b>3/15/16</b>	<b>Candle Lake Fine Foods</b>			
1311437		530-420-101 - TS - Maint. - Equip. Equip Parts		48.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.43	
		900-110-110 - GST Paid GST Tax Code		2.43	50.93
1309503		530-420-101 - TS - Maint. - Equip. Equip Parts		44.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		2.23	
		900-110-110 - GST Paid GST Tax Code		2.23	46.73
1311657		530-420-101 - TS - Maint. - Equip. Equip Parts		30.85	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.54	
		900-110-110 - GST Paid GST Tax Code		1.54	32.39
				Payment Total:	130.05
<b>8732</b>	<b>3/15/16</b>	<b>Candle Lake All Season Service</b>			
Feb 2016		525-430-100 - PS - Vehicle/Equip. Fire Snowmobile		1,122.37	
		530-420-100 - TS - Vehicle- Repair moly guard		10.73	
		530-425-110 - TS - Maint. - Oil & fuel		18.05	
		530-425-110 - TS - Maint. - Oil & fuel		41.80	
		525-430-100 - PS - Vehicle/Equip. fuses		5.20	
		510-410-140 - GG - Maint. - Office creamers		7.40	
		530-400-110 - TS - Maint. - Material, washer fluid		39.26	
		525-430-100 - PS - Vehicle/Equip. battery		94.24	
		525-420-100 - PS - Fire /EMO Sup cords		16.32	
		530-420-100 - TS - Vehicle- Repair tires		252.00	
		530-425-110 - TS - Maint. - Oil & fuel		51.30	
		525-430-110 - PS - Fire - Oil & Gas fuel		8.56	
		530-425-110 - TS - Maint. - Oil & fuel		46.54	
		530-300-130 - TS - Maint. - Utility - water card		35.00	
		530-425-110 - TS - Maint. - Oil & fuel		38.00	
		525-430-100 - PS - Vehicle/Equip. batteries		67.74	
		525-430-100 - PS - Vehicle/Equip. lamp bulb		2.17	

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Account #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		530-425-110 - TS - Maint. - Oil & fuel		31.35	
		530-425-110 - TS - Maint. - Oil & fuel		59.84	
		530-400-110 - TS - Maint. - Material heat shrink		4.99	
		110-340-110 - GST Receivable - 1 Both Tax Code		76.92	
		900-110-110 - GST Paid Both Tax Code		76.92	
		110-340-110 - GST Receivable - 1 GST Tax Code		15.56	
		900-110-110 - GST Paid GST Tax Code		15.56	2,045.34
<b>8733</b>	<b>3/15/16</b>	<b>Candle Lake Home Building Cnt</b>			
158074		530-400-110 - TS - Maint. - Material Paint and brushes		72.94	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.47	
		900-110-110 - GST Paid Both Tax Code		3.47	76.41
157924		530-400-110 - TS - Maint. - Material brass valve		10.49	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.50	
		900-110-110 - GST Paid Both Tax Code		0.50	10.99
158469		535-400-110 - TS - Const. - Building Brackets and wood		131.20	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.25	
		900-110-110 - GST Paid Both Tax Code		6.25	137.45
158495		535-400-110 - TS - Const. - Building paint and hose clamp		58.96	
		110-340-110 - GST Receivable - 1 Both Tax Code		2.81	
		900-110-110 - GST Paid Both Tax Code		2.81	61.77
158591		530-400-110 - TS - Maint. - Material Maint Mat & Supplies		39.84	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.88	
		900-110-110 - GST Paid Both Tax Code		1.88	41.72
158631		535-400-110 - TS - Const. - Building Building Maint & Sup		17.31	
		110-340-110 - GST Receivable - 1 Both Tax Code		0.82	
		900-110-110 - GST Paid Both Tax Code		0.82	18.13
				Payment Total:	346.47
<b>8734</b>	<b>3/15/16</b>	<b>Cervus Equipment</b>			
Mar 2016		530-425-121 - TS - Repairs to JD JD Grader		28.23	28.23
<b>8735</b>	<b>3/15/16</b>	<b>C &amp; S Septic (1995)</b>			
Feb 2016		510-300-150 - GG - Utility - Septic Septic Pump		240.00	240.00
<b>8736</b>	<b>3/15/16</b>	<b>EPS Management Services Inc.</b>			
834		520-210-120 - PS-Contract Bylaw Bylaw Enforcement		1,363.63	
		110-340-110 - GST Receivable - 1 GST Tax Code		68.19	
		900-110-110 - GST Paid GST Tax Code		68.19	1,431.82
<b>8737</b>	<b>3/15/16</b>	<b>Greenland Waste Disposal Ltd.</b>			
107		530-210-142 - TS -Maint.-Recycle & Recycle Bin Costs		202.85	
		110-340-110 - GST Receivable - 1 GST Tax Code		10.15	
		900-110-110 - GST Paid GST Tax Code		10.15	213.00

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Account # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8738 Mar 2016-01	3/15/16	Jackow, Dezilda 510-220-101 - GG - Cont. - Careta Caretaking		288.00	288.00
8739 Mar 2016-01	3/15/16	Matkowski, Patricia 510-220-101 - GG - Cont. - Careta Caretaking		1,125.00	1,125.00
8740 Mar/16-01	3/15/16	North Central Transportation 510-240-100 - GG - Cont. - Memb Membership 120-110-100 - Prepaid Expense Prepaid Expense		450.00 150.00	600.00
8741 16-011	3/15/16	R.M. of Torch River #488 530-250-101 - TS-Maint-Prof Dev/ Hearing Clinic	Hearing Clinic	56.50	56.50
8742 16.03.D	3/15/16	R.S. Management Services Inc. 510-210-110 - Use 510-210-140 Hall Asbestos/Mold Inspec 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		461.50 23.08 23.08	484.58
8743 Mar 2016-01	3/15/16	SaskTel 525-300-140 - PS-Fire/First Resor Fire/First Resp PagerPhon 570-330-150 - P&R - Utility - Telep Rec Hall Telephone 550-300-140 - H&W - Utility - Tele Health Centre Phone/Inter 510-300-140 - GG - Utility - Telept Admin Phones/Fax 510-300-141 - GG - Cont - Inernet Internet and Debit Machin 530-300-140 - TS - Maint. - Utility - Landfill/Shop Cells 510-300-140 - GG - Utility - Telept Mayor 510-300-140 - GG - Utility - Telept Admin 210-200-300 - General Accounts F Late Payment Fee 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code		104.64 57.78 161.66 686.90 200.58 339.89 45.23 0.00 0.15 76.00 76.00	1,672.83
Mar 2016		525-300-140 - PS-Fire/First Resor Fire Alarm 570-330-150 - P&R - Utility - Telep Rec Hall 550-300-140 - H&W - Utility - Tele Health Clinic 510-300-140 - GG - Utility - Telept Admin Fax 510-300-141 - GG - Cont - Inernet Debit Machine 510-300-140 - GG - Utility - Telept Admin Office 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid Both Tax Code 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid GST Tax Code		106.83 58.99 161.66 45.58 47.53 662.63 37.72 37.72 12.74 12.74	1,133.68
Payment Total:					2,806.51
8744 2016-01	3/15/16	SaskEnergy 570-300-150 - P&R - Utility - Heat Rec Hall Heat 510-300-110 - GG - Utility - Heat Municipal Office Heat 510-300-110 - GG - Utility - Heat Fire Hall 110-340-110 - GST Receivable - 1 GST Tax Code		473.49 449.64 110.46 52.75	

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Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	52.75	1,086.34
<b>8745</b>	<b>3/15/16</b>	<b>SaskPower</b>			
Mar 2016-01		525-300-120 - PS - Fire - Utility - F Fire Hall Power		367.78	
		530-300-120 - TS - Maint. - Utility - Landfill Power		194.39	
		530-310-100 - TS - Maint. - Utility - Street Lights		4,466.38	
		530-310-100 - TS - Maint. - Utility - Street Lights		150.39	
		570-310-150 - P&R - Utility - Power Rec Hall		299.43	
		530-300-121 - TS - Maint - Power Drainage Pumps		90.14	
		510-300-120 - GG - Utility - Power Municipal Office		1,230.17	
		570-900-122 - P&R-Comm.in Bloo Highway Kiosk		32.29	
		110-340-110 - GST Receivable - 1 GST Tax Code		329.08	
		900-110-110 - GST Paid	GST Tax Code	329.08	7,160.05
<b>8746</b>	<b>3/15/16</b>	<b>SGI - Auto Fund Division</b>			
750HCC		530-260-100 - TS - Maint. - Insura License F350 Super Duty		1,305.00	1,305.00
<b>8747</b>	<b>3/15/16</b>	<b>Specialty Building Inspections</b>			
Feb 2016-01		560-110-120 - P&D - Contracted E Building Inspections		750.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		37.50	
		900-110-110 - GST Paid	GST Tax Code	37.50	787.50
	<b>3/15/16</b>	<b>SUMA</b>			
000070487		510-410-140 - GG - Maint. - Office Office Supplies		190.64	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.08	
		900-110-110 - GST Paid	Both Tax Code	9.08	199.72
<b>8749</b>	<b>3/15/16</b>	<b>Summerville Electric</b>			
285210		535-400-110 - TS - Const. - Buildi water system, hall lights		910.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		45.50	
		900-110-110 - GST Paid	GST Tax Code	45.50	955.50
<b>8750</b>	<b>3/15/16</b>	<b>T &amp; C Plumbing Ltd.</b>			
207		535-400-110 - TS - Const. - Buildi 45,000 BTU heater		2,000.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		100.00	
		900-110-110 - GST Paid	GST Tax Code	100.00	2,100.00
212		535-400-110 - TS - Const. - Buildi Shop heater/control brd		546.20	
		110-340-110 - GST Receivable - 1 Both Tax Code		26.25	
		900-110-110 - GST Paid	Both Tax Code	26.25	572.45
				Payment Total:	2,672.45
<b>8751</b>	<b>3/15/16</b>	<b>Toshiba Business Solutions</b>			
AR2832789		510-280-101 - GG - Cont - Photoc Photocopier Contract		311.04	
		110-340-110 - GST Receivable - 1 Both Tax Code		14.81	
		900-110-110 - GST Paid	Both Tax Code	14.81	325.85
<b>8752</b>	<b>3/15/16</b>	<b>Transc. Sask Media Group Inc.</b>			

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nent # invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
PA00074076		510-200-170 - GG - Cont. - Advert Zoning Bylaw Pub Notice		742.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		37.13	
		900-110-110 - GST Paid	GST Tax Code	37.13	779.63
8753	3/15/16	Zep Factory Outlet			
271011A		570-420-150 - P&R - Maint Suppli Rec Hall Supplies		39.53	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.88	
		900-110-110 - GST Paid	Both Tax Code	1.88	41.41
271438		570-420-150 - P&R - Maint Suppli Rec Hall Supplies		112.32	
		110-340-110 - GST Receivable - 1 Both Tax Code		5.35	
		900-110-110 - GST Paid	Both Tax Code	5.35	117.67
				Payment Total:	159.08
8754	3/16/16	Saskatchewan WCB			
95858338		510-130-234 - GG - Benefits - Wc WCB		6,695.25	6,695.25
8755	3/16/16	SGI - Auto Fund Division			
703JMT		530-260-100 - TS - Maint. - Insura License Steamer Trailer		242.00	242.00
	3/16/16	SaskTel			
March 2016		550-300-140 - H&W - Utility - Tele Health Clinic Internet		75.55	
		510-300-141 - GG - Cont - Internet Internet/Debit		75.55	
		530-300-140 - TS - Maint. - Utility - Maint Shop		261.31	
		510-300-140 - GG - Utility - Telept Mayor		45.21	
		510-300-140 - GG - Utility - Telept Admin		77.67	
		110-340-110 - GST Receivable - 1 Both Tax Code		25.48	
		900-110-110 - GST Paid	Both Tax Code	25.48	560.77
8757	3/31/16				
Case #38485-009		210-200-210 - Due To Provincial C Case # 38485-009		225.00	225.00
8758	3/31/16	CASH			
March 2016		525-260-100 - PS - Fire -Facility M Electrical Panel		100.00	
		530-420-100 - TS - Vehicle- Repai Vehicle Wash		30.00	
		510-280-170 - GG - Cont. - Promo Senior Christmas Honorari		100.00	
		510-410-140 - GG - Maint. - Office Coffee		95.78	
		510-400-110 - GG - Maint. - Statio Staples		5.72	
		570-420-150 - P&R - Maint Suppli Keys Cut		8.40	
		570-420-150 - P&R - Maint Suppli Battery - Microphone		17.84	
		510-210-170 - GG - Admin.Prof.Dr Webinar Donuts		20.65	
		530-290-104 - TS - Maint-Lagoon/ Lunch with Assoc Engineer		35.74	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.52	
		900-110-110 - GST Paid	GST Tax Code	1.52	415.65
	3/31/16	C.U.P.E.			
March 2016		210-200-145 - CUPE Dues Payabl CUPE Dues		226.56	226.56

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Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8760	3/31/16	Lang, Richard	Dev Appeals Board		
Mar 2016		560-200-111 - P&D - Develop App Dev Appeals Board		50.00	50.00
8761	3/31/16	Lavoie, Colleen			
Mar 2016		560-200-111 - P&D - Develop App Dev Appeals Board		52.50	52.50
8762	3/31/16	Lokinger, Dennis			
Mar 2016		560-200-111 - P&D - Develop App Dev Appeals Board		50.00	50.00
8763	3/31/16	Minister of Finance			
2109354		530-290-104 - TS - Maint-Lagoon/ Rec Centre Water Testing		20.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.00	
		900-110-110 - GST Paid GST Tax Code		1.00	21.00
8764	3/31/16	Munisoft			
2016/17-00746		510-280-130 - GG - Cont. - Munisr Webinar Windows 10		78.75	
		110-340-110 - GST Receivable - 1 Both Tax Code		3.75	
		900-110-110 - GST Paid Both Tax Code		3.75	82.50
8765	3/31/16	Municipal Employees Pension			
March 2016		210-200-140 - Superannuation Pa Mun.Employee Pension		6,068.00	6,068.00
8766	3/31/16	Paydli, Ernie			
Mar 2016		560-200-111 - P&D - Develop App Dev Appeals Board		50.00	50.00
8767	3/31/16	Pitney Bowes			
1000249000		510-280-100 - GG - Cont. - Postag Postage Refill Fee		34.65	
		110-340-110 - GST Receivable - 1 Both Tax Code		1.65	
		900-110-110 - GST Paid Both Tax Code		1.65	36.30
8768	3/31/16	Pitney Works			
100900012332992		510-400-110 - GG - Maint. - Statio Postage		113.92	113.92
8769	3/31/16	Prince Albert Co-op Assn Ltd			
4473		530-425-110 - TS - Maint. - Oil & C Diesel		2,884.85	
		110-340-110 - GST Receivable - 1 GST Tax Code		144.24	
		900-110-110 - GST Paid GST Tax Code		144.24	3,029.09
8770	3/31/16	Receiver General For Canada			
20160055678		525-300-140 - PS-Fire/First Resor Radio Auth Renewal		434.00	434.00
8771	3/31/16	Ritchie, Doug			
Mar 2016		560-200-111 - P&D - Develop App Dev Appeals Board		50.00	50.00
Mar 23/16		525-220-100 - PS-Fire/EMO Trave Travel		87.43	
		525-220-100 - PS-Fire/EMO Trave Meal		15.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		4.37	
		900-110-110 - GST Paid GST Tax Code		4.37	106.80



Report Date  
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Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 3/31/16  
Batch: 2016-00016 to 2016-00017

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Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	156.80
<b>8772</b>	<b>3/31/16</b>	<b>S.A.F.C.</b>			
Mem/Reg		525-220-102 - PS - Fire/EMO .Cor 2016 SAFC Conference		790.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		39.50	
		900-110-110 - GST Paid GST Tax Code		39.50	829.50
<b>8773</b>	<b>3/31/16</b>	<b>SaskPower</b>			
March 2016		510-300-120 - GG - Utility - Power Municipal Office Power		1,025.82	
		110-340-110 - GST Receivable - 1 Both Tax Code		48.85	
		900-110-110 - GST Paid Both Tax Code		48.85	1,074.67
<b>8774</b>	<b>3/31/16</b>	<b>SGL - Auto Fund Division</b>			
867HTT/16		530-260-100 - TS - Maint. - Insura License 867HTT		1,468.00	1,468.00
<b>8775</b>	<b>3/31/16</b>	<b>Success Office Systems</b>			
INV121559		510-280-101 - GG - Cont - Photoc Photocopies		353.97	
		110-340-110 - GST Receivable - 1 Both Tax Code		16.86	
		900-110-110 - GST Paid Both Tax Code		16.86	370.83
	<b>3/31/16</b>	<b>SUMA-Grp. Benefits</b>			
March 2016		210-200-100 - SUMA Benefit & Gt Suma Group Ins		2,612.54	
		110-340-110 - GST Receivable - 1 GST Tax Code		1.30	
		900-110-110 - GST Paid GST Tax Code		1.30	2,613.84
<b>8777</b>	<b>3/31/16</b>	<b>T&amp;C Plumbing Ltd</b>			
213		530-300-130 - TS - Maint. - Utility - Municipal Water		5,127.24	
		110-340-110 - GST Receivable - 1 Both Tax Code		248.07	
		900-110-110 - GST Paid Both Tax Code		248.07	5,375.31
<b>8778</b>	<b>3/31/16</b>	<b>U.M.A.A.S.</b>			
Mem/Reg		510-240-100 - GG - Cont. - Memb: Joan Corneil Membership		185.00	
		510-240-100 - GG - Cont. - Memb: Heather Scott Membership		145.00	
		510-240-150 - GG - Cont. - Confer Joan Corneil Conf Reg		155.00	
		510-240-150 - GG - Cont. - Confer Heather Scott-Conf Reg		155.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		15.50	
		900-110-110 - GST Paid GST Tax Code		15.50	655.50
<b>8779</b>	<b>3/31/16</b>	<b>UMAAS</b>			
2016 UMAAS		510-240-150 - GG - Cont. - Confer Loc Gov't Elec Workshop		170.00	
		110-340-110 - GST Receivable - 1 GST Tax Code		8.50	
		900-110-110 - GST Paid GST Tax Code		8.50	178.50
<b>8780</b>	<b>3/31/16</b>	<b>Verney Conference Managemen 2016 SK Connections Conf</b>			
19.16.2313		510-210-150 - GG - Convention/T 2016 SK Connections Conf		1,735.65	
		110-340-110 - GST Receivable - 1 GST Tax Code		86.78	
		900-110-110 - GST Paid GST Tax Code		86.78	1,822.43

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Resort Village of Candle Lake  
**List of Accounts for Approval**  
As of 3/31/16  
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ment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Total for GEN:	65,376.70

Certified Correct This 8th day of April, 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Condensed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>Taxation</b>					
Municipal Taxes					
Discount on Current Year Taxes	(4,721.23)	(12,347.33)		(12,347.33)	
Net Municipal Taxes	(4,721.23)	(12,347.33)	0.00	(12,347.33)	0
Penalties on Tax Arrears	7,865.43	23,855.52		23,855.52	
<b>Total Taxation:</b>	<b>3,144.20</b>	<b>11,508.19</b>	<b>0.00</b>	<b>11,508.19</b>	<b>0</b>
<b>Fees and Charges</b>					
Custom Work		335.76		335.76	
Sale of Supplies and Gravel		45.00		45.00	
Rentals		1,175.00		1,175.00	
Recreation Fees	195.00	(2,550.00)		(2,550.00)	
Cemetery Fees		400.00		400.00	
Licenses and Permits	1,647.70	4,256.70		4,256.70	
General Office Services	279.75	510.00		510.00	
Landfill/Waste Collection Fees	314.00	1,357.50		1,357.50	
<b>Total Fees and Charges:</b>	<b>2,436.45</b>	<b>5,529.96</b>	<b>0.00</b>	<b>5,529.96</b>	<b>0</b>
<b>Unconditional Transfers</b>					
Unconditional Transfers	21,726.00	21,726.00		21,726.00	
<b>Total Unconditional Transfers:</b>	<b>21,726.00</b>	<b>21,726.00</b>	<b>0.00</b>	<b>21,726.00</b>	<b>0</b>
<b>Investment Income and Commissions</b>					
Investment and Income Revenue	1,889.12	3,917.71		3,917.71	
<b>Total Investment Income and Commissions:</b>	<b>1,889.12</b>	<b>3,917.71</b>	<b>0.00</b>	<b>3,917.71</b>	<b>0</b>
<b>Total REVENUES:</b>	<b>29,195.77</b>	<b>42,681.86</b>	<b>0.00</b>	<b>42,681.86</b>	<b>0</b>
<b>EXPENDITURES</b>					
<b>General Government Services</b>					
Wages	23,131.98	81,544.17		(81,544.17)	
Benefits	9,549.98	17,720.71		(17,720.71)	
Professional/Contract Services	7,494.64	78,902.95		(78,902.95)	
Utilities	4,942.97	7,818.48		(7,818.48)	
Maintenance, Material and Supplies	413.46	4,818.81		(4,818.81)	
<b>Total General Government Services:</b>	<b>45,533.03</b>	<b>190,805.12</b>	<b>0.00</b>	<b>(190,805.12)</b>	<b>0</b>
<b>Protective Services</b>					
<b>Police Protection</b>					
Contractual Services	1,363.63	4,308.84		(4,308.84)	
<b>Total Police Protection:</b>	<b>1,363.63</b>	<b>4,308.84</b>	<b>0.00</b>	<b>(4,308.84)</b>	<b>0</b>
<b>Fire Protection</b>					
Wages	516.67	1,550.01		(1,550.01)	
Professional/Contractual Services	992.43	8,028.63		(8,028.63)	
Utilities	1,013.25	3,644.50		(3,644.50)	
Maintenance, Materials and Supplies	1,316.60	1,736.56		(1,736.56)	

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Condensed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>Total Fire Protection:</b>	<b>3,838.95</b>	<b>14,959.70</b>	<b>0.00</b>	<b>(14,959.70)</b>	<b>0</b>
<b>Total Protective Services:</b>	<b>5,202.58</b>	<b>19,268.54</b>	<b>0.00</b>	<b>(19,268.54)</b>	<b>0</b>
<b>Transportation Services</b>					
<b>Maintenance</b>					
Wages	20,308.37	66,603.00		(66,603.00)	
Benefits	4,326.77	14,472.83		(14,472.83)	
Professional/Contractual Services	3,330.09	15,943.56		(15,943.56)	
Utilities	10,905.71	20,617.97		(20,617.97)	
Maintenance, Materials & Supplies	3,784.06	20,265.86		(20,265.86)	
Capital Expenditures		26,355.00		(26,355.00)	
<b>Total Maintenance:</b>	<b>42,655.00</b>	<b>164,258.22</b>	<b>0.00</b>	<b>(164,258.22)</b>	<b>0</b>
<b>Construction</b>					
Professional/Contractual Services		6,978.13		(6,978.13)	
Maintenance, Materials & Supplies	5,674.87	6,250.52		(6,250.52)	
<b>Total Construction:</b>	<b>5,674.87</b>	<b>13,228.65</b>	<b>0.00</b>	<b>(13,228.65)</b>	<b>0</b>
<b>Total Transportation Services:</b>	<b>48,329.87</b>	<b>177,486.87</b>	<b>0.00</b>	<b>(177,486.87)</b>	<b>0</b>
<b>Public Health and Welfare Services</b>					
Utilities	398.87	677.83		(677.83)	
<b>Total Public Health and Welfare Services:</b>	<b>398.87</b>	<b>677.83</b>	<b>0.00</b>	<b>(677.83)</b>	<b>0</b>
<b>Planning and Development Services</b>					
Wages and Benefits	750.00	3,375.00		(3,375.00)	
Professional/Contractual Services	252.50	252.50		(252.50)	
<b>Total Planning and Development Services:</b>	<b>1,002.50</b>	<b>3,627.50</b>	<b>0.00</b>	<b>(3,627.50)</b>	<b>0</b>
<b>Recreation and Cultural Services</b>					
Professional/Contractual Services		5,245.23		(5,245.23)	
Utilities - Heat	473.49	1,372.02		(1,372.02)	
Utilities - Power	299.43	921.97		(921.97)	
Utilities - Telephone	116.77	174.55		(174.55)	
Maintenance, Materials and Supplies	178.09	554.80		(554.80)	
Other	32.29	142.92		(142.92)	
<b>Total Recreation and Cultural Services:</b>	<b>1,100.07</b>	<b>8,411.49</b>	<b>0.00</b>	<b>(8,411.49)</b>	<b>0</b>
<b>Total EXPENDITURES:</b>	<b>101,566.92</b>	<b>400,277.35</b>	<b>0.00</b>	<b>(400,277.35)</b>	<b>0</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>					
<b>REVENUES</b>	<b>29,195.77</b>	<b>42,681.86</b>	<b>0.00</b>	<b>42,681.86</b>	<b>0</b>
<b>EXPENDITURES</b>	<b>101,566.92</b>	<b>400,277.35</b>	<b>0.00</b>	<b>(400,277.35)</b>	<b>0</b>
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(72,371.15)</b>	<b>(357,595.49)</b>	<b>0.00</b>	<b>(357,595.49)</b>	<b>0</b>
<b>Operating Surplus/Deficit (Chg in Net Asst)</b>	<b>(72,371.15)</b>	<b>(357,595.49)</b>	<b>0.00</b>	<b>(357,595.49)</b>	<b>0</b>
<b>Decrease in Amounts to be Recovered</b>					
Long Term Debt Repaid	(19,930.00)	(39,860.00)		(39,860.00)	
<b>Total Decrease in Amounts to be Recovered:</b>	<b>(19,930.00)</b>	<b>(39,860.00)</b>	<b>0.00</b>	<b>(39,860.00)</b>	<b>0</b>

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Condensed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>Change in General Surplus</b>	<b>(92,301.15)</b>	<b>(397,455.49)</b>	<b>0.00</b>	<b>(397,455.49)</b>	<b>0</b>

<b>Account Balances</b>	Current	Year to Date	Balance
<b>Cash and Investments</b>			
Office Petty Cash			500.00
Office Float			200.00
Landfill Float			70.00
General Bank Acct.	(36,538.75)	(505,982.21)	614,659.50
Tax Bank Account	9.68	14.37	547.89
Cash- Investors Savings Account	1,344.07	2,780.04	2,602,477.18
Cash - Parks & Rec Operating Acct			6,115.91
Parks & Rec Bingo Account			1,298.72
Health Committe-Gen.Account			3,078.31
Health Committee-Building Fund			4,604.24
First Responders Bank Account			3,347.12
Parks & Rec-Playground Acct			1,241.89
<b>Total Cash and Investments:</b>	<b>(35,185.00)</b>	<b>(503,187.80)</b>	<b>3,238,140.76</b>

<b>Municipal Taxes Receivable</b>			
Municipal - Tax Receivable - Current	(36,033.26)	(70,802.19)	143,129.64
Municipal - Tax Receivable - Arrears	7,519.63	23,198.48	221,151.40
Municipal Receivable-WCB Cert	281.56	829.84	15,873.03
<b>Total Municipal Taxes Receivable:</b>	<b>(28,232.07)</b>	<b>(46,773.87)</b>	<b>380,154.07</b>

<b>other receivables</b>			
Sask. Rivers Taxes Receivable	(16,760.03)	(24,124.44)	201,055.84
Accounts Receivable	(852.68)	(7,188.02)	8,921.60
Tax Title Costs Receivable			150.00
GST Receivable - 100% Rebate	1,944.76	143,530.41	211,717.96
<b>Total other receivables:</b>	<b>(15,667.95)</b>	<b>112,217.95</b>	<b>421,845.40</b>

<b>Other Receivables</b>			
Accounts Receivable	(852.68)	(7,188.02)	8,921.60
Tax Title Costs Receivable			150.00
GST Receivable - 100% Rebate	1,944.76	143,530.41	211,717.96
<b>Total Other Receivables:</b>	<b>1,092.08</b>	<b>136,342.39</b>	<b>220,789.56</b>

Certified correct and in accordance with the records Presented to council on

(Date)

\_\_\_\_\_  
Administrator Name  
Administrator Title

\_\_\_\_\_  
Head of Council Name  
Head of Council Title

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>REVENUES</b>					
<b>TAXATION</b>					
<b>Municipal Taxes</b>					
410-130-100 - Discount on Municipal Tax - Property	(4,721.23)	(12,347.33)		(12,347.33)	
	<b>(4,721.23)</b>	<b>(12,347.33)</b>	<b>0.00</b>	<b>(12,347.33)</b>	<b>0</b>
<b>Penalties on Tax Arrears</b>					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	7,865.43	23,855.52		23,855.52	
	<b>7,865.43</b>	<b>23,855.52</b>	<b>0.00</b>	<b>23,855.52</b>	<b>0</b>
<b>TOTAL TAXATION:</b>	<b>3,144.20</b>	<b>11,508.19</b>	<b>0.00</b>	<b>11,508.19</b>	<b>0</b>
<b>FEES AND CHARGES</b>					
<b>Custom Work</b>					
420-100-130 - Custom Work - Tax Enforcement		335.76		335.76	
	<b>0.00</b>	<b>335.76</b>	<b>0.00</b>	<b>335.76</b>	<b>0</b>
<b>Sale of Supplies</b>					
420-200-901 - Lagoon Fees		45.00		45.00	
<b>Total Sale of Supplies:</b>	<b>0.00</b>	<b>45.00</b>	<b>0.00</b>	<b>45.00</b>	<b>0</b>
<b>Rentals</b>					
420-300-100 - Rentals - Building/Room		1,175.00		1,175.00	
	<b>0.00</b>	<b>1,175.00</b>	<b>0.00</b>	<b>1,175.00</b>	<b>0</b>
<b>Recreation Fees</b>					
<b>Recreation Centre Fees</b>					
420-500-150 - Parks & Rec Advertisements	195.00	450.00		450.00	
420-500-700 - Performance Deposits		(3,000.00)		(3,000.00)	
	<b>195.00</b>	<b>(2,550.00)</b>	<b>0.00</b>	<b>(2,550.00)</b>	<b>0</b>
	<b>195.00</b>	<b>(2,550.00)</b>	<b>0.00</b>	<b>(2,550.00)</b>	<b>0</b>
<b>Cemetery Fees</b>					
420-600-100 - Cemetery Fees		400.00		400.00	
	<b>0.00</b>	<b>400.00</b>	<b>0.00</b>	<b>400.00</b>	<b>0</b>
<b>Licenses and Permits</b>					
420-700-200 - Licenses - Business	315.00	1,740.00		1,740.00	
420-700-210 - Licenses - Pets	(20.00)	(60.00)		(60.00)	
420-710-100 - Building Permits	1,352.70	2,576.70		2,576.70	
	<b>1,647.70</b>	<b>4,256.70</b>	<b>0.00</b>	<b>4,256.70</b>	<b>0</b>
<b>Other</b>					
<b>Tax Certificate</b>					
420-800-100 - Tax Certificate	90.00	240.00		240.00	
	<b>90.00</b>	<b>240.00</b>	<b>0.00</b>	<b>240.00</b>	<b>0</b>
<b>General Office Services Provided</b>					
420-800-210 - Photocopy/Fax Fees	89.75	120.00		120.00	
420-800-221 - Building/Zoning Appeals	50.00	100.00		100.00	
420-800-222 - Discretionary Use Fee	50.00	50.00		50.00	
	<b>189.75</b>	<b>270.00</b>	<b>0.00</b>	<b>270.00</b>	<b>0</b>

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>Landfill/Waste Collection Fees</b>					
420-850-110 - Landfill Fees	314.00	1,227.50		1,227.50	
420-850-130 - Sign Corridor Fees		100.00		100.00	
420-850-150 - Misc. Revenue		30.00		30.00	
	<b>314.00</b>	<b>1,357.50</b>	<b>0.00</b>	<b>1,357.50</b>	<b>0</b>
	<b>593.75</b>	<b>1,867.50</b>	<b>0.00</b>	<b>1,867.50</b>	<b>0</b>
<b>TOTAL FEES AND CHARGES:</b>	<b>2,436.45</b>	<b>5,529.96</b>	<b>0.00</b>	<b>5,529.96</b>	<b>0</b>
<b>CONDITIONAL GRANTS</b>					
<b>Federal</b>					
450-200-070 - Conditional - Federal Gas Tax Grant	21,726.00	21,726.00		21,726.00	
	<b>21,726.00</b>	<b>21,726.00</b>	<b>0.00</b>	<b>21,726.00</b>	<b>0</b>
<b>TOTAL CONDITIONAL GRANTS:</b>	<b>21,726.00</b>	<b>21,726.00</b>	<b>0.00</b>	<b>21,726.00</b>	<b>0</b>
<b>INVESTMENT INCOME AND COMMISSIONS</b>					
<b>Investment and Income Revenue</b>					
470-100-100 - Interest Revenue	1,889.12	3,917.71		3,917.71	
	<b>1,889.12</b>	<b>3,917.71</b>	<b>0.00</b>	<b>3,917.71</b>	<b>0</b>
<b>TOTAL INVESTMENT INCOME AND COMMIS</b>	<b>1,889.12</b>	<b>3,917.71</b>	<b>0.00</b>	<b>3,917.71</b>	<b>0</b>
<b>TOTAL REVENUES:</b>	<b>29,195.77</b>	<b>42,681.86</b>	<b>0.00</b>	<b>42,681.86</b>	<b>0</b>

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT SERVICES</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
510-110-110 - GG - Council - Indemnity-Meeting	2,950.00	9,562.50		(9,562.50)	
	<b>2,950.00</b>	<b>9,562.50</b>	<b>0.00</b>	<b>(9,562.50)</b>	<b>0</b>
510-110-140 - GG - Council - Indemnity Committee/S		262.50		(262.50)	
510-110-142 - GG-Council Convention Indemnity		587.50		(587.50)	
510-110-230 - GG - Salaries - Administrator	7,881.75	26,654.37		(26,654.37)	
510-110-330 - GG - Salaries - Assistants	12,300.23	44,477.30		(44,477.30)	
	<b>23,131.98</b>	<b>81,544.17</b>	<b>0.00</b>	<b>(81,544.17)</b>	<b>0</b>
<b>Benefits</b>					
510-130-230 - GG - Benefits - Administrator - Grp.Ins.	111.64	391.07		(391.07)	
510-130-232 - GG - Benefits - Administrator EI	200.92	702.24		(702.24)	
510-130-233 - GG - Benefits - Administrator Sup'n.	622.16	2,174.53		(2,174.53)	
510-130-234 - GG - Benefits - Workers' Comp	6,695.25	7,858.51		(7,858.51)	
510-140-330 - GG - Benefits - Assistant - Grp.Ins.	207.44	726.52		(726.52)	
510-140-331 - GG - Benefits - Assistant CPP	537.32	1,767.11		(1,767.11)	
510-140-332 - GG - Benefits - Assistant EI	343.79	1,205.58		(1,205.58)	
510-140-333 - GG - Benefits - Assistant Sup'n.	831.46	2,895.15		(2,895.15)	
	<b>9,549.98</b>	<b>17,720.71</b>	<b>0.00</b>	<b>(17,720.71)</b>	<b>0</b>
	<b>32,681.96</b>	<b>99,264.88</b>	<b>0.00</b>	<b>(99,264.88)</b>	<b>0</b>
<b>Professional/Contract Services</b>					
510-200-110 - GG - Cont. - Legal		258.80		(258.80)	
510-200-130 - GG - Cont. - Audit/Accounting		5,591.30		(5,591.30)	
510-200-150 - GG - Cont. - Assessment - SAMA		46,788.00		(46,788.00)	
510-200-170 - GG - Cont. - Advertising	742.50	2,227.50		(2,227.50)	
510-210-110 - Use 510-210-140	461.50	461.50		(461.50)	
510-210-140 - GG - Council - Travel/Meals		681.13		(681.13)	
510-210-150 - GG - Convention/Travel/Meal/Lodging	2,397.09	3,897.23		(3,897.23)	
510-210-170 - GG - Admin.Prof.Dev/ Travel / Meals/L.	20.65	975.15		(975.15)	
510-220-101 - GG - Cont. - Caretaking/Main. Other	1,413.00	5,181.00		(5,181.00)	
510-240-100 - GG - Cont. - Memberships & Subscript	780.00	780.00		(780.00)	
510-240-150 - GG - Cont. - Conference Fees	480.00	480.00		(480.00)	
510-260-100 - GG - Cont. - Tax Enforcement/Collecti		335.76		(335.76)	
510-260-101 - GG- Cont -Information Service Fees		1,000.00		(1,000.00)	
510-280-100 - GG - Cont. - Postage Meter Lease	34.65	34.65		(34.65)	
510-280-101 - GG - Cont - Photocopier	665.01	1,921.13		(1,921.13)	
510-280-130 - GG - Cont. - Munisoft Software Suppor	78.75	6,676.95		(6,676.95)	
510-280-131 - GG -Cont. - Software Purchase	22.53	128.21		(128.21)	
510-280-170 - GG - Cont. - Promos/Vol Appn/Public F	100.00	529.02		(529.02)	
510-290-100 - GG - Cont. - Bank Charges	47.50	118.08		(118.08)	
510-290-101 - GG - Cont. - Debit Machine Costs	251.46	837.54		(837.54)	
	<b>7,494.64</b>	<b>78,902.95</b>	<b>0.00</b>	<b>(78,902.95)</b>	<b>0</b>
<b>Utilities</b>					
510-300-110 - GG - Utility - Heat	560.10	638.65		(638.65)	
510-300-120 - GG - Utility - Power	2,255.99	3,485.56		(3,485.56)	
510-300-130 - GG - Utility - Water		7.19		(7.19)	



**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
510-300-140 - GG - Utility - Telephone	1,563.22	2,435.59		(2,435.59)	
510-300-141 - GG - Cont - Internet/DB Machine	323.66	446.74		(446.74)	
510-300-142 - GG - Cont - Web Page Setup/Maint		204.75		(204.75)	
510-300-150 - GG - Utility - Septic Pump-Out	240.00	600.00		(600.00)	
	<b>4,942.97</b>	<b>7,818.48</b>	<b>0.00</b>	<b>(7,818.48)</b>	<b>0</b>
<b>Maintenance, Material and Supplies</b>					
510-400-110 - GG - Maint. - Stationery & Postage	119.64	3,501.07		(3,501.07)	
510-410-140 - GG - Maint. - Office Supplies	293.82	1,275.23		(1,275.23)	
510-420-100 - GG - Maint. - Janitor Supplies		42.51		(42.51)	
	<b>413.46</b>	<b>4,818.81</b>	<b>0.00</b>	<b>(4,818.81)</b>	<b>0</b>
<b>TOTAL GENERAL GOVERNMENT SERVICES</b>	<b>45,533.03</b>	<b>190,805.12</b>	<b>0.00</b>	<b>(190,805.12)</b>	<b>0</b>
<b>PROTECTIVE SERVICES</b>					
<b>POLICE PROTECTION</b>					
<b>Professional/Contractual Services</b>					
520-210-120 - PS-Contract Bylaw Enforcement Serv	1,363.63	4,308.84		(4,308.84)	
	<b>1,363.63</b>	<b>4,308.84</b>	<b>0.00</b>	<b>(4,308.84)</b>	<b>0</b>
<b>TOTAL POLICE PROTECTION:</b>	<b>1,363.63</b>	<b>4,308.84</b>	<b>0.00</b>	<b>(4,308.84)</b>	<b>0</b>
<b>FIRE PROTECTION</b>					
<b>Salaries and Benefits</b>					
<b>Salaries</b>					
525-110-120 - PS - Fire - Salaries - Fire Chief	316.67	950.01		(950.01)	
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	200.00	600.00		(600.00)	
	<b>516.67</b>	<b>1,550.01</b>	<b>0.00</b>	<b>(1,550.01)</b>	<b>0</b>
	<b>516.67</b>	<b>1,550.01</b>	<b>0.00</b>	<b>(1,550.01)</b>	<b>0</b>
<b>Professional/Contractual Services</b>					
525-220-100 - PS-Fire/EMO Travel,Meals, Hotel	102.43	1,487.66		(1,487.66)	
525-220-102 - PS - Fire/EMO .Convention/Training	790.00	1,492.40		(1,492.40)	
525-230-100 - PS - Fire /EMO- Insurance		4,378.00		(4,378.00)	
525-240-100 - PS - Fire - Memberships/Subscriptions		160.00		(160.00)	
525-260-100 - PS - Fire -Facility Maint.	100.00	510.57		(510.57)	
	<b>992.43</b>	<b>8,028.63</b>	<b>0.00</b>	<b>(8,028.63)</b>	<b>0</b>
<b>Utilities</b>					
525-300-120 - PS - Fire - Utility - Power	367.78	1,064.24		(1,064.24)	
525-300-140 - PS-Fire/First Resond/EMO Telephone/	645.47	750.11		(750.11)	
525-300-141 - PS-Fire/Emerg.-Radio/Pager Equip		1,830.15		(1,830.15)	
	<b>1,013.25</b>	<b>3,644.50</b>	<b>0.00</b>	<b>(3,644.50)</b>	<b>0</b>
<b>Maintenance, Materials and Supplies</b>					
525-420-100 - PS - Fire /EMO Supplies	16.32	16.32		(16.32)	
525-420-102 - PS-Fire/First Resp.Appreciation-PR		138.07		(138.07)	
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	1,291.72	1,551.08		(1,551.08)	
525-430-110 - PS - Fire - Oil & Gas	8.56	31.09		(31.09)	
	<b>1,316.60</b>	<b>1,736.56</b>	<b>0.00</b>	<b>(1,736.56)</b>	<b>0</b>
<b>TOTAL FIRE PROTECTION:</b>	<b>3,838.95</b>	<b>14,959.70</b>	<b>0.00</b>	<b>(14,959.70)</b>	<b>0</b>

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
<b>TOTAL PROTECTIVE SERVICES:</b>	<b>5,202.58</b>	<b>19,268.54</b>	<b>0.00</b>	<b>(19,268.54)</b>	<b>0</b>
<b>TRANSPORTATION SERVICES</b>					
<b>MAINTENANCE</b>					
<b>Wages &amp; Benefits</b>					
<b>Wages</b>					
530-110-120 - TS - Maint.-Maint.Manager Salary	5,485.40	19,172.12		(19,172.12)	
530-110-130 - TS - Maint. - Salaries - Labourers	14,822.97	47,430.88		(47,430.88)	
	<b>20,308.37</b>	<b>66,603.00</b>	<b>0.00</b>	<b>(66,603.00)</b>	<b>0</b>
<b>Benefits</b>					
530-120-120 - TS - Maint.-Benefits-Maint.Mgr-Grp.Ins	202.48	709.10		(709.10)	
530-120-121 - TS - Maint.-Benefits-Maint.Mgr.CPP	253.90	887.42		(887.42)	
530-120-122 - TS - Maint-Benefits-Maint.Mgr. EI	136.50	477.08		(477.08)	
530-120-123 - TS - Maint-Benefits-Maint.Mgr.-Sup'n.	422.68	1,477.31		(1,477.31)	
530-130-130 - TS - Maint. - Laborers-Benefits-Grp.Ins	1,165.33	3,413.23		(3,413.23)	
530-130-131 - TS- Maint - Laborers CPP	611.68	2,118.89		(2,118.89)	
530-130-132 - TS - Maint - Laborers EI	374.50	1,319.53		(1,319.53)	
530-130-133 - TS - Maint - Laborers - Sup'n	1,159.70	4,070.27		(4,070.27)	
	<b>4,326.77</b>	<b>14,472.83</b>	<b>0.00</b>	<b>(14,472.83)</b>	<b>0</b>
	<b>24,635.14</b>	<b>81,075.83</b>	<b>0.00</b>	<b>(81,075.83)</b>	<b>0</b>
<b>Professional/Contractual Services</b>					
530-200-110 - TS - Maint. - Engineering		5,755.50		(5,755.50)	
530-210-140 - TS - Maint. - Contract Maint. Work		4,903.54		(4,903.54)	
530-210-142 - TS -Maint.-Recyle Bin Costs	202.85	1,599.15		(1,599.15)	
530-250-101 - TS-Maint-Prof Dev/Workshop	56.50	438.04		(438.04)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.	3,015.00	3,170.00		(3,170.00)	
530-290-102 - TS - Maint. - Shop Repairs/Maint		21.59		(21.59)	
530-290-104 - TS - Maint-Lagoon/Water Analysis	55.74	55.74		(55.74)	
	<b>3,330.09</b>	<b>15,943.56</b>	<b>0.00</b>	<b>(15,943.56)</b>	<b>0</b>
<b>Utilities</b>					
530-300-120 - TS - Maint. - Utility - Power (Landfill)	194.39	449.61		(449.61)	
530-300-121 - TS - Maint - Power Drainage Pumps	90.14	124.92		(124.92)	
530-300-130 - TS - Maint. - Utility - Water	5,162.24	5,162.24		(5,162.24)	
530-300-140 - TS - Maint. - Utility - Telephone	842.17	1,104.62		(1,104.62)	
530-310-100 - TS - Maint. - Utility - Street Lights	4,616.77	13,776.58		(13,776.58)	
	<b>10,905.71</b>	<b>20,617.97</b>	<b>0.00</b>	<b>(20,617.97)</b>	<b>0</b>
<b>Maintenance, Materials &amp; Supplies</b>					
530-400-110 - TS - Maint. - Materials & Supplies	167.52	3,746.25		(3,746.25)	
530-400-111 - TS-Maint Employee Reimbursed Safety		486.42		(486.42)	
530-420-100 - TS - Vehicle- Repair/Parts/Tools	292.73	811.05		(811.05)	
530-420-101 - TS - Maint. - Equip. Repair/Parts/Tools	123.85	833.73		(833.73)	
530-425-110 - TS - Maint. - Oil & Gas	3,171.73	8,452.44		(8,452.44)	
530-425-121 - TS - Repairs to JD Grader	28.23	701.34		(701.34)	
530-425-122 - TS - Repairs to JD Wheel Loader		673.11		(673.11)	
530-425-130 - TS Repairs To Freight Liner Gravel Tru		314.90		(314.90)	
530-425-132 - TS - Repairs To 2012 Bobcat		113.32		(113.32)	
530-425-150 - TS - Repairs to Garbage Truck		532.48		(532.48)	
530-425-161 - TS - Repairs to 88 - 3 on GMC - Now F		860.38		(860.38)	
530-425-172 - TS - Repairs to Dodge Pickup		1,081.23		(1,081.23)	

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
530-425-175 - TS - Landfill Compactor		1,659.21		(1,659.21)	
	3,784.06	20,265.86	0.00	(20,265.86)	0
<b>Capital Expenditures</b>					
530-600-140 - TS - Purchase of Cap Assets - Equipm		26,355.00		(26,355.00)	
	0.00	26,355.00	0.00	(26,355.00)	0
<b>TOTAL MAINTENANCE:</b>	42,655.00	164,258.22	0.00	(164,258.22)	0
<b>CONSTRUCTION</b>					
<b>Professional/Contractual Services</b>					
535-210-140 - TS - Const. - Contract - Other		6,978.13		(6,978.13)	
	0.00	6,978.13	0.00	(6,978.13)	0
<b>Maintenance, Materials &amp; Supplies</b>					
535-400-110 - TS - Const. - Building Maint. Mat & Sup	5,674.87	6,250.52		(6,250.52)	
	5,674.87	6,250.52	0.00	(6,250.52)	0
<b>TOTAL CONSTRUCTION:</b>	5,674.87	13,228.65	0.00	(13,228.65)	0
<b>TOTAL TRANSPORTATION SERVICES:</b>	48,329.87	177,486.87	0.00	(177,486.87)	0
<b>PUBLIC HEALTH AND WELFARE SERVICES</b>					
<b>Utilities</b>					
550-300-140 - H&W - Utility - Telephone(Health)	398.87	641.08		(641.08)	
300-151 - Health Committee Expenditures		36.75		(36.75)	
	398.87	677.83	0.00	(677.83)	0
<b>Total PUBLIC HEALTH AND WELFARE SERV</b>	398.87	677.83	0.00	(677.83)	0
<b>PLANNING AND DEVELOPMENT SERVICES</b>					
<b>Wages and Benefits</b>					
560-110-120 - P&D - Contracted Bldg. Inspections	750.00	3,375.00		(3,375.00)	
	750.00	3,375.00	0.00	(3,375.00)	0
<b>Professional/Contractual Services</b>					
560-200-111 - P&D - Develop Appeals Brd Honorariu	252.50	252.50		(252.50)	
	252.50	252.50	0.00	(252.50)	0
<b>TOTAL PLANNING AND DEVELOPMENT SER</b>	1,002.50	3,627.50	0.00	(3,627.50)	0
<b>RECREATION AND CULTURAL SERVICES</b>					
<b>Professional/Contractual Services</b>					
570-200-110 - P&R - Cont. - Advertising/Public Relat.		70.00		(70.00)	
570-290-100 - P&R - Wapiti Library		5,175.23		(5,175.23)	
	0.00	5,245.23	0.00	(5,245.23)	0
<b>Utilities - Heat</b>					
570-300-150 - P&R - Utility - Heat - Hall	473.49	1,372.02		(1,372.02)	
	473.49	1,372.02	0.00	(1,372.02)	0
<b>Utilities - Power</b>					
110-150 - P&R - Utility - Power - Hall	299.43	921.97		(921.97)	
	299.43	921.97	0.00	(921.97)	0
<b>Utilities - Telephone</b>					

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

	Current	Year To Date	Budget	Variance	%
570-330-150 - P&R - Utility - Telephone - Hall	116.77	174.55		(174.55)	
	<b>116.77</b>	<b>174.55</b>	<b>0.00</b>	<b>(174.55)</b>	<b>0</b>
<b>Maintenance, Materials and Supplies</b>					
570-420-150 - P&R - Maint Supplies - Hall	178.09	554.80		(554.80)	
	<b>178.09</b>	<b>554.80</b>	<b>0.00</b>	<b>(554.80)</b>	<b>0</b>
<b>Other</b>					
570-900-120 - P&R - Communities in Bloom - Grant		25.00		(25.00)	
570-900-122 - P&R-Comm.in Bloom- Kiosk Power	32.29	67.92		(67.92)	
570-900-130 - P&R-Aschim Homestead PAMF Grant		50.00		(50.00)	
	<b>32.29</b>	<b>142.92</b>	<b>0.00</b>	<b>(142.92)</b>	<b>0</b>
<b>TOTAL RECREATION AND CULTURAL SERV</b>	<b>1,100.07</b>	<b>8,411.49</b>	<b>0.00</b>	<b>(8,411.49)</b>	<b>0</b>
<b>TOTAL EXPENDITURES:</b>	<b>101,566.92</b>	<b>400,277.35</b>	<b>0.00</b>	<b>(400,277.35)</b>	<b>0</b>
<b>CHANGE IN NET-FINANCIAL ASSETS</b>					
Revenues	29,195.77	42,681.86	0.00	42,681.86	0
Expenditures	101,566.92	400,277.35	0.00	(400,277.35)	0
<b>CHANGE IN NET FINANCIAL ASSETS</b>	<b>(72,371.15)</b>	<b>(357,595.49)</b>	<b>0.00</b>	<b>(357,595.49)</b>	<b>0</b>
<b>CHANGE IN NET ASSETS</b>	<b>(72,371.15)</b>	<b>(357,595.49)</b>	<b>0.00</b>	<b>(357,595.49)</b>	<b>0</b>
<b>Decrease in Amounts to be Recovered</b>					
Long Term Debt Repaid	(19,930.00)	(39,860.00)		39,860.00	
<b>Total Decrease in Amounts to be Recovered:</b>	<b>(19,930.00)</b>	<b>(39,860.00)</b>	<b>0.00</b>	<b>39,860.00</b>	<b>0</b>
<b>CHANGE IN SURPLUS</b>	<b>(92,301.15)</b>	<b>(397,455.49)</b>	<b>0.00</b>	<b>(397,455.49)</b>	<b>0</b>

**ACCOUNT BALANCES**

	Current	Year to Date	Balance
<b>Cash and Investments</b>			
110-110-110 - Office Petty Cash			500.00
110-110-111 - Office Float			200.00
110-110-112 - Landfill Float			70.00
110-110-120 - General Bank Acct.	(36,538.75)	(505,982.21)	614,659.50
110-110-122 - Tax Bank Account	9.68	14.37	547.89
110-110-131 - Cash- Investors Savings Account	1,344.07	2,780.04	2,602,477.18
110-110-160 - Cash - Parks & Rec Operating Acct			6,115.91
110-110-162 - Parks & Rec Bingo Account			1,298.72
110-110-164 - Health Committee-Gen.Account			3,078.31
110-110-165 - Health Committee-Building Fund			4,604.24
110-110-166 - First Responders Bank Account			3,347.12
110-110-168 - Parks & Rec-Playground Acct			1,241.89
<b>Total Cash and Investments:</b>	<b>(35,185.00)</b>	<b>(503,187.80)</b>	<b>3,238,140.76</b>

**Municipal Taxes Receivable**

Report Date  
3/31/16 3:45 PM

**Resort Village of Candle Lake**  
**Statement of Financial Activities - Detailed**  
For the Period Ending March-31-16

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	Current	Year To Date	Budget	Variance	%
110-200-100 - Municipal - Tax Receivable - Current	(36,033.26)	(70,802.19)	143,129.64		
110-200-110 - Municipal - Tax Receivable - Arrears	7,519.63	23,198.48	221,151.40		
110-200-300 - Municipal Receivable-WCB Cert	281.56	829.84	15,873.03		
<b>Total Municipal Taxes Receivable:</b>	<b>(28,232.07)</b>	<b>(46,773.87)</b>	<b>380,154.07</b>		
<b>Other Receivables</b>					
110-320-100 - Accounts Receivable	(852.68)	(7,188.02)	8,921.60		
110-320-170 - Tax Title Costs Receivable			150.00		
110-340-110 - GST Receivable - 100% Rebate	1,944.76	143,530.41	211,717.96		
<b>Total Other Receivables:</b>	<b>1,092.08</b>	<b>136,342.39</b>	<b>220,789.56</b>		

Certified correct and in accordance with the records

Presented to council on

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Mayor



## REPORT

<b>Report Title:</b>	<b>Discretionary Use -#2 Hill Place (Report # 42/2016)</b>
<b>Date:</b>	<b>March 22<sup>nd</sup>, 2016</b>
<b>Prepared By:</b>	<b>Heather Scott</b>
<b>Prepared For:</b>	<b>Council</b>

### OPTIONS:

1. That Council approves the Discretionary Use application for a home based business located at 2 Hill Place with condition that the business comply to all aspects of the Zoning Bylaw – Bylaw 2 of 2002 Section 5.16.
2. Receive and file.

### Justification for In Camera:

**Background:** Administration is in receipt of an application for a Discretionary Use at 2 Hill Place. The purpose is for the operation of an office type business.

**Discussion:** The use in this area should not interfere with the aesthetics and peace of the neighborhood.

### Financial Implications:

**Communications:** Public Notice was posted in the Village and on the property on March 23<sup>rd</sup>, 2016 and notices mailed according to Section 3.10(2) of the Zoning Bylaw – Bylaw 02 of 2002.

### Attachments:

1. Discretionary use application
2. Public Notice
3. Letter to residents
4. Map of subject area

**Conclusion:** Administration has no issues with this application.

**Respectfully submitted,**

**Heather Scott**  
**Assistant Administrator**



RECEIVED

MAR 21 2016

RESORT VILLAGE OF CANDLE LAKE  
Box 114 Candle Lake, S0J 3E0  
Phone (306) 929-2236 Fax (306) 929-2201

**DISCRETIONARY USE APPLICATION**  
**Form B (Bylaw 13-2010)**

**Applicant Information**Date of Application: Mar 21/16

Name of Applicant: Toller Klassen  
Address: #2 Hill Place Postal Code: [REDACTED]  
Home Phone: [REDACTED] Work Phone: SAME Fax: [REDACTED]

**Location of Subject Property**

Legal Description: Lot 01, Block 101, Plan 78 PA09802  
Civic Address: 2 Hill Place Currently Zoned: R1

Applicants Interest in the Property: ☒ Owner ☐ Tenant ☐ Option to Buy

Description of Existing Use of Land and Buildings: Residence

Description of Proposed Use of Land and Buildings: Home Office

Reasons in Support of This Application: (attach additional notes if necessary)

BUSINESS office

**Attachments**

Please provide the following:

1. Site Plan: A good quality site plan containing:  
a.) The location and dimensions of all buildings, setbacks and property lines  
b.) The location and dimensions of all landscaping elements, sidewalks, driveways, parking and loading areas, including number of spaces. ☒ Attached
2. Application Fee: I have enclosed the required non-refundable fee of \$50.00 ☒ Attached

**Declaration of Applicant**

I hereby certify that all the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of The Canada Evidence Act.

Toller Klassen  
Signature of Applicant

21/03/2016  
Date

**For Office Use Only**

Comments: \_\_\_\_\_  
Amount Paid: \$50.00 Receipt No. 160011-015 Date: 21/03/2016



## **NOTICE OF DISCRETIONARY USE APPLICATION**

**RE: Home Based Business – Office Space**

**The Resort Village of Candle Lake has received a “discretionary use application” to use the residence located at #2 Hill Place for a home based business office space.**

**The Zoning Bylaw requires that notification to all assessed owners of property within 75 meters of the subject site shall be forwarded and said property owners given the opportunity to provide input to Council. Council will consider the application at the Regular Meeting of Council to be held at 9:00 a.m. Friday, April 8<sup>th</sup>, 2016 in Council Chambers.**

**Comments and submissions will be received prior to the meeting date by mail, fax or email or in person at the April 8<sup>th</sup>, 2016 meeting.**

**Written comments must be received by the Resort Village of Candle Lake office by Thursday, April 7<sup>th</sup>, 2016 by 4:00 p.m. Anyone wishing to register for the public meeting, please advise the Administrator on or before April 7<sup>th</sup>, 2016 at 4:00 p.m.**

**Dated March 22<sup>rd</sup>, 2016**

**Joan Corneil  
Administrator  
Resort Village of Candle Lake  
Box 114, Candle Lake, SK S0J 3E0  
Phone (306) 929-2236  
Fax (306) 929-2201  
Email – [candleadministrator@sasktel.net](mailto:candleadministrator@sasktel.net)**





THE RESORT VILLAGE OF  
**CANDLE LAKE**

Box 114 • Candle Lake • SK • S0J 3E0

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March 23, 2016

Notice of Public Hearing

This is to inform you that the Resort Village of Candle Lake has received a Discretionary Use Application from Toller Klassen to:

Start a home-based business office space only at the following residence: 2 Hill Place.

This application may be viewed during regular office hours which are between the hours of 8:30 am to 4:30 PM, Monday through Friday excepting statutory holidays.

Any written comments will be received until 4:00P.M. on Thursday April 7, 2016. A Public Hearing will be held on Friday April 8, 2016; commencing at 9:00AM or later to consider the above mentioned application.

Dated at Candle Lake this Wednesday March 23, 2016.

Sincerely,

Joan Corneil, CAO

Resort Village of Candle Lake

<p>B 15004410 69PA15249</p>	<p>E 15004410 101550620</p>	<p>C 15004425</p>	<p>69PA15249</p> <p>1022761</p> <p>Rd</p>
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Simon Lehne Drive

<p>B 15004410 70PA03327</p>		<p>HOEDAN DR</p>	
<p>17 15004410 NW</p>	<p>15004410</p>	<p>15004410</p>	<p>15004410</p>
<p>15004410</p>		<p>HOEDAN DR</p>	
<p>15004410</p>	<p>15004410</p>	<p>15004410</p>	<p>15004410</p>
<p>15004410</p>		<p>15004410</p>	



## **REPORT**

<b>Report Title:</b>	<b>Election 2016 Preliminary Procedures (Report #33/2016)</b>
<b>Date:</b>	<b>March 02, 2016</b>
<b>Prepared By:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared For:</b>	<b>Council</b>

### **Options:**

1. That the Mayor and/or the Administrator are authorized to enter into a data sharing agreement with the Sask Elections Office for the sharing of a voters list for Candle lake, **OR**
2. That Council directs the Returning Officer to develop a voters list for use at the 2016 Municipal Election to be held July 30, 2016, **OR**
3. That council directs that no voters list shall be used, but that declarations are taken from each voter using form R .

### **AND**

4. That Council approves the attendance of election officials for the 2016 Municipal Elections at the UMAAS Local Government Election Workshop to be held May 25, 2016, all expenses related to the event to be paid for by the Village and charged to account 510 260 150.
5. Receive and file.

### **Justification for In Camera:**

**Background:** The 2016 Election date for the Resort Village of Candle Lake has been set per *The Local Government Elections Act 2015 Sec 10(2)* as July 30, 2016. There are certain duties of Council that must be done prior to the election and certain duties that are discretionary.

Legislative duties are:

1. set the remuneration to be paid to election officials
2. pay all of or the municipality's share of the costs incurred in holding the election

Discretionary Authority

1. Pass a bylaw to change the size of council in an urban municipality (180 days' notice – deadline passed)
2. Appoint a person other than the administrator as the returning officer ( deadline Apr 30, 2016)
3. Pass a bylaw to require a candidate to include a criminal record check with the nomination form. (Deadline April 30, 2016)
4. Pass a bylaw to require disclosure of campaign contributions and expenses, and/or to establish election campaign limits. (May 30, 2016)
5. Pass a bylaw to specify that the names on the ballots be arranged in random order or rotational order. (June 04, 2016)

6. Provide for enumeration of voters and the preparation of a voters list.(June 04, 2016)

From the document **An Election Guide for Municipalities:**

*Voters lists are not used by most Saskatchewan municipalities. The information in this section applies only when council has decided to create and use a voters list for an upcoming general election and any by-elections held in the subsequent four years:*

- *the resolution to prepare a voters list must be passed at least 55 days before Election Day; and*
- *the returning officer is the chief enumerator responsible for the enumeration:*
  - *council may appoint someone other than the returning officer to be the chief enumerator; and*
  - *the chief enumerator may appoint assistants to enumerate names and to prepare and revise the voters list*

The remaining have no set deadline:

7. Pass a bylaw to use vote counting machines.
8. Provide for a mail-in ballot voting System.
9. Establish a polling place in a hospital, personal care facility, or other similar institution
10. Provide for homebound voting.
11. Direct the returning officer to establish one or more advance polls in a resort village.
12. Provide for one or more polling places located outside of the resort village in a resort village.
13. Appoint another person to act in the capacity of the returning officer if the returning officer is unable to perform his or her duties.

*The Local Government Election Act Sec 54(1) states that the Council may provide for the enumeration of the names of voters and the preparation of the voters list.*

The following is also provided in the same act:

**Use of data from federal or provincial sources**

**55(1)** The council of a municipality may enter into agreements with respect to sharing or using a voters list, or any voter data used for the purpose of creating a voters list, with any officer who is appointed or body that is appointed or established pursuant to an Act or an Act of the Parliament of Canada and who or that is responsible for conducting an election.

(2) Any information obtained pursuant to subsection (1) must be used only for the purpose of preparing or revising a voters list.

The Sask Elections Office is prepared to share the information through a data sharing agreement.

**Discussion:** The development of a voters list can consume many hours of an election workers time. The Federal government has shared their list with the provinces and in turn the province is willing to share their list through agreement. The list will have undergone two elections and should contain little errors.

There are numerous discretionary items that Council may wish to implement.


**Financial Implications:** Budget amount of \$25,000

**Communications:**

**Attachments:**

**Conclusion:** The municipality would save money by accessing the Provincial data. There would also be fewer margins for error.

**Respectfully submitted,**

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**Joan Cornell, CAO**



THE RESORT VILLAGE OF  
CANDLE LAKE

**REPORT**

<b>Report Title:</b>	<b>2016 Municipal Elections – Returning Officer</b>
<b>Date:</b>	<b>March 31, 2016</b>
<b>Prepared By:</b>	<b>Joan Corneil, CAO</b>
<b>Prepared For:</b>	<b>Council</b>

**OPTIONS:**

1. That Council appoint Mr. Fred Payton as Returning Officer for the 2016 Local Municipal Election for the Resort Village of Candle Lake as per *The Local Government Elections Act* S47 (1). **OR**

2. That Council direct administration to advertise for a Returning Officer for the 2016 Local Municipal Election for the Resort Village of Candle Lake as per *The Local Government Elections Act* S47 (1) and further direct administration to advertise a special meeting to ratify a decision regarding the Returning Officer. **OR**

3. Receive and file

**Justification for In Camera:**

**Background:** The *Local Government Elections Act* (the Act) S. 47 (1) states that the Administrator is the returning officer unless a Council appoints another person as returning officer at least 90 days before election day. The final date for that appointment would April 30, 2016.

**Discussion:** As the Administrator, I am respectfully requesting that Council appoint another person to that position. The current work load is the reason for this request. There is a considerable amount of work to get ready for an election and the majority of the work falls on the Returning Officer. (see attached excerpt)

Mr. Fred Payton has offered his services in that respect. Mr. Payton was a trainer for the Provincial election officials. Although the Acts that govern Provincial and Municipal elections differ slightly, Mr. Payton should be aware of the basics behind elections.

**Financial Implications:** Remuneration as negotiated not to exceed to \$7,000.00 to be taken from account # 510 250 150

**Communications:** Advertising should Council pass a resolution reflective of option 2.


**Attachments:**

1. Excerpt *Local Government Election Act* S. 47 and S. 48

**Conclusion:**

As the Act provides for an alternative to the Administrator as Returning Officer, Council may wish to consider that option based on the work load at the office.

**Respectfully submitted,**

  
**Joan Corneil, CAO**

### **Returning officer**

- 47(1)** The administrator of the municipality is the returning officer unless a council appoints another person as returning officer at least 90 days before election day.
- (2) The returning officer is responsible for all matters relating to the election as provided in this Act.
- (3) If the returning officer is for any reason unable to act or perform his or her duties, the council or board shall appoint another person to act in that capacity.
- (4) A person appointed pursuant to subsection (3) may exercise all the powers, shall perform all the duties and is subject to the same liabilities as the returning officer in whose place the person is acting.

### **Appointment of election officials**

- 48(1)** A returning officer may appoint one or more persons as associate returning officers and may delegate to them any duty or power imposed or conferred on returning officers pursuant to this Act.
- (2) A returning officer may appoint one or more persons as nomination officers to receive nominations and issue receipts on behalf of the returning officer.
- (3) A returning officer shall appoint, in writing, in the prescribed form:
- (a) a deputy returning officer or, if the returning officer considers it necessary, more than one deputy returning officer for a polling place;
  - (b) a deputy returning officer or, if the returning officer considers it necessary, more than one deputy returning officer for an advance poll;
  - (c) a deputy returning officer for a polling place established pursuant to section 29;
  - (d) a deputy returning officer for the purpose of taking the votes of voters pursuant to section 30 if provision has been made pursuant to that section for taking the votes of voters;
  - (e) a deputy returning officer for the purpose of receiving mail-in ballots, if the council has passed a bylaw pursuant to section 92;
  - (f) poll clerks; and
  - (g) any other officials that may be necessary for the conduct of an election.
- (4) Notwithstanding subsection (3), a returning officer may act as deputy returning officer in a municipality or school division with a population of less than 200 or in which there is only one polling area.
- (5) If a deputy returning officer or any person appointed pursuant to this section is unable to act, the returning officer shall appoint a person to act in the place of that person.





## REPORT

**Report Title: Dog Park Budget Report**

**(Report 43-2016)**

**Date: March 23, 2016**

**Prepared By: Heather Scott**

**Prepared For: Council**

### Options:

1. That Council direct administration to hire Exact Fencing to work alongside the Maintenance Manager to construct the dog park in Spring 2016 with a maximum budget of \$40,000 for the project, pending budget approval.
2. That Council direct administration to hire Madsen Fencing to work alongside the Maintenance Manager to construct the dog park in Spring 2016 with a maximum budget of \$40,000 for the project, pending budget approval.
3. Refer to administration for further review and report.
4. Receive and file.

**Justification for In Camera:** N/A

### Background:

At the November 13<sup>th</sup>, 2015 Regular Meeting, Council made the following resolution:

**9.3 – Report #113/2015 from Assistant Administrator dated October 30, 2015 Re: Dog Park.**

#### **302/2015 LOZEJ:**

1. That Council approve an off-leash area to be constructed by an anonymous donor under the supervision of the Maintenance Manager at the Candle Lake Recreation Grounds.
2. That Council approve the name of "The Dog Patch" chosen by the anonymous donor for the off-leash area.
3. That Council directs that the Resort Village of Candle Lake continue the upkeep and maintenance of an off-leash area once constructed.
4. That Council directs that there be a 40 foot separation between the off-leash area and the volleyball court.

**CARRIED**

**Discussion:** The companies that were contacted for quotes have been following up with the Village office as they are booking their spring work orders and would need to have everything in place if they are to be awarded the dog park construction.

**Financial Implications:**

1. \$17,781.89 to Exact Fencing to be recouped from anonymous donor, plus the costs associated with benches and garbage containers from GL 535-600-110.
2. \$21,338.45 to Madsen Fencing to be recouped from anonymous donor, plus the costs associated with benches and garbage containers from GL 535-600-110.

**Communications:** None**Attachments:** Quotes obtained from Exact Fencing and Madsen Fencing.**Conclusion:** It would be beneficial to have everything in place for the park to be constructed as soon as is reasonable before the summer.**Respectfully submitted,****Heather Scott**

**EXACT  
Fencing LTD.**Box 154 MacDowall, SK S0K 2S0  
Ph: 763-1276 Fax: 763-1529  
Saskatoon: 955-2690Attention:  
Heather**Quotation**

Customer:

RESORT VILLAGE OF CANDLE LAKE  
CANDLE LAKE, SASKQuotation Number: 5624  
Quotation Date: 11-04-2015  
Phone # 306-929-2236  
Fax#  
e-mail (306) 929-2201*\*Proposed dog park\**

We are pleased to offer our quotation for fencing based on the following conditions:

**Materials:**

Terminal Post:	15	2 3/8 IN. X 9.0 FT. .083 WALL H.D. GALV. PIPE
Line Post:		1 7/8 IN. X 8.0 FT. .083 WALL H.D. GALV. PIPE
Top Rail:		1 5/8 IN. SWEDGE END X 21 FT. .083 WALL H.D. GALVANIZED PIPE
Chain Link Mesh:		2 IN. X 9 GA. X 72 IN. STD. GALVANIZED FABRIC
Gate:	3	5 FT. (W) X 6 FT. (H) WELDED SINGLE SWING RESIDENTIAL GATE

**\*\* ALL POSTS SET IN CONCRETE FOOTINGS****Site Information:**

all Height	6 Ft.
Fence Length	1,285.0 Ft.
Gate Length	15.0 Ft.
Overall Length	1,300.0 Ft.
Post Spacing	10 Ft.

**Components:**

Top Rail:	included
Tension Wire:	included

All fencing quoted will meet or exceed the specified standards.

Expected Delivery: 3 Weeks from date of  
Confirmation

Installed Amount	\$16,935.13
G.S.T.	846.76

Exact Fence Sales Agent

Installed Total	\$17,781.89
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Crystelle Sinclair

Terms: 50% Deposit required to schedule  
work. Full payment due upon completion

This quotation is firm for 30 days and is subject to the terms and conditions shown herein or the following page.

*\*assuming site is clear & bobcat accessible.*



SASKATCHEWAN'S FENCE MANUFACTURER  
SINCE 1984

RR#5, SITE 16, BOX 92  
PRINCE ALBERT, SK  
TOLL FREE 1-800-596-9473(WIRE)  
PHONE: (306)763-4264  
FAX : (306) 763-0535  
EMAIL: [madsenfence@sasktel.net](mailto:madsenfence@sasktel.net)

## FENCE QUOTATION

DATE :Thursday, November 05, 2015

ATTENTION :HEATHER SCOTT				REFERENCE NO. :03-16202 BM		
COMPANY : RESORT VILLAGE OF CANDLE LAKE				PHONE :1-306-929-3301		
PROJECT :DOG PARK				FAX/EMAIL:1-306-929-2236		
HEIGHT 72"	<input type="checkbox"/> + BWO <input checked="" type="checkbox"/> FFH	SPEC.NO. Comm Wt	CHAIN LINK 9 GA. GALV.	TOP RAIL 1 5/8 O.D. .083	LINE POST 1 7/8 O.D. .083	TERMINAL POST 2 7/8 O.D. .125

QTY	DESCRIPTION	ITEM PRICE	TOTAL
1289	FENCE : LINEAL FEET OF FENCE INCLUDING LINE POSTS, TOP RAIL, LINE POSTS, LINE POST TOPS AND TIES		

GATES:					
3	3 Ft. Gate	SINGLE SWING	1 3/8 Com WtFrame c/w hardware		
0	Ft. Gate	SINGLE SWING	1 3/8 Com WtFrame c/w hardware		
0	Ft. Gate	SINGLE SWING	1 5/8 Com WtFrame c/w hardware		
0	Ft. Gate	SINGLE SWING	1 5/8 Com WtFrame c/w hardware		
0	Ft. Gate	SINGLE SWING	1 5/8 Com WtFrame c/w hardware		\$ 0.00

STS					
	Gate Posts	2 7/8 O.D. .125 c/w fittings			
	Gate Posts	2 7/8 O.D. .125 c/w fittings			
	End Posts	2 7/8 O.D. .125 c/w fittings			
9	Corner Posts	2 7/8 O.D. .125 c/w fittings			
	Straining Posts	2 7/8 O.D. .125 c/w fittings			
				SUB TOTAL	\$ 0.00

TOTAL FOOTAGE OF FENCE INCLUDING GATES:1298 FT			SUPPLIED & INSTALLED	\$20,322.33
BOTTOM WIRE 9 GA			SUPPLY ONLY	\$
OTHER			EXTRA'S (LISTED ON SIDE)	\$
			SUB TOTAL	\$20,322.33
			PST 5%	INCLUDED
			GST 5%	\$1,016.12
			TOTAL AMOUNT	\$21,338.45
DEPOSIT REQUIRED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			AMOUNT 50 %	
			BALANCE	
DELIVERY/INSTALLATION DATE AS REQUIRED				

SUPPLY ONLY ORDERS F.O.B. OUR YARD UNLESS OTHERWISE STATED

ACCEPTED (PLEASE SIGN AND RETURN)

SIGNATURE \_\_\_\_\_

PRINT \_\_\_\_\_

DATE \_\_\_\_\_

TERMS: All prices quoted are firm for 15 days.  
Payment due on completion or as per established credit.  
All goods returned are subject to a 20% restocking charge.  
\*(SEE FOLLOWING APPENDIX A FOR CONDITIONS)

Thank you for the opportunity to quote

Regards,

BLAIR MADSEN



THE RESORT VILLAGE OF  
**CANDLE LAKE**

**REPORT**

<b>Report Title:</b>	<b>REPORT 16 - 2016 New Computer – Finance Office</b>
<b>Date:</b>	<b>February 04 2016</b>
<b>Prepared By:</b>	<b>Patricia Rempel</b>
<b>Prepared For:</b>	<b>Council</b>

**OPTIONS:**

1. That Council direct administration to purchase new computers for the Office for an approximate cost of \$7500. - 2016 Budget. GG #510-280-102 pending budget approval. **OR**
2. Refer back to Administration. **OR**
3. Receive & File.

**Justification for In Camera:** N/A

**Background:** We have been experiencing difficulty getting the computers started daily, which prompted contacting Munisoft in regards to the problem. In September a Computer Technician from Munisoft came to inspect the system. Upon checking the Office computers, he advised the computers were very outdated and needed to be replaced. It is urgent that the finance Office computer be replaced. The recommendation for all the computers to be replaced is based on the saving of the travel costs if completed separately.

**Discussion:** For the last several years the computers have had operational problems and are not effective for the Office Personal to successfully complete their jobs.

**Financial Implications:** \$7500.00 which includes the computers, dual screen and complete setup by Munisoft and a one-time travel cost to complete the install.

**Communications:**

**Attachments:** Upgrade Quotation from Munisoft

**Conclusion:** It is a struggle to get the computers to perform satisfactorily on a daily basis. The Computer System needs to be replaced as soon as possible as it is an essential tool for proper productivity.

**Respectfully submitted,**

**Patricia Rempel – Finance Officer**

Quote: 18-Feb-16

## Report Village of Candle Lake

### Upgrade Quotation: System Details

#### Non Dedicated Server:

4 Intel i7 - 4790 45mm Processor	1049
Intel Q87 Motherboard Chipset	
Keyboard and Mouse	
320 Watt Power Supply	
1 TB SATA Fixed Disk Drive	
DVD Combo Drive	
8 GB of DDR3 RAM	
4 USB 3.0, 6 USB 2.0, 2 PS/2, 1 VGA, 2 DisplayPort, 1 audio in, 1 audio out, 1 Gigabit Network Connector, 1 headphone Connector, 1 microphone Connector	
Windows 7 Professional (64 BIT)	
One Year Comprehensive System Warranty	

**Computer Total** 4196

#### Network Enhancements:

4 User Network Configuration	572
<b>Network Enhancements Total</b>	<u>572</u>

#### Software and Setup:

4 MS-Office 2016 Home and Business(Word, Excel, Outlook, Powerpoint)	1156
<b>Software, Installation and Training Total</b>	<u>1156</u>

**Total (plus taxes)**

5924

### OPTIONS

1 Travel	569
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#### Office Options

1 MS-Office 2016 Professional (Includes Access and Publisher)	599
---	-----

#### Wireless Mouse and Keyboard Options

1 Logitech MK550 Wireless Keyboard/ Mouse Combo	109
1 Logitech Wireless Mouse M510	49

#### Normal Monitors

1 20" LED Wide Screen Colour Monitor	159
1 22" LED Wide Screen Colour Monitor	199
1 24" LED Wide Screen Colour Monitor	219

*Option 1*

1 DisplayPort Adapter (Allow Dual Monitors)

**Monitors that can Rotate**

1 20" LED Wide Screen Colour Monitor

~~309~~ 339

**Printers:**

1 **HP LaserJet M402dne Printer** - Up to 40 pages/minute, 1200dpi, Monthly Volume 750-3000pp/month, 5.6 sec. 1st page out, 250 sheet tray, 50 sheet bypass Auto Duplex. USB/Network (Price in effect until Feb 29, 2016) 339

1 **HP LaserJet Pro 452DN Colour Printer** - Up to 28 pages/minute, 600dpi, Monthly Volume 750-2000pp/month, 8.9 sec. 1st page out, 250 sheet tray, 50 sheet bypass. USB/Network (Price in effect until Feb 29, 2016) 449

**Multi Function Printers Interface (Print, Scan, Copy and Fax):**

1 **HP LaserJet M426fdn Printer** - Up to 40 pages/minute, 1200dpi, Monthly Volume 750-4000pp/month, 5.4 sec. 1st page out, 250 sheet tray, 100 sheet bypass, Auto Duplex. USB/Network (Black and White) (Price in effect until Mar 31, 2016) 439

1 **HP LaserJet M477fdn Printer** - Up to 28 pages/minute, 600dpi, Monthly Volume 750-4000pp/month, 9.8 sec. 1st page out, 250 sheet tray, 50 sheet bypass. USB/Network Interface (Colour) (Price in effect until Mar 31, 2016) 649

**Battery Backup Systems**

1 APC 750 Battery Backup System 139

**Payment Terms:**

Due 30 days from Invoice Date.  
2% per month will be charged on overdue accounts.

**Delivery:**

Please allow a **minimum of 4-6 weeks** for delivery and scheduling.

**Prices in effect for 30 days**

Quote: 18-Feb-16

**Resort Village of Candle Lake**



**Upgrade Quotation: System Details**

**Laptop Computer**

1 HP ProBook 450 G2, **15.6-inch LED-backlit Display** HD 1366 x 768, Intel Core i5-6200U 2.50 GHz, 500 GB 5400 rpm, 4 GB DDR3, SuperMulti, 802.11bgn + BT 1x1, BT 4.0, Intel HDs 4600, 720p HD Webcam, HP 6-Cell 47 Wh, Win 7 Pro 64 w/ Win 8 Pro Lic, 1/1/0 Warranty 899

**Laptop Total** 899

**Network Enhancements:**

1 User Network Configuration (Remote Setup) 143

**Network Enhancements Total** 143

**Software and Setup:**

1 MS-Office 2016 Home and Business (Word, Excel, Outlook, Powerpoint) 289

1 Symantec Endpoint (Antivirus) 39

**Software, Installation and Training Total** 328

**Total (plus taxes)**

1370

**OPTIONS**

**Office Options**

1 MS-Office 2016 Professional (Includes Access and Publisher) 599

**Wireless Mouse and Keyboard Options**

1 Logitech MK550 Wireless Keyboard/ Mouse Combo 109

1 Logitech Wireless Mouse M510 49

**Payment Terms:**

Due 30 days from Invoice Date.

2% per month will be charged on overdue accounts.

**Delivery:**

Please allow a **minimum of 4-6 weeks** for delivery and scheduling.

**Prices in effect for 30 days**





To whom it may concern:

Your administrator and staff are critical to the management and growth of your municipality. They work behind the scenes to ensure that everything operates smoothly. MuniSoft works to ensure that everything operates smoothly for your administrator, so they can do their jobs efficiently and unhindered. Just like other aspects of your municipality, the administrators need their equipment updated as well.

Old computers, printers, and hardware in general will cause losses in productivity and losses in hair for your administrative staff. MuniSoft recommends that you replace your administration office computers every 3-4 years. In doing so, you will avoid the common problems associated with using hardware that is too old for its intended purpose. Continuing to use computers that are more than 4 years old not only causes problems due to the slow speed of old hardware, but also threatens the security and reliability of your data.

The main advantage of purchasing your hardware through MuniSoft is that you will be avoiding the inevitable back and forth that occurs when receiving support from two separate companies for two different yet inseparable components of your office. This conflict leads to wasted time and frustrated administrative staff. Using MuniSoft as both a software and hardware provider eliminates this problem entirely because all of your technical support comes from one reliable and friendly source.

MuniSoft has streamlined the hardware replacement process. Our hardware specialists are intimately familiar with a municipality's hardware needs and already know exactly what computer system will provide the best value in your environment. This eliminates the confusion and frustration of choosing and customising a computer system to meet your needs when that may not be your expertise. MuniSoft hardware is tested and guaranteed to work with the entire suite of MuniSoft software that is essential to your administrators' work.

Purchasing hardware locally can be a good idea if your local hardware provider is competent and qualified. They should be able to provide onsite support almost immediately which can be a great advantage. If you choose this route you are hoping that they know what you need in a computer system and that they stick around. You will also run into the issues associated with receiving support from two different companies.

Purchasing hardware from a "Big-Box" retailer will almost always give you the lowest possible price but you have to be sure that you aren't buying inferior hardware as a result. They will more than likely underestimate the processing power required by your administrative staff and will provide hardware that will probably have to be replaced even sooner than the 3-4 year cycle we recommend.

You will always be able to find a computer for a cheaper price elsewhere, what you are purchasing with MuniSoft hardware is piece of mind that there is a team of support professionals that will always be able to solve your problems quickly, allowing your administrative staff to maintain productivity.





## *Who will be your hardware provider?*

### *Pros*

### *Cons*

#### *Local Dealer*

- More personal service
- Quick onsite support
- Flexible service
- Support local business
- A noble political choice

- Potential incompatibility
- No municipal experience
- Extra setup costs
- Inconsistent standards
- Potentially unqualified
- Uncompetitive pricing
- Small stock

#### *Large Retailer*

- Lowest prices on some items
- Live demo computers
- Huge selection
- Lots of stock
- Get your hardware fast

- Potential incompatibility
- No municipal experience
- Extra setup costs
- Overwhelming choices
- Manufacturer support only
- Outsourced support personnel
- Preinstalled junk software



- Consolidated hardware and software support
- Over 25 years of municipal experience in Canada
- Competent and friendly phone support with remote control
- 1 hour support response time
- Guaranteed compatibility
- Hardware that won't be immediately obsolete

- You will not get your hardware right away
- Onsite support extra
- Complex hardware repairs require shipping to our office
- Slow response time for onsite support outside Saskatchewan

# Hardware Requirements/Guidelines 2016

## Windows Based Tax Program



System Requirements		
Item Description	Minimum Requirements	Recommended Requirements
Database	Runtime version of the database is supplied with our software. Minimum operating system and hardware requirements for .Net and SQL as specified by Microsoft. Refer to Microsoft's website for the most current requirements.	Runtime version of the database is supplied with our software. Recommended operating system and hardware requirements for .Net and SQL as specified by Microsoft. Refer to Microsoft's website for the most current requirements.
Operating System	Windows 7 Professional(32 or 64 Bit) Or Windows 10 Professional	Windows 7 Professional (64 Bit), Windows Server 2008 (64 Bit). Server 2012 (64 Bit) <b>WINDOWS 8 Is NOT Recommended as it will not work with our Spring 2016 Update</b>
Server/Workstation(s)	<b>Server</b> Intel i5 Processor. 4GB Memory, 160GB hard drive <b>Workstation</b> Intel i5 Processor. 4GB Memory, 160GB hard drive	<b>Server</b> Intel i7-4790 Processor. 8GB Memory, 500GB hard drive <b>Workstation</b> Intel i7-3770 Processor. 8GB Memory, 500GB hard drive.
Disaster Recovery System	At minimum a system of backing up all data, temporary files, updated system files and recovery plan that will provide the ability to recover from computer loss (theft, fire and other disaster). Off-site backups strongly recommended. Cartridge based media (tape or HD disk) capable of backing up entire hard drive (unattended).	External USB Hard Drive backup system capable of backing up entire drive (unattended).
Data Backup	CD or DVD and end user backup software.	Combination of CD or DVD and mass media backup system.
Printers	Laser printer that supports PCL5 or PCL6 Printer Language.	Dedicated printers for the following: <b>Receipting Reports</b>

## System Requirements

Item Description	Minimum Requirements	Recommended Requirements
Internet Service	Basic Internet connection for sending and receiving email attachments and ensuring that operating system updates can be processed.	High speed Internet service available from all workstations.
Virus Protection	Virus protection software on each computer.	Virus protection software, anti-spam on each computer.

MuniSoft provides no warranties on the compatibility of hardware and software that has not been Microsoft Certified.

## Installation and Setup

### New Installations

New installations of MuniSoft applications must be done by a representative of MuniSoft and with the acceptance of the licensing agreement by the end user. This may be done at one of our offices or arrangements made for the software to be installed on-site (usually on the first day of training).

### Equipment Upgrades and File Transfers

MuniSoft will provide installation assistance as per the following rates.

**Server** - We will provide a file transfer on a Server for \$250 plus travel charges.

**Workstation** - We will provide remote workstation setup for \$143.

### MuniSoft Support

MuniSoft will limit support only to the software and any hardware that it has supplied providing it has been properly installed and configured as outlined above. MuniSoft will not make any changes to the equipment supplied by third parties without the consent of the end user and the supplier. In the event that MuniSoft is required to provide technical services, it will be billable at a rate of \$95 per hour (1 hour minimum). MuniSoft reserves the right to charge additional support fees for systems that do not comply with the standard configuration requirements even though the software may appear to function satisfactorily.

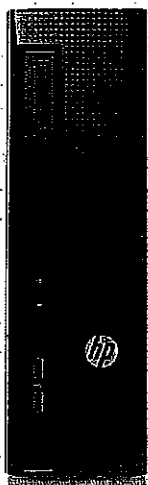


WELCOME, PLEASE SIGN IN  
YOUR ACCOUNT



laptop - \$700.00  
Access - 17" Screen  
8GB

Desktop Computers & Accessories Desktop Computers



HP L9L50AA#ABL Slimline  
450-019 Desktop, Intel Core *smaller*  
i3-4160, 8 GB RAM, 1 TB  
HDD, Windows 8.1

Item: 1910407 Model: L9L50AA#ABL

**\$632.99**  
Each

(0) | Write a Review

☐ 2-Year Service Plan **\$109.99**

☐ 1-Year Service Plan **\$99.99**

SHARE:

*will not last 4-5 years*

QTY:  ADD TO CART  
Add to Favourites

Processor: 3.6 GHz Intel Core i3-4160

☒ RAM: 8 GB DDR3

Hard drive: 1 TB 7200 rpm SATA

See more details

CUSTOMERS WHO VIEWED  
THIS ITEM ALSO VIEWED:

view larger



**FREE SHIPPING**

In Stock Online

Expected Shipping: 3 - 5 Business Days

Shipping to store ( Learn More )

Online Only

Environmental Handling Fee Notice: Provincial  
recycling or deposit fees may be applicable upon  
checkout.

Product Info

Reviews

*does not include Keyboard or Mouse.  
\$60.00*

Product Details | Specifications

## PRODUCT DETAILS

HP Slimline 450-019 Desktop Tower: Versatile Computing Power.

Upgrade your computer work station with the HP Slimline 450-019 Desktop Tower. This powerful PC offers a strong Intel processor with plenty of on-board RAM. The tower's built-in USB ports and multi-card reader provide versatility.

- Processor: 3.6 GHz Intel Core i3-4160
- RAM: 8 GB DDR3
- Hard drive: 1 TB 7200 rpm SATA
- Graphics card: Intel HD Graphics 4400
- Operating system: Windows 8.1
- Language: Bilingual
- USB keyboard with volume control
- DTS Studio Sound
- 7-in-1 memory card reader
- Dimensions: 15.4" x 3.9" x 12.5"
- Weight: 13.09 lb
- Included in the box: HP 450-019 Slimline Desktop, USB keyboard with volume control, USB optical mouse

*Swivel Screen 20" - \$255.00  
HP - 20" LED monitor \$150.00  
No Swivel*

*Setup Charges - \$189.00  
includes 3 programs - MS Office  
1 year Kaspersky + all updates*

*laptop - products  
can be put on the phone a do you have  
to come out to office*

- Manufacturer's Warranty: 1 Year

The HP Slimline 450-019 desktop tower provides powerful computing resources in a small form factor to save space on your desktop without sacrificing functionality. The tower features a powerful Intel processor with ample on-board RAM for speed, a capacious hard drive and DVD burner for storage, and multiple expansion slots for versatility. The tower also includes a USB keyboard and USB optical mouse.

#### Powerful Processor

A 3.6 GHz Intel Core processor powers the HP Slimline 450-019 desktop tower to run multiple applications without a stutter. A full 8 gigabytes of DDR3 RAM work with the processor to provide quick access to the data your applications require.

#### Ample Storage Space

The hard drive on the HP Slimline 450-019 desktop tower offers a full terabyte of space to provide all the storage you need. Running at 7200 rpm, the hard drive can quickly read and write even your largest files. The tower also includes an UltraSlim SuperMulti DVD burner so you can make offline backups of your data or burn your videos to disc for more convenient viewing.

#### Versatile Expansion Options

The HP Slimline 450-019 desktop tower includes multiple ports that offer versatile expansion options. The tower features four USB 2.0 ports to accommodate thumb drives and other external accessories, plus two USB 3.0 ports for increased speed. The tower offers a card reader that accepts seven different memory card formats, and an HDMI port that turns almost any digital TV into a PC display.

[Compare with similar items](#)

Would you like to give feedback on product information, images, or tell us about a lower price?

### SPECIFICATIONS

# of USB Ports	2 USB 3.0, 4 USB 2.0
Additional Features	N/A
Audio	High Definition Audio 5.1
Bluetooth Enabled_	No
Cache	3 MB
Computer Type	Desktop
Dimensions	15.4" x 3.9" x 12.5"
Energy Star Qualified	Yes
Hard Drive Speed	7200RPM
HDMI Port	Yes
Media Card Reader	7-in-1
Memory Expandable to	N/A
Memory Type_	DDR3
Network Card	10/100/1000 Gigabit
Optical Drive	Ultra Slim SuperMulti DVD burner
Other Ports	1 HDMI, 1 headphone/microphone combo
TV Tuner	No
Video Graphics	Intel HD Graphics 4400
Warranty	1 Year
Weight	13.09 lb
Wireless Network Card	802.11b/g/n
Processor	Intel Core i3
Processor Speed (GHz)	3.6
RAM (Memory)	8
Hard Drive Size (GB)	1000
Operating System	Windows 8.1
Language Details	English/French

306-922-9410

Home : Computers & Tablets : Desktop Computers : Everyday Computing : Product Information

## HP Slimline 410-009 Desktop PC (Intel Core i3-4170/1TB HDD/8GB RAM/Windows 10)

Model #: 410-009 | Web Code: 10391777

3.7 (29 ratings) | 14 Reviews  
Write your review



Sold and shipped by: Best Buy

**\$499.99**

Save: \$50

Sale Ends: February 18, 2016

\$550.00

- Free shipping\* on orders over \$25 (excludes products with scheduled delivery)
- Earn Reward Zone points on all your purchases
- Easy Returns

### 2 Special Offers

- TAKE AN EXTRA \$20 OFF Microsoft Office with purchase of any PC, Mac, Windows tablet or iPad. [Learn More >](#)
- Take 15% off any\* Microsoft keyboard or mouse with the purchase of any laptop, tablet or desktop.

ONLINE | Delivery to Regina Change

In-stock

Limited quantities available

Add to Cart

Free delivery arrives as early as Feb 23rd Want it earlier?

IN-STORE | Stores near Regina Change

Regina

Check other stores

Reserve In Store

Same day pick up. Details.  
How it works. See video.

Add to Wish List | Add to Price Watch

G+ 0

Tweet

Like 10



Keyboard + Mouse - \$60.00  
Swivel Screen - 20" - \$255.00  
No Swivel ✓ ✓ - 150.00  
Setup for computer - 189.00  
includes 3 programs installed (MS Office)

We also recommend



\$199.99



\$129.99



\$169.97  
Save: \$30  
Sale Ends: February



\$159.99  
Save: \$20  
Sale Ends: February



\$39.99

## Overview

Home > Computers & Tablets > Desktop Computers > Everyday Computing > Product Information

Conquer your day with this slim and reliable HP desktop. An Intel Core i3-4170 processor and 8GB RAM offer flawless multitasking, while a massive 1TB hard drive gives you more than enough space for your multimedia files and software. The computer also comes equipped with built-in WiFi, 2 USB 3.0 ports, and an HDMI output.

## More Information

- 4th generation Intel Core i3-4170 processor and 8GB RAM deliver the power and speed you need when working with demanding software and applications
- Extensive 1TB hard drive gives you plenty of storage space for your multimedia files, applications, and important documents
- Integrated 802.11b/g/n WiFi keeps you connected to the web from your home network
- Two USB 3.0 ports offer blazing-fast transfer speeds, while an HDMI output lets you connect to an HD monitor or HDTV so you can play games and watch movies on the big screen
- Intel HD Graphics 4400 provides smooth graphics performance
- Includes an ultra-slim tray SuperMulti DVD burner, USB keyboard with volume control, and optical mouse
- Preloaded with Windows 10 Home for a user-friendly computing experience

## What's in the Box?

- Desktop
- Keyboard
- Mouse
- Warranty Card
- Manual
- Power Cable

## Manufacturer's Warranty:

- Parts - 1 Year(s)
- Labour - 1 Year(s)

## Geek Squad Protection

We fix it or replace it.  
Choose the coverage that's right for you when you click  
Add to Cart.

RATE THIS PAGE

Was this information helpful? Provide feedback >

## Customer Reviews

# 3.7

Based on 29 ratings, 14 Reviews  
Ratings & Reviews

### Rating Attributes

Performance	<div></div>	3.7
Features	<div></div>	3.8
Design	<div></div>	3.7
Value	<div></div>	4.2

### Positive vs. Critical Reviews

Positive 82%  
14 Reviews

Critical 17%  
0 Reviews

### Rate & Review this product

Tell others about your experience  
with this product.

[Write a review](#)

1 - 10 of 14 [Explore All Reviews](#)

Sort: [Newest](#)

Sara  
from Ottawa, ON

Jan 28, 2016

### So far so good

We upgraded from a 10 year old computer so no complain! It's like magic! And we love Windows 10. What we use this computer for is mostly browsing and pictures and videos. Not much else. Also all the apps are helping with photo sharing between different devices and cell phones. So far so good

Joan  
from Scarborough, ON

Jan 21, 2016

### HP Slimline 410

Very happy with purchase, No problems. Getting used to Windows 10.



Home : Computers & Tablets : Desktop Computers : Everyday Computing : Product Information

Not an HP fan but at the boxing day price it was a no brainer. Does everything I want, occupies minimal desk space. Some startup issues with Windows 10 reminded me of why I got an iMac but that is not the fault of the computer. Very happy with it.

**George**  
from Etobicoke, ON

Jan 13, 2016

#### Windows 10 Failure on HP 410-009 Desktop

I bought this desktop to replace an old one I use to do work at home. Within a few days I was getting a critical error that required wiping the hard drive and reinstalling everything. This took 1.5 hours on the phone with HP Support and another 3 hours monitoring it while Windows reinstalled. HP's technical support was patient and helpful. Other than Windows the price was right, it is compact and very quiet. As long as Windows holds up I think it will do the job... Read more.

**Ted**  
from Kitchener, ON

Jan 12, 2016

#### Great Value Very Good Performance

I wanted a low profile computer that could serve as a virtual host for my guest linux web (blog) server, will run for years without being turned off, is quite, and still show movies without missing a beat. I shopped around to get the best performing computer at a reasonable price. I am quite happy with the HP slimline and was an excellent value on sale. I comes with 8G Ram (can be upgraded) and a great CPU (i3-4170). It turns out that the i3-4170 CPU is... Read more.

**Chi**  
from Regina, SK

Jan 12, 2016

#### HpSlimline 410-009, Intel i3-4170.

Order it from best buy and got it in 4 days. Easy set up. Very fast to start up and very fast for email, browse the net, word processing and spreadsheet. I have it for 2 weeks. No freezing. Most program I have with system 7 seems working well in system 10. Very good price when it is on sale in boxing day. The only thing I don't like is system 10 which is different but easy to get used to. It come with some program you might not need and want to delete. The computer... Read more.

**Barry**  
from Blainville, QC

Jan 11, 2016

#### Very happy

Plugged it in , let it do all its updates, no problems. Worked perfectly first time and since then. Good buy for the price. Very happy.

**tw1010**  
from Scarborough, ON

Jan 11, 2016

#### windows 7 better than windows 10

Windows 10 are not compatible with old version of printers and software, could not input other characters but windows 7 could, HP should come with installation disk, so I could re-install the system.

**Jay**  
from Verdun, QC

Dec 26, 2015

#### Wow, just wow!

Very good little, economical desktop PC. I am actually writing this review on it now. I'm very impressed.

**H. Saab**  
from Toronto, ON

#### So Far So Good

RATE THIS PAGE



THE RESORT VILLAGE OF  
**CANDLE LAKE**

**REPORT**

<b>Report Title:</b>	<b>2016 Budget Report (Report #39 /2016)</b>
<b>Date:</b>	<b>April 01, 2016</b>
<b>Prepared By:</b>	<b>Joan Corneil, Administrator</b>
<b>Prepared For:</b>	<b>Council</b>

**Options:**

1. That Council adopts the 2016 Operating and Capital Budget including:

- Revenues totaling	\$	<b>5,930,030.00</b>
• Municipal Taxes.....	.\$	2,647,925.00
• Revenue Sharing .....	\$	177,555.00
• Other.....	\$	3,104,550.00
- Expenditures totaling	\$	<b>5,917,310</b>
- General Government.....	\$	805,278.00
- Protective Services.....	\$	187,550.00
- Transportation Services.....	\$	3,826,087.00
- Health & Wellness.....	\$	3,800.00
- Planning & Development.....	\$	44,800.00
- Parks & Recreation.....	\$	88,795.00
- Reserves.....	\$	785,000.00
- Loan Payments.....	\$	176,000.00

AND

2. That Council approves a uniform mill rate of 3.3

AND

3. That Council gives three readings to Bylaw 05 of 2016 that being a Bylaw to set the Mill rate factors as 1 for Agriculture and Residential properties and 2.12 for Commercial and Industrial properties.

AND

4. That Council gives three readings to Bylaw 06 of 2016 that being a Bylaw to set a Base Tax for all property types.

OR

5. That Council direct administration to further review mill rate factors and bring back a new report to Council.

OR

6. That Council denies readings of Bylaw 06 of 2016

OR

7. That council refer budget back to administration for further review and report

## **Justification for In Camera: N/A**

**Background:** As required by section 155 of the Municipalities Act, annually, Council must adopt an operating budget to generate sufficient revenues to meet the expenditures as presented. The 2016 budget includes operating and capital expenditures.

Administration has prepared a budget (see attached proposed budget) that reflects a total amount of revenue raised using a mill rate factor, a mill rate, a base tax and other revenue for a total amount of five million, nine hundred and thirty thousand and thirty dollars (\$5,930,030.00)

The budgeted amount is offset by expenses of five million, nine hundred and seventeen thousand, three hundred and ten dollars (\$ 5,917,310.00) comprised of **operating expenses** in the amount of two million three hundred and sixty eight thousand, eight hundred and ten dollars (\$ 2,368,810.00), **capital expenses** amounting to two million, three hundred and sixty eight thousand, eight hundred and ten dollars (\$2,368,810.00 ) and **reserves** as noted:

1. Fire equipment reserve	\$ 20,000.00
2. Road Construction	\$ 410,000.00
3. Building	\$ 180,000.00
4. Lagoon	\$ 125,000.00
5. Gravel	\$ 40,000.00
6. Beautification reserve	\$ 10,000.00
	<u>\$ 785,000.00</u>

## **Discussion:**

Administration is suggesting that the mill rate factors be set at:

Agricultural	1
Residential	1
Commercial/Industrial	2.12

and that the uniform mill rate be set at 3.3

To balance off revenue against expenses, administration is also recommending that Council implement a base tax for all properties of:

Agricultural	\$ 650
Residential	\$ 650
Commercial/Industrial	\$ 845

- Reserves.....\$
- Loan Payments..... \$

**Financial Implications:** Tax and other revenue of \$5,930,030.00

## **Communications:**

## **Attachments:**

1. Proposed Budget for 2016
2. Bylaw 05 of 2016
3. Bylaw 06 of 2016

**Conclusion:**

In a review of RVCL current and future needs, administration felt it was prudent to allocate funds for road repair and maintenance and also to start and/or continue placing money in reserves for larger anticipated future expenditures such as road construction and major building repairs.

Administration will be bringing a further report along with a projected 5 year capital plan with options for reserve allocation and the capping of amounts allocated to each reserve.

**Respectfully submitted,**

---

Joan Corneil, Administrator

**RESORT VILLAGE OF CANDLE LAKE**  
**BYLAW 5 -2016**

**A BYLAW OF THE RESORT VILLAGE OF CANDLE LAKE TO ESTABLISH A  
MILL RATE FACTOR FOR THE 2016 TAXATION YEAR.**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan enacts as follows:

1. The mill rate factor levied with respect to land and improvements in the non-arable, agricultural, and residential classifications shall be 1.0 for the year 2016.
2. The mill rate factor levied with respect to land and improvements in the commercial and industrial classifications shall be 2.12 for the year 2016.
3. Bylaw 3 -2014, passed March 13, 2015 is hereby repealed.

Introduced and read for the first time this       day of       , 2015.

Read for a second time this       of       , 2015.

Read for a third time in open Council and passed this       day of       , 2015.

SEAL

\_\_\_\_\_  
Mayor John G. Quinn

\_\_\_\_\_  
Chief Administrative Officer – Joan Corneil

# **RESORT VILLAGE OF CANDLE LAKE**

## **BYLAW 6-2016**

### **A BYLAW TO PROVIDE FOR A BASE TAX**

The Council of the Resort Village of Candle Lake in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be known as the "Base Tax Bylaw".
2. A base tax of \$650 shall apply to all non-arable, agricultural and residential property types within the Resort Village commencing with the 2016 tax year.
3. A base tax of \$ 845 shall apply to all commercial and industrial properties within the Resort Village commencing with the 2016 tax year.
4. Bylaw 4 – 2015 passed March 13, 2015 is hereby repealed.

Introduced and read for the first time this      day of      , 2016.

Read for a second time this      of      , 2016.

Read for a third time and passed this      day of      , 2016.

SEAL

---

Mayor John G. Quinn

---

Chief Administrative Officer – Joan Corneil

REVENUE	2015 actual	2015 budget	2016 Budget
Levy	\$ 1,174,836	\$ 1,157,215	\$ 1,157,215
Base tax	\$ 1,487,330	\$ 1,490,710	\$ 1,490,710
other	\$ 1,133,795	\$ 2,365,290	\$ 3,282,105
total	\$ 3,795,961	\$ 5,013,215	\$ 5,930,030

#### Base Tax Analysis

Lagoon Operating cc	\$ 125,000	Lagoon Operating cc	\$ 125,000
Reserves	\$ 1,045,000	Reserves	\$ 785,000
Road Maint/ Const.	\$ 172,800	Road Maint/ Const.	\$ 271,700
Protective Services	\$ 147,200	Protective Services	\$ 187,550
Total \$ for Base	\$ 1,490,000	Total \$ for Base	\$ 1,369,250

#### EXPENSES

##### General government

Council Indemnities and expenses	\$ -	\$ 54,200	\$ 57,100
Administration Salaries	\$ -	\$ 299,820	\$ 294,443
Administration benefits	\$ -	\$ 48,050	\$ 48,985
Operating Expenses	\$ -	\$ 289,450	\$ 404,750
Capital Expenses	\$ -		
Subtotal	\$ -	\$ 691,520	\$ 805,278

##### Protective Services

Operating PS	\$ -	\$ 202,300	\$ 87,200
operating FS	\$ -		\$ 100,350
Subtotal	\$ -	\$ 202,300	\$ 187,550

##### Transportation Services

Salaries	\$ -	\$ 382,678	\$ 380,155
Benefits	\$ -	\$ 62,342	\$ 62,332
Operating Expenses	\$ -	\$ 671,100	\$ 620,100
Capital Expenses	\$ -	\$ 1,593,600	\$ 2,763,500
Subtotal	\$ -	\$ 2,709,720	\$ 3,826,087

##### Health & Wellness

Operating	\$ -	\$ 8,500	\$ 3,800
Capital			
Subtotal	\$ -	\$ 8,500	\$ 3,800

##### Planning & Development

Operating Expenses	\$ 44,800	\$ 49,800	\$ 44,800
Capital Expenses			
Subtotal	\$ 44,800	\$ 49,800	\$ 44,800

##### Parks & Rec

Operating Expenses-general	\$ -	\$ 51,500	\$ 43,270
Operating expense-committees	\$ -	\$ 34,750	\$ 45,525
Subtotal	\$ -	\$ 86,250	\$ 88,795

Reserves	\$ 1,073,500	\$ 1,023,500	\$ 785,000
Loan Payments	\$ 124,743	\$ 239,000	\$ 176,000
Subtotal	\$ 1,198,243	\$ 1,262,500	\$ 961,000
Total Expenses	\$ 1,243,043	\$ 5,010,590	\$ 5,917,310
Total revenues	\$ 3,795,961	\$ 5,013,215	\$ 5,930,030
Surplus (loss)	\$ 2,552,918	\$ 2,625	\$ 12,720