

Resort Village of Candle Lake Council Meeting

September 9th, 2016

A Council Meeting of Council for the Resort Village of Candle Lake was held on September 9th, 2016, in the Council Chambers at Candle Lake, SK.

ATTENDANCE: The following were in attendance:

Wasyluk, Borden	- Mayor
Manton, Valerie	- Councilor
Cherkewich, Ron	- Councilor
Matkowski, Patricia	- Councilor
Wojciechowski, Brian	- Councilor (<i>via telephone</i>)

Heather Scott - Assistant Administrator

1. **CALL TO ORDER:** Mayor Borden Wasyluk called the meeting to order at 9:00 a.m.

2. **SUBMISSION OF PECUNIARY INTEREST:**

- Mayor Wasyluk on incamera item 3.1.
- Councilor Matkowski on item 9.1.

3. **ADOPTION OF MINUTES:**

358/2016 MATKOWSKI:

That the Minutes of the Special Meeting of Council called August 18th, 2016 be taken as read and adopted. **CARRIED**

4. **APPROVAL OF AGENDA:**

359/2016 CHERKEWICH:

That Incamera items 3.1 and 3.2 be moved to the Regular Council Agenda. **CARRIED**

359/2016 MANTON:

That the Agenda for this meeting be approved as amended, and that presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

Additions:

- 7.8 – Letter from the Candle Lake Card and Scrapbook Club
- 7.10 – Email from Candle Lake SnoDrifters
- 9.1 – Financial Report from Financial Officer
- 9.2 – Report 111/2016 Re: Blind Corner Signage
- 9.3 – Report 112/2016 Re: Website Update

- 9.4 – Report 114/2016 Re: Reschedule Public Hearing of Bylaws 17, 22, 23, 24 and 25 of 2016
- 9.6 – Report 116/2016 Re: Request for a Temporary Building
- 9.7 – Report 113/2016 Re: Wildfire Management Plan
- 9.8 – Report 117/2016 Re: Airpark Lot Expansion
- 9.9 – Report 118/2016 Re: Discretionary Use – Secure Choice Storage
- 9.10 – Report 119/2016 Re: Tender for Hall and Bathroom
- 9.11 – Report 120/2016 Re: Invitation for Gravel Haul Tender
- 9.12 – Report 131/2016 Re: Tender for Sand Purchase and Delivery
- 9.15 – Report 123/2016 Re: Bayview Drive
- 9.16 – Report 125/2016 Re: Bylaw Enforcement Identification
- 9.17 – Report 126/2016 Re: Hanson Beach Permit
- 7.11- Correspondence Re: Small Claims Lawsuit 20136 Wasyluk vs. RVCL.
- 9.18 – Report 115/2016 Re: Van Impe refund of interest and penalties
- 15.1 – Cherkewich OCP Committee access to Denton Yeo.

CARRIED

5. PUBLIC HEARINGS AND APPEALS:

Mayor calls for a motion to adjourn council meeting and open public hearing.

360/2016 MATKOWSKI:

That Council adjourn council meeting and open public hearing at 9:15 a.m.

CARRIED

Register Speakers – Kenton McAuley

Mayor calls for a motion to adjourn public hearing and reconvene to council meeting.

361/2016 CHERKEWICH:

That Council close the public hearing and reconvene to council meeting at 9:23 a.m.

CARRIED

6. PRESENTATIONS, DELEGATIONS AND RELATED REPORTS: None

7. COMMUNICATIONS/PETITIONS PACKAGE:

362/2016 MANTON:

That communication items 7.1, 7.2 and 7.4 be received and filed.

CARRIED

363/2016 MATKOWSKI:

That administration draft a letter for Mayor's signature in response to Ms. Porter's letter regarding the cancellation of the use of credit cards for tax payments and that

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letter indicate Council's reasons for the cancellation, that being the high cost of service charges. **CARRIED**

364/2016 CHERKEWICH:

That the RVCL reimburse Mr. Buckoski one half the costs for a new septic sleeve in the amount of \$180.12. **CARRIED**

365/2016 CHERKEWICH:

1. That administration draft a letter for the Mayor's signature inviting the Conservation Officers, the R.C.M.P and Bylaw enforcement to a public meeting following the October 14th, 2016 Council meeting Re: ATVs and speeding issues.
2. That administration post notices to invite the public to the meeting and advertise for the public to submit any questions or comments in writing to the office prior to the meeting. **CARRIED**

366/2016 MANTON:

That administration drafts a letter for Mayor's signature in response to an email from Mr. and Mrs. Beggs regarding speeding, ATV's and rules for new boat docks/lifts, advising them of the public meeting and informing them that Council is focused on the boat dock issue. **CARRIED**

367/2016 CHERKEWICH:

That Council declare September as Muscular Dystrophy Awareness Month. **CARRIED**

368/2016 MANTON:

That Council direct that the Candle Lake Card and Scrapbook Club receive a reduced rental rate of \$175 for the Community Hall for the 2016 craft sale to be held on October 15th or 22nd, 2016. **CARRIED**

369/2016 CHERKEWICH:

That administration draft a cover letter for the Mayor's signature to the Candle Lake Card and Scrapbook Club advising them that their application was granted and notifying them that if they make a similar application in the future, Council may request financial statements for the past two years. **CARRIED**

Councilor Wojciechowski left at 10:13 a.m.

370/2016 MANTON:

That administration to bring forward a report for Council consideration for the hall rental policy and expenses. **CARRIED**

Councilor Wojciechowski returned at 10:17 a.m.

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371/2016 CHERKEWICH:

Refer to administration for review and report inter-municipal business licensing pilot project and request information and financial stakeholders input.

CARRIED

372/2016 CHERKEWICH:

That Council only consider the application from the SnoDrifters for the October 1, 2016 event as the policy may be reviewed.

CARRIED

373/2016 CHERKEWICH:

That Council defer the request of the SnoDrifters subject to the club producing items 1-5 for Council consideration:

1. Financial Statements for the past three years with management letters;
2. Copy of membership application forms;
3. Rentals and revenues for the lodge, if any, for the past three years;
4. How much has this organization paid in taxes or rent to the RVCL in the last three years;
5. Whether they are a non-profit and do they have charitable status.

WITHDRAWN

374/2016 MANTON:

That the Candle Lake SnoDrifters are charged \$600 for the October 1st, 2016 Octoberfest Fundraiser. Upon revision of the hall fee policy, administration is authorized to provide a refund if applicable.

Recorded vote: Manton – Yes
Cherkewich – Yes
Matkowski – Yes

Wasyluk – Yes
Wojchiechowski – No

CARRIED

Mayor Wasyluk having declared a pecuniary interest left at 10:52 a.m.

375/2016 CHERKEWICH:

That administration advises legal counsel to adjourn court matter to January, 2017 or later.

CARRIED

376/2016 MANTON:

Receive and file letter from legal counsel.

CARRIED

Mayor Wasyluk returned at 10:55 a.m.

8. CONSENT AGENDA:

377/2016 MANTON:

That the function attendance report Re: North Central Lakelands Planning District Committee be received and filed. **CARRIED**

9. REPORTS OF ADMINISTRATOR & COMMITTEES:

Councilor Matkowski having declared a pecuniary interest left at 10:58 a.m.

378/2016 MANTON:

That Council approves cheque #9140 for payment. **CARRIED**

Councilor Matkowski returned at 11:03 a.m.

379/2016 CHERKEWICH:

That Council acknowledge the accounts paid and approve the accounts payable as listed and that Council receive and file the financial summary and the bank reconciliation to the end of August 2016. **CARRIED**

380/2016 CHERKEWICH:

That Council approve the installation of new blind corner signs at 2nd Crescent North and another at Skalicky Drive. **CARRIED**

381/2016 CHERKEWICH:

That Report 112/2016 Re: Website Update be referred back to administration for further review and report, that report to contain a draft RFP for a more user friendly website, enhancing communications and that respondents provide one or two examples of previous work. **CARRIED**

382/2016 MANTON:

That a notice of Proposed Bylaws 17, 22, 23, 24 and 25 of 2016 be published in accordance with S. 3.10 of the Zoning Bylaw and Sections 207-212 of *The Planning and Development Act, 2007* with a public hearing to be conducted on October 14, 2016. **CARRIED**

383/2016 CHERKEWICH:

That administration is to prepare an amendment for Council consideration to amend Bylaw 06 of 2015 – A Bylaw of the Resort Village of Candle Lake to Authorize Access to and Use of Sewage Lagoons by removing any reference to vacuum trucks. **CARRIED**

384/2016 CHERKEWICH:

That Council grant permission for a temporary storage container to be placed on Lot 5, Block 1 Plan 72PA06478 subject to the owners obtaining a valid building permit; and subject to the condition that the neighbours be advised of the storage unit and any neighbours having a complaint, that Council revisit permission.

CARRIED

385/2016 MANTON:

That Council approve the Candle Lake Fuel Management Plan 2016 and advise the Wildfire Management Branch, Ministry of Environment of Council decision.

CARRIED

386/2016 MANTON:

That Council approve the plan to extension of Lots 11, 12, 13, 14 and 15, Block 402, Plan 01PA12265.

CARRIED

387/2016 MATKOWSKI:

That Council approves the Discretionary Use application for residential construction at 72 Industrial Drive for the business Secure Storage Inc. with condition that the business comply to all aspects of the Zoning Bylaw – Bylaw 3 of 2016.

CARRIED

388/2016 MANTON:

That administration is directed to send out an invitation to tender for renovations to the civic hall kitchen, bathrooms and emergency lighting.

CARRIED

389/2016 MATKOWSKI:

1. That administration is directed to send out an invitation to tender for gravel haul.
2. That the gravel tender include the following information:
 - I. Full legal name;
 - II. Residence and mailing addresses;
 - III. Equipment listed and whether it is owned or leased and the particulars of the lessor;
 - IV. A disclosure statement to include: contractor or subcontractor's relationship to Council and/or the family of Council and relationship to the Administrator or outside and inside staff.

CARRIED

390/2016 CHERKEWICH:

1. That administration is directed to send out an invitation to tender for sand.
2. That the sand tender include the following information:
 - I. Full legal name;
 - II. Residence and mailing addresses;
 - III. Equipment listed and whether it is owned or leased and the particulars of the lessor;

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- IV. A disclosure statement to include: contractor or subcontractor's relationship to Council and/or the family of Council and relationship to the Administrator or outside and inside staff.

CARRIED

391/2016: CHERKEWICH:

That administration advises the application that the Resort Village of Candle Lake Council has no issue with the application to landscape the Hanson Beach area subject to the applicant receiving all appropriate permissions.

CARRIED

392/2016 MATKOWSKI:

1. That Council approve the new list to the Mayor regarding committee appointments for the period August 12th, 2016 to December 31st, 2016 as follows:
 - i. Parks and Recreation/Trails..... Councillor Wojciechowski, (Parks and Rec) Councillor Manton, Councilor Wojciechowski (trails)
 - ii. Communities in Bloom Councillor Manton
 - iii. Roads/Maintenance/Landfill/Environment Councillor Wojciechowski, Mayor Wasyluk
 - iv. Finance & Budget All of Council
 - v. Economic Planning & Development Councillor Wojciechowski, Mayor Wasyluk
 - vi. North central Lakelands District Planning Committee.....Councillor Cherkewich
 - vii. PARCS Councillor Matkowski, Mayor Wasyluk
 - viii. Fire/First Responders/EMO/Search & Rescue Councillor Wojciechowski,
 - ix. SUMA All of Council
 - x. Wapiti Regional Library Councillor Manton
 - xi. Health Councillor Matkowski,
 - xii. CUPE Negotiating Committee Councillor Cherkewich, Councilor Manton
 - xiii. North Central Area Transportation Planning Committee... Mayor Wasyluk

CARRIED

393/2016 CHERKEWICH:

That each committee is allowed to approve their own Chairperson and send to Council for validation unless a bylaw indicates otherwise.

WITHDRAWN

394/2016 MANTON:

That Bylaw 27 of 2016- a bylaw to amend Bylaw 02 of 2016 – Article 13.6 be laid on the table under order of business "Introduction and Consideration of Bylaws". This Bylaw is for three readings.

CARRIED

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395/2016 MANTON:

That administration is directed to put an offer of tender out for the repair of Bayview Drive drainage.

CARRIED

396/2016 MANTON:

That Council approves the expenditure of a maximum of \$500 for the purchase of identification badges/tags and hats with insignias indicating the wearer is a Bylaw Enforcement Officer for the Resort Village of Candle Lake.

CARRIED

397/2016 MATKOWSKI:

That Council receive and file Report 115/2016 Re: Van Impe refund of interest and penalties.

CARRIED

398/2016 CHERKEWICH:

That administration drafts a letter for the Mayor's signature to the developer to compliment him on his efforts to pay the arrears, but that Council is not able to accommodate his request.

CARRIED

10. INQUIRIES: None

11. COUNCILORS FORUM: None

12. INTRODUCTION AND CONSIDERATION OF BYLAWS:

12.1 - Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6.

399/2016 MANTON

That Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6. be introduced and read a first time.

CARRIED

400/2016 WOJCIECHOWSKI

That Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6. be now read a second time.

CARRIED

401/2016 MANTON:

That leave be granted to read Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6. a third time.

CARRIED

402/2016 MANTON:

That Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6 be read a third time and passed; and that Bylaw 27 of 2016 – A Bylaw to Amend Council Procedures Bylaw – Article 13.6. be now adopted, sealed and signed by the Mayor and Administrator.

CARRIED

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13. **UNFINISHED BUSINESS:** None

14. **GIVING NOTICE:**

403/2016 WASYLUK:

Give notice of intent to bring forward a motion that administration is to prepare a report and draft bylaw to amend the North Central Lakelands Planning District Official Community Plan – Bylaw 12 of 2013 by adding an article under 22.2 Policies to read that certain parcels of land will be designated as Conservation and that administration is to prepare a companion report and draft bylaw to amend the Zoning Bylaw – Bylaw 03 of 2016 to reflect the changes and ensure the Zoning Bylaw is compatible to the Official Community Plan. **CARRIED**

404/2016 WASYLUK:

Give Notice of intent to bring forward a motion to have administration prepare a report regarding limiting the number of trailer sites within the Resort Village of Candle Lake. **CARRIED**

15. **MOTIONS:**

405/2016 CHERKEWICH:

That administration is to confirm Clem Perras and Ron Cherkewich are on an OCP Committee. **CARRIED**

406/2016 CHERKEWICH:

That the OCP Committee of Clem Perras and Ron Cherkewich have the permission of Council to access Denton Yeo for the purpose of preparing drafts for Council consideration. **CARRIED**

16. **ADJOURNMENT:**

407/2016 WOJCIECHOWSKI:

That Council adjourn the Council meeting at 1:36 p.m. to reconvene at the next scheduled meeting at 9:00 a.m. on October 14th, 2016. **CARRIED**



Mayor

Administrator

Date Printed
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**Resort Village of Candle Lake
Bank Reconciliation - Detailed**

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**General Bank Account
For Ending Date 31/08/2016**

**110-110-120 - General Bank Acct.
GL Balance to 31/08/2016**

2,547,860.30

Service Charges:	-48.75
Interest Charges:	0.00
Interest Revenue:	553.59

Adjusted Book Balance	2,548,365.14
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Bank Statement Balance:

2,593,161.00

Deposits in Transit

Count	Date	Source	Transaction Description	Sub	Amount
1	30/08/2016	2016-0062	Preauthorized Debit	RC	16,404.74
2	30/08/2016	2016-0061	Debit	RC	11,405.99
3	31/08/2016	Ch 9111	Lyons, George-Refund-Clerical Error	AP	1,431.94
4	31/08/2016	2016-0063	Debit	RC	2,766.18
5	31/08/2016	2016-0064	Debit	RC	3,033.19
6	31/08/2016	2016-0065	Deposit Entry	RC	5,133.56
Subtotal:					40,175.60

Outstanding Payments

Count	Date	Source	Transaction Description	Sub	Amount
1	31/05/2016	Ch 8918	Tarasiuk, Louise	AP	-201.15
2	30/06/2016	Ch 8973	Johnson, Rob	AP	-216.31
3	29/07/2016	Ch 9035	Johnson, Rob	AP	-661.18
4	04/08/2016	Ch 9060	C.U.P.E.	AP	-561.25
5	09/08/2016	Ch 9087	Graham, Nancy	AP	-600.00
6	26/08/2016		Net Pay		-516.67
7	26/08/2016		Net Pay		-2,070.99
8	30/08/2016	1	Net Pay		-1,419.70
9	30/08/2016	1	Net Pay		-2,551.51
10	30/08/2016	1	Net Pay		-5,004.90
11	30/08/2016	1	Net Pay		-1,596.05
12	30/08/2016	1	Net Pay		-4,716.88
13	30/08/2016	1	Net Pay		-3,485.95
14	30/08/2016	1	Net Pay		-1,365.02
15	30/08/2016	1	Net Pay		-780.23
16	31/08/2016	Ch 9097	Associated Engineering (Sask)	AP	-11,151.53
17	31/08/2016	Ch 9098	Buckoski, Clarence	AP	-45.00
18	31/08/2016	Ch 9099	Candle Lake All Season Service	AP	-1,043.34
19	31/08/2016	Ch 9100	Candle Lake Home Building Cntr	AP	-60.14
20	31/08/2016	Ch 9101	Carrier, Grant	AP	-1,200.00
21	31/08/2016	Ch 9102	Cervus Equipment	AP	-217.16
22	31/08/2016	Ch 9103	Charles Repair & Service Co.	AP	-23.51
23	31/08/2016	Ch 9104	Christopherson Industrial Supp	AP	-1,361.13
24	31/08/2016	Ch 9105	Cromartie, Kelly	AP	-58.19

Date Printed
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**Resort Village of Candle Lake
Bank Reconciliation - Detailed**

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General Bank Account
For Ending Date 31/08/2016

110-110-120 - General Bank Acct.

25	31/08/2016	Ch 9106	C.U.P.E.	AP	-597.30
26	31/08/2016	Ch 9107	Earthworks Equipment Corp.	AP	-7,100.54
27	31/08/2016	Ch 9108	Glen Mor Inc.	AP	-2,438.80
28	31/08/2016	Ch 9109	J.G.T. Properties Inc.	AP	-500.50
29	31/08/2016	Ch 9110	Lozej, Michelle	AP	-187.50
30	31/08/2016	Ch 9111	Lyons, George	AP	-1,431.94
31	31/08/2016	Ch 9112	Matkowski, Patricia	AP	-112.50
32	31/08/2016	Ch 9113	Maxim International Trucking	AP	-29.12
33	31/08/2016	Ch 9114	Municipal Employees Pension	AP	-7,773.68
34	31/08/2016	Ch 9115	Murrays Appliance Service	AP	-427.90
35	31/08/2016	Ch 9116	North Star Signs	AP	-110.00
36	31/08/2016	Ch 9117	Pasloski, Edwin	AP	-100.00
37	31/08/2016	Ch 9118	Paymate Software	AP	-42.00
38	31/08/2016	Ch 9119	Perras, Clem	AP	-148.60
39	31/08/2016	Ch 9120	Pitney Bowes	AP	-243.90
40	31/08/2016	Ch 9121	Prince Albert Co-op Assn Ltd	AP	-2,106.02
41	31/08/2016	Ch 9122	R.M. of Paddockwood	AP	-1,250.00
42	31/08/2016	Ch 9123	SaskTel	AP	-1,510.75
43	31/08/2016	Ch 9124	SaskPower	AP	-6,471.51
44	31/08/2016	Ch 9125	Sawchuk Lavoie Stonechild	AP	-1,784.93
45	31/08/2016	Ch 9126	SUMA	AP	-3,733.46
46	31/08/2016	Ch 9127	SUMA	AP	-419.61
47	31/08/2016	Ch 9128	SUMA	AP	-1,166.67
48	31/08/2016	Ch 9129	SUMA-Grp. Benefits	AP	-2,447.16
49	31/08/2016	Ch 9130	T & C Plumbing Ltd.	AP	-325.51
50	31/08/2016	Ch 9131	Toshiba Business Solutions	AP	-195.44
51	31/08/2016	Ch 9132	Traction Heavy Duty Parts	AP	-455.43
52	31/08/2016	Ch 9133	Wasyluk, Borden	AP	-187.50
53	31/08/2016	Ch 9134	Wheatland Tire & Auto	AP	-165.60
54	31/08/2016	Ch 9135	Wikberg, Trevor	AP	-600.00
Subtotal:					-84,971.46

Total Uncleared:

-44,795.86

Adjusted Bank Balance

2,548,365.14

Notes

Resort Village of Candle Lake
Statement of Financial Activities - Condensed
For the Period Ending August-31-16

	Current	Year To Date	Budget	Variance	%
REVENUES					
Taxation					
Municipal Taxes					
General Municipal Levy	2,177.76	2,671,699.54	1,157,215.00	1,514,484.54	231
Abatements and Adjustments		50.67	(5,000.00)	5,050.67	101
Discount on Current Year Taxes	(239,722.06)	(338,763.82)	1,140,710.00	(1,479,473.82)	130-
Net Municipal Taxes	(237,544.30)	2,332,986.39	2,292,925.00	40,061.39	102
Penalties on Tax Arrears	4,996.25	53,380.06	70,000.00	(16,619.94)	76
Special Municipal Levy		(404.28)	(30,000.00)	29,595.72	1
Total Taxation:	(232,548.05)	2,385,962.17	2,332,925.00	53,037.17	102
Fees and Charges					
Custom Work	59.40	631.04	12,950.00	(12,318.96)	5
Sale of Supplies and Gravel	45.00	243.00	2,500.00	(2,257.00)	10
Rentals	1,300.00	4,905.00	10,600.00	(5,695.00)	46
Policing and Fire Fees		100.00	2,300.00	(2,200.00)	4
Recreation Fees	70.00	(1,850.00)	1,500.00	(3,350.00)	223-
Cemetery Fees	100.00	800.00	1,000.00	(200.00)	80
Licenses and Permits	2,043.60	231,731.45	246,600.00	(14,868.55)	94
General Office Services	152.50	6,517.75	2,100.00	4,417.75	310
Landfill/Waste Collection Fees	8,435.24	23,279.38	54,400.00	(31,120.62)	43
Total Fees and Charges:	12,205.74	266,357.62	333,950.00	(67,592.38)	80
Maintenance and Development Charges					
Development Charges		150.00		150.00	
Total Maintenance and Development Charge	0.00	150.00	0.00	150.00	0
Unconditional Transfers					
Unconditional Transfers	67,185.75	133,300.50	220,955.00	(87,654.50)	60
Total Unconditional Transfers:	67,185.75	133,300.50	220,955.00	(87,654.50)	60
Conditional Grants					
Federal			3,000.00	(3,000.00)	
Total Conditional Grants:	0.00	0.00	3,000.00	(3,000.00)	0
Grants in Lieu of Taxes					
Provincial	3,222.86	8,010.96	12,500.00	(4,489.04)	64
Total Grants in Lieu of Taxes:	3,222.86	8,010.96	12,500.00	(4,489.04)	64
Capital Asset Proceeds					
Capital Asset Proceeds		80,325.00	1,530,000.00	(1,449,675.00)	5
Total Capital Asset Proceeds:	0.00	80,325.00	1,530,000.00	(1,449,675.00)	5
Investment Income and Commissions					
Investment and Income Revenue	1,500.73	13,049.46	20,000.00	(6,950.54)	65
Total Investment Income and Commissions:	1,500.73	13,049.46	20,000.00	(6,950.54)	65
Other Revenues					

Resort Village of Candle Lake
Statement of Financial Activities - Condensed
For the Period Ending August-31-16

	Current	Year To Date	Budget	Variance	%
Other Revenue		(100.00)	40,000.00	(40,100.00)	100-
Total Other Revenues:	0.00	(100.00)	40,000.00	(40,100.00)	100-
Total REVENUES:	(148,432.97)	2,887,055.71	4,493,330.00	(1,606,274.29)	64
Transfers To Revenue					
Transfer from Surplus			1,043,000.00	(1,043,000.00)	
Trans.fromRoads/Streets Reserve			240,000.00	(240,000.00)	
Trans.From Rec.Hall Main/Building Reserv			75,500.00	(75,500.00)	
Transfer from Lagoon sustainability fund			70,000.00	(70,000.00)	
Trans from Fire Equip reserve			7,200.00	(7,200.00)	
First Responders Committee Revenue			1,000.00	(1,000.00)	
Total Transfers To Revenue:	0.00	0.00	1,436,700.00	(1,436,700.00)	0
EXPENDITURES					
General Government Services					
Wages	39,925.15	225,532.93	348,943.00	123,410.07	65
Benefits	10,498.47	35,448.02	48,985.06	13,537.04	72
Professional/Contract Services	23,880.59	175,270.23	302,850.00	127,579.77	58
Utilities	1,543.37	17,841.53	28,000.00	10,158.47	64
Maintenance, Material and Supplies	(4,900.41)	7,107.10	13,500.00	6,392.90	53
Grants and Contributions	(200.00)				
Interest	51,538.32	60,128.04	63,000.00	2,871.96	95
Total General Government Services:	122,285.49	521,327.85	805,278.06	283,950.21	65
Protective Services					
Police Protection					
Contractual Services	10,086.16	29,130.78	83,000.00	53,869.22	35
Grants and Contributions			4,200.00	4,200.00	
Total Police Protection:	10,086.16	29,130.78	87,200.00	58,069.22	33
Fire Protection					
Wages	516.67	4,133.36	12,200.00	8,066.64	34
Professional/Contractual Services	310.25	9,965.52	23,100.00	13,134.48	43
Utilities	6,440.90	13,753.24	14,200.00	446.76	97
Maintenance, Materials and Supplies	1,208.53	3,529.37	41,150.00	37,620.63	9
Capital Expenditures		6,842.93	9,700.00	2,857.07	71
Total Fire Protection:	8,476.35	38,224.42	100,350.00	62,125.58	38
Total Protective Services:	18,562.51	67,355.20	187,550.00	120,194.80	36
Transportation Services					
Maintenance					
Wages	61,181.72	264,198.67	380,156.00	115,957.33	70
Benefits	8,482.40	43,440.05	62,331.00	18,890.95	70
Professional/Contractual Services	64,253.77	116,683.98	230,000.00	113,316.02	51
Utilities	666.29	42,497.43	81,400.00	38,902.57	52
Maintenance, Materials & Supplies	17,957.17	101,452.25	298,700.00	197,247.75	34
Capital Expenditures		74,667.55	190,500.00	115,832.45	39
Total Maintenance:	152,541.35	642,939.93	1,243,087.00	600,147.07	52

Resort Village of Candle Lake
Statement of Financial Activities - Condensed
For the Period Ending August-31-16

	Current	Year To Date	Budget	Variance	%
Construction					
Maintenance, Materials & Supplies	16.78	6,307.69	10,000.00	3,692.31	63
Capital Expenditures	922,635.37	924,121.94	2,573,000.00	1,648,878.06	36
Total Construction:	922,652.15	930,429.63	2,583,000.00	1,652,570.37	36
Total Transportation Services:	1,075,193.50	1,573,369.56	3,826,087.00	2,252,717.44	41
Public Health and Welfare Services					
Utilities	163.61	1,793.11	3,800.00	2,006.89	47
Total Public Health and Welfare Services:	163.61	1,793.11	3,800.00	2,006.89	47
Planning and Development Services					
Wages and Benefits	2,625.00	14,224.00	35,000.00	20,776.00	41
Professional/Contractual Services		1,184.96	8,900.00	7,715.04	13
Utilities			400.00	400.00	
Maintenance, Materials and Supplies			500.00	500.00	
Total Planning and Development Services:	2,625.00	15,408.96	44,800.00	29,391.04	34
Recreation and Cultural Services					
Professional/Contractual Services		11,405.31	13,770.00	2,364.69	83
Utilities - Heat		3,085.37	4,000.00	914.63	77
Utilities - Power	361.23	2,438.34	3,200.00	761.66	76
Utilities - Telephone	57.78	406.88	600.00	193.12	68
Utilities - Other	180.00	390.00	1,000.00	610.00	39
Maintenance, Materials and Supplies	3,558.45	6,476.60	20,600.00	14,123.40	31
Grants and Contributions			100.00	100.00	
Other	780.34	5,486.78	45,525.00	40,038.22	12
Total Recreation and Cultural Services:	4,937.80	29,689.28	88,795.00	59,105.72	33
Total EXPENDITURES:	1,223,767.91	2,208,943.96	4,956,310.06	2,747,366.10	45
CHANGE IN NET FINANCIAL ASSETS					
REVENUES	(148,432.97)	2,887,055.71	5,930,030.00	(3,042,974.29)	49
EXPENDITURES	1,223,767.91	2,208,943.96	4,956,310.06	2,747,366.10	45
CHANGE IN NET FINANCIAL ASSETS	(1,372,200.88)	678,111.75	973,719.94	(295,608.19)	70
Operating Surplus/Deficit (Chg in Net Asst)	(1,372,200.88)	678,111.75	973,719.94	(295,608.19)	70
Decrease in Amounts to be Recovered					
Long Term Debt Repaid	51,538.32	(79,381.96)	(176,000.00)	96,618.04	45
Total Decrease in Amounts to be Recovered:	51,538.32	(79,381.96)	(176,000.00)	96,618.04	45
Transfers					
Transfers In			1,436,700.00	(1,436,700.00)	
Transfers Out			(785,000.00)	785,000.00	
Total Transfers:	0.00	0.00	651,700.00	(651,700.00)	0
Change in General Surplus	(1,320,662.56)	598,729.79	1,449,419.94	(850,690.15)	41


Resort Village of Candle Lake
Statement of Financial Activities - Condensed
For the Period Ending August-31-16

	Current	Year To Date	Budget	Variance	%
Account Balances					
Cash and Investments					
Office Petty Cash			500.00		
Office Float			200.00		
Landfill Float			70.00		
General Bank Acct.	1,231,134.61	1,450,048.68	2,570,690.39		
Tax Bank Account	4.99	48.19	581.71		
Cash- Investors Savings Account	1,329.81	9,771.72	2,610,904.04		
Cash - Parks & Rec Operating Acct			6,074.64		
Parks & Rec Bingo Account			1,670.43		
Health Committee-Gen.Account			2,982.17		
Health Committee-Building Fund			5,640.40		
Parks & Rec-Playground Acct			1,242.28		
Total Cash and Investments:	1,232,469.41	1,459,868.59	5,200,556.06		
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(1,644,881.17)	277,677.06	491,608.89		
Municipal - Tax Receivable - Arrears	(44,893.27)	(105,247.54)	98,182.38		
Municipal Receivable-WCB Cert	307.83	2,315.52	17,358.71		
Total Municipal Taxes Receivable:	(1,689,466.61)	174,745.04	607,149.98		
other receivables					
Sask. Rivers Taxes Receivable	(1,184,428.30)	80,530.69	317,778.84		
Accounts Receivable	(83,852.76)	26,682.33	36,009.47		
Tax Title Costs Receivable			150.00		
GST Receivable - 100% Rebate	51,806.53	6,292.47	210,690.65		
Total other receivables:	(1,216,474.53)	113,505.49	564,628.96		
Other Receivables					
Accounts Receivable	(83,852.76)	26,682.33	36,009.47		
Tax Title Costs Receivable			150.00		
GST Receivable - 100% Rebate	51,806.53	6,292.47	210,690.65		
Total Other Receivables:	(32,046.23)	32,974.80	246,850.12		

Certified correct and in accordance with the records

Presented to council on

September 9, 2016
(Date)



Administrator Name
Administrator Title



Head of Council Name
Head of Council Title

Report Date
02/09/2016 10:10 AM

Resort Village of Candle Lake
List of Accounts for Approval
As of 02/09/2016
Batch: 2016-00043 to 2016-00046

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Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: GEN - GENERAL BANK ACCOUNT

Computer Cheques:

9095	19/08/2016	Ruszkowski Enterprises Ltd	Main Street Completion	968,348.58
9096	19/08/2016		#38485-009	225.00
9097	31/08/2016	Associated Engineering (Sask)	Engineering Services	11,151.53
9098	31/08/2016	Buckoski, Clarence	Septic Pump	45.00
9099	31/08/2016	Candle Lake All Season Service	Fire Oil & Fuel	1,043.34
9100	31/08/2016	Candle Lake Home Building Cntr	Municipal Office Shelving	60.14
9101	31/08/2016	Carrier, Grant	Lagoon/Water Analysis	1,200.00
9102	31/08/2016	Cervus Equipment	Maint Oil	217.16
9103	31/08/2016	Charles Repair & Service Co.	Small Tools	23.51
9104	31/08/2016	Christopherson Industrial Supp	Maint Materials & Supplie	1,361.13
9105	31/08/2016	Cromartie, Kelly	July Election	58.19
9106	31/08/2016	C.U.P.E.	CUPE Dues Payable	597.30
9107	31/08/2016	Earthworks Equipment Corp.	Repairs to E50 Mini Bobca	7,100.54
9108	31/08/2016	Glen Mor Inc.	2680 Mower	2,438.60
9109	31/08/2016	J.G.T. Properties Inc.	Small Tools	500.50
9110	31/08/2016	Lozej, Michelle	June 2-4 P&R Meeting	187.50
9111	31/08/2016	Lyons, George	Refund-Clerical Error	1,431.94
9112	31/08/2016	Matkowski, Patricia	Special Mtg- Swearing In	112.50
9113	31/08/2016	Maxim International Trucking	Vehicle Repairs	29.12
9114	31/08/2016	Municipal Employees Pension	MEPP	7,773.68
9115	31/08/2016	Murrays Appliance Service	Repair Dishwasher	427.90
9116	31/08/2016	North Star Signs	Aschim Homestead	110.00
9117	31/08/2016	Pasloski, Edwin	2 Trips to Sarcan	100.00
9118	31/08/2016	Paymate Software	Paymate Plus (Payroll)	42.00
9119	31/08/2016	Perras, Clem	NCLDPC Mtg	148.60
9120	31/08/2016	Pitney Bowes	Postage Refill	243.90
9121	31/08/2016	Prince Albert Co-op Assn Ltd	Fuel Delivery	2,106.02
9122	31/08/2016	R.M. of Paddockwood	CL Portion of NCLDPC Chg	1,250.00
9123	31/08/2016	SaskTel	Fire Alarm	1,510.75
9124	31/08/2016	SaskPower	Streetlights	6,471.51
9125	31/08/2016	Sawchuk Lavoie Stonechild	File # 160050	1,784.93
9126	31/08/2016	SUMA	Elections 2016	3,733.46
9127	31/08/2016	SUMA	Dog Park Signs	419.61
9128	31/08/2016	SUMA	Office Supplies	1,166.67
9129	31/08/2016	SUMA-Grp. Benefits	SUMA Benefits	2,447.16
9130	31/08/2016	T & C Plumbing Ltd.	Facility Repairs	325.51
9131	31/08/2016	Toshiba Business Solutions	Photocopie9	195.44
9132	31/08/2016	Traction Heavy Duty Parts	Repairs to F750	455.43
9133	31/08/2016	Wasyluk, Borden	Special Mtg- Swearing In	187.50
9134	31/08/2016	Wheatland Tire & Auto	Repairs to 2680 Mower	165.60
9135	31/08/2016	Wikberg, Trevor	Damage Deposit Refund	600.00
9136	02/09/2016		38485-009	225.00
9137	02/09/2016	Candle Lake Home Building Cntr	Aschim	283.60
9138	02/09/2016	Earthworks Equipment Corp.	Late Payment Charges	56.86
9139	02/09/2016	Jackow, Dezilda	Caretaking	288.00
9140	02/09/2016	Matkowski, Patricia	Caretaking	1,125.00

Report Date
02/09/2016 10:10 AM


Resort Village of Candle Lake
List of Accounts for Approval
As of 02/09/2016
Batch: 2016-00043 to 2016-00046

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Payment #	Date	Vendor Name	Reference	Payment Amount
9141	02/09/2016	Prince Albert Co-op Assn Ltd	Fuel	1,956.47
9142	02/09/2016	SaskPower	Pump House 8A South Cres	96.54
9143	02/09/2016	Sask Rivers School Div. #119	Sask Rivers Tax Remit	1,192,697.10
9144	02/09/2016	Sowinski, Ron	Duplicate Business Licens	75.00
9145	02/09/2016	SUMA	Fire/EMO Insurance	17.33
Total for GEN:				2,224,616.15

Certified Correct This 02th day of September, 2016.

Mayor



Administrator