

Resort Village of Candle Lake Council Meeting

March 11th, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on March 11th, 2016, in the Council Chambers at Candle Lake, SK.

ATTENDANCE: The following were in attendance:

Painchaud, Carey	- Deputy Mayor
Lozej, Michelle	- Councilor
Simoneau, Maurice	- Councilor
Tarasiuk, Louise	- Councilor

Joan Corneil	- Administrator
Heather Scott	- Assistant Administrator

ABSENT: Quinn, John - Mayor

1. **CALL TO ORDER:** Deputy Mayor Carey Painchaud called the meeting to order at 9:00 a.m.

2. **SUBMISSION OF PECUNIARY INTEREST:** None

3. **ADOPTION OF MINUTES:**

69/2016 TARASIUK:

That the Minutes of the Special Meetings held February 8th, February 9th, the Regular Meeting held February 12th, 2016 and the Special Meeting held February 15th, 2016 be taken as read and adopted.

CARRIED

4. **APPROVAL OF AGENDA:**

70/2016 LOZEJ:

That the Agenda for this meeting be approved as amended, and that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

Additions:

5.1 – Letter from Bill Loth

7.10 – Letter from Bev, Doug and Sherry Magill

8.6 – First Responder Applications

9.1 – Bank Reconciliation

9.10 – Report 36/2016 from Administration Re: Subdivision – Rewerts Bay

- Move the Presentations and Delegations before the public hearing.

CARRIED

5. **PRESENTATIONS, DELEGATIONS AND RELATED REPORTS:**

5.1 – Debbie Hunter – Candle Lake First Responders. – Thanks Council for their past support. There are 10 First Responders and 15 Firefighters. Debbie provides

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an overview of the number of callouts and the duties and responsibilities of the First Responders and Fire Department. The sum of \$6,253.00 is presented to the Village from the Fire Department masquerade ball.

5.2 - Larry Deacon - Highway 55 North Search and Rescue. – Larry is the president of the Highway 55 North Search and Rescue. A summary was provided of the search and rescue area and their capabilities. Discussion of insurance clause. Will go to administration for review and report back to Council.

71/2016 PAINCHAUD: Adjourn Council meeting and Open Public Hearing at 9:12 a.m. **CARRIED**

6. PUBLIC HEARINGS AND APPEALS: See attached minutes.

6.1 – Draft Zoning Bylaw 03/2016.

72/2016 PAINCHAUD: Close Public Hearing and Reconvene Council meeting at 9:57 a.m. **CARRIED**

7. COMMUNICATIONS/PETITIONS PACKAGE:

7.4 – Email dated February 26th, 2016 from the Saskatchewan Party Re: February 2016 Saskatchewan Lakes and Rivers.

7.5 – Letter from Minister of Government Relations dated February 26, 2016 Re: 2016 Confirmed Education Property Tax Mill Rates.

7.6 – 2016 SAMA Annual General Meeting.

7.7 – Email from Ron Warner dated February 22, 2016 Re: March 11 Public Hearing.

7.8 – Email from Ernest Meili dated March 02, 2016 Re: public meeting to consider new zoning bylaw.

7.9 – Email from William Loth dated February 25, 2016 Re: March Special Meeting.

73/2016 TARASIUK: That the Communications, Petitions Package items 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10 be received and referred at indicated.

CARRIED

7.1– Letter from Jackie Klassen on behalf of the Candle Lake Community Church received February 19th, 2016 Re: Spring Salad Fiesta – June 4th, 2016.



74/2016 SIMONEAU: That Council approve the request to waive the facility rental fees for the Candle Lake Community Church Spring Salad Fiesta on June 4th, 2016. **CARRIED**

7.2 - Letter from Jackie Klassen on behalf of the Candle Lake Seniors received February 19th, 2016 Re: Candle Lake Quilters Quilt Show – July 9th, 2016.

75/2016 TARASIUK: That Council approve the request to waive the facility rental fees for the Candle Lake Seniors Quilt Show on July 9th, 2016. **CARRIED**

7.3 – Letter from the Candle Lake Curling Club dated February 24th, 2016 Re: Rental of Community Hall.

76/2016 LOZEJ: That Council approve the request to decrease the facility rental fees for the Candle Lake Curling Club Ladies Night out and Fall Supper to \$350 per event. **DEFEATED**

77/2016 PAINCHAUD: Receive and file.

CARRIED

8. CONSENT AGENDA:

8.1 – February Council Report from the Candle Lake Parks and Recreation Board.

8.2 – Function attendance Report dated February 5th, 2016 from Louise Tarasiuk Re: First Responder Recertification.

8.3 – Function attendance report dated February 25th, 2016 from Mayor John Quinn Re: NCTPC Workshop.

8.4 – Function attendance report dated February 24th, 2016 from Mayor John Quinn Re: Central Integrated Range Planning Table – Caribou.

8.5 – Candle Lake Health Committee Minutes dated February 16th, 2016.

78/2016 LOZEJ: That the Consent Agenda items 8.1, 8.3, 8.4 and 8.5 be received and filed. **CARRIED**

8.6 – First Responder Application forms for Robert Rodier, Judy Rodier and Doug Allan.

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79/2016 TARASIUK: That the applicants Robert Rodier, Judy Rodier and Doug Allan be accepted as new first responders under the Candle Lake Fire Department.
CARRIED

9. REPORTS OF ADMINISTRATOR & COMMITTEES:

9.1 - Report from Financial Officer regarding the financial summary to the end of February 2016, accounts paid and payable to February 29th, 2016. The bank reconciliation for February was not available at the time of production of the agenda and may be provided at the meeting.

80/2016 TARASIUK: That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of February 2016.

CARRIED

9.2 – Report 30/2016 from Administrator dated February 26, 2016 Re: Conference attendance – Sask Connections.

81/2016 TARASIUK: That Council approves the attendance of 2 staff members and the Mayor to the 2016 Saskatchewan Connections conference to be held May 09 and 10, 2016 in Regina and those expenses for attending that conference will be at an approximate cost to the RVCL of two thousand four hundred dollars (\$2,400.00) and that administration is advised to consider this as part of the 2016 budget line item 510-210-150.

CARRIED

9.3 – Report 03 of 2016 from the Administrator dated February 29th, 2016 Re: The Zoning Bylaw 2nd and 3rd readings.

82/2016 LOZEJ: That Bylaw 03 of 2016 be laid on the table under order of business "Unfinished Business-Bylaws". This Bylaw is for second and third reading.

CARRIED

9.4 – Report 28/2016 from the Administrator dated February 22nd, 2016 Re: Development Appeals Board Appointment.

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90/2016 TARASIUK:

1. That Council provides the following comments back to Community Planning regarding the subdivision of Lot 20 Block 1 Plan 102093049 into two lots proposed to be lot 19 and 20:

a.. That the subdivision meets the requirements for Residential (R1) in regards to size and measurements under the Zoning Bylaw Section 6.2.4 1

b. That a development permit will be required for each parcel at the time of development

c. That a servicing agreement will be needed if the subdivision is approved and that agreement will include the subdivision fees of \$2000 per lot, crossing and culvert placement and size; and

2. That the Mayor and Administrator are authorized to sign the servicing agreement once prepared.

CARRIED

10. **INQUIRIES:** None

11. **COUNCILORS FORUM:** None

12. **INTRODUCTION AND CONSIDERATION OF BYLAWS:**

12.1 – Bylaw 13 of 2016, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw.

91/2016 LOZEJ: That Bylaw 13 of 2015, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw be introduced and read a first time;

CARRIED

92/2016 PAINCHAUD: That a public meeting for Bylaw 13 of 2015, a Bylaw to be known as the Dock, Boat Lift and Vessel Bylaw, be set for August 20th, 2016.

CARRIED

12.2 – Bylaw 04 of 2016 – A Bylaw to amend the North Central Lakelands Planning District Agreement.

93/2016 TARASIUK: That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be introduced and read a first time.

CARRIED

94/2016 LOZEJ: That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be now read a second time.

CARRIED

95/2016 PAINCHAUD: That leave be granted to read Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement, a third time.

CARRIED

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March 11th, 2016

96/2016 PAINCHAUD: That Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be read a third time and passed; and that Bylaw 04 of 2016, a Bylaw to amend the North Central Lakelands Planning District Agreement be now adopted, sealed and signed by the Mayor and Administrator.

CARRIED

13. UNFINISHED BUSINESS:

13.1 - Bylaw 03 of 2016, the Zoning Bylaw.

97/2016 PAINCHAUD: That Bylaw 03 of 2016, the Zoning Bylaw, be now read a second time.

CARRIED

98/2016 PAINCHAUD: That Bylaw 03 of 2016, the Zoning Bylaw, be read a third time and passed; and that Bylaw 03 of 2016, the Zoning Bylaw, be now adopted, sealed and signed by the Mayor and Administrator.

CARRIED

14. GIVING NOTICE: None

15. MOTIONS:

99/2016 LOZEJ:

That Council adjourn to an in camera session to review items of land, legal, labour and/or strategic planning.

CARRIED

Council Adjourns for 10 minute recess: 11:05 a.m.

Council Reconvenes to Closed Session: 11:10 a.m.

Council Reconvenes to Open Session at 11:34 a.m.

100/2016 TARASIUK:

That Council reconvene to open Council meeting to ratify direction provided from Committee of the Whole – InCamera.

CARRIED

101/2015 PAINCHAUD:

That Council approve the direction given to administration regarding items of land legal and labour and strategic planning.

Direction: That Administration prepare and send out a tender for the Health Clinic Renovations.

CARRIED

g/see

March 11th, 2016

16. ADJOURNMENT

102/2016

SIMONEAU: That the meeting adjourns at 11:34 a.m.

CARRIED



Mayor



Administrator

Resort Village of Candle Lake
Bank Reconciliation
Gen Bank Account 110-110-120
Adv. Credit Union, Candle Lake Branch
29/Feb/16

	Bank Statement Balance Feb 29/16	697,253.14
ADD:		
	Outstanding Deposits	1,400.00
	Debit	1,626.49
LESS:		
	Outstanding Cheques and Withdrawals:	-52,880.61
	Payroll	(12,646.76)
	Council	(2,950.00)
	Fire	(516.67)
	Adjusted Bank Statement Balance	631,285.59

	General Ledger Balance Feb 29/16	650,998.25
Items not posted to the general ledger:		
	First Data Charges	(217.49)
		(33.97)
	RBC LOAN	(19,930.00)
	Interest	316.30
	Caft Fees	(47.50)
	Preauth credit	200.00
	Adjusted General Ledger Balance Feb29/16	631,285.59

0.00

Report Date
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Resort Village of Candle Lake
List of Accounts for Approval
As of 01/03/2016
Batch: 2016-00012 to 2016-00014

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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: GEN - GENERAL BANK ACCOUNT

Computer Cheques:

8689	18/02/2016		CASE #38485-009	225.00
8690	18/02/2016	Candle Castle Restaurant	Council Mtg Lunch	78.23
8691	18/02/2016	Cervus Equipment	Grader Supplies	1,411.62
8692	18/02/2016	C.U.P.E.	CUPE Dues	229.86
8693	18/02/2016	Greenland Waste Disposal Ltd.	Recycle Bin Costs	501.90
8694	18/02/2016	Lozej, Michelle	Christmas Lunch for Board	282.50
8695	18/02/2016	Municipal Employees Pension	MEPP	6,069.36
8696	18/02/2016	NYC Development Ltd.	Ret Performance Bond	3,000.00
8697	18/02/2016	Pitney Bowes	Photocopier	220.57
8698	18/02/2016	Pitney Works	Stationery & Postage	1,085.00
8699	18/02/2016	Prince Albert Co-op Assn Ltd	Fuel	595.60
8700	18/02/2016	Princess Auto Ltd	Maint Parts/Tools	995.03
8701	18/02/2016	SaskEnergy	Redc Hall Heat	723.44
8702	18/02/2016	SaskPower	Fire Hall Power	5,940.88
8703	18/02/2016	SUMA	SUMA Group Ins	2,626.08
8704	18/02/2016	Tarasiuk, Louise	1st Resp Train/Pd by Chq	702.40
8705	18/02/2016	Tarasiuk, Louise	SUMA Conv Regina	1,568.86
8706	18/02/2016	Toshiba Business Solutions	Photocopies	248.74
8707	18/02/2016	Transc. Sask Media Group Inc.	Classied Advertising	779.63
8708	18/02/2016	2 WEB DESIGN Inc.	Web Page Annual Renewal	214.50
8709	18/02/2016	WS Industrial Construction	Skid Plates	1,090.02
8710	29/02/2016	AODBT Architecture &	Feasibility Study	7,321.88
8711	29/02/2016		CASE #38485-009	225.00
8712	29/02/2016	Candle Lake Home Building Cntr	Firehall Repairs	537.38
8713	29/02/2016	Cole, Dee	Conference Meals	592.00
8714	29/02/2016	Johnson, Rob	Conference Meals	79.00
8715	29/02/2016	Pitney Works	Stationery & Postage	2,168.85
8716	29/02/2016	Prince Albert Daily Herald	Zoning Bylaw Pub Notice	779.63
8717	29/02/2016	Princess Auto Ltd	Brake Electric Kits	276.07
8718	29/02/2016	Quinn, John G.	North Central	569.54
8719	29/02/2016	Quinn, John G.	North Central Planning	118.20
8720	29/02/2016	Simoneau, Maurice L.	Health Board Mtg	225.00
8721	29/02/2016	Staples	Envelopes,Mass Mailout	51.88
8722	29/02/2016	Summercove Electric	Leanto heater wiring	819.00
8723	29/02/2016	Tarasiuk, Louise	Spec Mtgs	150.00
8724	29/02/2016	Traction Heavy Duty Parts	Ram Filters and Shock	695.69
8725	29/02/2016	T-R Spring & Align Ltd	Dodge Ram Repairs	437.03
8726	29/02/2016	Zep Factory Outlet	Mun Office	439.18

Total for GEN: 44,055.55

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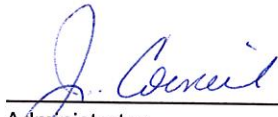
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Payment #	Date	Vendor Name	Reference	Payment Amount
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Certified Correct This 11th day of March, 2016.



Mayor



Administrator

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: GEN - GENERAL BANK ACCOUNT					
Computer Cheques:					
8689 #38485-009	18/02/2016	[REDACTED] 210-200-210 - Due To Provincial C	CASE #38485-009	225.00	225.00
8690 Council	18/02/2016	Candle Castle Restaurant 510-210-140 - GG - Council - Trav Council Mtg Lunch 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	GST Tax Code	74.50 3.73 3.73	78.23
8691 263319	18/02/2016	Cervus Equipment 530-425-121 - TS - Repairs to JD Grader Supplies 530-425-122 - TS - Repairs to JD Loader Supplies 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Both Tax Code	673.11 673.11 65.40 65.40	1,411.62
8692 Feb 2016	18/02/2016	C.U.P.E. 210-200-145 - CUPE Dues Payab	CUPE Dues	229.86	229.86
8693 104553	18/02/2016	Greenland Waste Disposal Ltd. 530-210-142 - TS -Maint.-Recycle & Recycle Bin Costs 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	GST Tax Code	477.99 23.91 23.91	501.90
8694 Jan 2016	18/02/2016	Lozej, Michelle 570-200-110 - P&R - Cont. - Advet Christmas Lunch for Board 510-110-140 - GG - Council - Inde Parks & Rec Mtgs		70.00 212.50	282.50
8695 Feb 2016	18/02/2016	Municipal Employees Pension 210-200-140 - Superannuation Pa MEPP 110-340-110 - GST Receivable - 1 GST Tax Code 900-110-110 - GST Paid	GST Tax Code	6,068.06 1.30 1.30	6,069.36
8696 Feb 2016	18/02/2016	NYC Development Ltd. 420-500-700 - Performance Depo: Return Performance Bond	Ret Performance Bond	3,000.00	3,000.00
8697 3200131339	18/02/2016	Pitney Bowes 510-280-101 - GG - Cont - Photoc Photocopier 110-340-110 - GST Receivable - 1 Both Tax Code 900-110-110 - GST Paid	Both Tax Code	210.54 10.03 10.03	220.57
8698 Feb 2016	18/02/2016	Pitney Works 510-400-110 - GG - Maint. - Statio Stationery & Postage		1,065.00	1,065.00
8699 3565	18/02/2016	Prince Albert Co-op Assn Ltd 530-425-110 - TS - Maint. - Oil & C Fuel 110-340-110 - GST Receivable - 1 GST Tax Code		567.24 28.36	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	GST Tax Code	28.36	595.60
8700	18/02/2016	Princess Auto Ltd			
6-4-153497		530-420-101 - TS - Maint. - Equip. Maint Parts/Tools		417.32	
		530-425-150 - TS - Repairs to Gar Repairs for Garbage Truck		532.48	
		110-340-110 - GST Receivable - 1 Both Tax Code		45.23	
		900-110-110 - GST Paid	Both Tax Code	45.23	995.03
8701	18/02/2016	SaskEnergy			
Jan 2016		570-300-150 - P&R - Utility - Heat Redc Hall Heat		610.44	
		510-300-110 - GG - Utility - Heat Municipal Office Heat		278.35	
		510-300-110 - GG - Utility - Heat Municipal Office Heat CR		199.80	
		110-340-110 - GST Receivable - 1 GST Tax Code		34.45	
		900-110-110 - GST Paid	GST Tax Code	34.45	723.44
8702	18/02/2016	SaskPower			
Feb 2016		525-300-120 - PS - Fire - Utility - F Fire Hall Power		433.80	
		530-300-120 - TS - Maint. - Utility - Landfill Power		224.82	
		530-310-100 - TS - Maint. - Utility - Street Lights		4,465.34	
		530-310-100 - TS - Maint. - Utility - Street Lights		150.35	
		570-310-150 - P&R - Utility - Power Rec Hall		354.13	
		530-300-121 - TS - Maint - Power Drainage Pumps		34.78	
		110-340-110 - GST Receivable - 1 Both Tax Code		28.97	
		900-110-110 - GST Paid	Both Tax Code	28.97	
		110-340-110 - GST Receivable - 1 GST Tax Code		248.69	
		900-110-110 - GST Paid	GST Tax Code	248.69	5,940.88
8703	18/02/2016	SUMA			
Feb 2016		210-200-100 - SUMA Benefit & G SUMA Group Ins		2,626.08	2,626.08
8704	18/02/2016	Tarasiuk, Louise			
Jan 2016		525-220-102 - PS - Fire/EMO .Cor 1st Resp Train/Pd by Chq		623.40	
		525-220-102 - PS - Fire/EMO .Cor 1st Resp Train/Meals		79.00	702.40
8705	18/02/2016	Tarasiuk, Louise			
Feb 2016		510-110-142 - GG-Council Conver SUMA Conv Regina		587.50	
		510-210-140 - GG - Council - Trav SUMA -Trav/Meals		230.40	
		510-210-140 - GG - Council - Trav SUMA -Trav/Meals		91.00	
		510-210-150 - GG - Convention/T SUMA -Lodging		621.28	
		110-340-110 - GST Receivable - 1 Both Tax Code		28.16	
		900-110-110 - GST Paid	Both Tax Code	28.16	
		110-340-110 - GST Receivable - 1 GST Tax Code		11.52	
		900-110-110 - GST Paid	GST Tax Code	11.52	1,569.86
8706	18/02/2016	Toshiba Business Solutions			
AR2810850		510-280-101 - GG - Cont - Photoc Photocopies		237.44	
		110-340-110 - GST Receivable - 1 Both Tax Code		11.30	
		900-110-110 - GST Paid	Both Tax Code	11.30	248.74

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
8707 PA000740076	18/02/2016	Transc. Sask Media Group Inc.			
		510-200-170 - GG - Cont. - Advert Classied Advertising		742.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		37.13	
		900-110-110 - GST Paid GST Tax Code		37.13	779.63
8708 0002771	18/02/2016	2 WEB DESIGN Inc.			
		510-300-142 - GG - Cont - Web P. Web Page Annual Renewal		204.75	
		110-340-110 - GST Receivable - 1 Both Tax Code		9.75	
		900-110-110 - GST Paid Both Tax Code		9.75	214.50
8709 WSI16-99-04	18/02/2016	WS Industrial Construction			
		530-210-140 - TS - Maint. - Contra Skid Plates		1,038.11	
		110-340-110 - GST Receivable - 1 GST Tax Code		51.91	
		900-110-110 - GST Paid GST Tax Code		51.91	1,090.02
8710 11451	29/02/2016	AODBT Architecture &			
		535-210-140 - TS - Const. - Contr: Feasibility Study		6,978.13	
		110-340-110 - GST Receivable - 1 Both Tax Code		343.75	
		900-110-110 - GST Paid Both Tax Code		343.75	7,321.88
8711 #38485-009-01	29/02/2016	[REDACTED]			
		210-200-210 - Due To Provincial C CASE #38485-009		225.00	225.00
8712 158298	29/02/2016	Candle Lake Home Building Cnt			
		525-260-100 - PS - Fire -Facility M Firehall Repairs		132.30	
		110-340-110 - GST Receivable - 1 Both Tax Code		6.30	
		900-110-110 - GST Paid Both Tax Code		6.30	138.60
158356		535-400-110 - TS - Const. - Buldli Firehall Shelving/Screws		380.65	
		110-340-110 - GST Receivable - 1 Both Tax Code		18.13	
		900-110-110 - GST Paid Both Tax Code		18.13	398.78
				Payment Total:	537.38
8713 Conf Trav/Meals	29/02/2016	Cole, Dee			
		525-220-100 - PS-Fire/EMO Trave Conference Meals		79.00	
		525-220-100 - PS-Fire/EMO Trave Conference Travel		487.50	
		110-340-110 - GST Receivable - 1 GST Tax Code		25.50	
		900-110-110 - GST Paid GST Tax Code		25.50	592.00
8714 Conf Meals	29/02/2016	Johnson, Rob			
		525-220-100 - PS-Fire/EMO Trave Conference Meals		79.00	79.00
8715 Feb 2016-02	29/02/2016	Pitney Works			
		510-400-110 - GG - Maint. - Statio Stationery & Postage		2,068.85	
		110-340-110 - GST Receivable - 1 GST Tax Code		100.00	
		900-110-110 - GST Paid GST Tax Code		100.00	2,168.85
8716	29/02/2016	Prince Albert Daily Herald			

J. Lee

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	695.69
8725 20837	29/02/2016	T-R Spring & Align Ltd			
				530-425-172 - TS - Repairs to Doc Dodge Ram Repairs	417.16
				110-340-110 - GST Receivable - 1 Both Tax Code	19.87
				900-110-110 - GST Paid Both Tax Code	19.87
					437.03
8726 271011	29/02/2016	Zep Factory Outlet			
				510-420-100 - GG - Maint. - Janitc Mun Office	42.51
				570-420-150 - P&R - Maint Suppl Hall Supplies	376.71
				110-340-110 - GST Receivable - 1 Both Tax Code	19.96
				900-110-110 - GST Paid Both Tax Code	19.96
					439.18
				Total for GEN:	44,055.55

Certified Correct This 11th day of March, 2016.



Mayor

Administrator

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending February-29-16

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-130-100 - Discount on Municipal Tax - Property	(33.24)	(7,626.10)		(7,626.10)	
	(33.24)	(7,626.10)	0.00	(7,626.10)	0
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Property	7,900.98	15,990.09		15,990.09	
	7,900.98	15,990.09	0.00	15,990.09	0
TOTAL TAXATION:	7,867.74	8,363.99	0.00	8,363.99	0
FEES AND CHARGES					
Custom Work					
420-100-130 - Custom Work - Tax Enforcement		335.76		335.76	
	0.00	335.76	0.00	335.76	0
Sale of Supplies and Gravel					
420-200-901 - Lagoon Fees		45.00		45.00	
	0.00	45.00	0.00	45.00	0
Rentals					
20-300-100 - Rentals - Building/Room	600.00	1,175.00		1,175.00	
	600.00	1,175.00	0.00	1,175.00	0
Other - Performance Deposits					
420-500-150 - Parks & Rec Advertisements	130.00	255.00		255.00	
420-500-700 - Performance Deposits	(3,000.00)	(3,000.00)		(3,000.00)	
	(2,870.00)	(2,745.00)	0.00	(2,745.00)	0
Total Other - Performance Deposits:	(2,870.00)	(2,745.00)	0.00	(2,745.00)	0
Cemetery Fees					
420-600-100 - Cemetery Fees	400.00	400.00		400.00	
	400.00	400.00	0.00	400.00	0
Licenses and Permits					
420-700-200 - Licenses - Business	650.00	1,425.00		1,425.00	
420-700-210 - Licenses - Pets	(40.00)	(40.00)		(40.00)	
420-710-100 - Building Permits	357.00	1,224.00		1,224.00	
	967.00	2,609.00	0.00	2,609.00	0
Other					
Tax Certificate					
420-800-100 - Tax Certificate	90.00	150.00		150.00	
	90.00	150.00	0.00	150.00	0
General Office Services Provided					
420-800-210 - Photocopy/Fax Fees	20.00	30.25		30.25	
420-800-221 - Building/Zoning Appeals	50.00	50.00		50.00	
	70.00	80.25	0.00	80.25	0
Landfill/Waste Collection Fees					

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Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
420-850-110 - Landfill Fees	351.00	913.50		913.50	
420-850-130 - Sign Corridor Fees	100.00	100.00		100.00	
420-850-150 - Misc. Revenue		30.00		30.00	
	451.00	1,043.50	0.00	1,043.50	0
	611.00	1,273.75	0.00	1,273.75	0
TOTAL FEES AND CHARGES:	(292.00)	3,093.51	0.00	3,093.51	0
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	2,028.59	2,028.59		2,028.59	
	2,028.59	2,028.59	0.00	2,028.59	0
TOTAL INVESTMENT INCOME AND COMMIS	2,028.59	2,028.59	0.00	2,028.59	0
TOTAL REVENUES:	9,604.33	13,486.09	0.00	13,486.09	0

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Resort Village of Candle Lake
Statement of Financial Activities - Detailed
For the Period Ending February-29-16

	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity-Meeting	3,662.50	6,612.50		(6,612.50)	
	3,662.50	6,612.50	0.00	(6,612.50)	0
510-110-140 - GG - Council - Indemnity Committee/S	262.50	262.50		(262.50)	
510-110-142 - GG-Council Convention Indemnity	587.50	587.50		(587.50)	
510-110-230 - GG - Salaries - Administrator	12,662.31	18,772.62		(18,772.62)	
510-110-330 - GG - Salaries - Assistants	17,570.15	32,177.07		(32,177.07)	
	34,744.96	58,412.19	0.00	(58,412.19)	0
Benefits					
510-130-230 - GG - Benefits - Administrator - Grp.Ins.	168.39	279.43		(279.43)	
510-130-232 - GG - Benefits - Administrator EI	301.38	501.32		(501.32)	
510-130-233 - GG - Benefits - Administrator Sup'n.	933.24	1,552.37		(1,552.37)	
510-130-234 - GG - Benefits - Workers' Comp	1,163.26	1,163.26		(1,163.26)	
510-140-330 - GG - Benefits - Assistant - Grp.Ins.	312.60	519.08		(519.08)	
510-140-331 - GG - Benefits - Assistant CPP	746.25	1,229.79		(1,229.79)	
510-140-332 - GG - Benefits - Assistant EI	502.89	861.79		(861.79)	
510-140-333 - GG - Benefits - Assistant Sup'n.	1,243.09	2,063.69		(2,063.69)	
	5,371.10	8,170.73	0.00	(8,170.73)	0
	40,116.06	66,582.92	0.00	(66,582.92)	0
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	258.80	258.80		(258.80)	
510-200-130 - GG - Cont. - Audit/Accounting		5,591.30		(5,591.30)	
510-200-150 - GG - Cont. - Assessment - SAMA	46,788.00	46,788.00		(46,788.00)	
510-200-170 - GG - Cont. - Advertising	1,485.00	1,485.00		(1,485.00)	
510-210-140 - GG - Council - Travel/Meals	681.13	681.13		(681.13)	
510-210-150 - GG - Convention/Travel/Meal/Lodging	1,244.60	1,500.14		(1,500.14)	
510-210-170 - GG - Admin.Prof.Dev/ Travel / Meals/L	120.80	954.50		(954.50)	
510-220-101 - GG - Cont. - Caretaking/Main. Other	1,413.00	3,768.00		(3,768.00)	
510-260-100 - GG - Cont. - Tax Enforcement/Collecti	32.00	335.76		(335.76)	
510-260-101 - GG- Cont -Information Service Fees	1,000.00	1,000.00		(1,000.00)	
510-280-101 - GG - Cont - Photocopier	447.98	1,256.12		(1,256.12)	
510-280-130 - GG - Cont. - Munisoft Software Suppor		6,598.20		(6,598.20)	
510-280-131 - GG -Cont. - Software Purchase	83.55	105.68		(105.68)	
510-280-170 - GG - Cont. - Promos/Vol Appn/Public F		429.02		(429.02)	
510-290-100 - GG - Cont. - Bank Charges	70.58	70.58		(70.58)	
510-290-101 - GG - Cont. - Debit Machine Costs	586.08	586.08		(586.08)	
	54,211.52	71,408.31	0.00	(71,408.31)	0
Utilities					
510-300-110 - GG - Utility - Heat	78.55	78.55		(78.55)	
510-300-120 - GG - Utility - Power	1,229.57	1,229.57		(1,229.57)	
10-300-130 - GG - Utility - Water		7.19		(7.19)	
510-300-140 - GG - Utility - Telephone		872.37		(872.37)	
510-300-141 - GG - Cont - Inernet/DB Machine		123.08		(123.08)	
510-300-142 - GG - Cont - Web Page Setup/Maint	204.75	204.75		(204.75)	
510-300-150 - GG - Utility - Septic Pump-Out	180.00	360.00		(360.00)	

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	Current	Year To Date	Budget	Variance	%
	1,692.87	2,875.51	0.00	(2,875.51)	0
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	3,133.85	3,381.43		(3,381.43)	
510-410-140 - GG - Maint. - Office Supplies	283.88	981.41		(981.41)	
510-420-100 - GG - Maint. - Janitor Supplies	42.51	42.51		(42.51)	
	3,460.24	4,405.35	0.00	(4,405.35)	0
TOTAL GENERAL GOVERNMENT SERVICES	99,480.69	145,272.09	0.00	(145,272.09)	0

PROTECTIVE SERVICES

POLICE PROTECTION

Professional/Contractual Services

520-210-120 - PS-Contract Bylaw Enforcement Services	1,248.85	2,945.21		(2,945.21)	
	1,248.85	2,945.21	0.00	(2,945.21)	0
TOTAL POLICE PROTECTION:	1,248.85	2,945.21	0.00	(2,945.21)	0

FIRE PROTECTION

Wages and Benefits

Wages

525-110-120 - PS - Fire - Salaries - Fire Chief	316.67	633.34		(633.34)	
525-110-130 - PS - Fire - Salaries - Deputy Fire Chief	200.00	400.00		(400.00)	
	516.67	1,033.34	0.00	(1,033.34)	0
	516.67	1,033.34	0.00	(1,033.34)	0

Professional/Contractual Services

525-220-100 - PS-Fire/EMO Travel, Meals, Hotel	1,385.23	1,385.23		(1,385.23)	
525-220-102 - PS - Fire/EMO .Convention/Training	79.00	702.40		(702.40)	
525-230-100 - PS - Fire /EMO- Insurance		4,378.00		(4,378.00)	
525-240-100 - PS - Fire - Memberships/Subscriptions		160.00		(160.00)	
525-260-100 - PS - Fire -Facility Maint.	132.30	410.57		(410.57)	
	1,596.53	7,036.20	0.00	(7,036.20)	0

Utilities

525-300-120 - PS - Fire - Utility - Power	433.80	696.46		(696.46)	
525-300-140 - PS-Fire/First Resond/EMO Telephone/		104.64		(104.64)	
525-300-141 - PS-Fire/Emerg.-Radio/Pager Equip		1,830.15		(1,830.15)	
	433.80	2,631.25	0.00	(2,631.25)	0

Maintenance, Materials and Supplies

525-420-102 - PS-Fire/First Resp.Appreciation-PR		138.07		(138.07)	
525-430-100 - PS - Vehicle/Equip. Repair/Parts/Tools	112.13	259.36		(259.36)	
525-430-110 - PS - Fire - Oil & Gas	22.53	22.53		(22.53)	
	134.66	419.96	0.00	(419.96)	0
TOTAL FIRE PROTECTION:	2,681.66	11,120.75	0.00	(11,120.75)	0
TOTAL PROTECTIVE SERVICES:	3,930.51	14,065.96	0.00	(14,065.96)	0

TRANSPORTATION SERVICES

MAINTENANCE

Wages & Benefits

SBE

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
Wages					
530-110-120 - TS - Maint.-Maint.Manager Salary	8,228.10	13,686.72		(13,686.72)	
530-110-130 - TS - Maint. - Salaries - Labourers	17,430.94	32,607.91		(32,607.91)	
	25,659.04	46,294.63	0.00	(46,294.63)	0
Benefits					
530-120-120 - TS - Maint.-Benefits-Maint.Mgr-Grp.Ins	304.98	506.62		(506.62)	
530-120-121 - TS - Maint.-Benefits-Maint.Mgr.CPP	380.91	633.52		(633.52)	
530-120-122 - TS - Maint-Benefits-Maint.Mgr. EI	204.75	340.58		(340.58)	
530-120-123 - TS - Maint-Benefits-Maint.Mgr.-Sup'n.	634.02	1,054.63		(1,054.63)	
530-130-130 - TS - Maint. - Laborers-Benefits-Grp.Ins	1,348.20	2,247.90		(2,247.90)	
530-130-131 - TS- Maint - Laborers CPP	910.75	1,507.21		(1,507.21)	
530-130-132 - TS - Maint - Laborers EI	567.24	945.03		(945.03)	
530-130-133 - TS - Maint - Laborers - Sup'n	1,745.81	2,910.57		(2,910.57)	
	6,096.66	10,146.06	0.00	(10,146.06)	0
	31,755.70	56,440.69	0.00	(56,440.69)	0
Professional/Contractual Services					
530-200-110 - TS - Maint. - Engineering	5,755.50	5,755.50		(5,755.50)	
530-210-140 - TS - Maint. - Contract Maint. Work	1,503.11	4,903.54		(4,903.54)	
530-210-142 - TS -Maint.-Recyle Bin Costs	477.99	1,396.30		(1,396.30)	
530-250-101 - TS-Maint-Prof Dev/Workshop		381.54		(381.54)	
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		155.00		(155.00)	
530-290-102 - TS - Maint. - Shop Repairs/Maint		21.59		(21.59)	
	7,736.60	12,613.47	0.00	(12,613.47)	0
Utilities					
530-300-120 - TS - Maint. - Utility - Power (Landfill)	224.82	255.22		(255.22)	
530-300-121 - TS - Maint - Power Drainage Pumps	34.78	34.78		(34.78)	
530-300-140 - TS - Maint. - Utility - Telephone		262.45		(262.45)	
530-310-100 - TS - Maint. - Utility - Street Lights	4,615.69	9,159.81		(9,159.81)	
	4,875.29	9,712.26	0.00	(9,712.26)	0
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Materials & Supplies	3,212.95	3,578.73		(3,578.73)	
530-400-111 - TS-Maint Employee Reimbursed Safet		486.42		(486.42)	
530-420-100 - TS - Vehicle- Repair/Parts/Tools	396.32	518.32		(518.32)	
530-420-101 - TS - Maint. - Equip. Repair/Parts/Tools	680.84	709.88		(709.88)	
530-425-110 - TS - Maint. - Oil & Gas	1,003.44	5,280.71		(5,280.71)	
530-425-121 - TS - Repairs to JD Grader	673.11	673.11		(673.11)	
530-425-122 - TS - Repairs to JD Wheel Loader	673.11	673.11		(673.11)	
530-425-130 - TS Repairs To Freight Liner Gravel Tru		314.90		(314.90)	
530-425-132 - TS - Repairs To 2012 Bobcat		113.32		(113.32)	
530-425-150 - TS - Repairs to Garbage Truck	532.48	532.48		(532.48)	
530-425-161 - TS - Repairs to 88 - 3 on GMC - Now F		860.38		(860.38)	
530-425-172 - TS - Repairs to Dodge Pickup	1,081.23	1,081.23		(1,081.23)	
530-425-175 - TS - Landfill Compactor		1,659.21		(1,659.21)	
	8,253.48	16,481.80	0.00	(16,481.80)	0
Capital Expenditures					
530-600-140 - TS - Purchase of Cap Assets - Equipm		26,355.00		(26,355.00)	
	0.00	26,355.00	0.00	(26,355.00)	0

SR

Resort Village of Candle Lake
Statement of Financial Activities - Detailed
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	Current	Year To Date	Budget	Variance	%
TOTAL MAINTENANCE:	52,621.07	121,603.22	0.00	(121,603.22)	0
CONSTRUCTION					
Professional/Contractual Services					
535-210-140 - TS - Const. - Contract - Other	6,978.13	6,978.13		(6,978.13)	
	6,978.13	6,978.13	0.00	(6,978.13)	0
Maintenance, Materials & Supplies					
535-400-110 - TS - Const. - Building Maint. Mat & Sup	575.65	575.65		(575.65)	
	575.65	575.65	0.00	(575.65)	0
TOTAL CONSTRUCTION:	7,553.78	7,553.78	0.00	(7,553.78)	0
TOTAL TRANSPORTATION SERVICES:	60,174.85	129,157.00	0.00	(129,157.00)	0
PUBLIC HEALTH AND WELFARE SERVICES					
Utilities					
550-300-140 - H&W - Utility - Telephone(Health)		242.21		(242.21)	
550-300-151 - Health Committee Expenditures		36.75		(36.75)	
	0.00	278.96	0.00	(278.96)	0
Total PUBLIC HEALTH AND WELFARE SERV	0.00	278.96	0.00	(278.96)	0
PLANNING AND DEVELOPMENT SERVICES					
Wages and Benefits					
560-110-120 - P&D - Contracted Bldg. Inspections	2,625.00	2,625.00		(2,625.00)	
	2,625.00	2,625.00	0.00	(2,625.00)	0
TOTAL PLANNING AND DEVELOPMENT SEF	2,625.00	2,625.00	0.00	(2,625.00)	0
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-200-110 - P&R - Cont. - Advertising/Public Relat.	70.00	70.00		(70.00)	
570-290-100 - P&R - Wapiti Library		5,175.23		(5,175.23)	
	70.00	5,245.23	0.00	(5,245.23)	0
Utilities - Heat					
570-300-150 - P&R - Utility - Heat - Hall	610.44	898.53		(898.53)	
	610.44	898.53	0.00	(898.53)	0
Utilities - Power					
570-310-150 - P&R - Utility - Power - Hall	354.13	622.54		(622.54)	
	354.13	622.54	0.00	(622.54)	0
Utilities - Telephone					
570-330-150 - P&R - Utility - Telephone - Hall		57.78		(57.78)	
	0.00	57.78	0.00	(57.78)	0
Maintenance, Materials and Supplies					
570-420-150 - P&R - Maint Supplies - Hall	376.71	376.71		(376.71)	
	376.71	376.71	0.00	(376.71)	0
Other					
570-900-120 - P&R - Communities in Bloom - Grant		25.00		(25.00)	
570-900-122 - P&R-Comm.in Bloom- Kiosk Power		35.63		(35.63)	
570-900-130 - P&R-Aschim Homestead PAMF Grant		50.00		(50.00)	

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	Current	Year To Date	Budget	Variance	%
	0.00	110.63	0.00	(110.63)	0
TOTAL RECREATION AND CULTURAL SERV	1,411.28	7,311.42	0.00	(7,311.42)	0
TOTAL EXPENDITURES:	167,622.33	298,710.43	0.00	(298,710.43)	0
CHANGE IN NET-FINANCIAL ASSETS					
Revenues	9,604.33	13,486.09	0.00	13,486.09	0
Expenditures	167,622.33	298,710.43	0.00	(298,710.43)	0
CHANGE IN NET FINANCIAL ASSETS	(158,018.00)	(285,224.34)	0.00	(285,224.34)	0
OPERATING SURPLUS/DEFICIT (Chg in Net Asst)	(158,018.00)	(285,224.34)	0.00	(285,224.34)	0
Decrease in Amounts to be Recovered					
Long Term Debt Repaid	(19,930.00)	(19,930.00)		(19,930.00)	
Total Decrease in Amounts to be Recovered:	(19,930.00)	(19,930.00)	0.00	(19,930.00)	0
CHANGE IN GENERAL SURPLUS	(177,948.00)	(305,154.34)	0.00	(305,154.34)	0

ACCOUNT BALANCES

Cash and Investments

	Current	Year to Date	Balance
110-110-110 - Office Petty Cash			500.00
110-110-111 - Office Float			200.00
110-110-112 - Landfill Float			70.00
110-110-120 - General Bank Acct.	(182,555.06)	(469,443.46)	650,998.25
110-110-122 - Tax Bank Account	4.69	4.69	538.21
110-110-131 - Cash- Investors Savings Account	1,435.97	1,435.97	2,601,133.11
110-110-160 - Cash - Parks & Rec Operating Acct			6,115.91
110-110-162 - Parks & Rec Bingo Account			1,298.72
110-110-164 - Health Committee-Gen.Account			3,078.31
110-110-165 - Health Committee-Building Fund			4,604.24
110-110-166 - First Responders Bank Account			3,347.12
110-110-168 - Parks & Rec-Playground Acct			1,241.89
Total Cash and Investments:	(181,114.40)	(468,002.80)	3,273,125.76

Municipal Taxes Receivable

110-200-100 - Municipal - Tax Receivable - Current	(7,354.71)	(34,768.93)	179,162.90
110-200-110 - Municipal - Tax Receivable - Arrears	7,587.19	15,678.85	213,631.77
110-200-300 - Municipal Receivable-WCB Cert	276.59	548.28	15,591.47
Total Municipal Taxes Receivable:	509.07	(18,541.80)	408,386.14

Other Receivables

110-210-100 - Sask. Rivers Taxes Receivable	(92.24)	(7,364.41)	217,815.87
110-320-100 - Accounts Receivable	(1,754.58)	(6,335.34)	9,774.28
110-320-170 - Tax Title Costs Receivable			150.00
110-340-110 - GST Receivable - 100% Rebate	2,115.49	141,585.65	209,973.20

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	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Total Other Receivables:	268.67	127,885.90	437,713.35		

Certified correct and in accordance with the records

Presented to council on

Mar 30 / 16
(Date)

J. Council
Administrator Name
Administrator Title

John B. Quinn, Mayor
Head of Council Name
Head of Council Title